

KEARNS CITY COUNCIL

ORDINANCE NO. 2026-O-13

DATE: July 21, 2026

AN ORDINANCE ADJUSTING THE ANNUAL COMPENSATION FOR THE CITY ADMINISTRATOR POSITION

WHEREAS, Utah Code § 10-3-818 requires that: (i) the City of Kearns (“**Kearns**”) publish public notice and hold a public hearing on proposed compensation increases for executive municipal officers and employees before adopting those increases and including such increases in a final or amended municipal budget, including compensation increases for “the city...manager or chief administrative officer;” and

WHEREAS, on June 9, 2025, the Kearns City Council (“**Council**”) approved Ordinance No. 2025-O-12, which authorized a total maximum compensation package of up to \$180,000, including salary and benefits, for a possible City Administrator position, and then included this maximum compensation package in the fiscal year 2026-2027 budget for Kearns; and

WHEREAS, the Council is in the process of hiring Kearns’s first City Administrator; and

WHEREAS, market trends for city manager and city administrator positions changed after the Council approved Ordinance No. 2025-O-12, and the Council desires to adjust the total maximum compensation package for the City Administrator position to align better with the current market for qualified candidates; and

WHEREAS, on July 21, 2026, the Council held a public hearing regarding adjusting the compensation package for the City Administrator position; and

WHEREAS, after taking public comments on the proposed compensation adjustment for the City Administrator position, the Council desires to repeal and replace Ordinance No. 2025-O-12 and to adjust the compensation package for the position.

NOW, THEREFORE, BE IT ORDAINED BY THE KEARNS CITY COUNCIL AS FOLLOWS PURSUANT TO UTAH CODE § 10-3-818:

1. Ordinance No. 2025-O-12 is repealed in its entirety.
2. The total compensation for the City Administrator position will be *up to and not to exceed* \$255,000 each fiscal year, including a salary of up to \$170,000 plus approximately ~50% for benefits (i.e., no more than \$85,000 for benefits).
3. The Mayor and Kearns staff are authorized and directed to take such steps as may be needed to amend the Kearns 2026-2027 fiscal year budget, including preparing the necessary documents for the Council to approve such an adjustment at a future public hearing that complies

with Utah Code §§ 10-6-127 and –128, to reflect the adjustment in the total possible compensation for the City Administrator position.

4. This ordinance shall take effect immediately upon posting.

ADOPTED AND APPROVED at a duly called meeting of the Kearns City Council
on this 21st day of July 2026

CITY OF KEARNS

By: _____
Jesse Valdez, Mayor

ATTEST

Diana Baun, Recorder

City Council Vote as Recorded:

Councilmember Butterfield	voting _____
Councilmember Colby	voting _____
Councilmember Longtin	voting _____
Councilmember Schaeffer	voting _____
Mayor Valdez	voting _____

(Complete as Applicable)

Date ordinance summary was posted to the City of Kearns' website, the Utah Public Notice website, and in a public place within the City of Kearns per Utah Code §10-3-711: _____

Effective date of ordinance: _____

**SUMMARY OF
CITY OF KEARNS
ORDINANCE NO. 2026-O-13**

On July 21, 2026, the Kearns City Council enacted the above-named ordinance to adjust the total maximum amount of compensation for the Kearns City Administrator position in accordance with Utah Code § 10-3-818. This ordinance will become effective upon its posting.

CITY OF KEARNS

By: _____
Jesse Valdez, Mayor

ATTEST

Diana Baun, Recorder

City Council Vote as Recorded:

Councilmember Butterfield	voting _____
Councilmember Colby	voting _____
Councilmember Longtin	voting _____
Councilmember Schaeffer	voting _____
Mayor Valdez	voting _____

A complete copy of Ordinance No. 2026-O-13 is available in the office of the Kearns Recorder, 860 Levoy Dr., Suite 300, Taylorsville, Utah, 84123.