



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, July 21, 2026**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Gay Lynn Bennion*
 2. **REVIEW OF BUSINESS MEETING AGENDA**
Mayor Gay Lynn Bennion (10-15 min.)
 3. **REPORTS**
 - a. Historic Committee Report
Jim Kichas (20 min.)
 - b. Canyons School District
Susan Edwards – Public Engagement Coordinator
Leon Wilcox – CFO
Amber Shill – Canyons Board President (20 min.)
 - c. CHaRM Event Recap
Robi Overson (20 min.)
 3. **STAFF REPORTS**
 - a. General Plan Update
CED Director Jim Spung (20 min.)
 - b. Community & Economic Development Department Update
CED Director Jim Spung (20 min.)
 4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. General Plan Open House – Wednesday, July 22, 2026, from 5:00 p.m. to 7:00 p.m. and Online at <https://tinyurl.com/39s95eav>
 - b. Senior Bingo – Tuesday, August 19th at 1:00 p.m. in the Community Room at City Hall
 - c. CWH City Book Group – Thursday, August 27th from 7:00 p.m. to 8:30 p.m. in the Community Room at City Hall
 - d. Monster Mash/Trunk or Treat – Thursday, October 22, 2026, at Hillside Plaza

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*

5. **POSSIBLE CLOSED MEETING TO DISCUSS
LITIGATION, PROPERTY ACQUISITION AND/OR THE
CHARACTER AND PROFESSIONAL COMPETENCE OR
PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, July 21, 2026**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

7:00 p.m. 1.0 **WELCOME** – *Mayor Gay Lynn Bennion*

2.0 **PLEDGE OF ALLEGIANCE** – *By Invitation*

3.0 **CITY COUNCIL COMMITTEE REPORTS**

3.1 Committee Reports by Councilmember Matt Holton (3 min.)

3.2 Committee Reports by Councilmember Suzanne Hyland (3 min.)

3.3 Committee Reports by Councilmember Shawn Newell (3 min.)

3.4 Committee Reports by Councilmember Ellen Birrell (3 min.)

3.5 Committee Reports by Mayor Gay Lynn Bennion (3 min.)

4.0 **CITIZEN COMMENTS**

During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before Noon, on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

5.0 **REPORTS**

5.1 Finance Report– *Finance Director Scott Jorges*

6.0 **ACTION ITEMS**

6.1 Consideration of **Ordinance 470** Amending CHC Sections 19.34.050, 19.34.060 and 19.34.100 Regarding the Residential Multi-Family Zone.

(This ordinance will amend the referenced sections of the city's code of ordinances concerning certain aspects of the city's Residential Multi-Family zone).

6.2 Consideration of **Resolution 2026-55** Approving a Consulting Agreement with Kimley-Horn and Associates, Inc. for Comprehensive Safety action Plan Services.

(This resolution will approve the city's entry into an agreement with the named provider for consulting services in connection with preparation of a comprehensive safety action plan under the U.S. Department of Transportation's "Safe Streets and Roads for All" program, and related work).

6.3 Consideration of **Resolution 2026-56** Approving Appointment of an Advisor for the Cottonwood Heights Youth City Council.

(By this resolution the council will approve the city manager's appointment of Jesse Curtis as an additional advisor to the city's Youth City Council advisory committee).

6.4 Consideration of **Resolution 2026-57** Approving a Consulting Agreement with Wm. Shane Topham for City Attorney Transition Services.

(This resolution will approve the city's entry into a consulting agreement with Wm. Shane Topham for city attorney transition services following Mr. Topham's retirement as the city's city attorney on 6 August 2026).

6.5 Consideration of **Resolution 2026-58** Approving an Employment Agreement with Todd Sheeran.

(This resolution will approve the city's entry into an employment agreement with Todd Sheeran whereunder Mr. Sheeran would be employed as the city's city attorney as of 6 August 2026).

7.0 **CONSENT CALENDAR**

7.1 Approval of the minutes for the City Council Work Session and Business Meetings of July 7, 2026.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Thursday, July 16, 2026, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. The agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 16th day of July 2026

Tiffany Janzen, City Recorder

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711.