



Sunset City Corporation

200 West 1300 North • Sunset City, Utah 84015 • 801-825-1628

Mayor:
Scott Wiggill
Council:
Nancy Smalling
Nakisha Rigley
Hope Thompson
Ricky Carlson
Katherine Hunter

CITY COUNCIL AGENDA REGULAR MEETING

PUBLIC NOTICE IS HEREBY GIVEN that the Sunset City Council will hold a regular meeting at 6:30 p.m. on Tuesday, July 21, 2026 at the Sunset City Office Building, 200 West 1300 North, Sunset, Utah. Any information or items for the Council's consideration must be furnished at least ten (10) working days prior to the scheduled meeting to give the needed time to study the request. Agenda shall be as follows:

REGULAR SESSION

- A. CALL TO ORDER & WELCOME
- B. INVOCATION OR INSPIRATIONAL THOUGHT AND PLEDGE OF ALLEGIANCE by Council Member Hunter
- C. PUBLIC COMMENTS
- D. APPROVAL OF MINUTES – July 7, 2026
- E. APPROVAL OF VOUCHER – In the amount of \$146,987.47 for UDOT for the second payment of the Betterment Agreement.

AGENDA ITEMS

- 1. Mayor, Council and Department Head Reports
- 2. Adjourn and Move into Work Session

WORK SESSION

- 1. Review Fun Days Event – Observations, Feedback and Potential Improvements for Future Events
- 2. Adjourn

Possible closed meeting for reasons allowed by Utah State Code 52-4-205.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Sunset City Offices, (801) 825-1628, at least three (3) working days prior to this meeting. Anchor location for electronic meetings by telephone device is 200 W 1300 N, Sunset UT 84015. With the adoption of Ordinance 1-6-3, the Council may participate per Electronic Meeting Rules. Please make arrangements in advance. Posted – July 17, 2026.

Nicole Supp, Recorder

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City Council Minutes
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Minutes of a regular meeting held July 7, 2026 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Wiggill presiding.

REGULAR SESSION

Mayor and Council Present:

Scott Wiggill	Mayor
Ricky Carlson	Council Member
Katherine Hunter	Council Member
Nakisha Rigley	Council Member
Nancy Smalling	Council Member (6:43pm)
Hope Thompson	Council Member

City Employees Present:

Brett Jamison	Police Chief
Jason Monroe	Public Works Director
Recorder Supp	Recorder

Others Present:

Marcie Clark	Davis County Health Department
Brandi Mavnetic	Sunset
David Mavnetic	Sunset

The regular session was called to order at 6:35 p.m. by Mayor Wiggill.

Council Member Thompson gave an inspirational thought and led the Pledge of Allegiance.

Public Comments: A resident, David Mavnetic, addressed the Council regarding a property located at 117 West 1550 North. David Mavnetic stated that this was the first time attending a City Council meeting and expressed concerns about the condition of the property. He explained his concerns included the overall appearance of the property, a tree that had leaned over the street until it eventually fell, delayed cleanup of the fallen tree, unregistered vehicles parked on the property, concerns about rodents, and the negative impact the property has on the surrounding neighborhood and property values. Mr. Mavnetic stated that while the issue did not directly affect him, it was a concern for the entire community and neighboring residents. He also referenced a large motorhome located near his home at 188 West 1425 North before concluding his comments.

Mayor Wiggill thanked Mr. Mavnetic for speaking and stated that the City had been working on the property for some time. He explained that the property owners had previously been cited, that Police Chief Jamison was aware of the situation, and that the City would continue looking into the matter. Mayor Wiggill acknowledged the resident's concerns, confirmed the City was aware of the issue, and appreciated the resident taking the time to share those concerns.

APPROVAL OF MINUTES: Council Member Thompson made a motion to approve the meeting minutes from June 2, 2026 and June 16, 2026 as presented and Council Member Hunter seconded

the motion. The motion passed unanimously with Council Members Carlson, Hunter, Rigley and Thompson voting yes.

APPROVAL OF VOUCHER: Morgan Pavement in the amount of \$50,612.14 for Crack and Slurry Seal: Council Member Thompson asked whether the voucher represented the entire project cost or if additional work would be completed later. Public Works Director Monroe explained that the voucher represented the entirety of the Fiscal Year 2026 project and noted that additional road work would be completed during the newly adopted Fiscal Year 2027 budget. Council Member Carlson asked Director Monroe whether he was satisfied with the contractor's work. Director Monroe responded that he was pleased with the work performed.

