



MINUTES
Springville City Municipal Building Authority Meeting - MAY 05, 2026

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE MUNICIPAL BUILDING AUTHORITY HELD ON TUESDAY, MAY 05, 2026, AT 6:40 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Trustee Wright motioned for Trustee Snelson to serve as Chair for this evening's meetings. **Trustee Millsap seconded** the motion. Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith ABSENT, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 4-0 with 1 absent.**

President Conducting: Matt Packard Excused

Trustees in Attendance: Karen Ellingson
Logan Millsap
Jake Smith Excused
Mike Snelson
Mindi Wright

City Staff in Attendance: Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Administrative Services Director Patrick Monney, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Works Director Brad Stapley, and Public Safety Director Lance Haight.

CALL TO ORDER

Trustee Chair Snelson welcomed everyone and called the meeting to order at 6:43 p.m.

REGULAR AGENDA

1. **Consideration of a Resolution regarding the Springville Municipal Building Authority tentative budget for Fiscal Year 2026/2027, and a request to schedule a Public Hearing date and time for formal adoption of the Final Budget - Bruce Riddle, Assistant City Administrator/Finance Director.**

Director Riddle reported that the Municipal Building Authority (MBA) functions as the city's debt service mechanism. The City makes lease payments from the General Fund to the MBA, which in turn uses those funds to make the bond payments associated with the construction of the Civic Center. He noted that only a few years remain on the bond, which is scheduled to mature in 2031.

Motion: Trustee Millsap moved to approve **Resolution #2026-01M** by the Municipal Building Authority of the City of Springville, Utah, to adopt the Tentative Budget for Fiscal Year 2026-2027 and set a Public Hearing for adoption of the Final Budget on June 16, 2026, at 6:40 p.m. **Trustee Wright seconded** the motion. **Rollcall Vote:** Voting Yes: Trustee Jensen, Trustee Millsap, Trustee Smith ABSENT, Trustee Snelson, and Trustee Wright. The motion **Passed unanimously, 4-0 with 1 absent.** Resolution #2026-01M Adopted.

MOTION FOR REVIEW AND FINALIZATION OF THE MAY 05, 2026, MINUTES.

Motion: Trustee Ellingson moved to approve the minutes from May 05, 2026, to be prepared and emailed to each member of the Municipal Building Authority. The Board will have ten days to review the minutes and submit any changes to the secretary. If, after ten days, there are no changes, the minutes will stand approved. If there are changes, the process will be followed until all changes are made and the Board is in agreement. **Trustee Millsap seconded** the motion. **Voting Yes:** Trustee Ellingson, Trustee Millsap, Trustee Smith ABSENT, Trustee Snelson, and Trustee Wright. The motion **Passed unanimously, 4-0 with 1 absent.**

ADJOURNMENT

Motion: Trustee Snelson moved to adjourn the Municipal Building Authority meeting at 6:48 p.m. **Trustee Millsap seconded** the motion. **Voting Yes:** Trustee Jensen, Trustee Millsap, Trustee Smith ABSENT, Trustee Snelson, and Trustee Wright. The motion Passed unanimously, 4-0 with 1 absent.

This document constitutes the official minutes for the Springville City Municipal Building Authority Meeting held on Tuesday, May 05, 2026.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, May 05, 2026.

DATE APPROVED: June 29, 2026



Kim Crane
City Recorder