



REGULAR CITY COUNCIL MEETING

Tuesday, June 16th, 2026, at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Art Adcock, Travis Keel, Jeff Siddoway and Brian Del Rosario
Electronic Attendance Lynn Mecham

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, City Recorder Stephanie Christensen, City Legal Counsel Brett Rich, Community Services Director Kami Ellsworth, Digital Content Specialist Molly Warnick, Dustin Holden, Jake Kester, and additional members of the public.

PLEDGE OF ALLEGIANCE

City Manager Norm Beagley led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Jeff Siddoway offered an inspirational thought.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

Councilor Travis Keel declared a conflict of interest regarding the Cheer Program Agreement Resolution and stated that he would abstain from voting when that item was considered. Mayor Olson acknowledged the declaration.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

Minutes

1. 06-02-2026 - City Council Work Session Meeting Minutes
2. 06-02-2026 - City Council Regular Meeting Minutes

Bills

3. Review City Expenditures from 05-30-2026 to 06-12-2026 in the amount of \$4,382,329.61

Councilor Brian Del Rosario raised a question regarding Sam's Club membership renewal listed among the expenditures. He asked for clarification on the City's policies regarding memberships and whether memberships were being consolidated whenever possible. He referenced previous discussions regarding multiple Amazon subscriptions and stated that he wanted to ensure the City was avoiding unnecessary or duplicate memberships.

City Manager Norm Beagley explained that Sam's Club membership is a single City membership used by multiple departments and is not assigned to individual employees. He indicated that many purchases made through the membership support congregate meal services at the senior center and other City

operations where pricing advantages are available. Councilor Brian Del Rosario emphasized that his concern was ensuring responsible spending and that memberships were being managed efficiently.

City Manager Norm Beagley reported that previous concerns regarding Amazon memberships had largely been resolved and that, to his understanding, the City now operates under a consolidated citywide Amazon account. He explained that earlier duplication resulted from confusion when an employee implemented a membership without realizing the City already maintained one. Mayor Olson noted that various departments have historically used those memberships for event purchases, community activities, banquets, meals, and department functions. Discussion continued regarding the advantages of business accounts that allow multiple users under a single subscription. Councilor Brian Del Rosario commented that Amazon Business accounts specifically provide tools allowing departments to maintain separate delivery addresses and users while remaining under one organizational membership.

Councilor Brian Del Rosario asked about expenditures associated with multiple cellular providers, including AT&T, Verizon, and T-Mobile. City Manager Norm Beagley explained that the City uses different providers because no single carrier serves every municipal needs equally well throughout the City. As an example, he stated that security cameras installed at Prospector View Park are only able to function reliably through one carrier due to service coverage limitations in the area. City Manager Beagley further explained that public safety operations, GPS infrastructure equipment, and specialized state-connected systems sometimes require different carriers based on coverage, compatibility, or technical requirements.

Mayor Olson added that during his years with the City, various devices and services had migrated to providers that best met operational needs. He noted that while consolidation may sound beneficial, it could result in reduced service capabilities in certain locations. Councilor Del Rosario acknowledged the explanation, but stated that periodic review remained worthwhile to determine whether savings opportunities exist. City Manager Norm Beagley agreed to continue evaluating possible consolidation opportunities while maintaining necessary service levels.

Councilor Brian Del Rosario also asked about a Fireflies AI expense appearing on the expenditure report. Assistant City Manager Jason Bond explained that an employee had been evaluating an AI platform through a trial account. The service ultimately processed a subscription charge; however, the issue was identified and corrected. The employee obtained a refund, resulting in no net cost to the City. Councilor Del Rosario stated that his concern was simply understanding the nature of the transaction and whether it represented an unauthorized charge or potential security issue. Assistant City Manager Bond confirmed that the matter had been resolved and that the charge was reversed.

Councilor Travis Keel commented that maintaining multiple purchasing accounts can sometimes decrease efficiency because different departments ship products to different locations and may use separate payment methods, which can get charged incorrectly to the wrong account.