Council Member Carlson made a motion to approve the voucher for Morgan Pavement and Council Member Thompson seconded the motion. The motion passed unanimously with a roll call vote from Council Members Carlson, Hunter, Rigley and Thompson voting yes.

Regular Meeting

1. **Presentation from Davis County Health Department, Community Outreach Planner, Marcie Clark:** Mayor Wiggill welcomed Marcie Clark, Community Outreach Planner with the Davis County Health Department, to provide a presentation regarding Davis Links.

Ms. Clark thanked the Council for the opportunity to present and thanked Recorder Supp for placing the item on the agenda. Ms. Clark distributed informational materials containing flyers, business cards, and promotional items about Davis Links before asking whether anyone was familiar with the program.

Ms. Clark explained that she had worked for the Davis County Health Department for approximately 20 years and stated that community leaders were frequently asked where residents could find available programs and services throughout Davis County. After hearing requests for a centralized resource over many years, the Health Department created Davis Links, a community connector network centered around the online directory located at davislinks.org.

Ms. Clark explained that the directory contained more than 2,000 programs and services for residents of all ages, including maternal health, childcare, older adult services, food, housing, legal assistance, health resources, and many additional services. Most services were free or low-cost, and the website was available in 130 languages, making it accessible to a wide variety of users. Residents could search by keyword and ZIP code to locate available resources.

Ms. Clark described the organizational structure behind Davis Links, explaining that it was supported by the Davis County Health Department, the Davis County Human Services Cabinet, and Davis for Health, which together helped implement the County's five-year Community Health Improvement Plan. Current priorities included improving mental, emotional, and social well-being while increasing access to community resources.

Ms. Clark explained that Davis Links consisted of four primary components: the online resource directory, monthly virtual resource forums covering topics such as legal services, maternal health, food, housing, and business resources, workgroups implementing the Community Health Improvement Plan, and community partners such as city councils who helped promote available services. Ms. Clark noted that the directory intentionally excluded businesses or services considered harmful to health, such as tobacco retailers and vape shops.

Ms. Clark demonstrated how users searched the website using keywords and ZIP codes and reviewed the information displayed on individual program cards, including agency names, service descriptions, populations served, contact information, operating hours, eligibility requirements, costs, and sharing options through text or email. Claimed program cards identified agencies that actively maintained current information, while anchor organization tags identified agencies participating in the Human Services Cabinet.

Ms. Clark explained that residents uncomfortable using online resources could instead contact 211, where trained service navigators could assist callers using Davis Links to locate appropriate services.

Ms. Clark also discussed the provider portal available to organizations, allowing agencies to claim listings, monitor referrals, communicate with one another, and review analytics to improve service coordination.

Ms. Clark shared usage statistics, noting that since the public launch in August 2025, the website had recorded more than 12,000 searches between January and June 2026. The most frequently searched topics included food, emergency financial assistance, housing, health, and legal services.

Ms. Clark reviewed ZIP code usage data, explaining that Clearfield had generated the highest number of searches, while noting that ZIP codes shared among multiple cities limited the system's ability to distinguish between municipalities. Combining Layton's two ZIP codes placed Layton above Farmington in overall searches.

Ms. Clark requested the City's assistance in promoting Davis Links through digital signage, social media, newsletters, website widgets, staff training, outreach events, and informational displays. Examples from other cities included welcome packets for new residents, website integration, lobby monitors, and city newsletters. Ms. Clark noted that promotional materials, logos, and messaging were available to assist local governments.

Ms. Clark concluded by introducing the Davis Links technical support team and explained that staff continuously updated the website to ensure information remained current and reliable.

Mayor Wiggill stated that it was surprising that he and probably several Council Members had not previously heard of Davis Links and commented that many residents would benefit from the resource. Mayor Wiggill indicated that the City would help

promote the program, particularly during Sunset Fun Days, and stated that City monitors and information booths would be used to share the information with the public.

Ms. Clark thanked Mayor Wiggill and stated that Recorder Supp had contact information for obtaining logos, promotional materials, and messaging.

Mayor Wiggill explained that the City would have three information booths during Sunset Fun Days representing Administration, Public Works, and the Police Department. Mayor Wiggill stated that the Administration booth, coordinated by Recorder Supp, would be the appropriate location to distribute Davis Links information. Ms. Clark offered to provide additional business cards for distribution during the event and thanked the Council for their support. Mayor Wiggill thanked Ms. Clark for the presentation and expressed appreciation for the valuable information shared.

