

Lake Point City Council Business Meeting Minutes

Date: Wednesday, July 8, 2026

Place: Lake Point Fire Station 1528 Sunset Rd Lake Point, UT 84074

Time: 6:00 PM

1. Opening Formalities

- A. Call to Order- 6:00 pm
- B. Prayer- Kirk Pearson
- C. Pledge of Allegiance- Kirk Trimble
- D. Presiding Officer- Kirk Pearson
- E. Attendance Roll Call-

Lake Point Council & Staff (C=Council)	Public	Public
Kathleen VonHatten (Chair)-over the phone	Chief Kevin Nunn (NTFD)	
Kirk Pearson (Vice Chair)	Jason Brown (NTFD)	
Kirk Trimble (C.)	Buck Peck (NTFD)	
Ryan Zumwalt (C.)- over the phone	Dane Lerdahl (TCSO)	
Lori Chigbrow (C.)		
Jamie Olson (RCDR)		
Jay Springer (Attorney)		

2. Legal Training/Clarification

- A. No legal training was presented

3. Staff Updates

- A. Jamie Olson presented the monthly staff report, topics included:
 - i) Building Activity
 - 1) Four building permits were issued during the reporting period.
 - 2) One new commercial business license was issued.
 - 3) Six new home-based business licenses were issued.
 - 4) One sign permit was issued.
 - ii) Waste Utility
 - 1) Four new waste utility accounts were established.
 - 2) Eight account updates were processed.
 - iii) Business License Renewals
- B. Jamie reported staff has been heavily focused on annual business license renewals and is nearly complete with the process. She thanked the staff involved, for their efforts during the busy renewal period.

4. Public Comment (3:38 recording)

- A. Motion- Lori to open public comment. Trimble 2nd
 - i) Motion passed unanimously
- B. Chief Nunn
 - i) Chief Kevin Nunn, North Tooele Fire District, announced that he has resigned as Fire Chief and that his final day with the department will be July 17, 2026. He informed the Council that he will be relocating to Colorado and stated the decision had been difficult after working closely with Lake Point, during the city's early development.
 - ii) Chief Nunn advised that the Deputy Chief and Fire Marshal would remain in place and continue operations while the Fire District Board determined future leadership.

- iii) Chief Nunn also expressed appreciation for the City's annual fireworks celebration. He complimented Gino Garcia and the community for organizing a professional-quality fireworks display and noted the event drew an impressive turnout while remaining well coordinated with emergency services. He expressed it was a pleasure to assist and be a part of the event.
 - iv) Chief Nunn recognized approximately thirty Lake Point volunteers who recently participated in a community Firewise project along the Iron Horse subdivision. Citizens used weed trimmers to construct an approximately 25–30 foot-wide fuel break behind residential properties. He explained that the completed firebreak significantly reduced potential flame lengths and represented an excellent example of community wildfire mitigation efforts. The North Tooele Fire District's Wildland Fire Mitigation Specialist indicated the project met professional wildfire mitigation standards.
 - v) Chief Nunn thanked the Council, staff, and citizens for their support throughout his tenure and wished the City continued success.
 - C. Motion- Pearson to close public comment. Lori 2nd
 - i) Motion passed unanimously
- 5. Approve the Minutes (8:50 recording)**
 - A. 06.24.2026
 - B. Motion- Trimble to approve the minutes 06.24.2026. Pearson 2nd
 - i) Motion passed unanimously
- 6. Reports/Presentations**
 - A. Tooele County Sheriff's Office (9:29 recording)
 - i) Sergeant Lerdahl presented the June Sheriff's Report, topics included:
 - 1) Ninety-four calls for service were responded to within Lake Point during June.
 - 2) Eight arrests were made
 - 3) The most significant incident involved the June 10 wildfire east of Droubay Road. Investigators determined the fire had multiple ignition points and was intentionally set. Detectives utilized cellular phone records, Flock camera information, and other investigative techniques to identify and arrest the suspect, who remained incarcerated on multiple charges including arson.
 - 4) Forty-three traffic citations were issued within Lake Point city limits, with fifty-one total including citations issued along SR-36.
 - B. North Tooele Fire District (11:36 recording)
 - i) Deputy Chief Jason Brown presented the monthly Fire District report.
 - ii) From June 1 through July 8, the department responded to 24 calls for service within Lake Point, including:
 - 1) Five fire incidents
 - 2) Thirteen medical calls
 - 3) Two hazardous situations
 - 4) Two non-emergency calls
 - 5) Two public service calls
 - iii) Buck Peck additionally informed the Council that one recent fire near Lake Shore remained under investigation, and the matter had been referred to the Tooele County Sheriff's Office.
- 7. Action/Business Items**
 - A. Consider resolution to amend Lake Point Retention Schedule (13:04 recording)
 - i) Jamie Olson presented the proposed resolution amending the City's Records Retention Schedule. She explained that when Lake Point incorporated, the City adopted the State of Utah's General Retention Schedule. While the State schedule remains the City's primary retention policy, municipalities may adopt local provisions addressing their own records management practices.
 - ii) Jamie explained the purpose of the amendment is to allow the City to destroy duplicate physical copies of records after an electronic copy has been retained, while continuing to comply with all applicable state retention requirements. The amendment applies only to

records that are not designated as permanent records. Permanent records, including ordinances, resolutions, and meeting minutes, would continue to be maintained in both paper and electronic formats.

