



WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, June 22, 2026 6:30 pm

City Council Chambers

4150 South 3900 West, West Haven, UT
84401

PRESENT

Clarence Kelley
Alisha Marigoni
Nate Morse
Rob Vanderwood Mayor
James Jenson Vice Chairman/Planning Member

Charis Sully District Recorder
John Wallace Superintendent
Nate Reiva Sewer Supervisor
Ed Mignone District Engineer
Amy Hugie District Attorney
Ryan Christiansen Gardner Engineering
Riker Porter Gardner Engineering

MEETING MINUTES OF JUNE 22, 2026

1. **MEETING CALLED TO ORDER**

A. Chairman Dale Allen

James Jenson called the meeting to order at 6:31 pm.

2. **OPENING CEREMONIES**

A. Pledge of Allegiance – Alisha Marigoni

B. Invocation/Moment of Silence – Ryan Swapp

3. **PUBLIC PRESENTATIONS** (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. **DISCUSSION** Cross Connection remediation cost at approx. 5025 W and 4075 S

John updated the board and let them know that this cross connection is much different than the last one. This one is for complex and is going to be more expensive to correct. We received 3 different quotes and Gardner Engineering has determined that it will be around \$30,000. Gardner will create an RFQ to be posted in the beginning of the next fiscal year and we have added the money to the 2026-2027 budget to cover it.

STAFF REPORT

TO: Public Works Director

FROM: Nate Reiva, Water/Wastewater Supervisor

DATE: June 9, 2026

SUBJECT: Land Drain Cross Connection on 5025 W. 4075 S.



Background

There has been reports of a possible cross connection between the sewer system and land drain system at the location of 5025 W. 4075 S. this would need to be investigated by pipeline cleaning and CCTV (camera) inspection to verify this cross connection along 5025 W. 4075 S.

Discussion

After further investigation into this matter, we have found that there is in fact a cross connection between the sewer system and the land drain system at the location of 5025 W. 4075 S., at the time of the cleaning and further investigation we have located the area of pipeline of this cross connection, I have since contacted Twin-D Services to perform a CCTV (camera) inspection to investigate this area to try and pinpoint the exact location of the cross connection.

Conclusion

After meeting with Twin-D services at the location and further investigation we have found that there is in fact one (1) home that has a cross connection at the location of 4035 S. 5025 W., we were able to dye test the line to get the proper documentation (CCTV video thumb drive) and clarification of the location that was needed to move forward to the next step in the process.

We have since reached out to several companies in the request of the total cost for this project, we believe this project to cost \$35,000.00 to remove all materials from the property, complete the work of fixing the cross connection and to replace all landscaping materials to bring the homeowners property back to its original state.

Best Regards,



POSTED

WHSSD SEWER LATERAL INSPECTION

Date of Inspection Fail grade 03/14/06 Lot 37 Time 11:00

Homeowner Name 4035 S. 5025 W.