2. **Consider and Approve Resolution 2026-15A Amending Resolution 2026-15 to Correct the City's Total Pick-Up Contribution Rate for URS Tier 2 Public Safety**

Employees: Mayor Wiggill introduced Resolution 2026-15A, amending Resolution 2026-15 to correct the City's pickup contribution rate for URS Tier II Public Safety employees, and invited Recorder Supp to provide additional information. Recorder Supp explained that an error had been made in the original resolution. The City's contribution rate had mistakenly been listed as 5.98%, when the correct rate was 4.73%. Recorder Supp apologized for the error and explained that the amendment simply corrected the percentage.

Council Member Rigley made a motion to approve Resolution 2026-15A and Council Member Hunter seconded the motion. The motion passed with a roll call vote from Council Members Carlson, Hunter, Rigley, Smalling and Thompson voting yes.

3. **Mayor, Council and Department Head Reports:** Council Member Carlson reported having no additional items but commented that the City building looked excellent at night with the patriotic lighting Public Works had put up.

Council Member Thompson reported having no additional items and stated that upcoming meetings would occur over the next two weeks.

Council Member Smalling reported having little to add but complimented the appearance of the building's lighting and the decorative banners displayed throughout the City. Council Member Smalling also stated that her board meetings would not be available until Thursday.

Council Member Rigley expressed appreciation for everyone's work preparing for Sunset Fun Days and stated excitement for the upcoming event. Mayor Wiggill acknowledged Council Member Rigley's significant contributions to Fun Days over previous years and recognized that being on maternity leave likely created additional stress while preparations continued. Council Member Rigley expressed confidence that the event preparations had been handled very well. Mayor Wiggill agreed.

Council Member Hunter announced that the Senior Event, "Share Your Story," would be held the following day at 1:00 p.m. in the Sunset Room. Council Member Hunter explained that participants would have an opportunity to share personal, humorous, meaningful, or family stories while making new friendships. Council Member Hunter also discussed an upcoming America250 project allowing residents to submit personal or family stories online for display at City Hall to celebrate the City's history. Council Member Hunter additionally thanked Mayor Wiggill for arranging the installation of the new decorative banners throughout the City. Mayor Wiggill thanked Council Member Hunter for their work on the Rachel Runyan Park playground project and her extensive involvement with Sunset Fun Days.

Police Chief Jamison reported that the Fourth of July weekend had gone very well regarding fireworks activity. The Police Department received only one complaint, which involved fireworks being discharged in the Smith's parking lot. He noted that surrounding communities experienced a significantly higher number of complaints while Sunset City experienced no general noise complaints. Overall, Chief Jamison stated that residents had been able to celebrate responsibly and that the holiday weekend had been very successful.

Council Member Smalling agreed that residents had exercised good judgment while using fireworks, particularly considering current fire conditions. Council Member Smalling thanked Mayor Wiggill and the Fire Chief for reviewing areas of the City where fireworks could safely be discharged and for communicating those restrictions to the public through Mayor Wiggill's letter encouraging residents to celebrate responsibly.

Public Works Director Monroe reported that staff were currently focused on preparations for Sunset Fun Days, scheduled to occur in two weeks at Rachel Runyan Park so his items would be discussed in the work session.

Recorder Supp stated that the items she wished to discuss would be covered during the upcoming work session.

Mayor Wiggill announced that following the regular meeting, the Council would recess briefly before convening a work session to finalize preparations for Sunset Fun Days. Before beginning the work session, Mayor Wiggill expressed appreciation to the community for their responsible use of fireworks during the Fourth of July holiday. Mayor Wiggill noted that despite the Governor's declaration of a state of emergency regarding fireworks, the City had worked closely with the Fire Chief to communicate that fireworks would still be permitted within City regulations. He shared that at midnight on the Fourth of July there were no fireworks being discharged in the neighborhood and commended residents for following the designated times and safety precautions. Mayor Wiggill reported that the Fire Department did not respond to any fireworks-related calls and that the Police Department received only one complaint.

Mayor Wiggill also highlighted the City's 250 Acts of Kindness campaign, explaining that a progress thermometer had been placed in the City Hall foyer. Residents were

encouraged to complete acts of kindness and submit nominations online for themselves or others. The goal was to reach 250 acts of kindness before the City's next celebration in the park, with random prizes to be awarded throughout the campaign. Mayor Wiggill encouraged everyone to participate by recognizing neighbors and helping build a stronger community.

Mayor Wiggill expressed appreciation to the Public Works Department, specifically recognizing Jason and the Public Works staff for installing the lighting on the front of City Hall. He encouraged residents to drive by the building at night to view the improvements and noted that new decorative banners were also being installed throughout the City as part of the community beautification efforts. Mayor Wiggill commented that while neighboring communities featured flowers and other beautification projects, Sunset City continued looking for ways to improve the appearance of the community through banners and other enhancements.

