SOUTH WEBER CITY
CITY COUNCIL MEETING

DATE OF MEETING: **23 June 2026** **TIME COMMENCED:** **6:00 p.m.**

LOCATION: **South Weber City Office at 1600 East South Weber Drive, South Weber, UT**
Meeting streamed on YouTube on 23 June 2026 at 6:00 p.m.

PRESENT:	**MAYOR:**	**Rod Westbroek**
	COUNCIL MEMBERS:	**Jeremy Davis** **Joel Dills** **Blair Halverson** **Angie Petty** **Wayne Winsor**
	CITY RECORDER:	**Lisa Smith**
	CITY MANAGER:	**David Larson**
	CITY ATTORNEY:	**Mark Bell**
	FINANCE DIRECTOR:	**Brett Baltazar**
	COMMUNITY DEV MGR:	**Lance Evans**
	COMMUNITY RELATIONS:	**Shaelee King**
	CITY TREASURER:	**Tia Jensen**
	INTERN:	**Celeste Wu**

Minutes: Michelle Clark

ATTENDEES: Paul Sturm, Fire Chief Tolman, Michael Grant, R. Lauren, Ren Strong, Gary Archuleta, Andrea Bowler, Avery Bowler, Elijah Bowler, Saileey Bowler, and Joseph Bowler.

GENERAL MEETING OPEN (Agenda items may be moved to meet the needs of the Council.)
1. Pledge of Allegiance: Council Member Davis
2. Prayer: Mayor Westbroek

Mayor Westbroek introduced Fire Chief Derek Tolman before the public comment portion of the meeting, inviting him to provide a brief update regarding fire protection with the council and attendees.

Chief Tolman clarified that despite recent comments from the Governor, cities in Utah cannot add or expand fireworks restrictions after May 1 when their annual fireworks restriction maps are adopted. Only the state legislature or the governor through an emergency declaration can impose additional restrictions. Fireworks are currently restricted on unincorporated county lands and state-managed areas. Residents are strongly encouraged to avoid using fireworks because of the extremely dry conditions. He also reminded the public that individuals are personally liable for any damage caused by their fireworks. Chief Tolman reaffirmed the city's commitment to enforcing its approved fireworks map, encouraged residents to review it online, and invited anyone with questions to contact him directly.

3. Public Comment: Please respectfully follow these guidelines.

a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.

b. State your name & city and direct comments to the entire Council (They will not respond).

No comments were made.

ACTION ITEMS

4. June 9, 2026 Minutes

Councilman Winsor moved to approve the June 9, 2026 minutes as written. Councilman Halverson seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

5. Ordinance 2026-07: Changing Zoning of 1.064-acre Parcel 130180101 at Approximately 515 E 6650 S from Agricultural (A) to Residential Moderate (R-M) by Applicant Gary Archuleta

A single-family home was constructed on the property in 1980. With the rezone the property is proposed to be developed into two residential lots. The South Weber General Plan Projected Land Use Map identifies the property as R-M density which allows for 1.86 to 2.8 dwelling units per gross acre. The requested zone for the R-M Zone will comply with the uses and is consistent with the dwelling density as outlined in the General Plan. (Two lots on 1.06 acres is a density of 1.8 which is below the maximum allowed density in the R-M zone.)

Councilman Winsor moved to approve Ordinance 2026-07: Changing Zoning of 1.06-acre Parcel 130180101 at Approximately 515 E 6650 S from Agricultural (A) to Residential Moderate (R-M) by Applicant Gary Archuleta. Councilwoman Petty seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

6. Resolution 26-21: Interlocal Cooperative Agreement with Davis County for Law Enforcement Services

Davis County Sheriff’s Office (DCSO) has provided law enforcement to South Weber City for many years. In 2022, the agreement for law enforcement was updated to change the method for establishing cost for service from an hourly rate to a cost per patrol unit. The annual cost per patrol unit is $179,830.50. The service level is established at two patrol units, totaling $359,661.00 for the fiscal year 2027 (July 1, 2026, to June 30, 2027). This is an increase of 1.2% from last year.

