NORTH SANPETE SCHOOL DISTRICT
SCHOOL BOARD OF EDUCATION MEETING
June 16, 2026

Minutes for the Board of Education meeting held Tuesday, June 16, 2026, began at 6:36 p.m. at the North Sanpete School District Office. President Richard Brotherson conducted the meeting and led the pledge. Assistant Superintendent Orton offered the prayer. Board members in attendance were President Richard Brotherson, Vice President Jeremy Madsen, Greg Bailey, Stacey Goble and Joseph Cook. Others in attendance were Superintendent O'Dee Hansen, Assistant Superintendent Rena Orton, Business Administrator Rickie Stewart, Accountant Bryce Warby, Secretary Brittany Stubbs, Principals Christy Straatman, Ryan Syme, and Natalie Stansfield, Angela Thompson, Tara Syme, Richard Tree, Landon Bailey, Lacey Rosenlof, and Ben Cox.

BOARD RECOGNITIONS

Mr. Madsen recognized the Summer Lunch Program and all employees involved in providing meals to students throughout the community. He also recognized the Journalism Program and students whose work was published in the Salt Lake Tribune.

Mr. Bailey echoed Mr. Madsen's comments and commended the Journalism Program for its success.

Mrs. Goble recognized the middle school and high school students who participated in the state rodeo competition, noting that several students qualified for national competition and wishing them success.

Mr. Cook commended those involved in preparing and presenting the budget hearing. He also recognized Ben Cox for his work with students and complimented Principal Straatman's graduation address.

Principal Straatman reported on a successful graduation ceremony and graduation celebration, expressing appreciation for the efforts of staff and students. She also highlighted the success of online credit recovery programs in helping students complete graduation requirements.

Business Administrator Stewart recognized the Food Service Department for serving more than 1,200 meals daily through the Summer Lunch Program. She also expressed appreciation for the community support shown during graduation and reported that additional Perkins Grant funding had been secured to support equipment and tool purchases for the auto shop program.

Assistant Superintendent Orton announced the hiring of a new auto shop teacher and expressed excitement about establishing this program and how it will benefit the students and community.

Superintendent Hansen welcomed Brittany Stubbs to her first Board Meeting as Board Secretary and recognized her efforts in preparing for the meeting. He also acknowledged principals who attend many professional development conferences in the summer. He highlighted the district's participation in a school safety conference held the previous week.

Mr. Brotherson welcomed Brittany Stubbs as the new Board Secretary and congratulated those involved in the successful graduation ceremony, noting the benefits of additional seating and strong community attendance.

EDUCATION SUPPORT PERSONNEL OF THE YEAR

Superintendent Hansen presented Angela Thompson with the District Office Education Support Personnel of the Year award, as she was unable to attend the previous board meeting when the award recipients were recognized.

NORTH SANPETE HIGH SCHOOL REPORT

Principal Straatman presented the North Sanpete High School report and highlighted student achievement, school improvement efforts, and plans for the upcoming school year.

She reviewed the school's most recent School Report Card, noting that North Sanpete High School received a rating of Typical in Achievement, Commendable in Growth, Developing in English Learner Progress, and Commendable in Postsecondary Readiness. She reported that proficiency increased in all subject areas compared to the previous report card and noted that English Learner Progress remains an area of focus. She also discussed graduation rate reporting and explained challenges associated with student transfers and state data tracking.

Principal Straatman reviewed the school's improvement goals, which include increasing the number of students on track for graduation, expanding participation in Advanced Placement, Concurrent Enrollment, honors, and specialty courses, improving math and

English Language Arts proficiency, increasing ACT performance, and improving student attendance.

She outlined several improvement initiatives implemented during the year, including professional development focused on supporting English learners, collaborative teacher coaching, leadership team training, PBIS and MTSS implementation, student support team development, enhancements to the Flex period model, instructional coaching, and the addition of a bilingual community liaison to strengthen communication and support for families.

Principal Straatman also highlighted program additions including AP Environmental Science, a Tier II Secondary Math I course, an orchestra program, and an additional Dual Language Immersion section.

Looking ahead to the 2026-2027 school year, she reported plans to expand academic opportunities through additional Tier II math support, a Concurrent Enrollment Calculus course, an automotive program with Concurrent Enrollment credit options, an in-person Concurrent Enrollment Spanish 1010 course, participation in the GEAR UP program for the incoming freshman class, and additional Spanish Bridge course offerings.

NORTH SANPETE HIGH SCHOOL COUNSELING REPORT

Mr. Cox presented a report on the North Sanpete High School Counseling Program and highlighted the efforts of the counseling team in supporting student success, college and career readiness, and student well-being.

He reported on several accomplishments during the year, including a successful state program review, College Application Week activities, enhancements to SchoolLinks, improvements to the Flex program, expanded online student tracking capabilities, and increased local scholarship opportunities for students. He noted that local scholarship awards totaled nearly $50,000 and that additional donor support had been secured for future years.

Mr. Cox reviewed data related to postsecondary readiness, career and technical education pathways, and concurrent enrollment participation. He reported that the counseling department exceeded its goal for completed student pathways and that North Sanpete High School continues to perform well in comparison to regional and state averages in several readiness measures.

