



EAGLE MOUNTAIN COMMUNITY SERVICES BOARD MEETING MINUTES

MAY 20, 2026, 6:00 PM

EAGLE MOUNTAIN CITY MAIN CONFERENCE ROOM

1650 E STAGECOACH RUN, EAGLE MOUNTAIN, UT 84005

Attendance: Board members present (Jessie Southworth – Chair, Charlotte Ducos – Vice Chair, Elizabeth Evans, ShaRee Curtis, Jay Johnson); Excused (Marian Burningham, Steve Conger); Councilmember Zac Huish, Councilmember Melissa Clark; City Staff (Steve Mumford, Zac Hilton, Jason Hall, Dawn Hancock)

1. Welcome & Call to Order

- The meeting was called to order at 6:06 PM by Chair Jessie Southworth. Marian Burningham and Steve Conger were excused.

2. Approval of Minutes

- The minutes from the previous (April 29) meeting were reviewed. Charlotte Ducos moved to approve the minutes as presented, with the meeting date to be added; ShaRee Curtis seconded. The motion passed unanimously.

3. Memorial Day Program Check-In

- On behalf of Steve Conger, Steve Mumford reviewed the Memorial Day program agenda. The program begins at 10:00 AM on Monday.

4. Rules of Order & Civil Discourse

- Steve Mumford reviewed revisions to the governance document. Article 7 was renamed from “Parliamentary Procedure” to “Rules of Order and Civil Discourse” and now references the City Council’s rules of order and standards of civil discourse in City Code (Chapter 2.15.070), allowing a simplified form of Robert’s Rules of Order.
- Charlotte Ducos moved to approve the rules as proposed and recommend them to the City Council for a vote; Jay Johnson seconded. The motion passed unanimously. The item will be placed on an upcoming City Council agenda.

5. Board Expectations

- Steve Mumford and Dawn Hancock reviewed the Board’s role: advising the City Council on policy and budgetary matters relating to sports, recreation, culture, arts, heritage, cemetery, and quality of life.
- Members are expected to attend and prepare for meetings. Participation in City events is welcomed and encouraged but not mandatory. When a member commits to an event, they should follow through and notify staff in advance of any changes to assist with planning. Members were encouraged to champion events they are passionate about and to help recruit volunteers.

6. Rec Sports & Event Sponsorships

- Following City Council direction, the Board discussed developing a policy to accept sponsorships for rec sports, with event sponsorships to be addressed later. Jason Hall participated in the discussion.

- Options discussed included jersey logo placements and pricing, reusable reversible jerseys (with disclaimers about prior-year logos), exclusivity premiums, field banners and fencing, and field naming rights via multi-year contracts.
- The Board discussed the need for a sponsorship menu and agreement, a conflict-of-interest provision, and a review process in which staff perform an initial review and the Board reviews and provides feedback before recommendations move forward, so the City is not seen to be picking “winners and losers.”
- Background: youth soccer has been brought in-house; field equipment costs are estimated at just over \$100,000; and approximately 235 participants had registered for rec soccer so far.
- The Board discussed recommending an increased field rental/use fee (currently \$15, with roughly \$35 proposed) and bringing consolidated fee-schedule recommendations to the City Council.
- Motion: Charlotte Ducos moved to write into the policy that the Board will accept jersey sponsorships at \$2,500 for the front, \$2,500 for the back, and \$1,000 for a sleeve, for one full year (with reusable jerseys), with the goal of covering the cost of the jerseys; ShaRee Curtis seconded. The motion passed unanimously.
- Jessie Southworth will draft the sponsorship policy and an application form and circulate them to the Board by email for feedback. A special meeting may be held if needed before July.

7. America 250 / EM30

- Charlotte Ducos presented a draft “passport” / bingo-card concept tying together the America 250 and Eagle Mountain 30th anniversary celebrations, allowing residents to earn stamps for participating in events throughout the year and to earn prizes.
- Proposed activities included a July 2 Declaration of Independence reading, July 4 fireworks, a patriotic summer movie, the EM30 treasure hunt, the Cedar Valley High School interactive museum (September 2), 9/11 weeks of service, a Constitution boot camp, an Arts Alliance art night, Shop Fest, a themed turkey trot, the statewide “1776” reading challenge, and a finale at the December tree-lighting ceremony.
- Suggested stamping locations included the Chamber, City Hall, and longtime local businesses such as Village Pizza and Gotta Dance. The concept may launch at Motivational Mile / the farmers market on June 6. The Board expressed support, and City communications staff may help refine the design.
- Steve Mumford reviewed America 250 / EM30 items already underway, including free 30th-anniversary t-shirts for giveaways, event-themed stickers, a treasure/scavenger hunt with prize bags, “Read 30 / Walk 250 / Move 30” challenges, a juried art show / photo contest / calendar, a community cookbook with throwback stories and photos, and a December 3 anniversary celebration at the tree-lighting.

8. Electric Dirt Bikes, Motorcycles & OHV Plan

- Steve Mumford reviewed state law and current City code. Under the updated state law, any device capable of exceeding 20 mph on motor power alone is classified as a motor vehicle (not an e-bike); helmet requirements and age restrictions were also strengthened. Cities retain control over sidewalks, trails, and parks.
 - The Board discussed safety concerns from high-speed e-bikes, electric motorbikes, and scooters on trails and at road crossings, the difficulty of enforcement, and misuse in parks. Most serious incidents have occurred at intersections and road crossings.
 - General direction to staff: prohibit motor vehicles (including electric motorbikes) on paved trails, establish a speed limit of approximately 15 mph with signage, update code definitions to clearly include electric motorbikes, and revisit the OHV street-crossings map. Steve Mumford will prepare a proposal for the City Council and circulate it to the Board for feedback.
9. Pony Express Days – Family Fun Night Booth
- The Board will host a booth at Family Fun Night (Wednesday, 4:00–8:00 PM) to gather community input through the parks/trails app, using a QR code and an A-frame sign. The app currently has 33 submissions.
 - Dawn Hancock will provide a canopy; the Board will provide a table and chairs; Steve Mumford will bring 30th-anniversary t-shirts.
10. Overall Board Priorities & RAP Tax
- The Board discussed developing priority lists for Parks, Trails, Arts, and Recreation to guide future recommendations, including RAP tax funding.
 - Staff will send talking points on upcoming projects, including MAG-funded trail connections (Pony Express to SR-73 in the power-line corridor), additional funded trail segments and gaps along Silver Lake, festival-field lights, soccer-field parking, and the forthcoming off-street trails master plan.
 - Detailed RAP tax discussion and prioritization were moved to a future meeting.
11. Municipal Recreation Grant
- Steve Mumford explained the Municipal Recreation Grant: approximately \$25,000 is available to the City, with an application due June 8. Funds must be used for tourism, recreation, or cultural facilities.
 - Eligible ideas discussed included trail connections (likely in the City Center area), mountain-bike park improvements, soccer-field/facility design, a permanent bike aid station, and disc-golf course improvements.
 - The Board gave direction to staff to apply, with a focus on trail connections.
12. Items Carried to Next Meeting
- The Healthy Utah Community designation, and a deeper discussion of overall Board priorities were moved to the next meeting’s agenda.
13. Adjournment
- Charlotte Ducos moved to adjourn; Elizabeth Evans seconded. The meeting was adjourned at 9:02 PM.