



MILFORD CITY COUNCIL NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a regular meeting and public hearings at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, July 21, 2026**.

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **CONFLICTS OF INTEREST** – Declaration of any potential conflicts of interest relating to agenda items
3. **VISITORS**
 - a. Dr, Kristie McLin – Update on Utah FORGE Project
 - b. Collette Cox and August Granath (via videoconference) - Blue Print Presentation and Discussion
 - c. Danny Stewart, Utah Inland Port Authority – Discuss Resolution to Amend the Mineral Mountains Project Area
4. **CONSENT ISSUES**

Presentation of Financial Report June 2026, approval of bills and payroll, and approval of minutes for June 16, 2026 Regular Council Meeting and June 25, 2026 Special Work Session
5. **NEW BUSINESS**
 - a. Appointment of Planning and Zoning Commission Member
 - b. Discuss Golf Course situation and status
 - c. Discuss and action: Sewer line extension and sidewalk development for duplex units located at 300 South 600 West
6. **OLD BUSINESS**
 - a. Granite View RV Park
 - b. Wastewater Project Update
7. **ORDINANCES AND RESOLUTIONS**
 - a. Ordinance 05-2026 "Juneteenth Holiday"
 - b. Resolution 11-2026 "Adjust Airport Fee Schedule – Include Fueling Services"
 - c. Resolution 12-2026 "Amendment of Property into the Utah Inland Port Authority"
 - d. Resolution 13-2026 "Adoption of the Milford General Plan 2026"
 - e. Resolution 14-2026 "Adoption of the Milford Annexation Policy 2026"
 - f. Resolution 15-2026 "Setting utility rates for RV campgrounds"
8. **STAFF REPORTS AND COMMENTS**
 - Leo Kanell, City Attorney
 - Benjamin Stewart, City Foreman
 - Makayla Bealer, City Administrator
 - Lisa Thompson, Zoning Administrator
 - Monica Seifers, City Recorder
9. **COUNCIL REPORTS AND COMMENTS**
 - Nolan Davis, Mayor: Economic Development; Public Safety
 - Russell Smith: Public Works
 - Ian Spaulding: Recreation; Buildings
 - Scott Symond: Library; Streets/Drainage
 - Les Whitney: City Parks/Cemetery; Equipment
 - Tayson Willis: Airport; Land Use

10. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 16th day of July, 2026. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held
****City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.**



Milford City Council Agenda Request Form

This form must be submitted by Noon the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) : Danny Stewart

ORGANIZATION (if applicable): Utah Inland Port Authority

ADDRESS: 2276 W 30 N, Cedar City, UT 84720

PHONE : (435) 592-0111 CELL PHONE: (435) 592-0111

E-MAIL ADDRESS: danielstewart@utah.gov

To be used if additional information is required and to provide you a copy of agenda. Agenda will also be posted on www.utah.gov/pmn. You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend July 21, '26 Amount of Time Requested

15 min. depending on questions

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) :

I am requesting that the council adopt a resolution to amend property into the Mineral Mountains Inland Port Project Area for the purpose of helping to address the community's need for housing development for needed workforce housing.

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION ☒ INFO ONLY

PLEASE DESCRIBE DESIRED OUTCOME: Adoption of resolution

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES NO

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

*****CONTINUED ON REVERSE*****

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES NO X

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: N/A

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 12 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by Noon the Wednesday prior to meeting.



July 14, 2026

SIGNATURE

DATE

OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial:

Milford City Council Meeting and Public Hearing Minutes
June 16, 2026
Milford City Administrative Office – Council Chambers
26 South 100 West, Milford, Utah
4:00 PM

Call to Order

Mayor Davis called the meeting to order at 4:02 p.m. and welcomed all in attendance.

Pledge of Allegiance

The Pledge of Allegiance was led by those in attendance.

Roll Call

Council Members present:

- Russell Smith, Ian Spaulding, Scott Symond, Les Whitney, and Tayson Willis

Staff present:

- City Administrator Makayla Bealer, Zoning Administrator Lisa Thompson, City Recorder Monica Seifers, and Foreman Ben Stewart

Visitors (roll attached)

- Logan Hall – Millstream Partners
- William and Sarah Wray

Conflict of Interest Disclosure

Mayor Davis asked if any council members had conflicts of interest regarding items on the agenda. No conflicts were declared.

PUBLIC HEARINGS

Public Hearing – Waiving Payment for Interfund Services

The regular meeting was recessed, and a public hearing was opened at 4:04 PM regarding waiving payment for interfund services related to municipal water use. Staff explained the purpose of the waiver as a measure to avoid one city fund paying another. No public comments were received. The hearing was closed.

Public Hearing – Fiscal Year 2026–2027 Operating Budget

A second public hearing was opened regarding the proposed Fiscal Year 2026–2027 Operating Budget. Council reviewed the proposed budget and no public comments or concerns were presented. The hearing was closed.

The regular meeting reconvened at 4:06 PM.

