

PPROVEMINUTES OF THE STUDY SESSION – JUNE 11, 2026

The Board of Education of the Aspen Peaks School District met in a study session on Thursday, June 11, 2026, at 4:00 pm. The study session took place in the boardroom at the Alpine School District office in American Fork, UT.

Board members present: Board President Diane Knight, Vice President Amber Bonner, Nicki Brammer, Jeanne-Marie Burrows(arrived at 4:01pm), Jason Hart. Steve Sparti and Jason Theler were absent.

Also present: Superintendent Perkins and Business Administrator Bea Twede. There were approximately 6 others in attendance.

Final FY26 Budget - Bea Twede presented the Final FY26 Budget for review. This budget will be voted on at the Board Meeting later tonight.

There are 2 parts to a budget, the operations piece and the capital piece.

1. Operations Budget

New District Funding

- SB188 - \$60/student
- Two annual allocations
- Allocations were made in January 2026 and will be made again in January 2027
- Based on October 1 counts in 2025 and 2026
- Used for start-up operational costs

Final FY26 Operational Budget

- Estimated carryover to FY27 budget = \$1,696,257

2. Capital Budget

- \$10 million added to budget for capital expenditures
 - The budget for capital expenditures was allocated to each new district and is funded from the Alpine School District Building Fund.
 - New districts have the flexibility to use the \$10 million allocation for specific start-up capital needs of each district.
- \$310,976 added to budget for technology expenditures

Final FY26 Capital Budget

- Estimated carryover to FY27 budget = \$9,997,750
- Estimated carryover from technology to FY27 budget = \$257,392

Proposed FY27 Budget - Bea Twede presented the Proposed FY27 Budget for review. This budget will be voted on at the Board Meeting later tonight.

Proposed FY27 Operations Budget

- Estimated carryover to FY28 budget = \$1,961,330

Proposed FY27 Capital Budget

- Estimated carryover to FY28 budget = 0
- Estimated carryover from technology to FY28 budget = 0

Nicki Brammer asked about the appraisal cost in the budget and if we were still going to be asked to cover that cost or would ASD be covering that cost. Bea Twede replied that as of right now the appraisal cost is still on our books. Bea will be watching it and see if ASD will be covering that appraisal cost. Bea commented that she would be able to do a journal entry until August or September if ASD does decide to cover that cost.

Amber Bonner asked about the process for budget updates and notifying the public of those updates. Bea answered that each month when she receives the monthly budget report if there is a significant change(over \$50,000), that significant change is listed separately. Since the budget report is public record if the difference is \$50,000 or more then that is discussed in a study session or a finance committee meeting.

Boundary Study Potential Timeline - Director of Transportation, David Ludwig and Associate Superintendent, Chief of Schools Doug Webb presented

- Considerations when implementing a boundary study
 - Impacts on educational programs and outcomes
 - SPED services
 - Regular Education instruction
 - Dual Language Immersion, Advanced Learning Lab
 - School capacity utilization over time
 - Fiscal responsibility
 - Enrollment trends and projections
 - Minimum # of students for collective efficacy in grade level collaboration
 - Not all schools are built with the same capacity
 - Larger enrollment doesn't equal larger class size
 - Lunch room, playground space
 - Proximity to schools
 - Keeping neighborhoods/communities together
 - Established and developing neighborhoods
 - Current school community (families love their schools, want to stay)
 - City boundaries
 - Feeder paths
 - Impact on transportation
 - School buses (where eligible/provided)
 - Parent accessibility (traffic volume and flow)
 - Competing criteria
- Study Process
 - Phase 1 - Internal Review
 - Form internal committee
 - Review enrollment and capacity data
 - Analyze grade-level trends and growth projections
 - Evaluate existing boundaries and feeder patterns
 - Determine whether a district-wide or targeted study is appropriate
 - Board updates through July Capital Planning
 - Phase 2 - Board and Community Engagement
 - Establish formal study committee
 - Gather stakeholder feedback
 - Evaluate options and potential impacts
 - Develop recommendations for Board consideration
- Timeline
 - July - Preliminary Study
 - August-September - Formal Study
 - February - Community Notification
- David and Doug will share more specific info at the July 16, 2026 study session after they have collected preliminary data.

Hiring Timeline for Contracted District Employees - Superintendent Perkins reviewed the timeline

- Yesterday we opened the position for Director of Accelerated Learning & Next-Level Readiness
- Timeline for hiring district personnel (non admin)
 - 1st wave - May 3rd week - Transportation (contract drivers)
 - 2nd wave - June 2nd week - Physical Facilities
 - 3rd wave - June 4th week - TSAs/support departments
 - 4th wave - July 2nd week - Technology
 - 5th wave - August 1st week - SPED TSAs/coaches
 - 6th wave - September 2nd week - Admin, HR, Business, Purchasing

- Transportation
 - Contracted bus drivers received offer letters - Friday, June 5
 - Coordinator & Fleet Manager
 - Routers & Specialty Positions
 - Office Support Staff
 - Service Center Employees - Parts Manager, Service Writer, Dispatch, Mechanics and Finance
 - Hourly non-contracted drivers
- Physical Facilities - Contract Offers
 - June 12, 2026 - June 26, 2026, Facility Supervisor-level
 - June 26, 2026 - July 10, 2026, Department Lead
 - July 10, 2026 - July 27, 2026, Department Technician
 - August 2026 - Professional Accountant / Office Supervisor
 - Spring 2027 - Any remaining positions
- Employees have previously filled out surveys that indicate what their desired district would be and those surveys are used in the process of offering letters to our employees.

Amber Bonner and Diane Knight thanked everyone involved in the hiring process and for all their hard work and efforts.

The meeting adjourned at 4:35 pm.