

**SANTA CLARA CITY COUNCIL
WEDNESDAY, JULY 8, 2026
MEETING MINUTES**

THE CITY COUNCIL FOR SANTA CLARA CITY, WASHINGTON, UTAH, met for a Regular Meeting on Wednesday, July 8, 2026, at 6:00 p.m. in the Council Chambers located at 2603 Santa Clara Drive, Santa Clara, Utah. The meeting will be broadcasted on our city website at <https://santaclarautah.gov>.

Present: Mayor Jarett Waite
Councilman Justin Caplin
Councilwoman Janene Burton
Councilwoman Christa Hinton
Councilwoman Dave Pond
Councilman Mark Hendrickson

Staff Present: Brock Jacobsen, City Manager
Selena Nez, City Recorder
Jim McNulty, Planning Director
Cody Mitchell, Building Official
Casey Stratton, Public Works Director
Ryan VonCannon, Parks Director
Lance Haynie, Government Affairs Director
Rich Rogers, Police Captain

Others Present: Shawn Denevan

1. Call to Order

Mayor Jarett Waite called the regular scheduled meeting to order at 6:00 p.m. The mayor welcomed everyone and noted that a full council was present: Councilman Justin Caplin, Councilwoman Christa Hinton, Councilman Dave Pond, Councilman Mark Hendrickson and Councilwoman Janene Burton.

2. Opening Ceremony

Pledge of Allegiance: Councilman Hendrickson

Opening Comments: Reverend Buddy Herrington, Interfaith Council president

3. Conflicts and Disclosures

No other conflicts were disclosed by council members.

4. Working Agenda

A. Public Hearing(s) 6:00 pm

1. Public Hearing to receive public comments regarding Non-Resident Burial Fees.

Prior to opening the public hearing, Parks Director Ryan VonCannon provided a brief background on the proposed fee changes. He noted that the option for non-residents to purchase burial plots had been removed entirely, and that interment fees for non-residents were being doubled from \$750 to \$1,500 on weekdays, and from \$1,200 to \$2,400 on Saturdays. All other fees remained unchanged.

The public hearing was opened at 6:05 PM. No members of the public came forward to comment. The public hearing was closed without testimony.

B. Consent Agenda

1. Approval of Minutes and Claims:
 - June 24, 2026, City Council Work and Regular Meeting
 - Claims through July 8, 2026

2. Calendar of Events:

- July 22, 2026, City Council Work and Regular Meeting
- July 24, 2026, Pioneer Day (Offices Closed)
- August 12, 2026, City Council Work and Regular Meeting

Motion: Councilwoman Hinton moved to APPROVE the consent agenda as presented. Councilman Hendrickson seconded the motion. Roll call vote: Hendrickson - Aye, Pond - Aye, Hinton - Aye, Burton - Aye and Caplin - Aye. Motion passed unanimously.

C. General Business

1. Discussion and action to consider approval of Non-Resident Burial Fees and approve Resolution No. 2026-15R. Presented by Ryan VonCannon, Parks Director.

Following the closure of the public hearing and a prior work session on the matter, the Council moved directly to action on the resolution. No further discussion was held.

Motion: Councilman Pond moved to Approved of Non-Resident Burial Fees and approve Resolution No. 2026-15R. Councilwoman Burton seconded the motion. Roll call vote: Hendrickson - Aye, Pond - Aye, Hinton - Aye, Burton - Aye and Caplin - Aye. Motion passed unanimously.

2. Discussion and action to consider approval MOU with Utah Tech for PEG channel. Presented by Brock Jacobsen, City Manager.

City Manager Brock Jacobsen presented the background on this item. He explained that under a long-standing franchise agreement with TDS, a one-dollar fee per video subscriber had been collected to fund a Public, Educational, and Government (PEG) access channel, formerly operated through the CEC interlocal agreement. With the dissolution of the CEC channel, that fee continues to be collected but currently has no designated recipient. City Manager Jacobsen outlined two options: redirect the funds to Utah Tech via a new Memorandum of Understanding or renegotiate the TDS agreement to eliminate the fee altogether. Staff recommended forwarding the funds to Utah Tech to support their continued operation of a media access channel and student programming in the industry.

