

OGDEN VALLEY CITY COUNCIL
MINUTES OF SPECIAL CITY COUNCIL MEETING

June 29, 2026, 2:00 p.m.

Huntsville Town Hall, Council Chambers, 7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Absent
Tia Shaw	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Kay Hoogland	Council Member	Present
Chad Booth	Council Member	Present
Don Hickman	Council Member / Mayor Pro Tem	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present
Brian Carver	City Planner	Present
Sherrie Broadbent	Finance Director	Present via Zoom

1. Call to Order by Mayor Pro Tem Hickman

- a. Roll Call – Mayor is absent
- b. Pledge of Allegiance led by Mayor Pro Tem Hickman
- c. Moment of Silence for approximately one minute

2. Public Comment (at the discretion of the Mayor). All public comment shall: 1) only be made by those after the person states his or her name and address for the record; 2) may last no longer than 2 minute unless otherwise allowed by the Mayor; 3) must be germane to the authority of the City Council and be directly related to city programs, projects, services or events; and 4) may not address an item already on the agenda.

No public comments

3. Consent Agenda

- a. Minutes
- b. Approval of Payments
- c. Approval of New Business Licenses

No items ready to approve

4. **Legal Update.** Discussion, no action taken.

The Temporary Restraining Order (TRO) was granted last week. There is a hearing scheduled for July 2 to consider agreement. This lawsuit is now being picked up by the media (KSL, KUER).

5. **Proposed Property Tax Impact Schedule.** Discussion, no action taken.

Sherrie Broadbent indicated there is a new version of the Property Tax Impact schedule available. There are slight adjustments in the amounts and the wording.

The estimated percentage of the property tax assessed value is now 506% instead of 519%. There will be a hearing on August 11 to vote on the budget again (if the City can go through the Truth-in-Taxation process).

Council members were told they can get more information about the budget from the budget book and if they have questions, they can set up a one-on-one with Sherrie to discuss.

6. **Land Use and Planning Update.** Discussion, no action taken.

The hearing for the Shoreline zone is scheduled for July 14th at 6:00pm.

Council member Booth asked if there is a method to get the Planned Development Agreements. City Planner Carver indicated as the City moves forward it will continue to collect the agreements.

There is training available with Tyler on the new City Inspect application. People can be directed to the City Inspect website and to Tyler. The additional capabilities are being set up: suspension will be later this week, Building and Excavation fee schedules will be next week.

The WFRC RFP for the General Plan has been submitted with an expected response by July 15-30.

7. **Storm Water Management Plan (SWMP) Update.** Discussion, no action taken.

There is a public hearing scheduled for July 7th for the SWMP. The plan is to adopt it in the July 21st City Council meeting.

8. **Fraud Survey Commitments:** Turn in Documents (5 minutes)
- a. Notarized Personal Pledge (to Sharon Robbins & Sherrie Broadbent)
 - b. Training Certificate (to Sharon Robbins and Sherrie Broadbent)
 - c. Website Promotion (Kathy to confirm completion)

Turn in the documents for the fraud survey by next Tuesday.

9. **Ordinance 2026-50: An Ordinance Of The Ogden Valley City Council Amending Title 5 Of The Ogden Valley City Municipal Code By Enacting Chapter 5.06, General Fire And Fireworks Restrictions; Providing For Automatic Adoption Of Fire Restrictions Issued By The Weber Fire District Or Other Applicable Fire Authority; Restricting The Use Of Personal Fireworks Within Designated Areas Of The City; Adopting An Official Firework Restriction Map; Providing For Enforcement And Penalties; And Providing An Effective Date.** Discuss and possibly deny, continue, or adopt Ordinance 2026-50: General Fire and Fireworks Restrictions, Chapter 5.06, Ogden Valley City Municipal Code.

This ordinance is the expanded fireworks ban and restrictions. Today the fire level was declared to be Stage 2.

Council member Hoogland moved to adopt Ordinance 2026-50 Amending Title 5 Of The Ogden Valley City Municipal Code By Enacting Chapter 5.06, General Fire And Fireworks Restrictions as written. Council member Shaw seconded the motion.

Council member Shaw	Aye
Council member Dooking-Baker	Aye
Council member Hoogland	Aye
Council member Booth	Aye
Council member Hickman	Aye

All members of the City Council voted aye (5-0).

10. **Resolution 2026-XX:A Resolution Of The City Council Of Ogden Valley City Approving A Gateway Services Master Agreement With Xpress Solutions, Inc. DbA Xpress Bill Pay, And Authorizing The Mayor To Execute The Agreement On Behalf Of The City.** Discuss and possibly deny, continue, or adopt Resolution 2026-XX Xpress Solutions Agreement.

Sherrie Broadbent explained this master agreement is essential for the City to process payments. Council member Dooling-Baker had a question about the Mayor authority to sign contracts. Council member Hickman reminded that the authority is outlined in the procurement policy.

Council member Shaw moved to approve Resolution 2026-XX:A Resolution Approving A Gateway Services Master Agreement With Xpress Solutions, Inc. Dba Xpress Bill Pay, And Authorizing The Mayor To Execute The Agreement On Behalf Of The City. Council member Hoogland seconded the motion. All Council members voted aye (5-0).

11. Discussion on Planning Commission Roles. Discussion, no action taken.

Council member Dooling-Baker indicated that she thinks resolution 2026-41 made changes in the Mayor's and Council's roles. She had thought the designee in the resolution was Council member Booth. Instead the designee is a role called Land Use Authority, currently granted to City Planner Carver.

She is interested in revisiting the resolution and thinks the Council should be thoughtful about powers given to the Mayor. Council member Booth also indicated the Council should be cautious on how power is given to the Mayor.

Council member Hickman indicated the statutory documentation has been given to the team facilitating the Organization Structure sessions. It can be reviewed / discussed in those sessions.

12. Council Comments

Council member Shaw indicated the resident street signs are worn and faded in her District. Council member Hickman indicated she can contact the Deputy Engineer to get the signs replaced.

Council member Dooling-Baker said she has received comments about the trails. She will get with the OV Trails team to provide those concerns. She also expressed concerns that visitors to the valley or people in STRs will shoot fireworks.

Council member Hoogland will look into making signs for the valley to highlight the fireworks ban. She will have Council member Dooling-Baker help with the distribution.

Council member Hoogland also spoke about having Council members in both the Huntsville and Liberty July 4th parades. Council member Booth indicated he can get a car for Council members Hickman, Hoogland and himself for the Huntsville parade. Council members Shaw and Dooling-Baker are already set up for the Liberty parade.

Council member Hickman indicated that they have declined the grant to add the turn lane to 4100 N. Upon review, it did not make sense to do it.

Council member Hickman indicated that a steel post on one of the trails was hit. He asks to be informed if there are issues.

13. Closed Meeting (As needed for any purpose as allowed in UCA 52-4-25).

There was no request for a closed meeting.

14. Adjournment

Council member Hoogland moved to adjourn the meeting. Council member Booth seconded the motion. All members voted aye (5-0). The meeting adjourned at 2:20pm.

The June 29rd City Council Special meeting minutes were Approved by the Ogden Valley City Council on the 21 Day of July, 2026.

Signature: *Sharon Robbins*

Printed Name: Sharon Robbins