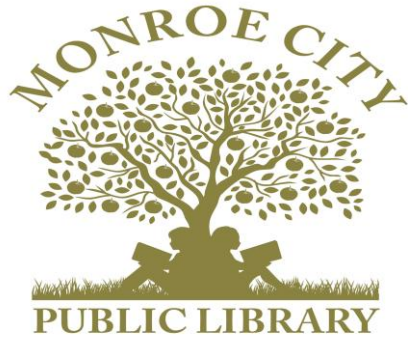




Monroe City Library Board Meeting Minutes

April 13, 2026

Monroe City Library, 49 North Main, Monroe, Utah

In attendance: Chair Linda Midgley, Vice Chair Jennifer Nackowski, Board Members Noelle Smith and Dawn Von Nosedol, Library Director Shelly Monroe. Board Member Cindy Tripp-Kent entered the meeting at 5:23 p.m.

Absent: Council Member Erica Serrine, Board Secretary Lori Epling.

The meeting was called to order by Chair Midgley at 5:06 p.m.

An invocation was given by Board Member Dawn Von Nosedol. .

Minutes:

Board Member Noelle Smith made a motion to approve the minutes of January 12, 2026 as written. Vice Chair Jennifer Nackowski seconded the motion. The vote to approve the minutes of January 12, 2026 as written was unanimous.

Public Meeting Training

Open and Public Meeting Training is required annually for board members. Training was conducted by Chair Midgley in accordance with state requirements. Training included information regarding minutes, records, and requirements for open and closed meetings.

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Next Meeting:

Chair Midgley made a motion that the next meeting be held July 13, 2026 at 5 p.m. Vice Chair Nackowski seconded the motion. The vote to hold the next meeting on July 13, 2026 was unanimous.

Policy Manual Review

Director Monroe reviewed the Library's User Related policies and Circulation policies. She suggested eliminating fines for overdue books and materials, as late fees can limit affordability and availability of items for patrons. Director Monroe indicated the library had, for the last two years, been waiving fees if materials were returned. She said the policy had worked well, and the library was not losing as many items as before. Vice Chair Nackowski noted that waiving fees has become a trend across the nation. Director Monroe also suggested the borrowing limits for family accounts be changed from 16 to 24 items. After further discussion, the following changes were made to the User Related and Circulation policies:

III User Related Policies Section E.

“Patron living outside Monroe will be charged \$10 for 2 years” was changed to *“Patrons living outside Monroe City will be charged a fee of \$10 for a library card. The card will be valid for 2 years.”*

“Students living in the South Sevier school area will get their card for free” was changed to *“Students living in the South Sevier school district will not be charged a fee.”*

“Reference books are non-circulating when noted on the spine” was changed to *“Reference books are non-circulating, which is noted on the spine”*

Borrowing limits:

Family accounts: Sixteen (16) item limit was changed to *Family Accounts: Twenty four (24) item limit*

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Policy Manual Review, continued:

Section F. Fines

Section F regarding fines was removed from the policy.

VI. Circulation Policy

Section C. Renewals

The sentence “*Patrons with excessive fines at the time of renewal may not renew books*” was removed. The sentence “*Renewal of materials overdue will result in an automatic assessment of a fine for the overdue time periods*” was changed to “*Renewals and additional loans for patrons with overdue books will be at the discretion of the library director and staff.*”

Board Member Noelle Smith made a motion to accept the User Related Policies and Circulation Policies as amended. Board Member Dawn Von Nosdol seconded the motion. The vote to adopt the policies as amended was unanimous.

Accessibility Ramp Update

Director Monroe reported that the ramp was close to completion, but some incorrect parts had been sent. The correct parts have been ordered, and the ramp will be completed when they arrive. The deadline to finish the ramp is April 30th. A ribbon cutting ceremony is planned for Monday, May 4th at 3:00 p.m. A reporter from the local newspaper, the Richfield Reaper, will be invited to attend, along with the ramp designer and other members of the community.

Library Report

Director Monroe said she had attended a meeting regarding the Overdrive app. Utah currently has the highest usage of Libby in all the western states. The Beehive Library Consortium sets the rules and administers the program. They are trying to shorten wait times.

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Library Report, continued:

Some patrons have cards at multiple libraries, which can add to wait times. The Monroe Library pays \$800 per year to use the system, and larger libraries pay additional amounts. There are various complications involved in how the tiered pay structure is calculated, as some books require additional payments after a certain number of uses, and others require an hourly rate. Larger libraries also often have their own resources. Director Monroe will attend a meeting in Provo on April 16 which will provide more information on this subject.

A new app, Librista, has been added to allow internet searches, saving of titles and information about library items. Director Monroe said the app will be easier to use than the current one. Patrons can set up an account in the library.

The theme for this year's summer reading group is "Unearth a Story". Topics will include archaeology, dinosaurs, rocks and plants among other subjects. Reading incentives will include prizes from local businesses.

This year's Book Sale will be held July 24th from 11 to 2. Director Monroe has looked into obtaining decorated book bags as an additional sale item. The bags would be printed with the Monroe library logo and the text 'Reading is dreaming with your eyes open'. The cost would be \$7 per bag for an order of 50 bags. After some discussion on a possible sale price, it was agreed the cost to purchase the bags will be finalized in the July board meeting.

New Business:

No new business was presented to the Board.

Adjournment:

Vice Chair Nackowski made a motion to adjourn. The meeting adjourned at 5:40 p.m.

