

**UTAH PROFESSIONAL ENGINEERS AND
PROFESSIONAL LAND SURVEYORS
LICENSING BOARD**

Electronic Meeting

May 20, 2026, | 9:00 a.m.

CONVENED: 9:02 A.M.

ADJOURNED: 10:25 A.M.

Bureau Manager:
Board Secretary:

Stephen Duncombe
Nicole Herrera

Board Members Present:

Lisa Zundel
Benjamin Davis
Chris Kobayashi
Jessica Chappell
James Pitkin

Board Members not Present:

Jeff Whitney
Arthur LeBaron, Chair

DOPL Staff Present:

Allyson Pettley, Licensing Administrator
Sicily Hill, Compliance
Jose Solis, ITAC

ADMINISTRATIVE BUSINESS:

Approval of Minutes:
TIME: 2:50

The minutes dated March 18, 2026, were reviewed.
Mr. Kobayashi made a motion to approve the minutes
as written. Mr. Pitkin seconded the motion. The
motion passed unanimously.

Elect/Re-Elect Chairperson
TIME: 3:47

Ms. Chappell motion to re-elect Mr. LeBaron for Chairperson. Mr. Kobayashi seconded the motion. Motion passed unanimously.

Investigations Report
TIME:

Mr. Main was unable to attend the meeting.

Compliance Reports
TIME: 5:19

Ms. Hill provided an update to the board. Items noted with no action taken.

Education and Enforcement Fund
TIME: 5:50

Mr. Duncombe provided the Board with an update on the balance and the current licensee numbers. Items noted with no action taken.

TOPICS FOR DISCUSSION:

PLS SUPERVISION REQUIREMENTS –
MR. MELLING
TIME: 7:00

DECISIONS AND RECOMMENDATIONS

Mr. Melling brought before the board the topic of Engineers wanting to pursue dual licensure as a Land Surveyor. Specifically fulfilling the supervision requirements to obtain experience under a licensed Land Surveyor. Mr. Melling presented the board with his concerns of supervision in a rural area. The board would like to put this on the agenda for the next meeting. The board will do some research to discuss at the next meeting. Ms. Chappell made a motion to table this item for the next meeting. Ms. Zundel seconded the motion. The motion passed unanimously.

PATHWAYS LICENSURE-
MR. WILLIAMS
TIME: 32:10

Mr. Williams is the Chair of the Legislative committee for the Utah Council of Land Surveyors. He wants to discuss the changes to 55-22-302, the experience only pathway.

INTERNATIONALLY TRAINED
APPLICANT CREDENTIALING-
JOSE SOLIS
TIME: 53:10

Mr. Solis presented the board with a proposed international assessment pathway for engineers. He gave a brief overview of his job. He also reviewed the ITAC legislative mandate. Mr. Solis explained what the Washington Accord is: global agreement between organizations that accredit undergraduate engineering programs. This pathway only reviews education so the applicant can sit for the exams.

NCEES ZONE MEETING
UPDATE:
TIME: 1:16:00

Ms. Zundel and Mr. LeBaron attended the NCEES zone meeting. Ms. Zundel gave the board an update from the meeting. A few items they discussed were: Digital fraudulent stamps, PDH's and the new PLSS exam.

BOARD MEMBERS
TERMING OFF:
TIME: 1:21:35

Mr. Duncombe wanted the board to be aware that Mr. Whitney will be terminating off the licensing board. He is our public member. Mr. Duncombe reminded the board to submit nominations.

Next Board Meeting:

July 15, 2026, 9:00 a.m.

ADJOURN:

Adjourned at 10:25 A.M.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

07/15/2026

Date Approved


Arthur O LeBaron (Jul 15, 2026 13:00:19 MDT)

Chairperson, Utah Professional Engineers and Professional Land Surveyors Board

07/15/2026

Date Approved

Stephen Duncombe

Bureau Manager, Division of Professional Licensing