35

36 VISITORS

37 Housing Development Discussion – Logan Hall, Millstream Partners

38 Logan Hall of Millstream Partners presented potential workforce housing solutions for Milford City in
39 anticipation of increased industrial growth, including anticipated expansion by Furbo and Milford
40 Mining.

41 Mr. Hall discussed a modular housing concept consisting of 50–100 rental units, approximately 380–490
42 square feet in size, intended to serve workforce housing needs. The proposed development would be
43 privately funded, with Millstream Partners purchasing the land, installing infrastructure, and constructing
44 the units.

45 Council discussion focused on:

- 46 • Long-term viability of the housing units.
- 47 • Potential redevelopment of the site if workforce demand declines.
- 48 • Zoning and infrastructure requirements, including curb, gutter, sidewalks, sewer, and water.
- 49 • Estimated partnership needs, with approximately \$200,000 in infrastructure assistance being
50 discussed.
- 51 • Alternative housing solutions such as townhomes and family-oriented housing.
- 52 • Potential use of Olene Walker Trust properties as an alternative development location.

53 Council expressed appreciation for the presentation and agreed additional discussion and planning would
54 be necessary before making any commitments. Staff will work on getting Mr. Hall information on the
55 Olene Walker Trust properties.

56

57 CONSENT ISSUES

58 The following consent items were presented for approval:

- 59 • May 2026 Financial Report, Approval of Bills and Payroll, Minutes of May 19, 2026, Regular
60 Council Meeting, and Minutes of June 3, 2026 Special Work Session

61 ➤ ***MOTION:** Council Member Scott Symond moved to approve the consent issues as presented. The*
62 *motion was seconded by Council Member Russell Smith. The motion carried with the following votes:*
63 *Yes: Russell Smith, Ian Spaulding, Les Whitney, Scott Symond, Tayson Willis*
64 *No: None*
65 *Absent: None*
66

67 NEW BUSINESS

68 Sound System Use Policy

69 The council reviewed a proposed policy for the use of the city-owned sound system trailer. The policy
70 establishes approved city events for use and requires council approval for any outside entity requests. The
71 following parties are authorized to use the system and trailer: The Christmas Light Committee, July 4th

72 Committee, and the Veteran's Day Program. The system will not be rented out or leased to any private
73 individuals, businesses, or organizations. It will remain under the ownership of Milford City and in their
74 control.

75 ➤ **MOTION:** Council Member Ian Spaulding moved to approve the Sound Use Policy as presented. The
76 motion was seconded by Council Member Les Whitney. The motion carried with the following votes:
77 Yes: Russell Smith, Ian Spaulding, Les Whitney, Scott Symond, Tayson Willis
78 No: None
79 Absent: None

80 **Milford Golf Association Contract Addendum**

81 Council reviewed and approved an addendum to the golf course maintenance agreement, including:

- 82 • An additional \$1,000 per month for maintenance during June–September.
- 83 • Increasing green fees from \$3 to \$5 per round.
- 84 • Additional mowing staff.
- 85 • A mandatory equipment care protocol.
- 86 • Tournament green fees reverting to the city with exception of the July 4 Tournament that was
87 already underway with the association.

88 ➤ **MOTION:** Council Member Ian Spaulding moved to approve the addendum to the Milford Golf
89 Association Contract as presented. The motion was seconded by Council Member Russell Smith. The
90 motion carried with the following votes:
91 Yes: Russell Smith, Ian Spaulding, Les Whitney, Scott Symond, Tayson Willis
92 No: None
93 Absent: None

94 **Creation of Capital Improvement Project Fund**

95 Council discussed the auditor's recommendation to establish a Capital Improvement Project Fund to
96 reserve money for future major city projects, including equipment, facility improvements, and
97 infrastructure.

98 ➤ **MOTION:** Council Member Ian Spaulding moved to approve the creation of a Capital Improvement
99 Project Fund. The motion was seconded by Council Member Les Whitney. The motion carried with the
100 following votes:
101 Yes: Russell Smith, Ian Spaulding, Les Whitney, Scott Symond, Tayson Willis
102 No: None
103 Absent: None

105 **OLD BUSINESS**

106 **Granite View RV Park**

107 Council discussed future planning for the RV park but determined additional planning was needed.

108 ➤ **MOTION:** Council Member Russell Smith moved to table the agenda issue until further discussion. The
109 motion was seconded by Council Member Les Whitney. The motion carried with the following votes:
110 Yes: Russell Smith, Ian Spaulding, Les Whitney, Scott Symond, Tayson Willis

111 No: None
112 Absent: None

113 **America250 Celebration Update**

114 City Administrator Makayla Bealer provided an update on the America250 Celebration planned for July
115 4, 2026, including:

- 116 • Program schedule and ceremonial activities.
- 117 • Participation by veterans, first responders, and council members.
- 118 • Music selections and performances.
- 119 • Stage setup and event logistics.
- 120 • Reviewed assignment of event responsibilities.
- 121 • Makayla picked up contacting Sean Sherwood for Council Member Symond.
- 122 • Sign for the event will be presented and then installed at the Historical Park at a later date.
- 123 • Mike Welch will have large flag presented using his crane.
- 124 • 13 flags to display by the stage – Carsity Fields.

