

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

June 16, 2026

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, Michael Murphy, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, legal counsel, Catlin North

Prayer/Remark: John Blickenstaff offered a remark.

New Business: The county has approved John Blickenstaff's reappointment to the Timber Lakes Water SSD board.
Catlin North, a former employee, joined the meeting to appeal his dismissal.

Concerns/Issues from TLPOA: Nick Kryger, Timber Lakes POA liaison, announced the fire safety day for Timber Lakes POA was a success and about 100 residents attended. Jody Defa has asked Nick to share the District's fire hydrant layers with the County.

Approval of May 2026 Minutes: A motion was made by Steve Turley to approve the May 19, 2026 meeting minutes as written. It was seconded by Mike Durr and passed unanimously. John Blickenstaff abstained.

Approval of June 2026 Warrants: After review and discussion, a motion was made by John Blickenstaff to approve the warrant list 15672-15685, ACH payments for June and the credit card payment of \$170.00 for May. The motion was seconded by Mike Durr and passed unanimously.

Ratify May/June Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 5/23/2026 and 6/6/2026. It was seconded by Roger LeFevre and passed unanimously.

Discussion Re: fire-hydrant Ridgeline Circle: McKay Murdock suggested the owners requesting a fire hydrant be installed at lot 1222 Ridge Line Circle should bear the cost of the installation of the hydrant and coordinate with the County Fire Marshall. Jody has offered to sell the owner a refurbished hydrant at a discounted price. The board has authorized Jody to negotiate the installation with landowner.

State Auditor training matters: John Blickenstaff recently completed the state Special Service District Board Member Training and presented some policy items the district may need to address and update to be in compliance with State law.

Ratify approved tank cleaning: Mike Durr made a motion to ratify the previously-approved price of \$5,000 for tank cleaning to the higher rate proposal of \$6875. It was seconded by John Blickenstaff and passed unanimously.

Discussion Re: extend water use off lot 208: Michelle will extend an invitation to all 3 parties that have an interest in lot 208 to attend the July 21, 2026 board meeting to share their perspective with the board.

Manager report: Jody was contacted by Mike Johnson from Summit Engineering speaking on behalf of Becky Hamilton, the previous owner of 1000 E Timber Moose Way, who still owns a water right for .33 acre-feet of water. McKay Murdock will speak with her to see what she intends to do with the water rights.

Jody met with the Division of Water Rights to locate and GPS the locations of all diversion points. They took pictures of the spring boxes.

The crew has taken their third round of manganese PFOS sampling.

All the meters and fire hydrants are entered into the Ziptility program.

The crew is in the process of marking and putting concrete collars around all the valves.

An air vacuum may need to be installed in the Lone Pine Spring, which has been getting air locked and then overflowing.

Jody would like to connect the valves between Elk and Racoon Drive together to have more flow in case of fire.

Other Business: Neil suggested planning a board and staff retreat to discuss items we could do better, such as updating our policies and improving our water system.

Executive Session: John Blickenstaff made a motion at 6:44 to enter executive session to discuss personnel. It was seconded by Mike Durr and passed unanimously.

The board reentered regular session at 7:51 pm.

John Blickenstaff made a motion to adjourn the meeting at 7:58. It was seconded by Neil Anderton and passed unanimously.

Neil Anderton: Aye Michael Wheelwright: Aye Roger LeFevre: Aye Steve Turley: Aye
Mike Durr: Aye John Blickenstaff: Aye