

**The Minutes of
Honeyville City Planning Commission
March 25, 2026, Regular Meeting**

Staci Zilles-Nelson called the meeting to order at 7:00 p.m.

Present were Chair Staci Zilles-Nelson. Commission Members Laurie Hunsaker, Jacob Jaques and Anna Dammer. Kelli Shaw arrived at 7:02 p.m.

Employees present: Wendy Lindauer, Deputy Clerk
Kenny Funk, Zoning Administrator
Jami Jaques, Code Enforcement

There was approximately one member of the public present.

Jacob Jaques offered the Invocation and led the group in the Pledge of Allegiance.

Conflict of Interest, if any: None Noted

Administer Oath of Office – Caleb was not present to administer the Oath of Office to.

Public Comment Period:

None Noted.

City Council Meeting Report – Chair Staci Zilles-Nelson:

A. Report: Staci Z-N

- **Delinquent Water Resolution:** A Resolution for collection of delinquent water accounts was approved by the City Council.
- **Bryce Rezone:** Bryce's rezone request was also approved by the council.
- **Rocky Mountain Power:** Presented an upgrade that will take place from Honeyville to Soda Springs, ID.
- **New Code Enforcement Officer:** The Mayor appointed Jami Jaques as the new code enforcement officer.
- **4th of July Discussion:** The City Council decided not to host the youth rodeo this year. They decided to stick with the activities at the park instead.
- **Firearms Permit:** The Council was not ready to vote on this because there are different opinions on whether or not it can be enforced. Laurie H expressed the need to at least have it on the books so that there are guidelines. Jami Jaques stated that she worked law enforcement for several years and stated that as law enforcement they do not enforce city codes. She also felt that it may be helpful to

have a document from the landowners stating that they do not want the public on their land shooting. Currently the gravel pits are the biggest issue. **Kelli S** expressed that there needs to be something on the books so that there is teeth to violations. **Laurie H** expressed frustration that the City Council tabled this item rather than offer suggestions and ideas for what they are thinking.

- **Restrooms at Park:** A remodel has started at the West Park.
- **Hiring Summer Help:** The City has hired one summer employee and is looking to hire another one. They would like them to have a driver's license.
- **Teen & Youth Easter Egg Hunts:** These will take place this weekend.
- **No Trespassing at Water Sheds:** If you see people at the watersheds, they need to be reported.

Zoning Administrator/DRC Report – Kenny Funk:

A. DRC: Kenny F

- **Crystal Hot Springs:** Their site plan has been completed but they need to get it to Kenny.
- **Windy Poplars Lot:** The lot that is for sale out there is a buildable lot but subdividing that lot is not allowed.
- **Flag Lot:** Laurie & Dave have been helping Kenny research other communities flag lot ordinances so that they can fix the city's and present it to city council.
- **Floodplain Permit:** This permit was required for a building permit because the home is in a historical floodplain area.

DISCUSSION ITEMS:

- A. Fences & Permit: Anna & Kelli – Anna D** said that they are making progress but would like to have some type of drawing showing different requirements. She also wondered if Title 10 may need some updates under the Fencing and Walls section. She wondered if setbacks, permits and fees would be under that section too. **Kenny F** stated that they would for sure put setback requirements in the code and then state that a permit and fees would be required, but the fee amounts would be addressed in the fee schedule. He also agreed that applicants need to submit a diagram with their permit application. It was also discussed that they do not allow barbed wire fences in residential zones. It was suggested that materials are subject to zoning.
- B. Billboards: Jacob J** emailed out verbiage for an ordinance regarding billboards. **Laurie H** explained that to move forward with this it will need to go to the attorney to receive the enacting documents and then hold a public hearing. **Kelli S** asked if a permit was required. It was clarified that a Conditional Use Permit will be required.
- C. Air B&B: Staci Z-N** stated that the Mayor has asked that the commission create an ordinance regarding Air B&B's. She looked up Mendon's Ordinance and felt that it was a good reference point. **Kenny F** stated that in Honeyville's code it states that any business of operation in Honeyville is required to have a Business License with the City.

There was further discussion about the fees and penalties suggested in the presented document. Kenny F felt that it was good to keep that information. It was suggested that they adjust the amount of Air B&B's allowed to a higher value than what is suggested in Mendon's.

ACTION ITEMS:

- A. **CUP – Tolman Application:** Kenny F explained that Bryce Tolman re-zoned his auto body shop property to commercial which now requires him to have a Conditional Use Permit. It was suggested that they limit the hours of operation to 7:00 a.m. – 8:00 p.m. There was further discussion about requiring a fence around the commercial property to hide the vehicles and try and prevent children from climbing into cars. The commission was concerned about the expense of requiring a fence. Kenny F shared that they could give a time frame to allow time to plan for a fence. Kelli & Staci did not like the idea of requiring a fence. Jacob J felt that this provides an added protection to Bryce's business.

LAURIE HUNSAKER motioned to recommend Approval of the Tolman CUP with the following Conditions: Hours of operation fall between 7:00 a.m. – 8:00 p.m. Monday – Friday. With a suggestion that the city would like to see the commercial portion of the property fenced within 5 years. The CUP is to be renewed yearly. JACOB JAQUES seconded the motion. MOTION CARRIED with Laurie H for, Jacob J for, Kelli S for and Anna D for.

- B. **Crystal Springs Site Plan:** This was not ready to present this month.

- C. **Approval of Minutes: 01/28/26**

JACOB JAQUES motioned to Approve the Minutes of 01/28/26 as presented. ANNA DAMMER seconded the motion. MOTION CARRIED with Laurie H for, Jacob J for, Anna D for, Staci Z-N for and Kelli S abstaining.

- D. **Approval of Minutes: 02/25/26**

JACOB JAQUES motioned to Approve the Minutes of 02/25/26 as presented. ANNA DAMMER seconded the motion. MOTION CARRIED with Jacob J for, Staci Z-N for, Anna D for, Kelli S for and Laurie H abstaining.

Agenda Items for Next Month:

- Firearms – City Council
- Fences & Permits with Diagrams
- Billboards – Public Hearing & Action
- Air B&B

JACOB JAQUES motioned to adjourn at 7:56 p.m. LAURIE HUNSAKER seconded the motion.
MOTION CARRIED with Jacob J for, Laurie H for, Anna D for and Kelli S for.

Meeting Adjourned at 7:56 p.m.

The foregoing minutes were taken by Wendy Lindauer and typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 7/22/26



Brittiny Chlarson – Clerk/Recorder

Jacob Jaques – Vice-Chair