Councilman Halverson moved to approve Resolution 26-21: Interlocal Cooperative Agreement with Davis County for Law Enforcement Services. Councilman Winsor seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

7. Public Hearing for Budget Amendments for Current Year 2026

Throughout the fiscal year, additional items have come before the council that were not included in the original budget. This budget amendment accounts for the unexpected revenues and expenditures.

Councilman Winsor moved to open the public hearing for Budget Amendment #3 for Current Year 2026. Councilman Halverson seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

-- PUBLIC HEARING ---

No public comments were received.

Councilman Winsor moved to close the public hearing for Budget Amendment #3 for Current Year 2026. Councilman Halverson seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

------------------------------------ PUBLIC HEARING CLOSED --------------------------------------

8. Resolution 26-22: FY 2026 Budget Amendment #3

Finance Director Brett Baltazar explained the city desires to amend the budget prior to the closing of the fiscal year to account for true costs and income as well as unexpected events throughout the year. The budget amendment serves as a housekeeping measure to update the budget and reflect those previously approved expenditures that occurred throughout the year.

Councilman Dills asked whether any of the budget allocations being discussed were funded with one-time money. Specifically, seeking clarification on whether ongoing expenditures were relying on temporary funding sources. Mr. Baltazar explained that both American Rescue Plan Act (ARPA) and Recreation, Arts and Parks (RAP) funds were used during the fiscal year for projects that arose after the original budget had been adopted. Although the council had approved the use of those funds for the projects, the expenditure was not included in the initial budget. Many one-time projects funded by ARPA and RAP dollars are identified and approved by committees during the year, making them impossible to include in the original budget. Because these are one-time projects, the associated funding does not carry over into the following year's budget.

Councilman Dills asked whether the budget adjustments being made to reconcile overages and shortages had been incorporated into the new fiscal year's budget. He wanted to know if the updated spending information was used to improve future budgeting or whether failing to account for those changes could result in repeating the same budgeting errors in subsequent years. Mr. Baltazar explained that the budget adjustments were not the result of mistakes but rather the challenge of budgeting for projects that are unknown at the beginning of the fiscal year. As those projects are finalized, the budget is amended to reflect the actual expenditures.

Councilman Dills asked for clarification on the meaning of the budget term "sundry," requesting an explanation of what the category represents. Mr. Baltazar explained that the sundry category in the General Fund is used to account for miscellaneous revenues that do not fit into more specific budget categories. It serves as a general catch-all for various types of revenue received throughout the year and is adjusted as part of the year-end budget reconciliation to accurately reflect actual collections.

Councilman Halverson moved to approve Resolution 26-22: FY 2026 Budget Amendment #3. Councilman Winsor seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

9. Resolution 26-23: Amend the Consolidated Fee Schedule (CFS)

The Finance Committee collaborated with staff and conducted an annual review of the CFS. Changes reflect actual service delivery costs, regulatory compliance changes, and 3rd-Party passthrough charges. New chapters include Road Closure Fees requiring any non-city road closure to provide 48-hour notice and pay a fee and Discovery/Prosecutor Fee allowing cities to charge for material related to providing criminal case evidence when requested.

Councilman Winsor moved to approve Resolution 26-23: Amend the Consolidated Fee Schedule (CFS). Councilwoman Petty seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

10. Resolution 26-24: Adopt FY 2027 Interim Budget

Finance Director Brett Baltazar explained that Utah cities are required to adopt an annual budget outlining expected revenues and expenditures for the upcoming fiscal year. City staff and the City Council have worked together over the past several months to prepare a balanced budget for all funds for the fiscal year ending June 30, 2027. Davis County recently provided the city’s certified property tax rate and property valuation. This required a two-part analysis for staff.