Shawn Denevan, representing Utah Tech, was present and provided additional historical context, noting that the PEG channel requirement originated from the 1984 federal Telecommunications Act and that approximately 250 to 300 Santa Clara residents remain on basic cable service with TDS today.

City Manager Jacobsen relayed two proposed amendments to the MOU that had been discussed among city managers from participating municipalities. The first was the addition of a new provision under Section 6 Section 6.4 addressing governmental immunity, clarifying that both Utah Tech and the municipality are government entities bound by the Utah Governmental Immunity Act and that any indemnity or insurance obligations are limited to the amounts identified therein. The second change was the removal of Section 5.1, which had been viewed as creating a contractual obligation to enforce a separate contract a position Utah Tech also agreed with.

Councilwoman Burton asked for clarification on the origin and purpose of the one-dollar fee, which Shawn Denevan addressed by summarizing the history of the fee and its current limited scale. The council expressed general agreement with the recommended amendments. Mr. Denevan confirmed he could accept the revised language and that City Manager Jacobsen would forward the updated Word document for signature by Mayor Waite.

Motion: Councilman Hendrickson moved to APPROVE MOU with Utah Tech for PEG channel. Councilman Pond seconded the motion. Roll call vote: Hendrickson - Aye, Pond - Aye, Hinton - Aye, Burton - Aye and Caplin - Aye. Motion passed unanimously.

5. Reports

A. Mayor / Council Reports

Councilman Justin Caplin reported attending the America 250 event featuring Lyman Heyfan, noting it was well-attended. He also relayed that through the Santa Clara Kiwanis Club, the annual golf tournament in conjunction with Swiss Days is back on at the usual course following last year's scheduling conflict. He noted, however, that the car show typically organized by the St. George Kiwanis Club is unlikely to take place this year due to insufficient volunteer capacity.

Councilwoman Christa Hinton reported attending the same America 250 lecture and reminded the council and public of the upcoming Santa Clara 250 patriotic concert on July 12th at 7:00 PM at the Santa Clara Stake Center in the Heights. She reported attending a HACC roundtable discussion concerning a new St. George zoning designation the R-1 zone which allows no minimum lot size but requires a 40-foot minimum lot width tied to the general plan density. She also attended the LPC housing and land use authority subgroup, which is reviewing potential housing legislation ahead of the next legislative session. Additionally, she reported on a HACC webinar featuring a presentation by Emily Merkley, President of the Washington County Board of Realtors. Key takeaways included mortgage interest rates rising from 6.25% to 6.5%, cooling inflation offset by persistently high cost of living, and a significant concern around homeowner insurance. She noted that the Santa Clara median home price is down 2.07% to \$592,500, while Ivins is up 20% to \$799,000. She also attended the Old Spanish National Trail Marker unveiling near Confluence Park and the DAR Revolutionary Marker unveiling in St. George, as well as the Washington County George Washington statue unveiling, all held around July 2nd in recognition of America 250.

Councilman Dave Pond reported attending the America 250 lecture and noted that on the morning of July 2nd, he and Councilman Caplin participated in placing America 250 flags on veterans' graves at the city cemetery. He recognized Karen Voss for her outstanding work with the cemetery committee.

Councilman Mark Hendrickson reported no formal committee meetings but noted he had spent time with former City Manager Matt Brower over the Fourth of July holiday and passed along greetings from him to the council. He noted that Mr. Brower's wife Sandy has taken on leadership of the Red, White, and Blue Festival in the Heber Valley.

Councilwoman Janene Burton reported enjoying the Lyman Hafen lecture and noted her involvement with DAR-related America 250 activities, including participating in the parade dressed as Martha Washington.

Mayor Waite reported attending Shawn Guzman's retirement party in St. George and acknowledged Mr. Guzman's contributions to the community. He also attended the America 250 lecture and shared that it offered a meaningful historical perspective on the Fourth of July that he found worth sharing with his own family.

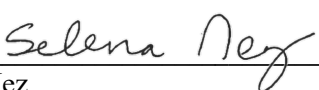
6. Closed Meeting Session

Mayor Waite confirmed no closed meeting session.

7. Adjournment

Motion: Councilwoman Hinton moved to adjourn. Councilman Hendrickson seconded the motion. All in favor. Motion passed unanimously.

The City Council meeting was adjourned at 6:23 p.m.



Selena Nez
City Recorder

Approved: _____ July 22, 2026