125 **Wastewater Project Update**

126 Staff reported progress on the wastewater lift station project. Construction bids came in significantly
127 lower than projected, reducing the total project from \$2.1 million to \$1.2 million.

128 Funding through CIB will be reduced accordingly while maintaining the 50/50 loan and grant split.

129 Construction is expected to begin after closing on June 25, 2026.

130

131 **ORDINANCES AND RESOLUTIONS**

132 **Ordinance 04-2026 – “Temporary Land Use Moratorium on Data Center Development”**

133 This ordinance places a 180-day moratorium on data centers, data center power plants, and solar energy
134 facilities to allow time for study and development of land use regulations.

135 ➤ **MOTION:** Council Member Russell Smith moved to adopt Ordinance 04-2026 “Temporary Land
136 Use Moratorium on Data Center Development”. The motion was seconded by Council Member
137 Scott Symond. The motion carried with the following votes:
138 Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond
139 No: None
140 Absent: None

141 **Resolution 03-2026 – “Golf Course Green Fee Adjustment”**

142 This resolution allows for a Green Fee increase from \$3 to \$5 per five-hole round of play.

143 ➤ **MOTION:** Council Member Les Whitney moved to adopt Resolution 03-2026 “Golf Course Green
144 Fee Adjustment”. The motion was seconded by Council Member Tayson Willis. The motion carried
145 with the following votes:
146 Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond
147 No: None

148 *Absent: None*

149 **Resolution 04-2026 – “Utah Retirement Systems Contributions”**

150 This resolution provides annual approval of URS contribution rates.

151 ➤ **MOTION:** *Council Member Scott Symond moved to adopt Resolution 04-2026 “Utah Retirement*
152 *Systems Contributions”. The motion was seconded by Council Member Les Whitney. The motion*
153 *carried with the following votes:*

154 *Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond*

155 *No: None*

156 *Absent: None*

157 **Resolution 05-2026 – “Approved Vendor List”**

158 This resolution provides an annual revision to the approved vendor list which do not require purchase
159 order authorization.

160 ➤ **MOTION:** *Council Member Les Whitney moved to adopt Resolution 05-2026 “Approved Vendor*
161 *List”. The motion was seconded by Council Member Scott Symond. The motion carried with the*
162 *following votes:*

163 *Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond*

164 *No: None*

165 *Absent: None*

166 **Resolution 06-2026 – “Property Tax Rates”**

167 This resolution sets the real and personal property tax rate at **0.00951**, generating approximately **\$129,063**
168 in revenue.

169 ➤ **MOTION:** *Council Member Scott Symond moved to adopt Resolution 06-2026 “Property Tax*
170 *Rates”. The motion was seconded by Council Member Russell Smith. The motion carried with the*
171 *following votes:*

172 *Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond*

173 *No: None*

174 *Absent: None*

175 **Resolution 07-2026 – “Amending FY 2025–2026 Budget”**

176 This resolution allows for budget amendments for the current fiscal year.

177 ➤ **MOTION:** *Council Member Les Whitney moved to adopt Resolution 07-2026 “Amending FY*
178 *2025-2026 Budget”. The motion was seconded by Council Member Scott Symond. The motion*
179 *carried with the following votes:*

180 *Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond*

181 *No: None*

182 *Absent: None*

183 **Resolution 08-2026 – “Adopting FY 2026–2027 Budget”**

184 This resolution approves the adoption of the new fiscal year operating budget.

185 ➤ **MOTION:** Council Member Les Whitney moved to adopt Resolution 08-2026 “Adopting FY 2026-
186 2027 Budget”. The motion was seconded by Council Member Tayson Willis. The motion carried
187 with the following votes:
188 Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond
189 No: None
190 Absent: None

191 **Resolution 09-2026 – Adjusting Compensation and Salaries**

192 This resolution approves the salary adjustments for FY 2026–2027.

193 ➤ **MOTION:** Council Member Scott Symond moved to adopt Resolution 09-2026 “Adjusting
194 Compensation and Salaries”. The motion was seconded by Council Member Russell Smith. The
195 motion carried with the following votes:
196 Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond
197 No: None
198 Absent: None

199 **Resolution 10-2026 – Waiving Payment for Interfund Services**

200 This resolution approves the waiving of payments for interfund services provided for municipal use.

201 ➤ **MOTION:** Council Member Russell Smith moved to adopt Resolution 10-2026 “Waiving Payment
202 for Interfund Services”. The motion was seconded by Council Member Scott Symond. The motion
203 carried with the following votes:
204 Yes: Tayson Willis, Les Whitney, Russell Smith, Ian Spaulding, Scott Symond
205 No: None
206 Absent: None

207

208

209 **STAFF REPORTS**

210 **Lisa Thompson**

211 ➤ Discussed the observance of the Juneteenth holiday and possible adjustments to align city holiday
212 observances with federal agencies, banks, and the postal service to avoid confusion for the
213 residents. Council agreed to allow staff to review personnel policy language for future
214 consideration.
215

216 **Mayor Davis**

217 ➤ Reported on the proposed funding agreement for the Five County Association of Governments
218 (AOG). He explained that Beaver County Commissioners had reviewed the proposal and were
219 supportive. Under the funding formula, Milford City's annual contribution would be \$1,500, with
220 Beaver County contributing approximately \$23,792, Beaver County School District \$5,000, and
221 Beaver City approximately \$2,000. He noted that the AOG Board would review the funding

annually and determine any necessary inflationary adjustments. Mayor Davis emphasized the significant value the organization provides, administering programs that bring approximately \$12 million annually into the five-county region and services that would not otherwise be financially feasible for local governments to provide independently.