Council Member Smalling made a motion to adjourn the regular session and move into a work session with a short break and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Rigley, Smalling and Thompson voting yes.

WORK SESSION

1. **Discuss Fun Days Preparations:** Mayor Wiggill opened the work session and turned the discussion over to Director Monroe to review preparations for Sunset Fun Days.

Director Monroe began by reviewing the Friday evening events, including the skate competition. He reported that prizes, judges, and a DJ had all been secured and asked if there were any additional questions regarding the competition.

Mayor Wiggill asked whether the bleachers would be relocated for the event. Director Monroe confirmed that two sets of bleachers and a picnic table would be moved to the event area and stated that everything would be ready.

Council Member Hunter asked whether participants needed to sign up in advance for the skate competition. Director Monroe explained that participants would register when they arrived at the event.

Director Monroe reported that the movie in the park arrangements had been completed, including the inflatable movie screen, sound equipment, and inflatable attractions. Council Member Hunter asked what time the movie would begin. Director Monroe explained that the movie would begin after dark, estimating approximately 9:15 p.m. Council Member Hunter commented that publishing an actual start time would be helpful for the public. Director Monroe agreed but explained that the exact time depended on darkness and suggested checking sunset times before finalizing the schedule. Council Member Hunter noted that recent promotional materials simply listed the start time as "dusk" and suggested selecting a specific time for consistency. Director Monroe explained that the inflatable movie screen

required full darkness to display properly and recalled that during a previous event the movie had started approximately 25 minutes too early, making the screen difficult to see. Council Member Smalling estimated that darkness would likely occur around 9:30 p.m. when she checked the almanac.

Director Monroe stated that inflatable attractions would remain available until approximately 9:30 p.m., although vendors could remain open until around 10:30 p.m. if they chose. Council Member Hunter noted that the schedule currently listed activities through 10:30 p.m., although vendors typically began packing up before then. Council Member Rigley commented that vendors generally stayed as long as they wished.

Director Monroe then reviewed Saturday morning activities. Recorder Supp reported that eight participants had registered for the 5K race, with registration beginning at 6:30 a.m. Recorder Supp would oversee registration, Public Works staff would assist, and water would be available at the finish line.

Director Monroe then reviewed the community breakfast schedule, reminding Council Members that breakfast service would run from 7:00 a.m. to 9:00 a.m. Council Member Rigley reminded everyone to arrive on time for breakfast operations. Recorder Supp informed the Council that three administrative staff would be available to assist with breakfast as needed. Director Monroe confirmed the arrival time and noted that if residents arrived before breakfast began, they would simply be asked to wait until service started.

Discussion then shifted to the parade. Recorder Supp reported that approximately 20 parade entries had registered.

Director Monroe asked whether each Council Member planned to participate in the parade using a vehicle. Council Member Rigley stated that she would not be participating in the parade this year. Council Member Thompson commented that Council Member Rigley's vehicle had always been decorated the cutest. Council Member Rigley apologized and explained that she did not feel able to participate this year due to just having her baby. Director Monroe acknowledged the decision and noted that the parade magnets were available if needed.

Director Monroe asked about the status of the Grand Marshal. Council Member Smalling noted she had spoken with the Vine family and they were not able to participate this year.

Mayor Wiggill explained that Chad Bangerter was the second individual being considered for Grand Marshal and stated that they would contact Mr. Bangerter that evening or the following morning before notifying the Council of the response.

Director Monroe suggested identifying a backup Grand Marshal if necessary and noted that parade magnets would need to be prepared.

Council Member Smalling reported that the color guard, marching band, and student body officers would participate in the parade. However, the Sunset Junior High cheerleaders would be unable to attend due to a scheduling conflict.

Council Member Hunter asked where Council Members would be positioned in the parade lineup. Council Member Thompson explained that Council Members would leave breakfast and proceed directly to the front of the parade.

Director Monroe reviewed the parade lineup location, stating that Council Members would gather near 250 West and 2575 North.

Mayor Wiggill explained that the fire departments preferred to maintain spacing between their vehicles. Director Monroe stated that Sunset City's fire apparatus would receive priority placement, with other departments positioned accordingly upon arrival.

Director Monroe reported that parade route markings would begin on Tuesday or Wednesday before the event. Council Member Smalling indicated that additional information would be prepared over the weekend if needed.