- iii) Jamie further explained that many administrative records, such as receipts and similar documents, currently exist in multiple formats and occupy unnecessary storage space. The amendment would allow duplicate paper copies to be destroyed while preserving the required electronic record until the applicable retention period expires. She also noted that all record destructions would continue to follow state records management requirements, including maintaining destruction logs.
- iv) Jamie advised the Council that the City Attorney had reviewed the resolution and recommended minor revisions to the original adoption language for clarity. He did not recommend substantive changes to the proposed amendment itself. She also incorporated the City's standard severability and administrative correction language into the resolution.
- v) Councilmember Lori Chigbrow asked about electronic record backups. Jamie explained that the City's Google Drive is backed up monthly to an external hard drive using an exact copy rather than compressed backup software. She noted that maintaining permanent records in both paper and digital formats provides an additional safeguard against data loss and stated she is not comfortable relying solely on digital storage for permanent records until the City has a more robust backup system.
- vi) Councilmember Kirk Trimble commented that maintaining electronic copies in both the Google Drive and on an external backup effectively creates multiple copies of the records, making duplicate paper copies unnecessary for non-permanent records.
- vii) Motion- Pearson - to approve the Resolution amending the Lake Point Records Retention Schedule. Trimble 2nd
 - 1) Roll Call Vote-[Trimble-Yea] [Ryan-Yea] [Lori-Yea] [Kathleen-Yea] [Pearson-Yea]
 - (a) Motion passed unanimously

8. Council Updates (20:00 recording)

A. Committee Updates

- i) No committee updates

B. Kirk Pearson

- i) Councilmember Pearson commented that the City's Independence Day fireworks celebration had an excellent turnout and expressed appreciation for the successful community event.

C. Lori Chigbrow

- i) No updates

D. Kathleen VonHatten (20:58 recording)

- i) Kathleen thanked the North Tooele Fire District for its response to two recent fires within the City.
- ii) She reported that additional sinkhole activity had developed and that discussions with the Lake Point Improvement District were continuing to determine the cause.
- iii) Kathleen provided an update on the America250 community potluck held before the fireworks celebration. Approximately 320 meals were served, and the event was well attended. She noted organizers may consider repeating the event next year.
- iv) She also reported that the America250 fundraiser supporting veterans and first responders raised nearly \$2,500 through donated items contributed by community members.
- v) Kathleen informed the Council she toured the Idaho National Laboratory and discussed the potential Department of Energy nuclear campus project. She stated the anticipated announcement has been delayed until approximately August and that the visit provided valuable information regarding safety, economic development, and future planning opportunities for the region.

E. Kirk Trimble

- i) Councilmember Kirk Trimble thanked the North Tooele Fire District for its support during the City's Independence Day fireworks show and recognized Gino Garcia for providing a professional-quality display enjoyed by the community.

F. Ryan Zumwalt

- i) No updates

9. Public Comment (24:15 recording)

A. Motion- Pearson to open public comment. Trimble 2nd

- i) Motion passed unanimously

B. Buck Peck announced that the North Tooele Fire District has acquired a new ladder truck after approximately eighteen months of planning and coordination. He explained that Lake Point City's support played an important role in obtaining the apparatus. He noted that when a developer previously proposed constructing a four-story hotel in Lake Point, the Fire District was unable to adequately serve a building of that height without specialized equipment. The new ladder truck now provides that capability and better positions both the Fire District and the City to accommodate future commercial development.

C. Motion- Pearson to close public comment. Lori 2nd

- i) Motion passed unanimously.

10. Closed Session- if needed for purposes listed under Utah Code 52-4-205

A. No closed session was needed

11. Adjournment- 6:25 pm

Note- The minutes may include a summary of what was discussed and are not intended to be verbatim. All public meetings have an audio recording, time stamps are included in the minutes to help the public find where certain topics were discussed. Please see the audio recording of this meeting for a full audio record of the meeting.

Note- Additional information concerning meetings including but not limited to agendas, minutes, recordings, written/typed public comment, other distributed materials, ordinances, resolutions, public notices, and how to sign up for notifications on the Public Notification Website, can be found at <https://lakepoint.gov> under Departments-Recorder.

Note- Any "For the Record" statements included in these minutes represent the individual Council Members who made them. They do not reflect official findings or the position of the city unless adopted by majority vote.

Note – These minutes may have been prepared using AI tools (ChatGPT and Otter.ai); all facts have been reviewed and verified.

Note- This meeting may have included public comment that was written and given to the City Recorder for the record. To find the complete record please visit lakepoint.gov Departments-Recorder-Downloaded Forms- Meeting Minutes.

PASSED AND APPROVED by the Council this 22nd day of July, 2026

ATTEST:


Jamie Olson, City Recorder


Chair
Presiding Officer