



**TOWN OF MANILA PUBLIC HEARINGS
& REGULAR MEETING
TOWN CONFERENCE MEETING ROOM
145 E HWY 43
JUNE 18, 2026, AT 6:00 P.M.**

PUBLIC HEARING MEETING CALLED TO ORDER: Mayor Kathi Knight called the public hearing for the fiscal year budgets '26 and '27 to order at 6:00 pm.

PRESENT: Mayor Kathi Knight, council members Deb Brown, Sarah Mraz, and Gretchen Northcott via telephone, and Town Clerk Jennifer Allphin

GUESTS: Jerry Slaugh with Sunrise Engineering

EXCUSED: Councilmember Bill Rylander

FISCAL YEAR 2025-2026 REVISIONS: Mayor Kathi noted the purpose of the public hearing is to receive public comments regarding the proposed adoption of the Town of Manila final budget for fiscal year revised 2025-2026. Mayor Kathi called for public comment.

No public comments were received.

FISCAL YEAR 2026-2027 FINAL BUDGET: Mayor Kathi stated the purpose of the public hearing is to receive public comments regarding the proposed adoption of the Town of Manila final budget for fiscal year 2026-2027. Mayor Kathi called for public comment.

No public comments were received.

ADJOURNMENT: Councilmember Debbie Brown motioned to adjourn the public hearing for the FY '26 revised budget and the FY '27 Final Budget. Councilmember Mraz seconded the motion. All were in favor. The motion carried. Mayor Kathi adjourned the public hearing at 6:02 pm.

PUBLIC HEARING MEETING CALLED TO ORDER: Mayor Kathi called the public hearing for water impact fees to order at 6:02 pm.

PRESENT: Mayor Kathi Knight, council members Deb Brown, Sarah Mraz, and Gretchen Northcott via telephone, and Town Clerk Jennifer Allphin

GUESTS: Jerry Slaugh with Sunrise Engineering

EXCUSED: Councilmember Bill Rylander

WATER IMPACT FEES: Mayor Kathi opened the public hearing to receive public comment regarding a proposed increase to the Town of Manila water impact fees. The proposed increase is based on



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an updated impact fee analysis. The increase is intended to support water system capacity and infrastructure needs associated with future growth. Mayor Kathi called for comments or questions.

No public comments or questions were received.

ADJOURNMENT: Councilmember Mraz motioned to adjourn the public hearing for water impact fees. Councilmember Brown seconded the motion. All were in favor. The motion carried. Mayor Kathi adjourned the public hearing at 6:03 pm.

REGULAR MEETING CALLED TO ORDER:

PRESENT: Mayor Kathi Knight, council members Deb Brown, Sarah Mraz, and Gretchen Northcott via telephone, and Town Clerk Jennifer Allphin

GUESTS: Jerry Slaugh with Sunrise Engineering

EXCUSED: Councilmember Bill Rylander

CONSENT CALENDAR: Mayor Knight asked if Council members had reviewed the consent calendar and if there were any questions or comments.

Motion: Councilmember Brown motioned to accept the consent calendar. Councilmember Mraz seconded the motion.

Vote: All were in favor. The motion passed.

RESULTS: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS BROWN, MRAZ-EALY, AND NORTHCOTT

FISCAL YEAR 2025-2026 REVISIONS: Mayor Kathi asked if the Town Council members had reviewed the fiscal year 2025–2026 revised budget and requested a motion for approval.

Motion: Councilmember Brown motioned to approve the fiscal year 2025-2026 revised budget. Councilmember Northcott seconded the motion.

Vote: All were in favor. The motion passed.

RESULTS: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS BROWN, MRAZ-EALY, AND NORTHCOTT

FISCAL YEAR 2026-2027 FINAL BUDGET RESOLUTION: Mayor Kathi asked if Council members had reviewed the fiscal year 2026–2027 final budget resolution and if there were any questions. There were no questions from the town council members.



