

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Julie Thompson

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
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THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, JUNE 16ND, 2026, AT THE CITY OFFICES

Invocation/Thought – Julie Thompson; Pledge of Allegiance – Kelly Enquist

1. Approve Agenda.
2. Oath of Office for Officers Erika Wood and Nate Garner
3. Public Comment - Two minutes per person; five minutes if on behalf of a group.
4. Presentation – Davis County Permanent Supportive/Transitional Housing
5. Ordinance 512-26 – An Ordinance Amending Title 17 of the West Bountiful Municipal Code Related to Building Restrictions in the Street Side Yards of Corner Lots.
6. Resolution 593-26 – A Resolution Enacting a 2nd Amendment to the Fiscal Year 2025-2026 Budget.
7. Resolution 594-26 – A Resolution Adopting the West Bountiful City Budget and Property Tax Rate for the Fiscal Year 2026-202.
8. Ordinance 514-26 – An Ordinance Adopting an Update Employee and Official Compensation Schedule.
9. Ordinance 513-26 – An Ordinance Temporarily Suspending Chapter 2.34 of the West Bountiful Municipal Code and All Associated Youth City Council Bylaws for a Period Six Months; Establishing Interim Operating Standards for the Youth City Council.
10. Presentation of Annual Fraud Risk Assessment.
11. Annual Open Meeting Training
12. Monthly Financial Report.
13. Meeting Minutes from June 2nd, 2026.
14. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
15. Mayor/Council Reports.
16. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
17. Adjourn.

This agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on May 29th, 2026.

Minutes of the West Bountiful City Council meeting held on **June 16th, 2026**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen, and Julie Thompson

STAFF: Duane Huffman (City Administrator), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nielsen (City Engineer), Steve Doxey (City Attorney), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Richmond Thornley, Simon Mortensen, Ryan Parker, Brian Garner

EXCUSED:

Regular Meeting

Mayor Romney called the meeting to order at 7:30 pm. Julie Thompson gave an Invocation, and the Pledge of Allegiance was led by Kelly Enquist.

1. Approve Agenda

MOTION: *Jenn Nielsen made a motion to approve the agenda. Julie Thompson seconded the Motion which PASSED by unanimous vote of all members present.*

2. Oath of Office for Officers Erika Wood and Nate Garner.

3. Public Comment.

No Comment

4. Presentation – Davis County Permanent Supportive/Transitional Housing

Ryan Parker introduced himself and the members of the County's community economic development team. He presented information regarding the annual point-in-time count for homelessness, including trends from 2021 through 2025. Mr. Parker explained the concepts of transitional housing and permanent supportive housing, and discussed the distinctions between the "Housing First" and "Housing Only" approach. He reviewed the benefits of providing housing for individuals experiencing chronic homelessness and highlighted the economic benefits associated with affordable housing projects.

Council members asked questions regarding the number of individuals who re-enter housing programs after previously leaving them, as well as strategies for addressing residents' concerns related to crime. A question was also raised regarding the county's preferred location for a potential housing project. Mr. Parker responded that the county is seeking a location near the center of the county.

48
49 **5. Ordinance 512-26 – An Ordinance Amending Title 17 of the West Bountiful Municipal**
50 **Code Related to Building Restrictions in the Street Side Yards of Corner Lots.**

51 Duane explained that during a previous City Council meeting, the Council directed staff to
52 prepare an ordinance that would allow residents to construct accessory structures that require
53 a permit within the street side yard, but outside of the street side yard setback.

54
55 **MOTION:** *James Ahlstrom made a motion to adopt Ordinance 512-26 – An Ordinance*
56 *Amending Title 17 of the West Bountiful Municipal Code Related to*
57 *Building Restrictions in the Street Side Yards of Corner Lots. Jenn Nielsen*
58 *seconded the motion which PASSED.*

59
60 The vote was recorded as follows:

61 James Ahlstrom – Aye
62 Kelly Enquist – Aye
63 Julie Thompson – Aye

Dell Butterfield – Aye
Jenn Nielsen – Aye

64
65 **6. Resolution 593-26 – A Resolution Enacting a 2nd Amendment to the Fiscal Year 2025-**
66 **2026 Budget.**

67 Duane presented the budget amendments that were discussed at previous city council
68 meetings and a public hearing, along with additional adjustments including items related to
69 solid waste, increased utility costs at the golf course, drug testing, equipment supplies and
70 maintenance, and the purchase of a rough mower. The Council discussed the increase in drug
71 testing costs.

72
73 **MOTION:** *James Ahlstrom made a motion to adopt Resolution 593-26 – A Resolution*
74 *Enacting a 2nd Amendment to the Fiscal Year 2025-2026 Budget. Kelly*
75 *Enquist seconded the motion which PASSED.*

76
77 The vote was recorded as follows:

78 James Ahlstrom – Aye
79 Kelly Enquist – Aye
80 Julie Thompson – Aye

Dell Butterfield – Aye
Jenn Nielsen – Aye

81
82 **7. Resolution 594-26 – A Resolution Adopting the West Bountiful City Budget and**
83 **Property Tax Rate for the Fiscal Year 2026-2027.**

84 Duane presented the proposed budget, noting that it had previously been presented and
85 discussed at City Council meetings in May and a public hearing in June. He reviewed two
86 proposed changes - the first updating revenues to match the provided certified tax rate, and the
87 second was a reduction in expenditures associated with the removal of a proposed code
88 enforcement officer position that would have been shared with Centerville City.