Director Monroe then reviewed the park festivities and car show. He explained that this year he planned to remain at Rachel Runyan Park to assist with the car show because participants tended to arrive very early. Additional barricades would be installed to prevent vehicles from parking beneath the trees, as those areas would be closed.

Recorder Supp reported having only 13 preregistered vehicles for the car show and asked Council Member Thompson to provide any additional preregistration information so registration records could remain accurate. Recorder Supp explained that Administration had received complaints the previous year because preregistered vehicles had not appeared on the registration list. This year, registration cards were being prepared in advance to simplify check-in.

Council Member Thompson explained that the registration process had changed. Each preregistered participant received a personalized QR code linked directly to their vehicle information and photograph, allowing attendees to vote electronically. Those who registered on the day of the event would receive a generic QR code and manually enter their vehicle number when voting.

Recorder Supp asked what responsibilities Administration would have during the event. Council Member Thompson explained that preregistered participants would simply receive their prepared cards, while day-of registrants would receive blank registration cards to complete. Recorder Supp acknowledged being confused by the revised process and anticipated additional questions from Administrative staff regarding registration procedures.

Council Member Thompson offered to explain the new process further and send a sample QR code by email. Director Monroe observed that the process differed significantly from previous years, when volunteers assigned parking spaces upon arrival. Council Member

Thompson explained that parking would now operate on a first-come, first-served basis, except for groups requesting to park together. Director Monroe agreed that the revised system would likely simplify operations.

Recorder Supp confirmed that participants would still receive raffle tickets at registration, Council Member Thompson replied yes.

Council Member Thompson explained that the primary changes involved the first-come, first-served parking arrangement and the new QR code voting system.

Recorder Supp confirmed that preregistered participants had already completed the necessary information through the online registration form. Council Member Thompson confirmed that preregistered participants' information and photographs had already been uploaded into the voting system.

Council Member Carlson asked whether each vehicle would still display an identifying card. Council Member Thompson confirmed that every vehicle would still receive a display card. Recorder Supp clarified that registration cards would only be needed for participants registering on the day of the event. Director Monroe confirmed that Administration would have registration cards available at the booth for non-preregistered participants.

Mayor Wiggill summarized that preregistered participants would already have their materials prepared, while day-of registrants would complete registration at the event. Council Member Thompson stated that 50 blank registration cards had been prepared for participants who had not preregistered. Director Monroe explained that Council Member Thompson planned to deliver all registration materials to City Hall before the event.

Recorder Supp requested that Council Member Thompson also explain the revised procedures to the Administrative staff that will be helping with the car show beforehand because the process differed significantly from previous years. Director Monroe acknowledged that the new process represented a substantial change from the long-established registration procedures.

Council Member Thompson explained that the car show registration process had been updated to include a digital People's Choice Award voting system. She stated that the change was made because attendees often failed to return paper ballots, whereas the new electronic voting process would simplify participation. Although not typically enthusiastic about technology, Council Member Thompson believed the new system would make voting easier and more efficient. She explained that preregistered participants would receive personalized materials, while participants registering on the day of the event would receive a different registration card.

Director Monroe then transitioned to discussing the cornhole tournament and asked Mayor Wiggill where the tournament boards should be located. Mayor Wiggill initially referenced a previously discussed location. Director Monroe recalled a previous discussion about placing the tournament near the pickleball courts but noted there had also been discussion about

moving it to a shadier location where the police competition had previously been held. Council Member Rigley suggested using the opposite side of the area.

Director Monroe noted that commemorative mugs were being ordered as prizes for the tournament. Mayor Wiggill commented that the mugs would be a nice addition.

Director Monroe reviewed the remaining activities for the car show, explaining that the booths, DJ, and other normal activities would continue throughout the event before the live entertainment began.

Council Member Hunter reported that the first band would begin performing at 12:00 p.m. She explained that bands would perform approximately every two hours throughout the afternoon. While each band might not perform for the full two-hour block, the staggered schedule would allow time for setup and cleanup between performances. Council Member Hunter also noted that there would be no performance at 3:30 p.m. because that time would be reserved for the raffle for the car show, and the second-to-last band would begin performing later in the evening. Mayor Wiggill commented that the performance schedule sounded well organized.

Council Member Hunter asked how payments would be issued to the performers. Director Monroe explained that checks would be prepared in advance and only needed the proper payee names. Council Member Hunter stated that only the band names had been listed on the event forms but offered to provide email addresses and the names needed for payment. Director Monroe requested that the information be emailed so the checks could be prepared correctly. Mayor Wiggill noted that if performers were being paid individually, each payment would need to be issued to the appropriate individual.