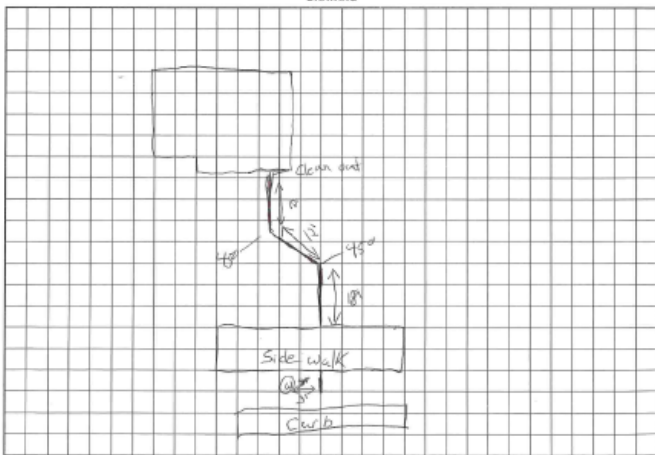
Address _____ Phone _____

City, State, Zip _____

Final Lateral Inspection ☒ Approved ☐ Not Approved

Comments _____

DRAWING

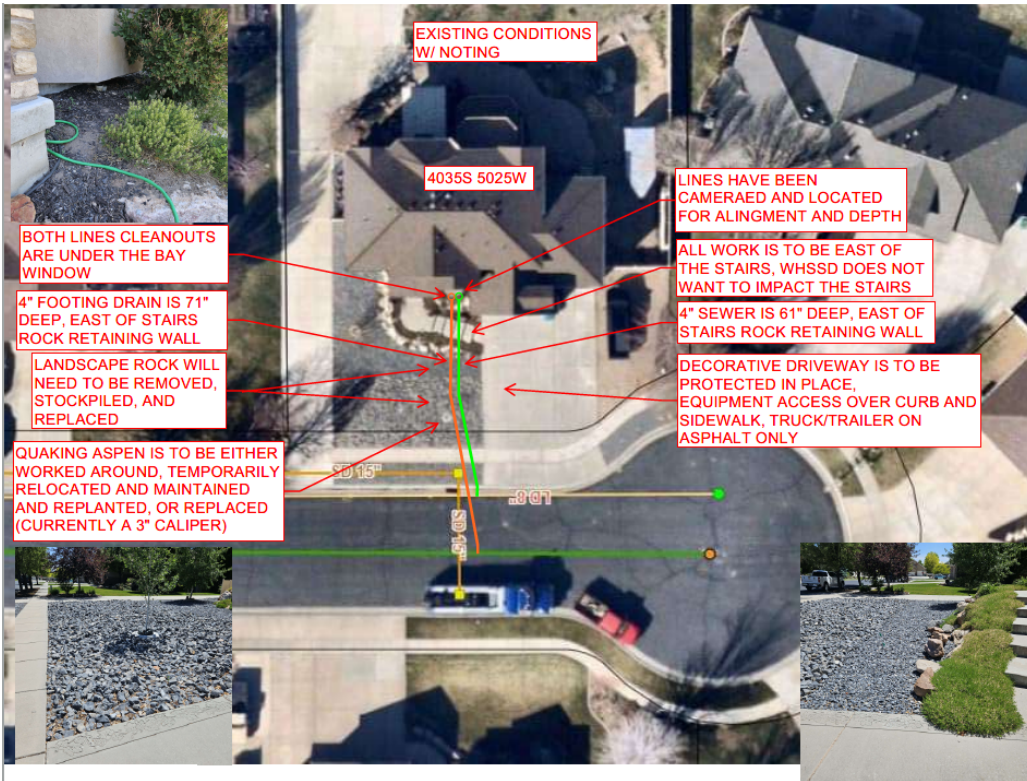


WHSSD Use CV Bell

Inspected by CV Bell

Date 03/14/06 Time 11:00

West Haven Special Service District
4150 South 5500 West
West Haven, Utah 84401
(801) 731-5819 • Fax (801) 731-1002



5. PUBLIC HEARING

- A. For the purpose of receiving public input on the amendments to the 2025-2026 West Haven Special Service District Budget

Ryan Swapp made a motion to enter into a Public Hearing for the purpose of receiving public input on the amendments to the 2025-2026 West Haven Special Service District Budget. **Clarence Kelly** seconded the motion

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp
NAYS:	
EXCUSED:	Dale Allen, Rob Vanderwood

There was no one present for this item.

Ryan Swapp made a motion to leave the Public Hearing for the purpose of receiving public input on the amendments to the 2025-2026 West Haven Special Service District Budget. **Clarence Kelley** seconded the motion

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp
NAYS:	
EXCUSED:	Dale Allen, Rob Vanderwood

- B. For the purpose of receiving public input on adopting the West Haven Special Service District 2026-2027 Final Budget

No one was present for this item.