- Mayor Davis also reported that he met with members of the Community Impact Board (CIB) regarding upcoming water, sewer, and drainage impact studies. The recommendation was to complete each study separately and keep individual project costs below **\$50,000**, allowing them to qualify for an administrative 50/50 grant match without requiring formal CIB Board approval.
- He further updated the Council on the countywide Hazard Mitigation Plan, which must be updated every five years to maintain eligibility for FEMA funding. He stated that he and Council Member Les Whitney would participate in the remaining planning meetings to assist with completion of the updated plan.

Les Whitney

- Fire Chief Les initiated discussion regarding the City's current fireworks restrictions and whether changes should be considered due to increasingly dry conditions.
 - The Council discussed several options, including:
 - Continuing to follow the State of Utah's fire restriction guidance.
 - Limiting fireworks to a designated discharge area.
 - Implementing a complete ban if fire conditions worsen.

Council members discussed the logistical challenges associated with establishing a designated fireworks area, including location availability, cleanup responsibilities, liability concerns with using school district property, and impacts on the City's professional fireworks display.

Following discussion, the Council agreed to leave the current resolution- adopted in previous years- in place and continue following state fire restrictions. Should conditions significantly worsen before the Fourth of July, the Council may reconvene to consider additional restrictions if necessary.

Tayson Willis

- Council Member Tayson Willis reported on the June 10 Planning Commission meeting:
 - The Planning Commission held public hearings on both the City's General Plan and Annexation Policy Plan. No public comments were received, and both plans were recommended to the City Council for adoption at the July Council meeting. Copies are available at the City Office for Council review.
 - The Planning Commission also continued discussion regarding data centers. After review, the Commission determined that data centers are not an appropriate land use within Milford City limits and will begin preparing an ordinance prohibiting these

facilities within city boundaries. The Commission acknowledged the ordinance could be revisited in the future if circumstances change.

- Council Member Tayson also reviewed the history of the Horn Silver Subdivision, originally approved as a mobile home park before being converted to a residential subdivision. Research found that installation of sidewalks, curb, and gutter was a condition of approval; however, sidewalks currently exist at only 14 of the 24 residential lots.
- The Planning Commission recommended that all future development within the subdivision be required to install sidewalks in accordance with City standards. Commissioners also discussed the possibility of a future cost-sharing or sidewalk assistance program to encourage installation for existing properties lacking sidewalks.
- Council members discussed the difficulty of requiring existing homeowners to install sidewalks many years after subdivision approval but agreed the issue should remain under consideration during future budget discussions.
- The Council requested that the sidewalk discussion be placed on a future agenda for additional review.
- Mayor Davis expressed his appreciation to the Planning Commission and City staff for their continued work on planning and zoning matters.

Adjournment to Executive Session – Strategy session to discuss pending or reasonably imminent litigation

***MOTION:** Council Member Les Whitney moved to close the open meeting and move into Executive Session at 5:59 PM. Motion was seconded by Council Member Scott Symond.. Roll call votes were as follows: Russell Smith – yes, Ian Spaulding – yes, Scott Symond – yes, Les Whitney – yes, Tayson Willis – yes. Motion carried.*

Those in attendance for the closed session were: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Scott Symond, Les Whitney, Tayson Willis, Foreman Ben Stewart, City Administrator Makayla Bealer, City Recorder Monica Seifers, Zoning Administrator Lisa Thompson,. All others in attendance were excused.

***MOTION:** Council Member Russell Smith moved to close Executive Session and resume open meeting at 6:37 PM. Motion was seconded by Council Member Les Whitney. Roll call votes were as follows: Russell Smith – yes, Ian Spaulding – yes, Scott Symond – yes, Les Whitney – yes, Tayson Willis – yes. Motion carried.*

Adjournment of regular session

There being no further business, the meeting adjourned at 6:38 PM .

Milford City Council Special Work Session
Thursday, June 25, 2026 9:30 AM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Les Whitney, Russell Smith, Scott Symond. Council Members Ian Spaulding and Tayson Willis participated by phone.

Staff: City Administrator Bealer and Zoning Administrator Thompson

Call to Order

Mayor Davis called the special meeting to order at 9:32 AM.