Council Member Hunter also reported informing each band that they would be welcome to set up a merchandise table if they wished to sell promotional items during the event. Director Monroe stated that allowing merchandise tables would not present any problems and believed it would benefit the performers. Council Member Hunter asked whether a table could simply be provided for each band's merchandise. Director Monroe told her they should bring their own table.

Council Member Hunter also reported experiencing difficulty obtaining promotional flyers from some of the bands. Several promotional materials contained incorrect addresses, including one listing Clearfield instead of Sunset, but noted that all of the performers were local groups and would provide enjoyable entertainment.

Director Monroe concluded that portion of the discussion by noting that the day's festivities would conclude with the fireworks show at 10 p.m.

Mayor Wiggill asked whether anyone had additional questions or concerns regarding Sunset Fun Days. Mayor Wiggill complimented the Police Department's booth and stated that the Police Department would maintain a significant presence throughout the event. Mayor Wiggill acknowledged that neighboring communities had expressed concern regarding

attendance and overall safety but expressed hope that the weekend would conclude without injuries, accidents, or significant complaints. Mayor Wiggill thanked everyone involved in organizing the celebration, specifically recognizing Director Monroe and the Public Works staff, Police Chief Jamison and the Police Department, Recorder Supp and the Administration staff, and everyone else who had contributed to the planning efforts.

Mayor Wiggill also stated that Mr. Bangerter would be contacted regarding serving as Grand Marshal and that the Council would be updated as soon as a response was received. Council Member Smalling noted that if Mr. Bangerter declined, another option would be needed. Mayor Wiggill agreed and reminded the Council that a backup plan should be prepared if Mr. Bangerter was unavailable.

Council Member Hunter returned to the discussion regarding the cornhole tournament and asked where it would ultimately be located because additional space might be needed for vendors. Director Monroe explained concerns about participants throwing bean bags into nearby trees and continued evaluating the best location. Council Member Hunter asked whether the pickleball courts received much shade. Mayor Wiggill responded that they did not. Director Monroe added that the courts did not receive significant shade until approximately 6:00 p.m. Mayor Wiggill recalled that the previous year's tournament at the pickleball courts had offered very little shade and noted that temperatures for this year's event were expected to reach approximately 90 to 92 degrees.

Council Member Hunter explained that additional vendor space would be needed based on the current event layout and suggested adjusting vendor locations if necessary. Mayor Wiggill agreed to work with Council Member Hunter on the revised layout.

Council Member Hunter asked Council Member Thompson whether they planned to have a vendor booth during the event. Council Member Thompson replied that they would not be operating a vendor booth this year.

2. **Discuss Streaming City Council Meetings:** Recorder Supp explained that staff had asked our IT vendor to evaluate the City's existing microphone and camera equipment to determine whether it could support live streaming. The vendor determined that the current system was incompatible with the City's existing equipment and provided a proposal for a new camera, microphone, and necessary cabling. Recorder Supp reported that the estimated cost would be approximately \$4,150, or roughly \$4,200. Recorder Supp explained that the expense had not been included in the current budget and asked whether the Council would support using MIDA funds to purchase the equipment.

Council Member Carlson asked whether analytics from the Sunset on the Go application could determine how many people currently listened to or viewed City Council meeting materials. Recorder Supp explained that audio recordings were published on the Public Notice Website and written minutes were posted on the City's website but stated there was currently no method to determine how many individuals accessed those materials. Recorder Supp noted that live streaming had been discussed several times previously. Mayor Wiggill

commented that significant effort had been made to explore live streaming opportunities for the City.

Council Member Rigley stated support for the project, explaining that making meetings available digitally was worthwhile regardless of current viewership because many residents expected information to be available online.

Mayor Wiggill reviewed the City's \$50,000 MIDA funds, noting that a portion of those funds had already been used for decorative banners. Mayor Wiggill explained that additional banners were still planned for 1300 North, 1800 North, and 2300 North, although installation along Main Street had become more complicated because of State permitting requirements.

Council Member Smalling asked why neighboring cities appeared able to install banners without similar difficulties. Director Monroe explained that installations along State roads required permits, traffic control plans, and approval through multiple agencies. Because the requirements frequently changed, the City had to navigate the permitting process each time work was performed.

Mayor Wiggill explained that Public Works planned to minimize disruptions by positioning trucks strategically during low-traffic periods rather than occupying Main Street for extended periods. Director Monroe further explained that crews would access poles from nearby business parking lots whenever possible to reduce impacts on traffic.