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Motion: Councilmember Northcott motioned to accept the final fiscal year '27 budget.
Councilmember Mraz seconded the motion.

Vote: All were in favor. The motion carried.

RESULTS: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS BROWN, MRAZ-EALY, AND NORTHCOTT

WATER IMPACT FEES & WATER: Mayor Kathi led a discussion on the water impact fees and related sewer impact fees, which are part of the consolidated fee schedule. She reviewed the results of an impact fee analysis completed by an independent engineering firm. The study evaluated the Town's water and sewer impact fees and identified the maximum fees that could be charged for various connection sizes based on projected system needs and infrastructure costs.

The analysis indicated that impact fees for certain connection sizes could be increased significantly, with maximum recommended fees reaching approximately \$18,000 for some connections. A separate analysis discussed sewer-related fees of approximately \$14,000. Following review of the study, the Town elected not to increase the standard residential ¾-inch connection fees to the maximum amounts supported by the analysis. However, larger connection sizes, including 1-inch, 1½-inch, 2-inch, 3-inch, and 4-inch services, will be assessed impact fees consistent with the engineering recommendations and as reflected in the Town's consolidated fee schedule.

The updated fee schedule will apply prospectively and will be published in accordance with Town requirements.

Motion: Councilmember Mraz made a motion to approve the water and sewer impact fees increase in the consolidated fee schedule resolution for water and sewer (water and sewer impact fees). Councilmember Brown seconded the motion.

Vote: All were in favor. The motion passed unanimously.

RESULTS: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS BROWN, MRAZ-EALY, AND NORTHCOTT

SEWER RATES INCREASE CONSOLIDATE FEE SCHEDULE RESOLUTION:

All fees will reflect in the current updated consolidated fee schedule.

Motion: Councilmember Mraz motioned to approve the increase in the consolidated fee schedule resolution for water and sewer.

RESULTS: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS BROWN, MRAZ-EALY, AND NORTHCOTT



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SUNRISE ENGINEERING UPDATE: Jerry Slaugh with Sunrise Engineering presented the updates below to the Town Council.

Well Refurbishment Project (Update)

- All questions from the Division of Drinking Water regarding the requested adjustment to Manila's required well production have been addressed.
- Sunrise Engineering is currently awaiting a response from the Division of Drinking Water.

RV Station and Sewer Lagoon Improvements

- MJM is working on implementing the solution to address the groundwater issue identified at the new lagoon cell.
- Once the solution is in place, final completion work on the new lagoon cell will proceed.
- Sunrise Engineering continues to work with Mayor Kathi to resolve rezoning matters related to the RV station project.
 - The conditional use permit approved by the County Planning and Zoning Board has been appealed.
 - An appeal triggers review by the Board of Adjustment to ensure proper procedure was followed and compliance with existing ordinances.
 - It is anticipated that no major issues will result, as this is a procedural review.
 - It is noted that County Commissioners may choose to hold an additional public meeting regarding the project, although this is not required.
- Sunrise Engineering is updating project designs based on conditional use permit requirements so MJM can evaluate any impacts to cost and schedule. Preliminary information was provided several weeks ago for review.
- The project team is working to finalize design updates this week so that UDOT and the Division of Water Quality can review the revised plans for approval or comment.

Ylincheta / Green Acres Sewer Pipeline Project

- Ongoing coordination with Attorney Eric Johnson regarding wording on the easement. The project is awaiting completion of the survey plat map prior to final signatures.
- Discussions were held with the Daggett County Commissioners regarding project revisions and their impact on the required easement across airport property. The Commissioners were supportive and approved continued design work to define the specific easement request for formal approval.



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- The project budget was reviewed, including impacts from change orders, RV station rezoning, and sewer line modifications requiring a lift station. Overall, the project remains on track within the approved budget range.
- Current budget uncertainties include potential cost impacts from RV station design changes and final construction bid amounts for the sewer line portion of the project.
- Once County approval is confirmed for the revised alignment, the environmental assessment process will begin.
- Property owners are being contacted to confirm lateral connection locations and address any concerns.