Special Work Session – Fireworks Mitigation

Mayor Davis - we've talked about the temporary resolution we have in place, 40-2013, issuing fire restrictions order. What we need to do is discuss whether we want to impose more restrictions. We have two proposals. We have resolution in Milford City Council temporarily prohibiting the discharge of all personal fireworks while allowing professional fireworks shows within Milford City limits due to the extreme fire danger conditions. The other one is resolution 11-26, a resolution in the Milford City Council temporarily prohibiting the discharge of all personal fireworks and cancelling all professional fireworks displaced within Milford city limits due to the extreme fire conditions.

- *MOTION: Council Member Scott Symond made a motion to adopt Resolution 11-2026 "Temporarily Prohibiting the Discharge of All Personal Fireworks and Cancelling All Professional Fireworks Displays Within Milford City Limits Due to Extreme Fire Danger Conditions". Motion was seconded by Council Member Russell Smith. Roll call votes were as follows: Russell Smith, Tayson Willis, Scott SYmond, Ian Spaulding. Council Member Les Whitney abstained from voting. Motion carried.*

Discussed using the fireworks for the Christmas Celebration or New Year's Eve, or keep them until July 4 2027. Les reported they are stored and secured.

Adjournment:

As there was no further business, the meeting adjourned at 9:44 AM



CITY COUNCIL TRANSMITTAL

TO: Milford City Council

DATE: 07/10/26

FROM: Lisa Thompson, Zoning Administrator

SUBJECT: Ordinance Planning and Zoning Vacancy

The Planning Commission currently has a vacancy on its board. The position has been advertised for more than one month, and our code requires the City Council to make a recommendation to fill the vacancy.

We have received two letters of interest. One from Jake Rollins and one from Travis Popp. Both candidates would be a great fit and bring valuable experience in construction and development.

Jake Rollins holds a bachelor's degree in construction management and has knowledge in engineering. Travis Popp brings 30 years' experience in the construction industry. Either candidate would be a valuable asset to the Planning Commission.

Their letters of interest are attached for your review and consideration. The council will be asked to make a recommendation to fill the vacancy during the meeting on July 21st.

To: Milford City

Letter of Interest for Planning and Zoning Commission

I am writing to express my interest in serving on the Planning and Zoning Commission. I hold an E100 contractor's license in the state of Utah, have a bachelor's degree in construction management, approval pending for a A-12 contractors' license for Nevada, and multiple years of experience in the construction industry.

I think my experience uniquely qualifies me to have good insights and be a competent board member. I am relatively level headed and can deal with people respectfully. I have a strong interest in the development of Milford. I would like to make developments more accessible for the young people like me that want to continue living here.

For contacting me my email address is jake@rollinsutah.com and phone number is 435-691-1837

Thank you for the opportunity to submit this letter.

Sincerely

Jake Rollins

**Milford City
Milford City Corporation
26 South 100 West
Milford, UT 84751**

**Travis Popp
997 South Shauntie Street
Milford, UT. 84751
Ph: 801-835-2855
travis@tusharcontracting.com**

Subject: Letter of Interest for Planning and Zoning Commissioner Vacancy

Dear Mayor, Members of the Milford City Council, and Planning & Zoning Commissioners,

I am writing to express my interest in being considered for the current vacancy on the Milford City Planning and Zoning Commission.

As a resident of Milford and a professional with more than 30 years of experience in the construction and contracting industry, I have a strong understanding of the planning, development, and building processes that shape our communities. During the past 12 years, I have been actively involved in construction projects throughout Beaver County, giving me firsthand knowledge of local development needs, land-use considerations, building requirements, and the unique character of our area.

I care deeply about the future of Milford and believe responsible planning is essential to maintaining the community's quality of life while supporting growth and economic opportunity. My experience working with property owners, contractors, developers, and local regulations has provided me with practical insight that I believe would be valuable in evaluating planning and zoning matters that come before the board.

Throughout my career, I have developed strong problem-solving, communication, and decision-making skills. I understand the importance of balancing private property rights with the long-term interests of the community and am committed to approaching each issue fairly, thoughtfully, and with an open mind.

I would be honored to serve the citizens of Milford on the Planning and Zoning Commission and contribute my knowledge and experience to help guide the city's future development. Thank you for your time and consideration. I welcome the opportunity to further discuss my qualifications and answer any questions you may have.

Sincerely,

Travis Popp



Makayla Bealer <mbealer@milford.utah.gov>

Granite View RV Park Update

1 message

Makayla Bealer <mbealer@milford.utah.gov>

Wed, Jul 15, 2026 at 4:12 PM

To: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Les Whitney <lwhitney@beaver.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Russell Smith <rusrut76@gmail.com>, Scott Symond <scottsymond@yahoo.com>, Tayson Willis <willistayson@gmail.com>

Mike Moe provided an update regarding the Granite View RV Park. Phase 2 of the RV Park is scheduled to open on August 1, 2026.

Mike has requested City Council direction on the following items:

Phase 2 Employee Trailer Relocation Request

There are currently 6–8 Brahma employees staying in Phase 1 who have requested to relocate their trailers to Phase 2 so they can be grouped together. Mike previously informed the employees that trailers would not be moved from Phase 1 to Phase 2; however, he is requesting that the City provide input on this. He will support not letting them move.

