These minutes were approved by the Board of Directors on July 16, 2026.

Mission Statement: *"ACADEMICS. LEADERSHIP. COMMUNITY."*

George Washington Academy

Monday June 29th, 2026
3:00 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Learning Lab

The Board Meeting convened at 3:00 p.m.

Board Welcome: Shannon Greer, President
Roll Call: Shannon Greer
Prayer: TBD
Pledge of Allegiance: Casey Unrein

Board Members Present: Shannon Greeer, Casey Unrein, Laura Pressley, and Blake Clark. Miguel Munoz and Rachel Richens via zoom.

Board Members Not Present: Kevin Peterson, Laura Snelson, Brady Pearce, and Sharna Rowe

Others Present: Debbie Kauvaka, Chance Manzanares, Josh Serrano and Sadie Carter. Spencer Adams via zoom.

A quorum was established.

Discussion and/or Action Items:
Shannon Greer entertained a motion to formalize the process that was discussed at the Thursday 25th meeting to bring the PTO under the umbrella of GWA following the policies and procedures as they are currently written, with the expectation that new procedures will be developed within the next 4 months.
Laura Pressley seconded the motion
The Board discussed the future organizational and financial structure of the Parent Teacher Organization (PTO), including legal, financial, and operational considerations. Members reviewed options for maintaining the PTO as a separate nonprofit entity, operating it under the school's umbrella, or pursuing a future PTA model. Discussion included governance, fundraising oversight, legal liability, administrative workload, financial controls, succession planning, and the need for clear policies and procedures regardless of the organizational structure selected.

The Board reaffirmed its prior direction that, until a long term structure is established, sponsorship donations will be made payable to George Washington Academy. The sponsorship application will be updated to reflect the school's information, including the school's EIN.

The Board discussed the current status of the PTO's nonprofit entity, outstanding tax and bookkeeping obligations, and options for resolving those matters before determining the organization's long-term future. Members emphasized the importance of maintaining appropriate separation between the school and the PTO to reduce legal and financial risk.

The Board discussed establishing financial procedures to support PTO operations during the transition period. Responsibilities for purchase approvals, reimbursements, and transaction oversight will be coordinated through the Board Clerk, with tax-related responsibilities anticipated to be managed by the Red Apple financial team, subject to workload capacity. Administration, the Board Clerk, and PTO leadership will meet to develop consistent financial procedures and reimbursement processes.

The Board discussed the development of formal policies and procedures to provide clear guidance for future PTO operations and financial oversight. Members also discussed establishing an annual PTO budget and implementing regular financial reporting to improve transparency and accountability.

The Board reviewed fundraising procedures, sponsorship oversight, and methods to ensure consistent management of donations. The possibility of creating additional electronic payment options for fundraising was discussed, along with procedures for providing receipts for donations.

The Board also discussed options for continuing scholarship opportunities for students, including researching policies regarding scholarship donations and exploring potential alternative funding structures.

The Board recognized the importance of the Board Liaison position during the transition period and discussed further defining the responsibilities of that role to support communication and coordination between the Board, administration, and the PTO.

During the transition, the Board directed that no funds be deposited into or withdrawn from the existing PTO bank account. Existing debit cards associated with the account will be destroyed to prevent unauthorized transactions. Current PTO funds may be placed into an interest-bearing account while remaining accessible. PTO financial needs will be processed through the school until a permanent structure is established.

The Board directed certain staff and team members to do the following:

- Board Clerk- Update the sponsorship application using the school's information, subject to administrative review and approval. Resume sponsorship and scholarship outreach following approval of revised materials.
- Coordinate meetings between administration, Board representatives, PTO leadership, and the Board Clerk to establish transition procedures, develop the PTO budget process, and determine ongoing Board Clerk responsibilities supporting PTO operations.
- PTO President and Committee- Identify resources to assist with resolving the existing PTO bookkeeping, tax filings, and closure or transition of the current nonprofit entity.

The motion passed unanimously. Those who voted in favor: Shannon Greer, Casey Unrein, and Laura Pressley. Miguel Munoz via zoom. Rachel Richins voted via text message and it was confirmed by present board members.

Closed Meeting None

Reconvene — Take all appropriate action in relation to closed session items.

Next Meeting: The next regular Board Meeting will be held on July 16th 2026.

Adjournment: Shannon Greer made a motion to adjourn at 6:01pm.

Written by: Sadie Carter