Ryan Swapp made a motion to enter into a Public Hearing for the purpose of receiving public input on the amendments to the 2025-2026 West Haven Special Service District Budget. **Clarence Kelly** seconded the motion

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp
NAYS:	
EXCUSED:	Dale Allen, Rob Vanderwood

Ryan Swapp made a motion to leave the Public Hearing for the purpose of receiving public input on the amendments to the 2025-2026 West Haven Special Service District Budget. **Clarence Kelly** seconded the motion

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

**Rob Vanderwood arrived at the meeting at 6:40 PM*

6. **ACTION ITEMS**

- A. Resolution 05-2026 approving amendments to the 2025-2026 West Haven Special Service District Budget

Katie from Child Richards said there were 2 items for amendments. One is depreciation and that was to account for some of the capital projects that were happening in the current fiscal year. The second one is the West Haven City Services to ensure that we would not run into issues based on the calculation of the monthly payments.

Ryan Swapp made a motion to adopt Resolution 05-2026 approving amendments to the 2025-2026 West Haven Special Service District Budget. **Clarence Kelley** seconded the motion

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

- B. Resolution 06-2026 adopting the West Haven Special Service District 2026-2027 Final Budget

Clarence Kelly made a motion to approve Resolution 06-2026 adopting the West Haven Special Service District 2026-2027 Final Budget. **Alisha Marigoni** seconded the motion.

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

- C. Review and accept the Fraud Risk Assessment for Fiscal Year 2025-2026-Katie Giddens

Ryan Swapp made a motion to accept the Fraud Risk Assessment for Fiscal Year 2025-2026. **Nate Morse** seconded the motion

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

7. **STAFF REPORT**

- A. John Wallace

John said that the 4450 Lift Station Pump change-out, control panels, and VFD project is completed. Everything went really well and was completed on time.

B. Ed Mignone
Ed was excused from the meeting

8. **CENTRAL WEBER UPDATE**-Mayor Robert Vanderwood

The project on 1900 W is continuing. The lanes have shifted and the section by 1800 should be completed soon. There are several other projects happening at the Central Weber location. The UV lighting has been up and running for a year now and is running great. Mayor Vanderwood said he is encouraging Central Weber to consider solar panels because they are paying around \$93,000 a month for power. He said the vac truck has been a big asset. He also stated that they are switching over to polymer manholes and trying to get away from the concrete ones that deteriorate.

9. **DISCUSSION** Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station

Amy stated that at the last board meeting, Corrio was given several items that were to be accomplished. They have done the weekly on site meetings and they have attended the zoom meetings with Gardner Engineering. Corrio was to have a meeting with staff regarding what the final completion date was. Corrio requested the meeting be pushed back, closer to the June Board meeting. Staff met with Corrio on June 10 to discuss the final completion date but Russ and Brett did not come prepared. They did submit the new extension as well as a photo of the jobsite. They are requesting September 4 as the final completion date. The last change order was June 5 for substantial completion and June 19 for final completion.

Ryan Swapp asked when the project was awarded to Corrio.

Amy said they received a notice to proceed on March 13, 2025.

Ryan Swapp asked if there was a payment performance Bond and if there was a schedule initially.

Ryan Christensen said it was 1 year.

Ryan asked what the first time extension change order was for.

Amy said it was on November 12, 2025 for an additional Geotech Report for shoring purposes. The original contract times had substantial completion of February 20, 2026 and ready for final payment March 6, 2026.

Ryan Swapp asked if the Geotech Report was left out of the bid documents

Ryan Christensen said that the District hired a consultant to complete the Geotech but after the bid was awarded it was decided that some additional testing was needed, given the depths that were needed based on the shoring contractor's requirements.

Amy Said the date on change order number 2 was December 5, 2025 and that was from the district requesting that there be a safety grate installed and Corrio was asked to provide a submittal and cost for that. That would increase the contract by \$3,557.97 and no additional time.

Change order number 3 was granted on March 16, 2026. The District requested ladder rungs for the wetwell walls for entry and exit and Corrio was asked to provide a submittal for that and the increase in cost was \$1,688.30. Corrio requested additional compensation for the wetwell wall penetration issues and a substantial completion of June 5, 2026 and final completion of June 19, 2026.

