

Scipio Town Council minutes 2/19/26

Town Council Meeting Summary

Date: February 19, 2026 **Location:** 5 N. State St., Community Center Council Room **Time:** 7:00 PM – 8:15 PM (adjourned) **Chair:** Bryce Monroe (interim, in Mayor's absence), Robert Thatcher, McCrae Thatcher. **Treasurer** Linda Stephenson, **Clerk** Rebecca Bond

I. Opening

- Call to Order & Chair Appointment: Bryce Monroe nominated by McCrae Thatcher 2nd by Robert Thatcher and approved as Chair due to the Mayor's absence.
 - Invocation & Pledge: Opening prayer by Robert; Pledge of Allegiance led by McCrae.
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II. Administrative Actions

1. Approval of Previous Minutes

- January's meeting minutes reviewed and read out loud by Rebecca and approved by Macrae, 2nd by Robert, All in favor.

2. Financial Review & Actions

- Invoices and Receipts, January 2026: - Total invoices: \$37,219.15- Checks written: \$37,667.45- Deposits: \$136,442.95 (includes \$111,949 in sales tax and BNC road money)- \$23,714.78 returned to state due to impact fee report error. - CDBG and ambulance deposits still pending; - Motion to approve finances by McCrae, 2nd by Robert. All in Favor

3. Resolutions & Policy Updates

- Public Entity Resolution & Chief Administrative Appointments: Tabled due to pending notarization and requires mayoral signature.
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III. Department & Committee Reports

1. Fire Department.

- Wildland Urban Interface (WUI): - **Meeting scheduled for** March 23, 2026, 5:30 PM at fire station to discuss code adoption and community education. Attendance encouraged for planning & zoning and the public. - Need to adopt 2006 code; impacts new construction standards.
- Wildfire Cooperative Agreement: Updated agreement ready for signature.
- Grant Applications: - Rural Fire Readiness (federal surplus equipment), - Utah Fire Department Assistance (March deadline). - Status updates to be reported.
- Training: - Med-car class (Oak City, next week); wildland refresher training scheduled March, April, & May. - Fire training nights moved to 4th Thursdays monthly.
- Equipment Transfer: - Equipment from Coplans truck to be picked up next week.

2. Ambulance Department

- Grant Updates: - Annual competitive grant (main equipment source) and per capita grant (EMT training/equipment).- \$22,263.10 competitive grant: funds delayed due to impact fee report; to follow up with Brenda Brown.
- Dry Run Compensation: - Proposal: \$20 per "dry run" (call-out, no patient transport), to be paid annually, separate from formulaic EMT compensation. - Approved by consensus.
- Grant Purchase Procedures: - All large purchases (including grant-funded) must be brought to town council for prior approval.

3. Water Department.

- Geo Scada Software Support: - Renewal discussed; proposed to accept support contract due to high cost of service calls—pending further discussion with Mayor Kasey.

4. Parks & Cemetery

- Cemetery: - No major activities right now, spring is coming and will get going
- Flag & Memorial Upkeep: - Community service opportunities include flag placement, post-Memorial flower removal, Peterson memorial tree care, and rodeo grounds park fencing.

6. Streets & Fitness Center

- Snowplow Issues: - Ongoing transmission/parts problems; ordered correct GM part, will install when arrives.

Awaiting improved weather for road maintenance.

- Security Upgrades: - Bid received for new keycard lock system + two security cameras at \$1,866.- Approval expressed; plan to extend system to all gym doors to increase security due to vandalism. - Discussion on improving signage and restricting party-related unsupervised access.

7. Events & Museum.

Nothing to report.

IV. Events, Grants, and Special Topics

1. Public Entity Resolution

- Tabled (awaiting notary and mayor's presence).

2. Council Dinner

- Scheduled for **Saturday, February 21, 2026, 6 PM** at Ruby River Steakhouse, Provo.
- All past and present council members and spouses were invited.

3. Fillmore Library Donation

- \$300 annual donation to Fillmore Library approved.

4. FFA Washington D.C. Trip Donation

- FFA (Future Farmers of America) planning a June 13-22 2026, trip to D.C.
- Request: A donation for approximately 5 students.
- The town approved \$400 per attending student with the expectation of community service projects and a post-trip report.

5. CIB List and Regional Growth Summit

- CIB (Community Impact Board) Project List: - Jess to work with Mayor on updating project list.
- Sevier Valley Center Regional Growth Summit: - **Scheduled for** Wednesday, May 6, 2026, 5:00–9:00 PM, dinner and classes for officials; attendance encouraged, especially for new members.

V. Procedural Training

1. Annual OPMA Training

- Comprehensive Open & Public Meetings Act (OPMA) and Newly Elected Officials training provided by Jess: - Key points: All official actions and deliberations must be open; public notification requirements; differences between resolutions and ordinances; proper roll-call voting procedures; record retention, public accessibility (GRAMA requests); mayor always votes (not just as tie-breaker in towns); regular review of water/utility rates; importance of public engagement and transparency; legal and ethical responsibilities. -

Cautions about emergency/closed meetings, electronic meetings (if desired, requires enabling resolution), and best practices for council member conduct.

VI. Public Comments

- Erin (Planning & Zoning): - Request for a new printer for packet printing—a color printer/copy machine for office at town building.

- Linda reported she will get one for Planning & Zoning: - New color printer to be procured (Costco, Saturday) for packet preparation.

Adjournment: Motion made by Robert, seconded by McCrae. All in favor. The meeting adjourned at 8:15 PM.