First, due to the city holding the rate and the calculation process, the city’s actual property tax revenue is lower than staff estimated 3%. Actual increase is less than 1% requiring a reduction to expenditures by $21,000. Finance and department heads discussed possible expenditure reductions which were presented to Council.

- Revenue Estimate: $1,350,000, holding rate at 0.001434
- Actual Revenue: $1,329,000, holding rate at 0.001434

Second, the values for the Property Tax Impact Schedule required further analysis based on the certified tax rate.

- Estimated Certified Tax Rate: 0.001409, Revenue Increase: $39,000
- Actual Certified Tax Rate: 0.001421, Revenue Increase: $13,000

City Manager David Larson explained that updated revenue estimates require the city to revise both its proposed budget and tax impact schedule. Because holding the current tax rate will generate only about $13,000 in additional property tax revenue, rather than the previously estimated $39,000. The General Fund budget must be reduced by $21,000 to match the lower revenue projection. He said staff worked with department heads to identify recommended reductions totaling $21,000, though the City Council is free to adjust any General Fund expenditures as it sees fit. He asked the council to decide which budget items should be removed and to update the tax impact schedule, so it accurately reflects the $13,000 in additional revenue the city will receive through the Truth in Taxation process if the council chooses to maintain the current tax rate. He concluded by inviting questions, acknowledging that the budget adjustments involve several interconnected pieces.

Councilman Dills asked how the council should proceed with determining which budget items will be reduced to meet the required $21,000 adjustment. He expressed concern that executive salaries have not been considered for reductions. City Manager David Larson reiterated that staff's recommendation is for the council to use the original $39,000 list of proposed budget reductions as the starting point for identifying the necessary $21,000 in cuts. He emphasized that while staff provides the recommendation, all final budget decisions rest with the City Council. He explained that the $39,000 list was originally developed as potential reductions if additional revenue from Truth in Taxation was not received, making it a logical starting point for determining which items should now be removed from the budget.

Councilman Dills expressed frustration and felt the process appeared selective and suggested there may be additional areas where savings could be found, such as travel and training expenses, executive compensation adjustments, or delays of certain capital projects. City Manager David Larson acknowledged Councilman Dills' concerns and said he understands why the list of proposed cuts may feel limited. He explained that staff developed the $39,000 reduction list based on prior council direction.

The Council reviewed the original and amended tax impact schedules. Mr. Larson recommended reducing or fully removing the previously identified budget line items to achieve the required $21,000 reduction. He explained that the goal is to adjust those items either entirely or by greater-than-expected reductions, while ultimately leaving only about $13,000 on the tax impact schedule. He noted that the remaining $13,000 would consist of an $11,000 transfer from the General Fund to the recreation fund and $2,000 for trails and trees, which would still be expected to remain in the budget if the process moves forward. However, he emphasized that the $21,000 reduction must be fully removed from the budget regardless of the outcome of Truth in Taxation, ensuring the budget is aligned with updated revenue assumptions. Councilman Davis stated that he believes staff compensation is appropriate based on previously agreed-upon increases and said he would not support reducing staff pay as part of the budget cuts. Mayor Westbroek stated that he is comfortable with the staff's proposed budget recommendation but noted that as mayor he does not have a voting role in the decision.

Councilman Halverson asked about a small budget item related to staff uniforms and whether those expenses had simply been aligned with current-year spending levels. He expressed concern that even though the adjustment was minor, it could potentially result in the accounts becoming overdrawn or "upside down" if not accurately budgeted. Mr. Baltazar explained that many of the budget line items were carried over and matched closely to current-year spending, with adjustments made based on analysis. He noted that concerns, such as uniforms and similar expenses, are tied to existing contracts, which limit the city's ability to make significant changes in those areas. He said the interim budget should still be sufficient to cover these costs and that staff aimed to avoid eliminating line items where possible. Instead, they focused on making smaller, targeted reductions across multiple areas to maintain a balanced budget while preserving essential and contractually required expenses.