Mayor Olson requested that the concerns discussed regarding memberships, subscriptions, and service accounts be documented and brought back in a future report so the Council could maintain a record of the review.

Councilor Brian Del Rosario made a motion to approve the Consent Agenda items 1 through 3. Councilor Travis Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Public Forum

4. Public Forum

Dustin Holden addressed the Mayor and Councilors in support of a proposed records access resolution. Mr. Holden stated that the policy would improve transparency and establish a process through which Councilors could obtain information necessary to perform their duties without relying exclusively on formal GRAMA requests. Mr. Holden explained that he had personally submitted numerous public records requests and felt that obtaining information had often been unnecessarily difficult. He reported that he had filed eleven public records requests in May and had received denials that were currently being appealed through State processes.

Mr. Holden stated that under the proposed resolution council members would be able to review documents and information more easily and suggested that elected officials should actively examine:

- Impact fee studies
- Tax analysis
- Infrastructure contracts
- Development agreements
- Inspection records
- Equipment purchases
- Waste management contracts
- Financial consulting agreements
- License plate reader programs

Mr. Holden stated that an informed Council provides greater protection for residents and increases public confidence in government decision-making. He encouraged the Council to adopt the resolution and then actively use the authority it provides. Mayor Olson thanked him for his comments

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant City Manager Bond presented the Building Permit Report. 165 residential units have been issued building permits in the current calendar year. In comparison, 235 single and multi-family residential units have been issued building permits in the current fiscal year (July 1, 2025 – June 30, 2026). We had 2 new business licenses issued in the last month.

RESOLUTIONS

5. Resolution 07-01-2026 – MAG Senior Congregate Meals Program Agreement FY 2026-2027

City Manager Norm Beagley presented the annual renewal agreement between the City and the Mountainland Association of Governments (MAG) for the Senior Congregate Meals Program. He explained that the contract governs Senior lunch services provided on Tuesdays and Thursdays and represents the annual renewal of an existing program. Funding levels for the upcoming year were reported to be nearly identical to the previous year, with only a minor reduction of less than \$200. City Manager Beagley also noted that some policy and reporting requirements contained within the agreement had been updated and that City staff would ensure compliance with all requirements.

Councilor Brian Del Rosario asked regarding billing and reporting deadlines. City Manager Norm Beagley confirmed those requirements were not new and that the City had historically met all required submission deadlines.

Councilor Travis Keel made a motion to approve Resolution 07-01-2026 – MAG Senior Congregate Meals Program Agreement FY 2026-2027. Councilor Art Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

6. Resolution 07-02-2026 – Santaquin Cheer Program Agreement

City Manager Norm Beagley presented the annual Cheer Program Agreement. He explained that the City had now completed one year operating under a contractor model rather than the hybrid contractor-employee arrangement previously used. City Manager Beagley stated that the current structure had matured and was functioning effectively. This schedule included scheduling accommodations within the new recreation facility and coordination between City staff and program providers.

Councilor Brian Del Rosario asked about background-check procedures for contractors and individuals working with children. He explained that while he was not questioning any specific individual, he believed the City should have a clearly documented process to ensure all personnel who interact with youth have completed background screenings.

City Manager Norm Beagley explained that:

- Background checks are required for individuals working with youth and senior populations.
- The police department assists with conducting those checks.
- Volunteers, contractors, and employees working in qualifying programs are screened.
- Existing processes would be reviewed to ensure verification and documentation procedures are clearly established.

Councilor Brian Del Rosario made a motion to approve Resolution 07-02-2026 – Santaquin Cheer Program. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Abstain
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

7. Resolution 07-03-2026 – Santaquin Martial Arts Program Agreement

City Manager Norm Beagley presented the Martial Arts Program Agreement. He explained that the version included in the Council's packet omitted language that should have been identical to provisions already included within the recently approved Cheer Agreement. The omitted language was displayed in redline format during the meeting and reviewed by the Council.

City Manager Norm Beagley explained that the revisions:

- Established consistency between both agreements.
- Applied identical payment and operational provisions.
- Ensured equal treatment between the two contracted programs.