Allowing the trailers to move would impact the timeline for IB to recoup its investment on phase 1 and could delay the timeframe for when the RV park would be transferred to the City.

Mike also provided an update on future operations once both RV parks are fully operational. The plan is to place one new trailer in Phase 1 and the next group in Phase 2, then rotate every trailer between the two parks. This rotation will allow both parks to be utilized.

Water Billing for Phase 2

The Council will need to determine whether the City would like to begin charging water fees for Phase 2.

My recommendation is that the City consider implementing a monthly water fee for Phase 2 for the following reasons:

- **Phase 1 was structured differently.** The City did not charge monthly lease fees or water fees during this initial phase. The park is expected to transfer to the City once IB has recouped its costs. Mike anticipates this could occur around December 2026 and is working with IB's accounting team to obtain final cost figures and a projected timeline.
- **Phase 2 has a different financial structure.** Fifty percent of the fees collected from Phase 2 will go toward IB's cost recovery, and fifty percent will be used for IB employee incentives. Once IB has recovered its costs, Phase 2 will also be donated to the City.

- Side note: Mike stated that Phase 2 is a significant improvement over Phase 1 and, if the City plans to operate only one RV park in the future, he would recommend the City consider keeping Phase 2.

This item is open for Council discussion and direction regarding whether water fees should be implemented for Phase 2. We currently don't have a rate structure for this type of operation however we could charge them the Motel rate or we will need to adopt a fee schedule. Please share your thoughts, so I can prepare a resolution before the July 21st meeting.

Potential Lease of Phase 1 RV Park once it becomes the city's

Mike Moe and Sheri Wiseman would also like to discuss the possibility of leasing Phase 1 of the RV Park from the City. Mike expressed interest in continuing operations, stating that they have developed a good relationship with residents and believe the park operations have been successful. Also, IB does payroll deduction for their employees for use of the RV Park.

This item does not require immediate action and can be discussed at a future meeting once we have the financials on phase 1 monthly expenses.

Council Direction Requested:

The Council will discuss and provide direction regarding: This will be on the agenda for further discussion.

1. Whether to allow the 6–8 Brahma employee trailers to relocate from Phase 1 to Phase 2;
2. Whether the City should begin charging water fees for Phase 2; and what rate structure.
3. Whether the City would like to further explore leasing Phase 1 of the RV Park back to Mike Moe and Sheri Wiseman.

Thanks for your input.

Makayla Bealer
City Administrator/Treasurer

Every accomplishment starts with the decision to try. Make today GREAT!



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**CITY OF MILFORD
ORDINANCE 05-2026**

WHEREAS, the Utah Legislature adopted amendments in 2026 clarifying Juneteenth observance and further aligning it with the federally recognized date of June 19, subject to standard weekend observance adjustments; and

WHEREAS, the Milford City Council finds that amending its holiday ordinance to follow the federal Juneteenth observance schedule promotes clarity, consistency, and better public understanding of city holiday closures;

NOW THEREFORE, be it ordained by the Council of the City of Milford, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “4.06.010 Holidays” of the Milford Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

4.06.010 Holidays

1. Qualifying employees shall receive holiday pay according to the number of hours the employee is regularly scheduled to work for the following holidays:
 - a. New Year's Day
 - b. Human Rights Day
 - c. Presidents Day
 - d. Memorial Day
 - e. Juneteenth
 - f. Independence Day
 - g. Pioneer Day
 - h. Labor Day
 - i. First Monday of Deer Hunt
 - j. Veterans Day
 - k. Thanksgiving
 - l. Day after Thanksgiving
 - m. Christmas
2. If the holiday falls on a Saturday, the preceding Friday shall be the observed holiday. If a holiday falls on a Sunday, the following Monday shall be the observed holiday.
 - a. If June 19 is on a Tuesday, Wednesday, Thursday, or Friday, the Juneteenth holiday is observed on the immediately preceding Monday.
 - b. If June 19 is on a Saturday or Sunday, the Juneteenth holiday is observed on the immediately following Monday.
3. In addition to the above-recognized holidays, the mayor may designate any other days

- as a holiday at his/her discretion.
4. Employees that are required to work on a holiday due to emergency situations shall receive their holiday pay and be compensated for their hours worked.
 5. Holiday hours are not considered hours worked and do not contribute to the calculation of overtime pay.

AFTER AMENDMENT

4.06.010 Holidays

1. Qualifying employees shall receive holiday pay according to the number of hours the employee is regularly scheduled to work for the following holidays:
 - a. New Year's Day
 - b. Human Rights Day
 - c. Presidents Day
 - d. Memorial Day
 - e. Juneteenth
 - f. Independence Day
 - g. Pioneer Day
 - h. Labor Day
 - i. First Monday of Deer Hunt
 - j. Veterans Day
 - k. Thanksgiving
 - l. Day after Thanksgiving
 - m. Christmas
2. If the holiday falls on a Saturday, the preceding Friday shall be the observed holiday. If a holiday falls on a Sunday, the following Monday shall be the observed holiday.
 - ~~a. If June 19 is on a Tuesday, Wednesday, Thursday, or Friday, the Juneteenth holiday is observed on the immediately preceding Monday.~~
 - ~~b. If June 19 is on a Saturday or Sunday, the Juneteenth holiday is observed on the immediately following Monday.~~
3. In addition to the above-recognized holidays, the mayor may designate any other days as a holiday at his/her discretion.
4. Employees that are required to work on a holiday due to emergency situations shall receive their holiday pay and be compensated for their hours worked.
5. Holiday hours are not considered hours worked and do not contribute to the calculation of overtime pay.