Council Member Smalling stated that the concern was not with the permitting process itself but with ensuring Sunset City received the same opportunities as neighboring communities. Director Monroe assured the Council that the issue was procedural rather than discriminatory and noted that State permitting requirements often involved extensive reviews and delays.

Mayor Wiggill then asked whether any Council Members had concerns about using remaining MIDA funds to purchase the live-streaming equipment. Council Member Rigley stated that the investment would be worthwhile. Council Member Carlson indicated he did not support the proposal.

Mayor Wiggill began reviewing the remaining MIDA funds and asked how much had already been spent before continuing the discussion.

Mayor Wiggill noted that approximately \$3,000 of the \$50,000 MIDA funds had already been committed, leaving approximately \$47,000 available. Mayor Wiggill stated that the remaining funds should be invested in projects that benefited and enhanced the community. He believed that purchasing equipment to live stream City Council meetings would be an appropriate use of those funds because it would provide an additional public service for residents who were unable to attend meetings in person. Although meeting attendance and viewership had declined over time, Mayor Wiggill stated that providing greater accessibility remained important. He also noted that using MIDA funds would eliminate the need to amend the current budget and encouraged the City to continue identifying community improvement projects that could utilize the remaining funds.

Council Member Smalling asked whether there would be any ongoing fees associated with live streaming the meetings. Recorder Supp responded that additional research would be needed to determine whether YouTube charged any ongoing fees, as that information had not yet been verified. Council Member Thompson stated that a free YouTube channel was available but questioned whether using a free platform would meet legal and security requirements for the City.

Council Member Hunter expressed support for the proposal, provided that using YouTube would be a sustainable long-term solution.

Council Member Smalling noted that the City's budget had been very tight during the current fiscal year and emphasized the importance of avoiding recurring expenses that could affect future budgets.

Council Member Hunter observed that live streaming would also create archived recordings that residents could watch later if they were unable to attend meetings. Mayor Wiggill agreed that archived recordings would provide an additional benefit to the public.

Council Member Carlson stated that the City's current audio recordings adequately satisfied the legal requirements and did not see a reason to spend the MIDA funds for this specific project.

Council Member Thompson commented that accessibility expectations continued to evolve and would likely become increasingly important in the future.

Following discussion, Mayor Wiggill observed that four Council Members supported moving forward with the project while one Council Member remained opposed. He directed Recorder Supp to gather the remaining information regarding the streaming platform and proceed with the necessary preparations.

Following discussion of the last item on the work session agenda, Council returned to Work Session Item 1: Discuss Fun Days Preparations, for further discussion.

Part Two: 1. Discuss Fun Days Preparations: Council Member Hunter returned to the discussion regarding Sunset Fun Days and explained that, because fewer food trucks had registered than the previous year, the food truck layout would need to be adjusted. She asked whether anyone had strong opinions regarding the arrangement of the food trucks. Council Member Thompson stated that the goal remained to avoid placing vendors selling similar products directly next to one another.

Council Member Hunter clarified that the question related to the overall layout rather than vendor types and noted that the food trucks had felt somewhat disconnected from the main activities during the previous year's event. Council Member Rigley agreed that the food truck area had seemed somewhat separated from the rest of the festivities but acknowledged that it had been the easiest location available.

Council Member Hunter suggested arranging the food trucks in a smaller grouping to create a more inviting area for attendees. Council Member Thompson agreed and suggested creating a compact layout where visitors could easily walk between vendors.

Council Member Thompson shared a humorous story about purchasing too much food from one of the barbecue vendors, noting that the vendor's children had carried multiple food items to her booth, leaving the Council Member surprised by the amount of food received.

Mayor Wiggill again thanked everyone for the extensive work being done to organize Sunset Fun Days and commented that preparations appeared to be progressing smoothly.

Director Monroe indicated he had an idea regarding the car show and food vendor layout that did not require formal Council action but would benefit from clarification. Director Monroe proposed relocating the food vendors closer to the stage and inflatable attractions by positioning them together on the west side of the park. He explained that consolidating the food vendors would create a central gathering area while opening additional space for the expanding car show.

Council Member Hunter clarified that the proposal involved relocating the vendors to the west side of the stage rather than the south side.

Director Monroe confirmed that understanding and explained that the revised layout would keep all food vendors together while allowing the car show to expand into the newly available space. Council Member Carlson expressed support for the proposal.

Director Monroe further explained that placing the food vendors closer to the inflatables would encourage more foot traffic through that portion of the park and better connect the various event activities.