Brian from Corrio said that around May was when they realized the time requested was not going to be enough to cover the framing, electrical, or the test running of the lift station.

Brian said that since the last board meeting they have excelled with the electricians and the masonry work. They believe that the schedule they have submitted is a responsible one and they feel fairly confident that they can hit the deadline.

Ryan Swapp asked if the meter bases were something that the district delayed Corrio on.

Brian said that he does not believe that it was a critical delay.

Ryan Swapp asked when the submittals came in

Ryan Christensen said that it is not uncommon for submittals to come in periodically and these were not submitted in one package.

Amy asked Brian from Corrio if he signed the agreement between owner and contractor for the construction contract.

Brian said he believed they signed it.

Amy asked if he read the contract.

Brian said he was not sure if he read the whole agreement because they all tend to be similar.

Ryan Swapp asked if there were liquidated damages on this.

Amy said it was in section 4.02.

Ryan Swapp asked what the dollar amount is and if it is daily.

Amy said it is \$500.00 per day from substantial completion date to final date.

Ryan Swapp suggested that the board impose liquidated damages and do \$24,000 instead of the \$48,000.

Ryan Swapp asked if all the issues that Corrio ran into were documented and turned into John Wallace.

Brian said he believes they were.

John Wallace said that when the change order 3 was submitted, he did not believe they would hit the date they were requesting.

10. **CLOSED SESSION**

Clarence Kelley made a motion to enter into a closed session. **Alisha Marigoni** seconded the motion.

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

Ryan Swapp made a motion to exit the closed session. **Nate Morse** seconded the motion.

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

11. **ACTION ON** Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station and

Ryan Swapp made a motion table Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station and Corrio be instructed to continue to inspect the site every week and email Garnder Engineering so they can be passed onto the Board, Brian or Russ continue to attend the weekly Zoom meeting with Gardner Engineering regarding the updates of the scheduling and the progress of the site, and that Corrio be aware that liquidated damages are still an issue for failing to attain substantial completion by June 5 and final completion by June 19, and be at the July 20th meeting. **Clarence Kelley** seconded the motion.

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

12. **DISCUSSION AND ACTION** Change Order No. 5 for 2700 W Lift Station Generator shroud and exhaust

John Wallace explained to the board that the generator was ordered 2 years ago and at that time, we did not know what kind of shroud and exhaust we would need.

Clarence Kelley made a motion to approve change order No. 5 for 2700 W Lift Station Generator shroud and exhaust. **Nate Morse** seconded the motion.

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

13. **CONSENT AGENDA**

- A. Action on minutes (April 20, 2026)
- B. Billing adjustments (April 2026)
- C. Monthly accounts payable (June 2026)
- D. Gardner Engineering- \$17,320.89 (Invoice 6565 2700 W Lift Station Engineering)
- E. Advanced Lining- \$5,870.55 (Pay App 3 for 5100 W Manhole Relining)
- F. Corrio Construction, Inc.- \$184,882.23 (Pay App 6 2700 W Lift Station)
- G. Corrio Construction, Inc.- \$287,375.00 (Pay App 7 2700 W Lift Station)
- H. West Haven City- \$55,632.15 (Invoice 06202607 Administrative Services for May 2026)
- I. West Haven City- \$172,351.32 (April Garbage Fees)
- J. West Haven City- \$58,515.35 (April Storm Drain Fees)

Ryan Swapp made a motion to approve consent agenda items A-J. Clarence Kelley seconded the motion.

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Dale Allen

14. **ADJOURNMENT**

Rob Vanderwood made a motion to adjourn at 8:15PM. **Clarence Kelley** seconded the motion.

AYES:	James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Rob Vanderwood, Ryan Swapp
NAYS:	
EXCUSED:	Dale Allen

Dated this 20th day of July 2026

Charis Sully

Charis Sully, District Recorder