Councilor Brian Del Rosario made a motion to approve Resolution 07-03-2026 – Santaquin Martial Arts Program Agreement with the red line correction. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

8. Resolution 07-04-2026 – City Council Records Access

Mayor Olson opened discussions regarding the proposed City Council Records Access Resolution. Before beginning discussions, Mayor Olson referenced a previous email he had sent to Council Members and acknowledged that a statement contained in that email had not been entirely accurate. He clarified that while there had never been intentional attempts to withhold information, there had been occasions when information requests had not been handled perfectly. He accepted responsibility for the wording of the earlier statement and said he wanted the record to accurately reflect that.

Councilor Brian Del Rosario explained the rationale for the resolution. He stated that over the past year he had encountered multiple situations where information requests had been delayed, difficult to obtain, or lacked a formal process. He recounted experiences involving requests for meeting recordings, financial information, and information associated with development projects. Councilor Del Rosario stated that one motivating factor involved difficulty obtaining an audio recording of a prior cutoff meeting. He explained that he believed the recording should have been readily available and questioned why additional

procedural barriers were required. He emphasized that his intention was not to criticize City staff, but rather to establish a consistent, transparent, and documented process through which elected officials could request information required for informed decision-making. Councilor Del Rosario further explained that much of his financial review work involves analysis of electronic datasets and that receiving information in spreadsheets rather than static PDF files significantly improves the ability to review and evaluate city expenditures. He stated that the resolution was intended to formalize existing practices, create accountability, provide written documentation of requests, and clarify expectations for responses.

A lengthy discussion followed regarding:

- Information accessibility.
- Transparency.
- Staff workloads.
- Existing procedures.
- Appropriate legislative oversight.
- Mayor-Council roles.
- Public confidence.
- Risks associated with disclosure of protected information.

Council Members expressed differing opinions regarding whether the proposed resolution was necessary and whether it represented the best solution to the issues being discussed. At times discussion became personal as participants referenced previous disagreements related to information requests and development projects. Council Members also discussed how public perception can be influenced by conversations occurring on social media and in public meetings. Throughout the discussion, Councilor Brian Del Rosario reiterated that his objective was to formalize processes, increase transparency, and reduce friction between elected officials and staff.

City Attorney Brett Rich stated that Councilors unquestionably require information in order to properly fulfill their responsibilities and acknowledged that requiring formal GRAMA requests for routine council information is generally not appropriate. However, he identified two primary concerns regarding the draft resolution. He explained that State law designates the Mayor as the Chief Executive Officer and grants authority over employees and City administration. Attorney Brett Rich expressed concern that the resolution could create confusion regarding staff supervision or create situations where employees receive competing directives.

City Attorney Brett Rich also expressed concern regarding the possibility of protected, private, or confidential records being disclosed improperly. He stated that increasing the number of individuals handling sensitive records inherently increases risk exposure for both City employees and the municipality. He recommended additional training if broader information access is implemented and suggested further refinement before adoption.

Several modifications were discussed, including:

- Requiring requests to be made in writing.
- Routing requests through the City Manager and Mayor.

- Providing information to all Council Members concurrently when appropriate.
- Clarifying which records qualify under the policy.
- Refining response timelines.
- Establishing safeguards regarding confidential information.

A long and lengthy conversation was had between Council, Mayor and City Attorney. Councilors agree to table this resolution and work on addressing all the concerns.

Councilor Lynn Mecham made a motion to table Resolution 07-04-2026 – City Council Records Access, Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON ADJOURNMENT

Assistant City Manager Jason Bond reported that anticipated upcoming Development Review Committee agenda items include Summit Ridge Parkway Maverik Site Plan, 130 South Church Subdivision Final Plat, Citadel Storage Subdivision and Traffic Control Device Request on Frontage Road and Highland Drive. He reported there were currently no Planning Commission applications ready for consideration and indicated an upcoming meeting would likely be canceled due to a lack of agenda items.