Councilman Winsor asked a general question about staff travel and training expenses, specifically whether certain travel and training are required to maintain certifications or other job-related qualifications during the year. Mr. Larson responded that this proposed cut in travel and training is specific to the fire department.

Mr. Larson explained that the proposed reductions were identified by reviewing areas where spending had increased from the prior year or where historical spending trends suggested some flexibility. He emphasized that the goal was not to reduce essential services, but rather to scale back growth and return closer to prior-year budget levels where appropriate. He noted that staff compared budgeted amounts to actual spending patterns over recent years, identifying categories where appropriations consistently came in below budget. Those areas were considered for modest reductions without falling below the typical three-year average of actual expenditures. Mr. Larson added that while additional reductions might be possible if using strict three-year averages, there is limited flexibility beyond the current proposal. He explained that the original intent was to retain these items if additional revenue from Truth in Taxation had been realized, but since the city is now $21,000 short, these reductions must be made with certainty rather than as a contingency.

Councilman Winsor asked how staff determined which budget categories to include in the proposed reductions, noting that the budget contains many line items. He wanted clarification on the criteria used to prioritize and select these specific items, and whether they were chosen due to significant increases from the previous year or other qualifying factors. Mr. Larson explained that the $39,000 gap was first identified as part of complying with a state law change requiring clearer identification of budget shortfalls. After recognizing that gap, the council directed staff to review it across departments. Department heads were then brought in to evaluate their budgets and identify areas where reductions could be made without significantly impacting service levels. They focused first on areas where spending had increased or where actual expenditures had consistently come in below budget. Mr. Larson also noted that staff compensation and market-based pay adjustments were intentionally preserved based on prior and current council decisions and the goal of maintaining staffing levels and service quality. With that priority set, remaining discretionary line items were reviewed for potential reductions, forming the basis of the proposed budget cuts.

Councilwoman Petty asked for clarification about the proposed elimination of the Youth City Council budget. She explained that the program had been planned to run alongside the school year but would be unable to move forward without funding. She expressed concern that reducing or removing the budget would prevent her from recruiting and launching the program in the fall, effectively putting it on hold. She noted that while the Youth City Council budget is often not fully used due to volunteer contributions, it is still typically included in the budget to ensure the program can continue. She concluded by stating she would follow the direction of the council, but emphasized that without funding decisions being finalized, she would be unable to proceed with the program this year. Council agreed to fund the Youth Council provided there is interest in participating.

Councilman Halverson noted that the budgeted amount for council and staff travel—covering both spring and fall trips—appears to be relatively small at about $2,000. He suggested that this line item could potentially be reduced further as part of the budget adjustment.

Councilman Winsor stated he personally would be willing to donate his stipend back to lessen reductions in other budget categories. Councilman Halverson noted that the same budget items being discussed had already been presented during the public hearings. Councilman Dills clarified that his questions were not meant as an attack on staff but were intended to ensure the council carefully evaluates whether increased spending translates into improved services for residents.

Councilman Davis moved to approve Resolution 26-24: Adopt FY 2027 Interim Budget with amendment to have staff adjust for Councilman Winsor's donation.

Councilman Davis moved to amend his motion to approve Resolution 26-24: Adopt FY 2027 Interim Budget with the amendments to reduce City Council budgeted line item and increase the Youth Council's budget by $2,500. Councilman Winsor seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Halverson, Petty, and Winsor voted aye. Councilman Dills voted nay. The motion carried 4 to 1.

11. Resolution 26-25: Riverdale Senior Center Agreement

In January 2026, Riverdale City approached South Weber about a potential partnership that would provide residents of South Weber with the opportunity to obtain membership at the Riverdale Senior Center at resident rates. Council directed staff to begin working on contract language to that end. The proposed contract outlines the responsibilities of both cities. The advantages for seniors is significant.

