GREATER SALT LAKE
Municipal Services
District

MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
Held Wednesday July 8, 2026
At 860 W Levoy Dr Ste 300
Taylorsville, UT 84123

Trustees Present:
Keith Zuspan, Chair
Sean Clayton, Vice Chair (via Teams)
David Brems
Jesse Valdez
Allan Perry
Michael Jensen
Laurie Stringham (via Teams)

Staff Present:
Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Tabitha Mecham, Office Manager
Lizel Allen, Director of Engineering
Mark Schneider, Director of Information Technology
Trent Sorensen, Director of Planning and Development Services
Mark Anderson, Legal Counsel
Richard Stephens, Assistant City Engineer
Chad Anderson, Assistant City Engineer
Joel Grant, Human Resources Manager
Alex Rudowski, Grading, Floodplain and Stormwater Manager (via Teams)
Daniel Hoffman, Manager of Accounting
Maridene Alexander, Communications Manager (via Teams)
Kirk Boyington, Chief Building Official (via Teams)

Others Present:
Ryan Anderson, Salt Lake County (via Teams)
Catherine Kanter, Salt Lake County Deputy Mayor of Regional Operations
Nate Rockwood (via Teams)
Ralph Chamness, Chief Deputy Salt Lake County District Attorney
GH (unnamed via Teams)
Clair Gillmore, Smith Hartvigsen
Cameron Platt, Shield Law
Lilibeth Iba, Salt Lake County Justice Court (via Teams)
Kasey Dunlavy, Salt Lake County (via Teams)
Michael Miller (via Teams)

1. **Call to Order**

   Chair Zuspan called the meeting to order at 6:00 p.m.

2. **Pledge of Allegiance**

   The Pledge of Allegiance was recited.

3. **Public Comments**

   There were no public comments.

4. **Approve Board Meeting Minutes for June 24, 2026**

   Trustee Jensen moved to approve the June 24, 2026, Board meeting minutes as presented. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham and Valdez each voting "aye".

5. **Discuss Notice of Termination of Master Interlocal Agreement Between Salt Lake County and the Greater Salt Lake Municipal Services District and Member Municipalities.**

   Catherine Kanter and Ralph Chamness presented a briefing on the County's decision to issue a Notice of Termination of the Master Interlocal Agreement between Salt Lake County and the Greater Salt Lake Municipal Services District and MSD member municipalities. Catherine stated that the County is choosing to exercise its contractual right to terminate its participation in the Master Interlocal Agreement, as amended, with twelve months prior written notice. Catherine, Ralph, and Trustee Stringham, who is Salt Lake County's representative on the MSD Board, responded to numerous questions from the Trustees. During the discussion, Ralph Chamness clarified that the County's intent is to terminate the Master Interlocal Agreement but not to remove unincorporated County areas from the MSD.

6. **Approve Geographic Information System ("GIS") Policy and Unmanned Aerial Vehicles ("UAV") Policy**

   Trustee Stringham asked to be, and was, excused from the meeting.

   Mark Schneider provided background information and explained both the updated Geographic Information System Policy and the new Unmanned Aerial Vehicles Policy, both of which had been reviewed and edited by Mark Anderson.

   Trustee Jensen moved to approve the Geographic Information System (GIS) Policy and the Unmanned Aerial Vehicles (UAV) Policy as presented. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting "aye".

7. Discuss Director of Finance position

Chair Zuspan declared that the discussion of this agenda item would be delayed.

8. Discuss Director of Strategy and Economic Development position

Marla Howard stated that the first round of interviews have been finished and management is moving on to round two with four candidates. The Trustees who have requested to be part of the interview process have been contacted to set up second round interview times.

9. General Manager report

Marla Howard presented her General Manager's Report:

- Marla presented the second quarter employment staffing report.
- Brian Hartsel, Daniel Hoffman, and Marla Howard are still working on reconciliations for the first quarter of the current fiscal year. Marla expects the reconciliations to be current by the end of July, with Mark Schneider helping with the automation of the reconciliation process. In response to a question from Trustee Jensen, Marla confirmed that she will conduct random testing to confirm the accuracy of the reconciliations.
- Brian Hartsell and Marla Howard are working on a cash flow analysis of the MSD's position in relation to upcoming changes dictated by Salt Lake County.

10. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other city, town, unincorporated county or Greater Salt Lake Municipal Services District business to discuss.

11. Identify future agenda items

No future agenda items were suggested.

12. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(d))

This agenda item was not needed.

13. Discuss the deployment of security personnel, devices, or systems (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205 (1)(f))

This agenda item was not needed.

14. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

Trustee Jensen moved to go into closed session to discuss the character, professional competence, or physical or mental health of an individual. Trustee Brems seconded the motion. Trustee Jensen then withdrew his motion and Trustee Brems withdrew his second of the motion.

15. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

Trustee Jensen moved to go into closed session to discuss pending or reasonably imminent litigation. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting "aye".

The meeting went into closed session at 7:14 p.m. with Trustees Zuspan, Clayton, Brems, Jensen, Perry and Valdez present, along with Marla Howard, Brian Hartsell, Tabitha Mecham, Mark Anderson, Joel Grant, Lizel Allen, Cameron Platt, and Clair Gillmore.

The Board returned to open session at 7:25 p.m. No action was taken during the closed portion of the meeting, other than the approval of a motion to close the closed meeting and return to open session.

14. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

The Board returned to agenda item 14.

Trustee Jensen moved to go into closed session to discuss the character, professional competence, or physical or mental health of an individual. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting "aye".

The meeting went into closed session at 7:26 p.m. with Trustees Zuspan, Clayton, Brems, Jensen, Perry and Valdez present, along with Brian Hartsell, Marla Howard, Tabitha Mecham, Mark Anderson and Joel Grant.

The Board returned to open session at 7:34 p.m. No action was taken during the closed portion of the meeting, other than the approval of a motion to close the closed meeting and return to open session.

17. Adjourn

After Chair Zuspan declared that agenda item 7 would be tabled, Trustee Jenson moved to adjourn the Board meeting. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting "aye".

Chair Zuspan declared the meeting to be adjourned at 7:35 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 22nd day of July, 2026.

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Keith Zuspan, Chair

ATTEST:

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Marla Howard, General Manager

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