Council Member Thompson stated that a similar arrangement had been considered during the previous year. Council Member Rigley recalled that the idea had been discussed previously but noted that many attendees had preferred the original setup.

Mayor Wiggill observed that expanding the car show would also create additional seating space with an improved view of the fireworks display while avoiding seating directly beneath the fireworks launch area.

Council Member Hunter asked whether relocating the food vendors might create conflicts with vehicles attempting to leave after the fireworks. Mayor Wiggill acknowledged that traffic flow would need to be considered as part of the revised layout.

Director Monroe suggested that arranging the food vendors in a single row would provide sufficient room for pedestrians while still allowing the car show to expand. Council Member Thompson agreed that the proposal would work as long as participants had adequate space to move throughout the event.

Council Member Rigley suggested placing the inflatables in a single row while positioning the food trucks nearby to maintain a cohesive event layout. Council Member Hunter agreed, noting that the reduced number of food trucks would leave adequate room within the revised layout.

Director Monroe confirmed that the proposed arrangement would have little impact on the overall size of the car show and would provide additional flexibility if more vehicles registered than expected. Council Member Hunter stated that if additional car show participants arrived, overflow parking could still be accommodated as needed.

During additional discussion of the revised layout, the Council generally agreed that the proposed arrangement would improve traffic flow and create a better overall experience for attendees.

Council Member Carlson asked how the revised layout might affect presentation of the car show awards from the stage. Council Member Hunter explained that the car show itself would remain essentially unchanged, with only overflow vehicles utilizing the additional space if necessary.

Council Member Thompson noted that moving the food trucks slightly farther west would not interfere with announcing the awards because announcements could still be heard throughout the event.

Council Member Rigley also thanked Council Member Hunter for managing the large volume of emails received during event planning and acknowledged the significant amount of coordination required.

Mayor Wiggill asked whether anyone needed additional information or assistance before the event and encouraged staff and Council Members to communicate any remaining deadlines or outstanding tasks. He stated that the remaining priorities included confirming the Grand Marshal, preparing the related materials, and coordinating with the Fire Department. Mayor Wiggill committed to completing those items as soon as possible.

Council Member Carlson made a motion to adjourn, and Council Member Hunter seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Rigley, Smalling and Thompson voting yes.

The Regular meeting adjourned at 7:57 p.m.

Approved – July 21, 2026

Scott Wiggill, Mayor

Nicole Supp, Recorder

VOUCHER APPROVAL FOR INVOICES OVER \$15,000.00

DATE	VENDOR	DESCRIPTION	DEPARTMENT	AMOUNT
7/14/26	UDOT/Comptroller	2 nd pay of the Betterment agreement		\$146,987.47
			Total	\$146,987.47



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

DEPARTMENT OF TRANSPORTATION

CARLOS M. BRACERAS, P.E.

Executive Director

LISA J. WILSON, P.E.

Deputy Director of Engineering and Operations

BENJAMIN G. HUOT, P.E.

Deputy Director of Planning and Investment

July 14, 2026

Notice of Payment Due

SUNSET CITY Jason Monroe 200 W 1300 N Clearfield, UT 84015	Cost Allocation Reimbursement Request
PROJECT S-I15-8(157)336 1-15; 1800 North Interchange PIN Number 15682 FINET Number 72701 T Number 36T Invoice Number RE 266*404	Supplemental Agreement Number Utility Work Package Sunset City Utility Relocation and Betterment Agreement + Amendment 1 + Amendment 2
Company Cost Share Balance Due \$146,987.47 Date Due August 14, 2026	Agreement Finance Number 258430 + Mod1 + Mod2 Date of Amendment No. 2 Execution April 15, 2026

The invoice cost is detailed in the referenced Agreement Amendment No. 2.

Make payment to:

UDOT/COMPTROLLER, 4501 South 2700 West, Box 141510, Salt Lake City 84114-1510

Include Agreement Account Number 72701 – 36T, Invoice Number RE 266*404, and Supplemental Agreement Number 258430 + mod1 with your remittance.

For billing questions contact Trisha Tucker at (435) 881-8751.

UDOT Project Manager Signature:


Nathan Hipp (Jul 13, 2026 14:02:48 MDT)

Date: Jul 13, 2026

15682_UTIL_Invoice_SunsetCity_RE266404_258430

Final Audit Report

2026-07-13

Created:	2026-07-09
By:	Trisha Tucker (Trisha@dserio.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_ecByrUaWdx_P1UQ8Seo_r821iH3ILEW

"15682_UTIL_Invoice_SunsetCity_RE266404_258430" History

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