Councilman Dills moved to approve Resolution 26-25: Riverdale Senior Center Agreement. Councilman Winsor seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

12. Resolution 26-26: Audit Services Agreement

The city is required under Utah State Code to undergo an annual independent financial audit. The audit ensures compliance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) requirements. The city issued a Request for Proposal (RFP) on May 21, 2026. The RFP was open for two (2) weeks. It closed on June 5, 2026. The city has historically contracted with an independent audit firm on a multiyear basis; and continues to follow the same process. Staff recommended awarding the financial audit services contract for the FY 2026 audit to Gilbert & Stewart, CPA, in the amount of $16,000.

Councilman Winsor moved to approve Resolution 26-26: Audit Services Agreement to Gilbert & Stewart, CPA in the amount of $16,000. Councilman Halverson seconded the

motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

REPORTS

13. New Business

Dust Mitigation: Councilman Winsor requested that the city arrange a meeting with state legislative leaders, including Senate and House leadership and local representatives, to address concerns about state laws limiting local authority—particularly regarding dust mitigation and environmental impacts from nearby operations. He suggested the meeting be formally requested through a letter from the mayor and city manager. He expressed frustration that current state policy has not allowed meaningful action on the issue and argued that stronger legislative direction may be necessary to prompt change. He offered to help draft or review the invitation letter and emphasized the need for more direct engagement with state officials to address ongoing community concerns. Council was in favor.

14. Council & Staff

Councilwoman Petty: shared that the city and the train club have reached a successful resolution regarding their contract. She noted the agreement will be brought before the council at July meeting. She described the meetings with the train club as positive and productive, with no conflict, and highlighted improvements in coordination between the club and the city. Key outcomes include clarifying responsibilities. Measurable progress on safety measures has occurred including implementation of safety audit checklists for train operations and addressing previously identified safety issues, with ongoing follow-up and inspections as needed.

Councilman Halverson: reported on Municipal Utilities and Public Works updates, noting that most outstanding project items are complete, with only minor punch-list and warranty items remaining. He highlighted progress at the retention basin area and confirmed that sod and irrigation work has recently been completed, keeping the project on track to meet the end-of-month deadline. He also provided an update on other city projects including sidewalk repair which is progressing through town based on priority.

City Manager, David Larson: informed the council that staff are considering cancelling the July 28 meeting due to a light agenda, while still holding the July 14 meeting unless urgent items arise. He also provided an update on the city's bond refunding process, noting upcoming steps including a meeting with representatives from Zions Bank for the city's credit rating presentation to Moody's. The rating is expected by July 8, with bonds scheduled for market sale on July 23. He explained that this will be the city's first market bond sale since 2010 and that the rating will directly impact interest rates. He also updated the council on the America250 planning effort. There was strong volunteer interest, and productive early meetings were held. He noted that the planning group is developing early concepts for community celebrations throughout the year, including possible coordination with Constitution Month (Sep) and local events such as Country Fair Days.

Public Relations, Shaelee King: announced an upcoming "Concert in the Park" happening in two days, featuring returning performer Jake Wit. She shared that the event would run from 7:00

to 8:30 will feature two food trucks (a taco truck and a gyro truck) as well as bouncy houses. She thanked intern Celeste Wu for her help and encouraged community attendance.

Fire Chief Tolman: reported that the original plan to hang flags on the overpass for the 4th of July will not move forward due to safety concerns and the need for constant supervision in windy conditions. Instead, he shared that the city has secured agreements with General RV and Maverick to display flags on their signage. He is currently working out the logistics and confirmed the updated plan will still allow for patriotic flag displays in a safer, more practical way.

ADJOURN:

Councilwoman Petty moved to adjourn the meeting at 7:06 p.m. Councilman Halverson seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

APPROVED: ______________________ **Date 07-14-2026**
Mayor: Rod Westbroek

____
Transcriber: Michelle Clark

____
Attest: City Recorder: Lisa Smith

SOUTH WEBER CITY * 1938 * OFFICIAL SEAL * DAVIS COUNTY, UTAH *