NORTH OGDEN CITY

SETTLED 1851

NORTH OGDEN CITY
AUDIT COMMITTEE
MEETING MINUTES

March 26, 2026

The North Ogden City Audit Committee convened at 6:00 p.m. on March 26, 2026. Notice of time, place, and agenda of the meeting was posted on the bulletin board at the municipal office and posted to the Utah Public Notice Website on March 19, 2026. Notice of the annual meeting schedule was published in the Standard-Examiner on December 10, 2025.

Note: The time stamps indicated in blue correspond with the recording of this meeting, which can be located on YouTube:
https://www.youtube.com/channel/UCriqbePBxTucXEzRr6fclhQ/videos
or by requesting a copy of the audio file from the office of the North Ogden City Recorder.

Committee:

Chris Pulver	Committee Chairman
S. Neal Berube	Committee Member
Ryan Barker	Committee Member
Steven Nabor	Committee Member
Thayne Shafer	Committee Member (excused)
Randy Winn	Committee Member
Rian Santoro	Committee Member (Excused at 8:00 pm)

Staff:

Peter Brown	Finance Director
Casey Hunsaker	Treasurer
Jon Call	City Manager/Attorney

0:00:11 Committee Chairman Pulver called the meeting to order, and Committee Member Nabor offered the thought and led the audience in the Pledge of Allegiance.

CONSENT AGENDA

1. DISCUSSION AND/OR ACTION TO CONSIDER DECEMBER 18, 2025, AUDIT COMMITTEE MEETING MINUTES

0:02:06 **Committee Member Santoro motioned to approve the December 18, 2025, Audit Committee Meeting minutes. Committee Member Barker seconded the motion.**

The motion passed unanimously.

ACTIVE AGENDA

2. PUBLIC COMMENTS

0:02:50 No public comment was made.

3. DISCUSSION ON REVIEW OF THE FISCAL YEAR 2025-2026 REVENUES, EXPENSES, QUARTERLY FINANCIALS, AND AUDIT

0:03:28 City Finance Director Peter Brown presented the second quarter financial report, reviewing revenues and expenditures by fund. He reported that approximately 60% of revenues were recognized midyear, which is consistent with typical trends. Enterprise funds were generally performing as expected, with fluctuations attributed to the timing of capital projects, asset sales, and interest income.

Committee Member Nabor inquired about the allocation of interest income. Peter explained that interest is currently allocated based on fund balance proportions. City Manager/Attorney Jon Call noted that allocation methodology is a policy decision of the Council, and discussion occurred regarding whether interest should instead be treated as a discretionary or pooled resource. Committee Member Berube cautioned against relying on interest income for ongoing operations due to potential future rate decreases.

Peter reviewed expenditures, noting that overall spending is within expected ranges. Variances were attributed to the timing of capital projects, seasonal operations, and one-time costs such as elections. He confirmed departments remain within budget and will continue to be monitored, with budget amendments as needed.

Committee Members discussed the need for clearer financial reporting, specifically requesting separation of operational performance from capital expenditures, particularly within enterprise funds. Staff agreed to provide improved reporting to better reflect operational costs and support rate-setting decisions.

Discussion also addressed challenges with the current financial statement format and reliance on a third-party preparer. Committee Members noted difficulty in reconciling figures and understanding variances. Staff acknowledged the concern and agreed that additional support schedules and improved internal familiarity with the reports are needed.

Committee Member Nabor outlined a proposed process to improve audit timelines and financial reporting, including earlier preparation of financial statements, coordination with auditors, and defined deadlines. Staff agreed to review and implement process improvements.

See Attachment A: Proposed Financial Statement Protocol

External auditor Ron Stewart presented the Fiscal Year 2024-2025 audit results. He reported a clean audit opinion, confirming that the financial statements are materially accurate and compliant with accounting standards. Internal controls were found to be effective, with no material weaknesses. One finding was identified regarding the requirement to present the Fraud Risk Assessment to the Council, which will be corrected moving forward.

Committee Members asked questions regarding specific financial variances, including property tax fluctuations, public safety expenditures, and excess revenues over expenditures. Staff indicated that additional analysis and clarification will be provided.

Committee Member Nabor commended staff for strong internal controls and financial management practices reflected in the audit.

Discussion occurred regarding audit resources and capacity. Committee Member Berube expressed concern that current audit firms may lack sufficient capacity and suggested evaluating higher-level firms through the upcoming audit RFP. Staff confirmed an audit RFP will be issued.

Committee Member Pulver motioned to recommend approval of the Fiscal Year 2024-2025 audit to the City Council. The motion was amended to include that staff provide responses to outstanding questions prior to Council consideration. The motion was seconded by Committee Member Berube and approved unanimously.

See Attachment B: 2nd Quarter FY 2025-2026 Presentation, Audit Findings, and Financial Statements

4. PUBLIC COMMENTS

1:59:58 No public comment was made.

5. COMMITTEE MEMBERS/STAFF COMMENTS

2:00:29 Committee Member Nabor noted that the Audit Committee should ideally meet before the issuance of financial statements and questioned whether a December meeting is typically held. Committee Member Pulver and Committee Member Berube confirmed that a December meeting is normally scheduled, but timing issues this year prevented that from occurring.
City Manager/Attorney Jon Call discussed scheduling options, noting that June is challenging due to budget adoption. Staff and Committee Members discussed holding the next meeting in July or August to allow for review of year-end draft financials. It was noted that a July meeting would allow for review of draft year-end financials without requiring an additional meeting. Consensus was reached to tentatively schedule the next Audit Committee meeting for July 16 at 6:00 p.m., with final confirmation to be provided by staff.

6. ADJOURNMENT

2:01:02 **Committee Member Winn motioned to adjourn the meeting. All in attendance voted in favor.**

The motion passed unanimously.

The meeting adjourned at 8:02 p.m.

ATTACHMENTS

All publicly distributed materials associated with this meeting are noted as the following attachments:

A. Proposed Financial Statement Protocol
B. 2nd Quarter FY 2025-2026 Presentation, Audit Findings, and Financial Statements

Chris Pulver, Committee Chairman

Rian Santoro
City Recorder/Committee Member

7/23/26
Date Approved