NORTH SANPETE SCHOOL DISTRICT
SCHOOL BOARD OF EDUCATION MEETING
July 21, 2026

Minutes of the Board of Education meeting held Tuesday, July 21, 2026, began at 6:00 p.m. at the North Sanpete School District Office. President Richard Brotherson called the meeting to order and led the Pledge of Allegiance. Superintendent Hansen offered the prayer.

Board members in attendance were President Richard Brotherson, Greg Bailey, and Stacey Goble. Joseph Cook was excused. Vice President Jeremy Madsen arrived at 6:02 p.m.

Others in attendance were Superintendent O'Dee Hansen, Assistant Superintendent Rena Orton, Business Administrator Rickie Stewart, Accountant Bryce Warby, Board Secretary Brittany Stubbs, Principals Ryan Syme and Natalie Stansfield, Angela Thompson, Tara Syme, Mark Anderson, and Rhett Larsen.

BOARD RECOGNITIONS

Mr. Madsen expressed appreciation for the custodial staff and the work completed throughout the summer.

Mr. Bailey recognized the staff responsible for student registration, acknowledging the significant amount of work required to prepare for the new school year.

Mrs. Goble thanked the district office staff for their efforts during the busy summer months and complimented Superintendent Hansen's social media updates, noting the positive response from the community.

Principal Syme recognized the dedication of district employees during the summer and shared that positive interactions with students outside of school serve as a reminder of the lasting impact educators and staff have on students' lives.

Business Administrator Stewart reported that the Summer Food Service Program served 80,992 meals during June and July. She expressed appreciation for Karen Seely and the entire summer lunch staff for their outstanding work in providing meals to families throughout the community.

Assistant Superintendent Orton expressed gratitude to the Board for supporting employee attendance at the Utah Rural Schools Association (URSA) Conference in Cedar City. She noted that approximately 25 North Sanpete School District employees attended and benefited from the variety of sessions at the conference.

Superintendent Hansen also recognized the value of the URSA Conference, noting that both new and veteran educators gained meaningful professional learning opportunities. He congratulated Stacey Peterson on being named Rural Schools Administrator of the Year.

President Brotherson concluded the recognitions by expressing appreciation for all district employees whose hard work and preparation have helped ensure the district is ready for the start of the new school year.

CAREER AND TECHNICAL EDUCATION (CTE) ANNUAL REPORT

CTE Director Mark Anderson presented the annual Career and Technical Education (CTE) report, providing an overview of district programming, funding, student participation, and goals for the 2026-27 school year. He discussed CTE opportunities available at North Sanpete Middle School, North Sanpete High School, and Pleasant Creek, highlighting the addition of the Automotive program, continued implementation of the CAPS profession-based learning program, expansion of pathway offerings, and the new Teaching as a Profession pathway. He noted that approximately 36% of North Sanpete High School's course offerings for the 2026-27 school year are CTE courses, providing students with opportunities to explore the majority of Utah's CTE career pathways.

Mr. Anderson reviewed CTE funding sources, expenditures, and regional consortium funding, explaining how state and federal funds support program development, equipment purchases, professional development, work-based learning, and student pathway opportunities. He also shared current participation data and outlined district goals to increase pathway completion, industry-recognized credentials, teacher professional development, and alignment between secondary and post-secondary education.

Mr. Anderson emphasized the importance of helping students discover career interests early and intentionally supporting them through career pathways. He shared an example of a student who became engaged in school after exploring the welding pathway and learning about related educational and career opportunities.

Assistant Superintendent Orton provided an update on the district's planning efforts for the APEX Grant Program. She explained that the grant would expand partnerships with local businesses to provide students with authentic, project-based learning experiences connected to business, engineering, health sciences, manufacturing, and skilled trades. She noted that the current year will focus on planning and development, with grant funding to be pursued in a future application. Mr. Anderson added that district representatives have visited an existing APEX program to better understand its implementation and indicated the Board would be involved as planning progresses.

CONSENT CALENDAR

The Board reviewed the consent calendar, including the minutes of the June 16, 2026, Budget Hearing and Regular Board Meeting. President Brotherson asked if there were any corrections or additions to the minutes. None were noted.

Business Administrator Rickie Stewart presented the financial report and provided an update on year-end financial activities. She informed the Board that the Truth in

Taxation impact statement would not be distributed with this year's property tax notices. Mrs. Stewart explained that the purpose of the impact statement is to help taxpayers better understand the proposed tax increase and its impact. To ensure the information reaches residents, the impact statement will be distributed electronically through participating municipalities. It has also been posted on the district website and published through the required public notice channels. Mrs. Goble requested that the district also distribute the Truth in Taxation impact statement through HOAs to help reach residents outside participating municipalities.