SECTION 2: **EFFECTIVE DATE** This Ordinance shall be in full force and effect after the required approval from the Milford City Council and after notice of the ordinance has been published as required by law.

PASSED AND ADOPTED BY THE CITY OF MILFORD COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Russell Smith	_____	_____	_____	_____
Les Whitney	_____	_____	_____	_____
Scott Symond	_____	_____	_____	_____
Ian Spaulding	_____	_____	_____	_____
Tayson Willis	_____	_____	_____	_____
Presiding Officer			Attest	

Nolan Davis, Mayor, City of Milford

Monica D. Seifers, City Recorder,
City of Milford



RESOLUTION NO. 11-2026

A RESOLUTION OF THE MILFORD CITY COUNCIL AUTHORIZING AN AIRCRAFT FUELING SERVICE FEE FOR CHARTER AND OTHER AIRCRAFT REQUIRING ASSISTED FUELING AT THE MILFORD MUNICIPAL AIRPORT

WHEREAS, Milford City owns and operates the Milford Municipal Airport, which provides self-service aviation fuel to airport users; and

WHEREAS, Milford City has experienced an increase in charter aircraft operations associated with economic development and business activity within the community; and

WHEREAS, many charter aircraft pilots and operators are accustomed to receiving fueling services at full-service airports and may require assistance when utilizing the self-service fueling facilities at the Milford Municipal Airport; and

WHEREAS, fueling aircraft is not included within the normal duties and responsibilities of the Airport Operator; and

WHEREAS, the Airport Operator has agreed to provide aircraft fueling assistance as an additional customer service when available; and

WHEREAS, the City Council finds it appropriate to establish a service fee to compensate the Airport Operator for providing such fueling assistance.

NOW, THEREFORE, BE IT RESOLVED BY THE MILFORD CITY COUNCIL THAT:

Section 1. Fueling Service Authorized

The Milford Municipal Airport may offer an aircraft fueling assistance service for charter aircraft and other aircraft requiring fueling assistance when the Airport Operator is available to provide such service.

Section 2. Fueling Service Fee

A fueling service fee equal to **ten percent (10%) of the total fuel purchase price** shall be added to the customer's fuel invoice when fueling assistance is provided by the Airport Operator.

Example:

- Fuel Purchase: \$2,000.00

- Fueling Service Fee (10%): \$200.00
- Total Invoice: \$2,200.00

Section 3. Payment of Service Fee

The fueling service fee collected by Milford City shall be paid directly to the Airport Operator.

Section 4. Service Availability

Fueling assistance is provided solely as a customer service and is subject to the availability of the Airport Operator. Milford City does not guarantee the availability of fueling assistance and reserves the right to discontinue or deny the service at any time.

Section 5. Airport Fee Schedule Amendment

The Airport Fee Schedule is hereby amended to include the following fee:

Aircraft Fueling Assistance Service Fee: 10% of the total fuel purchase price when fueling assistance is provided by the Airport Operator.

Section 6. Effective Date

This Resolution shall take effect immediately upon adoption and shall remain in effect until amended or repealed by the Milford City Council.

Passed by the City Council of Milford, Utah this 21th of July, 2026 by the following vote:

MAYOR OF MILFORD CITY, UTAH

By: _____

Nolan Davis, Mayor

ATTEST:

Monica D. Seifers, City Recorder

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Tayson Willis			



RESOLUTION 12-2026

A RESOLUTION SUPPORTING THE AMENDMENT OF PROPERTY INTO THE UTAH INLAND PORT AUTHORITY MINERAL MOUNTAINS PROJECT IN MILFORD CITY

WHEREAS Milford City (the “City”) is a political subdivision of the State of Utah, and the Milford City Council (the “Council”) is a public entity with authority to make resolutions with respect to the City; and

WHEREAS Milford City desires the Utah Inland Port Authority (the “Port Authority”) Board to amend properties into the Mineral Mountains Project Area (“Project Area”) to help fund the development of the Project Area in our City and

WHEREAS a Project Area fits the City’s economic development vision by encouraging the retention and expansion of existing companies and the recruitment of new companies to create employment opportunities for our residents. This project will bring new housing opportunities to the City and it will provide infrastructure to encourage housing investment. Additionally, this project fits the City’s general plan and the zoning for this area; and

WHEREAS The general public will benefit from the expansion of this Project Area through the creation of new residential opportunities to support primary employment opportunities; through expanded logistics service opportunities; through improved movement of materials in and out of Utah; and by better utilizing our community’s railroad infrastructure, and maximizing our transportation resources regionally.