Discussion was held regarding concurrent enrollment opportunities and the importance of ensuring that students are appropriately prepared for college-level coursework. Mr. Cox emphasized that while participation has increased, the focus remains on helping students succeed in courses that align with their individual goals and readiness levels.

Mr. Cox also highlighted the work of the Student Support Team and Crisis Response Team in addressing student needs and providing support during challenging situations throughout the year.

Looking ahead to the 2026-2027 school year, the counseling department plans to continue promoting pathway completion, increase student and parent engagement through SchoolLinks, strengthen intervention efforts, expand scholarship opportunities, improve support for online students, and launch a new counseling website.

Board members discussed graduation rate reporting and the impact of student enrollment and withdrawal coding on state accountability data. Administration explained that district staff continue to review and correct student records, monitor graduation status, and improve internal reporting processes to ensure that state data accurately reflects student outcomes. Discussion also included the impact of homeschool transfers and other enrollment changes on graduation rate calculations.

CONSENT CALENDAR

Minutes for the May 19th, 2026 board meeting were presented to the board for approval.

Business Administrator Stewart presented the financial reports and invited feedback from the Board regarding the format and content of future financial presentations. Board members discussed the value of budget-to-actual comparisons, trend data from prior periods, and highlighting significant variances or noteworthy financial items.

Mrs. Stewart reported that the Finance Department is focused on fiscal year-end processes, including year-end rollover, audit preparation, and Truth-in-Taxation requirements. She also discussed ongoing efforts to improve financial operations through expanded use of electronic payment methods, including ACH transactions and credit card processing, and reported that district staff are evaluating opportunities to streamline accounts payable procedures and improve operational efficiency.

Mrs. Stewart provided an update on the implementation of the KEV online payment system. She reported that district staff continue to work through implementation challenges and emphasized the district's commitment to ensuring that families are charged appropriate fees based on their chosen payment method.

Additional discussion was held regarding food service account balances and procedures for refunds, transfers, and communication with families regarding available account options.

A motion was made by Mr. Madsen and seconded by Mr. Bailey to approve the Consent Calendar. Voting was unanimous in the affirmative.

DISCUSSION/INFORMATION ITEMS

Alumni Foundation Discussion

Ben Cox and Lacey Rosenlof presented information regarding the possibility of establishing an alumni foundation or similar organization to support North Sanpete High School students through scholarships, donations, and alumni engagement opportunities.

Discussion included potential ways to facilitate larger alumni donations, create sustainable scholarship funding, and strengthen connections between alumni and current students. Presenters reported that they are in the early stages of exploring options and are researching how other schools and districts structure similar programs.

Board members discussed the former alumni foundation, which is no longer active, and considerations related to governance, organizational structure, long-term sustainability, and whether a future foundation should operate independently or in conjunction with the district.

Additional discussion included opportunities to expand alumni outreach, develop alumni communication networks, encourage alumni involvement in school programs, and support student-focused initiatives through future donations and scholarship opportunities.

No action was taken.

PERSONNEL SERVICES

A letter of resignation from A. Sosa was presented to the board for approval.

A motion was made by Mrs. Goble and seconded by Mr. Cook to approve the letter of resignation. Voting was unanimous in the affirmative.

Employees Hired:

L. White	Moroni Elem.	DLI English Partner Teacher
K. Irons	Fairview Elem.	Intern Teacher
G. Christiansen	NSHS/PCS	Mechanic Teacher
L. Jenkins	All Schools	Summer Help
D. Pullan	All Schools	Summer Help
O. Bench	All Schools	Summer Help
B. Hanks	Mt. Pleasant Elem.	Custodian
K. Tippetts	All Schools	Substitute
K. Wheeler	All Schools	Student Worker Substitute Summer Foods
L. Ence	All Schools	Substitute Summer Foods
K. Colby	All Schools	Substitute Summer Foods
R. Terry	All Schools	Substitute Custodian
M. Gonzalez	All Schools	Substitute Teacher/TA

SUPPORT SERVICES

Construction

Superintendent Hansen provided an update on the new auto shop construction project. He reported that construction is progressing and that the project is currently awaiting installation of three-phase power.

Mr. Brotherson reported that the district will be required to pay impact fees associated with the auto shop project. He stated that the city has provided calculations and an invoice totaling $13,851 and recommended moving forward with payment of the fee. He also reported that the required transformer has been ordered and that the city is awaiting its arrival before completing the power connection.

Superintendent Hansen reported that building evaluations will be conducted and walkthroughs of district facilities to assist the district in identifying future maintenance and capital improvement needs.

An update was also provided regarding the high school's new front office and entry area, which is now in use.

In response to a Board member's question regarding landscaping work being completed at the high school, Principal Straatman reported that the project is being completed as part of a Sterling Scholar project.

STUDENT SERVICES

School Choice
School choice requests were presented to the board for approval.

A motion was made by Mr. Cook and seconded by Mr. Bailey to approve the seven school choice requests. Voting was unanimous in the affirmative.