Mrs. Stewart also reported that staff are completing fiscal year-end processes, pursuing outstanding grant reimbursements, and implementing procedures to improve efficiency and financial transparency. She shared that food service staffing hours have been adjusted to better align with meal participation while maintaining existing positions. In response to prior Board feedback, future financial reports will be presented in a more user-friendly format. She also discussed training for school secretaries, principals, and coaches on district financial procedures, purchasing processes, board policy, and fiscal responsibility.

Mr. Madsen moved to approve the Consent Calendar. Mr. Bailey seconded the motion. Voting was unanimous in the affirmative.

NSSD STRATEGIC PLAN 2026-2031

Superintendent Hansen and Assistant Superintendent Orton presented the district's 2026-2031 Strategic Plan, a five-year blueprint focused on strengthening academic coherence, active learning, and collective efficacy throughout the district. The plan establishes the district theme, "One Team. Great Teaching. Every Student Learning," and outlines three strategic priorities with measurable outcomes that will guide district improvement efforts over the next five years.

Mrs. Orton reviewed the three strategic priorities: Academic Assurance, Student Experience, and Collective Efficacy and Culture. She explained that the plan emphasizes aligned Tier 1 instruction, increased student engagement, strengthened instructional coaching, and clearly defined academic transition points from kindergarten through graduation. District leadership will provide regular progress updates to the Board throughout the implementation of the plan.

Board members discussed the importance of monitoring student progress at key academic milestones and the role of the strategic plan in providing accountability for district goals. Mrs. Goble expressed appreciation for receiving regular updates on the district's progress. Mr. Madsen commented that the presentation provided helpful context for understanding the plan.

President Brotherson suggested revising the order of the district theme on promotional materials to place "Every Student Learning" before "Great Teaching" and "One Team" to better reflect the district's priorities. Superintendent Hansen agreed the graphic would be updated.

PERSONNEL SERVICES

Letters of resignation from J. Westring, J. McGriff, D. Sterner, A. McFarland, and A. Cook were presented for the Board's consideration. It was noted that the agenda incorrectly listed D. Sterner as D. Turner.

Mrs. Goble moved to accept the resignations as presented. Mr. Bailey seconded the motion. Voting was unanimous in the affirmative.

Employees Hired:

K. Burgess	Moroni Elem.	Secretary
A. Bradley	Ft. Green Elem.	Secretary
S. Hess	High School	Head Girls' Soccer Coach
O. Jessee	High School	Assistant Girls' Soccer Coach
B. Robinson	High School	Volunteer Football Coach

The Board considered a request from Central Utah Educational Services (CUES) for approval of Superintendent O'Dee Hansen to serve as the CUES Regional Chair for Fiscal Year 2027. Superintendent Hansen noted that he previously served as Vice Chair and explained that the position provides additional opportunities to represent and advocate for rural school districts.

Vice President Madsen moved to approve Superintendent Hansen's appointment as CUES Regional Chair for Fiscal Year 2027. Mr. Bailey seconded the motion. Voting was unanimous in the affirmative.

CONSTRUCTION PROJECTS

Superintendent Hansen provided an update on district construction and capital projects. He reported that work on the high school automotive shop continues to progress, with the vehicle lift nearly installed and power connected. Assistant Superintendent Orton noted that the district plans to host a ribbon-cutting or open house following completion of the project to recognize the YIC grant partners and provide the Board an opportunity to tour the facility.

Superintendent Hansen reported that the one-year warranty inspection has been completed at Fountain Green Elementary and is scheduled next week for Fairview Elementary. The purpose is to address outstanding items. He also provided updates on ongoing projects at North Sanpete High School, including installation of kick plates and completion of concrete work. District staff continue to evaluate facilities and will meet with KMA to review building conditions and receive an update on the high school crosswalk project.

The Board also discussed options for addressing air conditioning needs in the North Sanpete High School counseling center. Superintendent Hansen explained that district staff are evaluating both short-term and long-term solutions as part of future capital planning. Business Administrator Stewart reported that recent repairs to the north hallway HVAC system have improved temperatures and that staff will continue to monitor building performance.

STUDENT SERVICES

School Choice

Two school choice enrollment requests were presented to the board for approval.

A motion was made by Mr. Madsen and seconded by Mrs. Goble to approve the two school choice enrollment requests. Voting was unanimous in the affirmative.

Dual Immersion

One Dual Immersion enrollment request was presented to the Board. Mr. Madsen asked whether there is currently a waiting list for the Dual Immersion program. Assistant Superintendent Orton responded that there is no waiting list and that all enrollment requests have been approved.

Mrs. Goble moved to approve the Dual Immersion enrollment request. Mr. Bailey seconded the motion. Voting was unanimous in the affirmative.