NOW THEREFORE, BE IT RESOLVED BY THE MILFORD CITY COUNCIL AS FOLLOWS that the Council hereby: (1) consents to include a site in the proposed Utah Inland Port Authority Project Area; and (2) requests the Port Authority to support this amendment to the project area in our County and designate and approve a site as a Project Area to aid in its development, all in accordance with Utah Code Annotated § 11-58-501 *et. Seq.*

RESOLVED, ADOPTED, AND ORDERED this 21st day of July, 2026.

MAYOR OF MILFORD CITY, UTAH

By:

Nolan Davis, Mayor

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Tayson Willis			

ATTEST:

Monica D. Seifers, City Recorder



RESOLUTION 13-2026

A RESOLUTION ADOPTING THE MILFORD CITY GENERAL PLAN

WHEREAS, Milford City is authorized and directed under the Utah Municipal Land Use, Development, and Management Act, including Utah Code Title 10, Chapter 20, Part 4, to prepare and adopt a comprehensive general plan for the present and future needs of Milford City; and

WHEREAS, the General Plan provides guidance regarding land use, housing, transportation, public facilities, economic development, natural resources, community character, and other matters affecting the health, safety, prosperity, and general welfare of Milford City and its residents; and

WHEREAS, Sunrise Engineering, with the assistance of City Staff, the Milford City Planning Commission, the General Plan Steering Committee, residents and property owners prepared an updated Milford City General Plan; and

WHEREAS, Milford City provided opportunities for public participation throughout the preparation of the General Plan, including a community survey and a public open house; and

WHEREAS, after reviewing the proposed General Plan, the Milford City Planning Commission held a duly noticed public hearing on June 10, 2026, to receive public comment regarding the proposed General Plan and following the public hearing, the Milford City Planning Commission recommended the proposed General Plan to the Milford City Council; and

WHEREAS, the Milford City Council held a duly noticed public hearing on July 21, 2026, to receive and consider public comment regarding the proposed General Plan; and

WHEREAS, the Milford City Council finds that adoption of the 2026 Milford City General Plan will promote the health, safety, prosperity, orderly development, and general welfare of Milford City and its residents.

NOW THEREFORE, BE IT RESOLVED BY THE MILFORD CITY COUNCIL AS FOLLOWS: The Milford City Council hereby adopts the document entitled "Milford City General Plan 2026," including all maps, goals, policies, recommendations, appendices, and supporting materials contained therein.

The Milford City General Plan shall serve as an advisory guide for future land-use decisions, zoning and development regulations, capital improvements, public facilities, transportation planning, economic development, housing, infrastructure, and other matters affecting the growth and development of Milford City.

The General Plan is intended to guide, but not directly regulate, the use of individual properties. Specific land-use decisions shall continue to be governed by applicable Milford City ordinances, zoning regulations, subdivision regulations, development standards, and other applicable laws.

RESOLVED, ADOPTED, AND ORDERED this 21st day of July, 2026.

MAYOR OF MILFORD CITY, UTAH

By:

Nolan Davis, Mayor

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Tayson Willis			

ATTEST:

Monica D. Seifers, City Recorder



RESOLUTION 14-2026

A RESOLUTION ADOPTING THE MILFORD CITY ANNEXATION POLICY

WHEREAS, Milford City has prepared an updated Annexation Policy Plan in accordance with Utah Code § 10-2-803; and

WHEREAS, the Milford City Planning Commission held a properly noticed public hearing on June 10, 2026, to receive public comment regarding the proposed Annexation Policy Plan and following the public hearing, the Planning Commission recommended approval of the Annexation Policy Plan to the Milford City Council; and

WHEREAS, the Milford City Council held a properly noticed public hearing on July 21, 2026, and considered the proposed Annexation Policy Plan and all public comments received; and

WHEREAS, the Milford City Council finds that adopting the Annexation Policy Plan will promote orderly growth and provide guidance for future annexations.

NOW, THEREFORE, BE IT RESOLVED BY THE MILFORD CITY COUNCIL AS FOLLOWS: The Milford City Council hereby adopts the Milford City Annexation Policy Plan 2026.

The Annexation Policy Plan shall serve as a guide for considering future annexation requests. Inclusion of property within the proposed expansion area does not guarantee that the property will be annexed or that Milford City will provide or extend municipal services to the property.

All future annexation requests shall be reviewed separately and shall comply with applicable Utah law, Milford City ordinances, infrastructure requirements, and service-capacity limitations.

The Milford City Recorder is directed to provide a copy of the adopted Annexation Policy Plan to the Beaver County Commission within 30 days after adoption.

RESOLVED, ADOPTED, AND ORDERED this 21st day of July, 2026.

MAYOR OF MILFORD CITY, UTAH

By:

Nolan Davis, Mayor

Council Member	Aye	Nay	Absent
Ian "Jeep" Spaulding			
Scott Symond			
Russell Smith			
Les Whitney			
Tayson Willis			

ATTEST:

Monica D. Seifers, City Recorder