



Sterling Town Council Minutes
Tuesday May 19, 2026
7:00 PM

Council members attending:	Mayor Zeb Wignall, Yvonne Larsen, Kim Killpack, Brad Wilson and Nick Lyon
Council members excused:	N/A
Staff attending:	Amanda Bennett, Krista Dutton, Scott Johnson
Community attending:	Scott Johnson, C.J. Thebeau, Cade Penney
Conducting:	Zeb Wignall, Mayor. Meeting called to order at 7:00 PM

Agenda item number	Discussion and Action Items
ITEM 1 Welcome by Mayor Zeb	Council, staff and community present stand and recite the pledge of allegiance. See roll call above.

Page 1 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
--	--

Wignall, Pledge of Allegiance and Roll Call.	
ITEM 2 Discussions/Concerns brought up by community members or council not to be voted on.	C.J. Thebeau offered to volunteer his time to help out in the town where Jim Egner has been out. The council has approved him to volunteer his time to help with things around the town.
ITEM 3 Discussion and Action Items 2A) : Discussion and Vote on hiring the new Clerk/Recorder	Hiring the new Town Clerk - Krista Dutton Motion: Made by Yvonne Larsen , Brad Wilson seconded the motion. Vote: The Motion passed unanimously

Page 2 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
---	--

ITEM 4 Discussion and Action Items 2B) : Scott Johnson - Update on culinary water system and request for a plan on temporary coverage during Jim Egnar's absence including duties and compensation	Scott Johnson- has offered to take over the water motoring Sterling water system where Jim Enger is out due to injury. He is willing to take over the upper springs. Checking culinary level, he states levels are looking good. Scott has not been able to check the levels the week of May 19th due to weather. Scott explains in detail what is needed to be done to make sure the water is tested correctly. He explains that there are 12 chlorine tests done monthly. Once a month a sample is taken to Richfield, Utah to be tested for any bacteria this test is done with the State of Utah. Scott has stated his license with the water has expired he is running under Jim Enger license at the moment. Scott has stated the spring flowing levels are doing good. A flow rate test is done on the town spring several times a year. That test has not been done yet this year. Scott has offered to go check on that in the month of May. Mayor Wignall and Councilmen Kim Killpack have offered to go with Scott to the Springs to have Scott teach them about the Spring/Testing. Scott has offered to use his personal vehicle instead of turning in mileage he will submit a monthly time card of 20 hours a month. Council has approved him at \$22.00 an hour. Motion: Yvonne Larsen, Kim Killpack Seconded the motion. Vote: The Motion passed unanimously
---	--

Page 3 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
--	--

ITEM 5 Discussion and Action Items 2C) : Continue discussion and Vote on Adopting an ordinance regulating Accessory Dwelling Units (ADUs)	Tabled til next meeting Motion: Nick Lyons, Yvonne Larsen seconded the motion Vote: The Motion passed unanimously
ITEM 6 Discussion and Action Items 2D) : Continued discussion and Vote on adopting an ordinance regulating Short Term Rentals (STRs)	Tabled til next meeting Motion: Nick Lyons, Yvonne Larsen seconded the motion Vote: The Motion passed unanimously

Page 4 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
--	--

ITEM 8 Discussion and Action Items 2F) : Discussion and Vote on FY27 Road Maintenance Project	Project should start Thursday or Friday May 21 or 22nd Christensen Ready Mix bid was a lot cheaper by about \$20,000.00. Two bids were submitted, one by Hales and Christensen Ready Mix. Motion: Nick Lyons, Brad Wilson seconded the motion Vote: The Motion passed unanimously
ITEM 9 Discussion and Action Items 2G) : Discussion and possible Vote on additional Planning Commission Member:	5 Member board Chair: Kaden Hanks Council: Terry Brewer, Dan Hansen, Heather Meyers. One more is still needed Motion:

Page 5 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
--	---

	Yvonne Larsen Second made by: Brad Wilson Vote: The Motion passed unanimously
ITEM 10 Discussion and Action Items Approval of Minutes from the previous meeting	Approval of minutes fromApril 21, 2026 Motion: Nick Lyons makes a motion to pass the minutes as presented. Brad Willson seconds the motion. Vote: The motion passed unanimously. Kim Killpack abstains from approval of minutes due to not being at the last council meeting.
ITEM 11 Report of Officers, Boards and Committees	a. WATER/ROADS: . b. IT: c. TREASURY/PARK RENTALS/CEMETERY/24th July Celebration, Santa Sacks.