NSMS 2026-2027 Handbook
Principal Syme presented the North Sanpete Middle School 2026-2027 Handbook. Proposed changes included updates to the dress code policy regarding hats, clarifying that hats may be worn during designated times rather than being prohibited on campus at all times, as well as revisions to the student cell phone policy to align with district expectations and establish specific hours during which personal devices are prohibited.

Board members identified minor typographical errors in the handbook.

A motion was made by Mr. Madsen and seconded by Mr. Cook to approve the North Sanpete Middle School 2026-2027 Handbook. Voting was unanimous in the affirmative.

<u>TRAVEL REQUESTS</u>

A travel request was presented for students to attend the National High School Journalism Convention in Orlando, Florida, November 18-22, 2026. Travel expenses will be funded through the journalism account, student fundraising efforts, and participant fees.

A motion was made by Mr. Bailey and seconded by Mr. Cook to approve the out-of-state travel request. Voting was unanimous in the affirmative.

Boys Football is requesting overnight travel to attend the USU Eastern Football Camp in Price, Utah, July 13-16, 2026.

The Board was informed of a planned out-of-state trip to the National GEAR UP Conference in Washington, D.C.July 19-22, 2026, scheduled prior to the next regular board meeting. It was reported that the required travel request had not been submitted for Board consideration and that supporting documentation was not available at the meeting.

Board members discussed the district travel approval process and noted that out-of-state travel requests must be submitted in accordance with district policy. No action was taken. Assistant Superintendent Orton indicated that the necessary information would be provided to Board members for review. The Board asked that this matter be put on next month's agenda for formal approval.

POLICIES

The D-66 Employee Technology Acceptable Use Policy and E-30 Student Technology Acceptable Use Policy were presented to the board for second reading.

A motion was made by Mr. Madsen and seconded by Mrs. Goble to approve both the D-66 Employee Technology Acceptable Use Policy and E-30 Student Technology Acceptable Use Policy. Voting was unanimous in the affirmative.

The G-39 Content Filtering and Online Access Policy was presented to the Board for review. Administration explained that revisions were necessary to comply with recent legislative changes regarding student internet access, content filtering, and parental access to information regarding student device activity.

Board members discussed parental access levels, content filtering requirements, implementation procedures, and district liability related to internet filtering. Administration explained that filtering systems are required by law and that the district will establish pre-approved access levels while maintaining processes for documenting parent requests and access modifications. Board members expressed concerns regarding policy language related to restricting access to inappropriate material and recommended additional clarification acknowledging the limitations of filtering technology.

Administration agreed to revise the policy and bring it back for further consideration. No action was taken.

The G-35 Mobile Computing and Storage Devices Policy was presented to the Board for review. Discussion focused on proposed bell-to-bell restrictions on personal electronic devices, including cell phones, smart watches, and headphones. Board members and administrators discussed implementation at various grade levels, accommodations for medical needs, student use of devices during lunch periods and off-campus activities, communication between parents and students during the school day, and potential impacts on school operations.

Administration reported that student feedback regarding classroom phone restrictions has generally been positive and noted that the district will continue to monitor implementation and address concerns as they arise.

A motion was made by Mr. Madsen and seconded by Mr. Bailey to approve the G-35 Mobile Computing and Storage Devices Policy. Voting was unanimous in the affirmative.

DISCUSSION/INFORMATION ITEMS

2026-2027 Board Meeting Schedule

The proposed 2026-2027 Board Meeting Schedule was presented to the Board for consideration.

Board members discussed the possibility of scheduling quarterly work meetings to allow additional time for reviewing district data, evaluating programs, and addressing other Board priorities. Discussion included the timing and frequency of work meetings and whether they should be held separately from regular Board meetings. Board members expressed interest in scheduling a work meeting on the second Tuesday in September, January, March, and June and requested that a revised schedule be brought back for future consideration.

A motion was made by Mrs. Goble and seconded by Mr. Cook to approve the 2026-2027 Board Meeting Schedule as presented. Voting was unanimous in the affirmative.

MATTERS FROM THE BOARD

Mr. Cook discussed opportunities for the district to increase the use of credit card payments and take advantage of available cashback incentives.

Mrs. Stewart reported that the Finance Department is evaluating options to expand the use of credit card payments for certain operational expenditures, beginning with consumables. She noted that the district is consulting with banking and treasury professionals regarding best practices and potential financial benefits while maintaining its existing banking relationship.

EXECUTIVE SESSION

A motion was made by Mr. Brotherson and seconded by Mr. Bailey to exit regular session and move into executive session to discuss a pending legal matter and the character or professional competence of an individual. Voting went as follows:

Mr. Madsen	aye	Mr. Brotherson	aye	Mr. Bailey	aye
Mrs. Goble	aye	Mr. Cook	aye		

The meeting moved into executive session at 8:42 p.m.

A motion was made by Mr. Brotherson and seconded by Mr. Bailey to exit executive session and return to regular session.

The meeting returned to regular session at 9:19 p.m.

ADJOURN

A motion was made by Mr. Bailey and seconded by Mrs. Goble to adjourn. Voting was unanimous in the affirmative.

The meeting adjourned at 9:19 p.m.