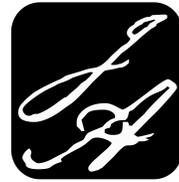


JEFFERSON ACADEMY
Board of Directors Meeting
Saturday, January 10, 2015



JEFFERSON
ACADEMY

Location: 290 N. Flint Street
Kaysville, UT 84037

In Attendance: Keith Facer, Shelley Young, Joshua Spilker, Alana Wilson, Judy Nixon
Others in Attendance: Nicole Jones, Steve Davis, Gavin Hutchinson, Kara Finley, Kim Dohrer,
Alden Moon, Kari Roane

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship and is based on the Core Knowledge Sequence. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts. It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

MINUTES

8:23 AM – CALL TO ORDER by Keith Facer

CONSENT ITEMS

- **Meeting Minutes**
Shelley Young made a motion to approve the November 24, 2014 Board Meeting and Closed Session Minutes; Alana Wilson seconded. Motion passed unanimously.
- **Changes to Employee Benefits**
Nicole Jones reviewed the changes to benefits and the staff response.
Keith Facer made a motion to approve the changes to employee benefits; Judy Nixon seconded. Motion passed unanimously.

PUBLIC COMMENT

- No public comments were made.

MONITORING

- **Budget Update**
Joshua Spilker and Gavin Hutchinson reviewed the budget, revenues, and the accrual. The carryover fund amounts discussed.
- **Financial Audit Report**
Alden Moon from Eide Bailly summarized the audit, the control testing, and state reports that were submitted. The opinion came back positive and there were no findings as of June 30, 2014. Eide Bailly also helped with doing the October 1 Count and submitting results.

Alden Moon left at 8:50 AM.

- **Director Update**

Nicole Jones reviewed the test results and an increase on DIBELS scores and volunteer hours. The teacher and parent mid-year satisfaction survey results were presented, including the items that the school will work to improve and the positive results. The question regarding whether parents were willing to refer other families scored an 8.9 on a scale of 10. Spalding will be implemented again this spring to introduce students to the concepts and enhance the K-3 program. The school is still waiting to receive the entire interim SAGE results and it was beneficial for the teachers to prepare how to teach the students.

Keri Roane arrived at 9:12 AM.

VOTING ITEMS

- **2015-2016 Calendar**

Nicole Jones reviewed the calendar, professional development days, school start dates and breaks.

Joshua Spilker made a motion to approve the 2015-2016 Calendar; Judy Nixon seconded. Motion passed unanimously.

- **Chromebook Lab Purchase**

Nicole Jones met with ETS and is going to replace a mobile lab with two Chromebook labs that will allow for SAGE testing and the use of SuccessMaker.

Joshua Spilker made a motion to approve the Chromebook Lab purchase for \$25,300; Judy Nixon seconded. Motion passed unanimously.

STRATEGIC PLANNING

- **Marketing and Onboarding Process**

Nicole Jones reviewed the onboarding plan for new students, retention efforts for current students, and the strategic plan for recruiting new students. She showed how they would be tracking the campaigns success as well as surveys to better understand how people heard about the school and why they have chosen to not enroll. The variety of advertising mediums being utilized and other strategies for making Jefferson Academy an inviting school to new students.

Kim Dohrer arrived at 10:30 AM.

DISCUSSION ITEMS

- **Action Items**

The Board reviewed current action items and assigned new action items.

- **Calendaring**

The Board updated the meeting schedule:

- March 9, 2015 at 7:30 PM at 290 N. Flint Street in Kaysville.
- April 13, 2015 at 7:30 PM in the school library.
- June 20, 2015 at 8:00 AM for a retreat at 290 N. Flint Street in Kaysville.

ADJOURN

- Keith Facer made a motion to adjourn the Board Meeting; Judy Nixon seconded.
Motion passed unanimously.
Board Meeting adjourned at 11:29 AM.