89
90 Duane also reviewed several budget highlights, including funding for improvements at 700
91 North and 975 West, as well as the purchase of two new police vehicles.
92

MOTION: *Dell Butterfield made a motion to adopt Resolution 594-26 – A Resolution Adopting the West Bountiful City Budget and Property Tax Rate for the Fiscal Year 2026-2027. Kelly Enquist seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield – Aye
Kelly Enquist – Aye	Jenn Nielsen – Aye
Julie Thompson – Aye	

8. Ordinance 514-26 – An Ordinance Adopting an Update Employee and Official Compensation Schedule.

Duane explained that the proposed ordinance would amend the city's pay scale with an increase of 2.7%.

MOTION: *Kelly Enquist made a motion to adopt Ordinance 514-26 – An Ordinance Adopting an Update Employee and Official Compensation Schedule. Dell Butterfield seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield – Aye
Kelly Enquist – Aye	Jenn Nielsen – Aye
Julie Thompson – Aye	

9. Ordinance 513-26 – An Ordinance Temporarily Suspending Chapter 2.34 of the West Bountiful Municipal Code and All Associated Youth City Council Bylaws for a Period Six Months; Establishing Interim Operating Standards for the Youth City Council.

Council member Nielsen explained that, with the restructuring of the Youth City Council, it is best to redo the bylaws to avoid any conflicts.

MOTION: *Jenn Nielsen made a motion to adopt Ordinance 513-26 – An Ordinance Temporarily Suspending Chapter 2.34 of the West Bountiful Municipal Code and All Associated Youth City Council Bylaws for a Period Six Months; Establishing Interim Operating Standards for the Youth City Council. James Ahlstrom seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield – Aye
Kelly Enquist – Aye	Jenn Nielsen – Aye
Julie Thompson – Aye	

10. Presentation of Annual Fraud Risk Assessment.

Duane presented the Annual Fraud Risk Assessment. West Bountiful scored 365 out of 395 points, which indicates a very low risk level.

11. Annual Open Meeting Training

Duane conducted the annual open meeting training with the council.

12. Monthly Financial Report.

Duane presented the Monthly Financial Report.

13. Meeting Minutes from June 2nd, 2026.

MOTION: *James Ahlstrom made a motion to approve the meeting minutes from June 2nd, 2026. Dell Butterfield seconded the motion which PASSED by unanimous vote of all members present.*

14. Staff Reports

Police Department – Brandon Erikson

- Two new officers were sworn in today. They are both in FTO.

Public Works Department – Steve Maughan

- Pavement project is nearly complete. 1450 N was paved today.
- Continuing to paint the fire hydrants for the 250th Anniversary.
- Child's Park project will begin soon.
- The fence material on 1000 N will be galvanized steel.

Engineering – Kris Nilsen

- Belmont, Highgate and Pope subdivisions are nearing final approval.
- Trico has turned in a final pay request that is being reviewed by staff.

Community Development/Administration – Duane Huffman

- Met with UTA in relation to the double track project to discuss utilities. They will affect the waterline on 500 S. The storm drain canal at Pages Lane will also be affected. This might cause the closure of Pages Lane for 6-8 weeks.
- The mulch fire on 500 S was never fully extinguished, and the owner is working on slowly uncovering it so that it will fully burn.

15. Mayor/Council Reports

James Ahlstrom

- Could not participate in the last city council meeting but was able to listen.

Dell Butterfield:

- The South Davis Recreation Center is working to align its values and goals, specifically as the Flag Football program continues to grow.
- Councilmember Nielsen shared some concern over the step equipment in the aerobic class and the possibility of an injury due to their condition.

Kelly Enquist:

- Mosquito Abatement continues to spray for mosquitos.
- Arts Council will host a Friday Night on September 11th for the America 250 celebration.

Jenn Nielsen:

- Many entries for the parade have enquired about instructions, and this is being resolved.
- YCC BBQ was successful. The advisors are excited about next year.
- Wasatch Integrated meeting last week. The Weber transfer station is closing on July 1st which may cause some problems.

Julie Thompson:

- The challenge coins have been ordered, and the shirts will be ordered soon. The banner, fire hydrant designs, and the proposed mural were discussed.

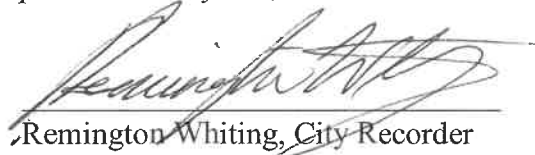
Kenneth Romney:

- Shared appreciation for everybody.

16. Adjourn.

MOTION: *James Ahlstrom made a motion to adjourn the meeting of the West Bountiful City Council. Jenn Nielsen seconded the motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on July 21st, 2026.


Remington Whiting, City Recorder