Page 6 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
--	--

Water & Roads ➤ Council member Kim Killpack Information Technology ➤ Council member Treasury, Town building rental, Cemetery, Parks, 24th July Celebration and Annual Santa Deliveries ➤ Council Member Yvonne Larsen Parks and Fire Depart ➤ Mayor Zeb Wignall	d. FIRE DEPT: e. STEERING COMMITTEE/BUDGET & TAXES/DEPUTY CLERK:
---	--

Page 7 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
---	--

Steering Committee, Budget, Taxes, Deputy Clerk > Council Member	
ITEM 11 Payment of Bills	Payroll for the month of • James C. Egner \$ 0.00 • Yvonne V Larsen \$ • Heather H Myers, \$ • Krista Dutton \$ • Ryan K Smith \$ • Scott Johnson \$ Total paid in payroll \$ Bills paid on • Badger meter; cellular service for water meters. \$ • CentraCom; telephone and cell service. \$ • CUHD ;water sample \$ • Jim Egnar; mileage reimbursement and/or tools rental reimbursement. \$

Page 8 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
--	--

	• Enbridge Gas ' gas/heating for Fire/shop/ADM \$ • LES Olsen IT; printing ink for ADM/Water \$ • MAVERIK; Fire Truck gas. \$ • N. Sanpete Disposal: dumpsters and 2 garbage cans \$ • Rocky Mtn Power: Six Mile and Street Lights \$ • Sanpete Sanitary Landfill Coop landfill expense fee \$ • Sterling Country Store. Fuel for Kubota Parks/Cemetery \$ • Zions Bank Visa; \$ Total bills paid \$..... Motion: makes a motion to pay bills as presented. seconds the motion. Vote: The motion passed unanimously.
ITEM 12 Adjournment	Motion: makes a motion to adjourn the council meeting. seconds the motion. Vote: The motion passed unanimously. Meeting adjourned at 10:00

Page 9 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items 2E) : Discussion and Vote on FY27 Tentative Budget	Presented by Amanda Bennett 3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget. Upcoming project: The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds. Employees should see a small increase in their pay with this FY27 budget. Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @
--	--

Minutes Approval

By: _____ Date: _____ Attest: _____ Date: _____
Mayor Zeb Wignall Clerk/Recorder

Council Members Initials:

Yvonne Larsen: _____, Kim Killpack: _____, Nick Lyon: _____, Brad Wilson: _____

Page 10 Town Council MinutesMay 19, 2

ITEM 7 Discussion and Action Items

2E) : Discussion and Vote on FY27 Tentative Budget

Presented by Amanda Bennett

3% cola across the board revenue expenses putting a total revenue at \$213,784.00 for the General fund (that does balance) Looking forward on the Water Fund operating income \$85,102.00 with the total operating expenses at \$142,730.00. Water Rate Study is encouraged to be done for utility funds for the future. (That went into effect and was raised by \$5.00 back in September 2025. That was missed and got applied in April 2026). The \$5.00 increase should cover all that is lacking in the budget.

Upcoming project:

The road project that is starting now (May 2026) will come out of Fiscal Year 2027 it is planned and built into FY27. Price for rock chips is \$50,000.00 The Town will stop the project at \$50,000.00. This will do most of the East side of Town. Zeb will pick up some pothole patch to repair some potholes before the project starts. This project will come out of the streets funds.

Employees should see a small increase in their pay with this FY27 budget.

Public Hearing will need to be made to adopt this FY27 Budget during the next meeting that will be June 16Th @