NSHS 2026-2027 Student Handbook

The proposed 2026-2027 North Sanpete High School Student Handbook was presented for the Board's consideration. Major revisions included updates to the cell phone policy, attendance policy, student eligibility language to align with UHSAA requirements, and clarification regarding online credit recovery and summer original credit courses.

The Board discussed the proposed cell phone policy and noted that the handbook allows student cell phone use during lunch periods, while the district's proposed cell phone policy presented for second reading would prohibit cell phone use throughout the school day. Board members discussed current practices in other districts, student supervision concerns, and the potential for students to leave campus during lunch if phones are prohibited.

Following discussion, the Board reached consensus to revise the proposed district cell phone policy and bring it back for consideration at a future meeting, so it aligns with the North Sanpete High School Student Handbook by allowing high school students to use cell phones during lunch periods.

Vice President Madsen moved to approve the 2026-2027 North Sanpete High School Student Handbook as presented. Mr. Bailey seconded the motion. Voting was unanimous in the affirmative.

TRAVEL REQUESTS

Out-of-State Travel Requests

Out-of-state travel requests were presented for the Board's consideration. The Board considered formal approval of the employees currently attending the National GEAR UP Conference in Washington, D.C., July 19-22, 2026, following discussion at the June Board Meeting. Cheryl Hadley, Athletic Director, requested approval to attend the National Athletic Directors Conference in Phoenix, Arizona, December 11-15, 2026. It was noted that funding for Mrs. Hadley's conference will be paid through TSSA funds.

Principal Syme expressed his support for Mrs. Hadley to attend the conference, recognizing her dedication and the valuable work she performs as Athletic Director.

Mr. Bailey moved to approve the out-of-state travel requests as presented. Mrs. Goble seconded the motion. Voting was unanimous in the affirmative.

In-State Overnight Travel

The Board was notified of upcoming in-state overnight travel for the Girls Volleyball team to Dixie High School in St. George, Utah, August 14-15, 2026, and for the Girls Tennis team to Utah Tech University in St. George, Utah, September 10-12, 2026.

POLICIES

The Board postponed review of Policy G-35: Mobile Computing and Storage Devices to allow revisions aligning the proposed policy with the North Sanpete High School Student Handbook regarding student cell phone use during lunch periods. The revised policy will be brought back for Board consideration at a future meeting.

The G-39 Content Filtering and Online Access Policy was presented to the Board in first read following revisions made in response to Board discussion at the June 16, 2026 Board Meeting.

Vice President Madsen moved to approve the first reading of Policy G-39: Content Filtering and Online Access. Mr. Bailey seconded the motion. Voting was unanimous in the affirmative.

DISCUSSION/INFORMATION ITEMS

2026–2027 Revised Board Meeting Schedule

The revised 2026-2027 Board Meeting Schedule was presented for the Board's consideration. At the June 16, 2026, Board Meeting, the Board requested that quarterly work meetings be added to the annual meeting schedule. The revised schedule includes work meetings on the second Tuesday in September, January, March, and June.

Mr. Bailey informed the Board that he would be unable to attend the August 11, 2026, Truth in Taxation Hearing due to a family commitment.

Mrs. Goble moved to approve the revised 2026-2027 Board Meeting Schedule. Mr. Bailey seconded the motion. Voting was unanimous in the affirmative.

Superintendent Hansen reminded the Board that, following a recent audit of Board meeting procedures, roll call votes should be conducted for all motions, with each Board member verbally stating their vote individually. President Brotherson directed that the Board Secretary conduct the roll call votes going forward. It was noted that all motions considered during the July 21, 2026, meeting to that point had been approved unanimously.

Annual SafeSchools Training Reminder

Superintendent Hansen reminded Board members to complete their annual SafeSchools training.

MATTERS FROM THE BOARD

There were no matters for discussion.

EXECUTIVE SESSION

A motion was made by President Brotherson and seconded by Mrs. Goble to exit regular session and enter executive session to discuss a pending legal matter and the character or professional competence of an individual. Voting went as follows:

Mr. Madsen Yes Mr. Brotherson Yes Mr. Bailey Yes Mrs. Goble Yes

The Board entered executive session at 8:06 p.m.

A motion was made by President Brotherson and seconded by Mr. Bailey to exit executive session and return to regular session. Voting was unanimous in the affirmative.

The meeting returned to regular session at 8:40 p.m.

ADJOURNMENT

A motion was made by Mrs. Goble and seconded by Mr. Madsen to adjourn the meeting. Voting went as follows:

Mr. Madsen Yes Mr. Brotherson Yes Mr. Bailey Yes Mrs. Goble Yes

The meeting adjourned at 8:41 p.m.