Sewer Screen Structure

- Required USDA forms have been resubmitted. Receipt of these documents should allow the project to move forward in the funding process.
- The search grant is intended to fund required preliminary reports associated with the application for funding of the screening structure project.

THE PINNACLE UPDATE: Mayor Kathi reported that a letter regarding the Pinnacle Development Agreement, including concerns related to fire protection, emergency access, and other development issues, was sent to Jeremy. To date, no response has been received.

Mayor Kathi also noted that there has been some discussion between Gabby and his chief of staff regarding signage size; however, there have been no substantive updates on the broader issues associated with the development.

Councilmember Northcott stated that she had not received a copy of the final letter. Mayor Knight agreed to resend the letter to her.

BUILDING UPGRADE UPDATE: Mayor Kathi provided an update on the recent building improvements. She reported that the new furniture has been installed, with only a few remaining items to be purchased once the Town's needs are fully determined.

Mayor Kathi stated that she plans to purchase a standard table for the Town Clerk to use while taking meeting minutes. She also reported that several furniture pieces arrived damaged. Utah Office Supply/Global has been notified, and representatives Rick and his supervisor will be visiting to inspect the building, review the completed furnishing project, and potentially feature the project on their website.



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Council Members commented that the building looks very nice and expressed appreciation for the work that has been completed.

Mayor Kathi also discussed plans for a future open house. As part of the event, "before" photographs of the building renovation project will be printed and displayed alongside current photographs to showcase the improvements that have been made.

PUBLIC WORKS UPDATE: No Public Works update at the time.

MAYOR'S UPDATE:

Simply SCADA Weather Station & Credit Card Reader at Landfill: Mayor Kathi presented information regarding a proposed service order with Simply SCADA to install a weather station and enclosure with a solar power system at the landfill. The weather station would be integrated into the Town's existing Simply SCADA system. The estimated cost of the project is approximately \$4,000.

Mayor Kathi explained that the weather station would provide accurate, site-specific wind data for the landfill, allowing the Town to make more informed decisions regarding landfill closures during high-wind events. Currently, closure decisions are based on reports of conditions at the Mayor's residence or readings from a handheld anemometer.

Mayor Kathi also noted that the weather station could provide valuable documentation of local wind conditions for residents. She explained that weather data for the area is often based on readings from Grand Junction, Colorado, which may not accurately reflect conditions in Manila. As an example, she referenced a past incident in which a resident's insurance claim for roof damage was denied because the recorded wind speeds from Grand Junction did not support the claim. A local weather station would provide more accurate data for insurance and emergency purposes.

In addition, Mayor Kathi discussed the possibility of integrating a card reader at the landfill in the future. This would allow users to make debit card payments rather than cash payments, improving convenience and accountability.

Councilmember Northcott expressed support for both the weather station and the potential card reader, stating that they made positive steps forward for the Town.

Discussion followed regarding existing weather resources. It was noted that the county's weather station is not monitored on weekends or after 5:00 p.m., limiting its usefulness. Council members



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also discussed how some weather applications and camera systems do not accurately reflect the wind conditions experienced in Manila.

Councilmember Mraz asked whether residents would be able to access the weather station data online. Mayor Kathi stated that she believes the information could be made available to residents, potentially through the Town's website, but she would confirm the technical capabilities.

Mayor Kathi stated that she would proceed with the service order after informing the Council and receiving their support.

No formal motion or vote was taken.

PUBLIC COMMENT: Mayor Kathi called for public comment. No additional public comments were offered.

EXECUTIVE SESSION: There was no correspondence.

ADJOURNMENT: Councilmember Brown motioned to adjourn the regular Town Council meeting. Councilmember Northcott seconded the motion. All were in favor. The motion carried. Mayor Kathi adjourned the regular Town Council meeting at 6:43 pm.

Kathi Knight, Mayor

Jennifer Allphin, Town Clerk