City Manager Norm Beagley reported coordination continues with Santaquin Elementary administration and Nebo School District regarding crosswalk safety improvements, traffic control signage and safe routes to school considerations. City Manager Beagley stated Police Chief Rod Hurst has evaluated the Nova Program and his primary concerns include funding requirements and availability of personnel.

City Manager Norm Beagley reported construction work has begun connecting City infrastructure to CUP facilities near Summit Ridge. He anticipates receiving test water within several weeks. City Manager Beagley and Councilor Art Adcock attended regional water planning discussions involving legislators and water agencies. The topics included long-term water supply planning, groundwater management, drinking water treatment infrastructure and future regional demand projections.

Councilor Lynn Mecham had nothing to report.

Councilor Travis Keel reported that there is an upcoming library board meeting next week, and summer reading activities are happening. Councilor Keel also announced the dissolution of the Youth City

Council after determining the program was no longer fulfilling its intended purpose. The Council discussed alternative youth leadership opportunities including Boys State and regional civic programs.

Councilor Jeff Siddoway stated My Hometown Day of Service is scheduled for July 18 and encouraged continued community participation. He also stated it will be the young entrepreneur's night at the upcoming Hometown Market, which is also a great night. Councilor Siddoway confirmed that concerns regarding cleanup of a previously discussed property had been addressed.

Councilor Art Adcock informed the Council that school would begin in approximately six weeks, and the Senior programming would begin one week before the start of school. Councilor Adcock also asked about AEDs in police vehicles, the status of the City's new fire engine and traffic concerns near Third West and Third North involving speeding motorcycles and children playing in the area. City Manager will research the AED question and evaluate the traffic concern. He also stated the new fire engine remained on schedule for delivery.

Councilor Brain Del Rosario reported on the upcoming young entrepreneur night. He also stated he had heard about resident concerns regarding garbage and recycling container deliveries and questions concerning Flock cameras and their locations. Councilor Del Rosario also asked about the asphalt milling work along South Ridge Farms Road.

City Manager Norm Beagley stated if residents have missing garbage containers they should be reporting them through City Hall. Also Flock cameras may have been relocated as part of ongoing evaluation efforts. City Manager informed the Council that the asphalt millings were being used for roadway and curb support rather than trail construction.

Councilor Brain Del Rosario also complimented staff involved with passport services and expressed appreciation for the success of the program.

Mayor Olson reported on the fireworks restrictions and Independence Day celebrations. He explained the history of the City's fireworks restrictions and noted that approximately twelve years earlier the City had developed detailed maps and designated discharge areas in cooperation with fire officials. Mayor Olson explained that drought conditions had created concerns throughout the state and that municipalities had been encouraged to evaluate local conditions carefully. He described discussions that occurred among City leadership, fire officials, and staff regarding public safety and potential restrictions. Mayor Olson emphasized that consideration was given not only to wildfire concerns but also to the reality that many families had already purchased fireworks for Independence Day celebrations. He stated that one concern discussed was the possibility that prohibiting fireworks after they had already been purchased could result in fireworks being stored for extended periods and potentially becoming accessible to children. Mayor Olson praised the Fire Department for preparing extensively thorough prevention efforts, public education, patrols, equipment staging, and bucket distribution programs. He reported that no significant incidents occurred during the holiday and expressed appreciation for residents, fire personnel, law enforcement, and City staff. Mayor Olson concluded by stating that the City's preparations and residents' cooperation had contributed to a successful holiday celebration.

ADJOURNMENT

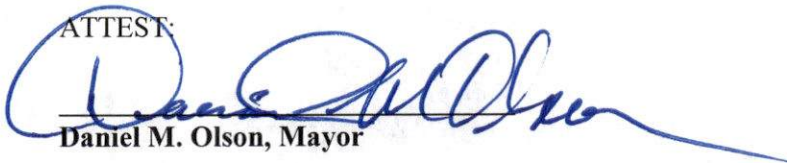
Councilor Jeff Siddoway made a motion to adjourn the meeting. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 8:45 p.m.

ATTEST:



Daniel M. Olson, Mayor



Stephanie Christensen, City Recorder