



REGULAR CITY COUNCIL MEETING

Tuesday, June 16th, 2026, at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:11 p.m.

ROLL CALL

Councilors present included Art Adcock, Lynn Mecham, Travis Keel, Jeff Siddoway and Brian Del Rosario

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, City Recorder Stephanie Christensen, City Legal Counsel Brett Rich, Finance Director Shannon Hoffman, Community Services Director Kami Ellsworth, Police Chief Rod Hurst, Public Works Director Jason Callaway, Digital Content Specialist Molly Warnick, BreAnna Nixon, Dustin Holden, Mallory Darais, Chad Holman, Jake Kester, and additional members of the public.

PLEDGE OF ALLEGIANCE

Assistant City Manager Jason Bond led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Mayor Olson offered an invocation.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

Minutes

1. 06-02-2026 - City Council Work Session Meeting Minutes
2. 06-02-2026 - City Council Regular Meeting Minutes

Bills

3. Review City Expenditures from 05-30-2026 to 06-12-2026 in the amount of \$4,382,329.61

During review of the bills, Councilor Brian Del Rosario asked about Medicare/Medicaid ACH transaction fees appearing in the expenditures. Finance Director Shannon Hoffman explained that these fees are charged by the federal government each time an ambulance insurance payment is made and is directly deposited into the City's checking account. The fees are a standard rate applied to every claim and are not negotiable by the City. City Manager Norm Beagley noted that a major portion of the total accounts payable amount is attributable to the Water Reclamation Facility upgrade and the new fire truck payment. Councilor Lynn Mecham made a motion to approve the Consent Agenda items 1 through 3. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes

Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Appointments

4. Architectural Review Committee Appointment

Assistant City Manager Jason Bond explained that the City's Code requires a Planning Commission representative to serve on the Architectural Review Committee (ARC). Kylie Lance had previously held that role but is no longer on the Planning Commission. Per a recent council amendment, Kylie Lance will remain as the ARC alternate. Assistant City Manager Bond recommended BreAnna Nixon, a current Planning Commission member with a background in real estate and commercial building design, to serve as the new Planning Commission representative on the ARC. BreAnna Nixon came forward and expressed her enthusiasm for the role, noting that she and her husband have primarily worked with commercial buildings and that she looks forward to being part of the committee.

Councilor Lynn Mecham made a motion to approve the appointment of BreAnna Nixon to the Architectural Review Committee. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Public Forum

5. Safe Routes to School Santaquin Elementary

Police Chief Rodney Hurst reported on the annual Safe Routes to School meeting held by the Nebo School District approximately two weeks prior. He noted that safe route concerns at Orchard Hills and Apple Valley Elementary were addressed with minor changes, but that Santaquin Elementary remains an ongoing topic of discussion. The school district tabled Santaquin Elementary's safe routes for a future meeting as it was outside the scope of the current discussion. Police Chief Hurst recommended that he, Assistant City Manager Jason Bond, and City Engineer John Lundell attend the next meeting together to explore solutions with the Nebo School District. He noted that any major changes would require the school district's buy-in, as the dispersal of students must be coordinated with school district policy. He referenced a past district policy change that removed pedestrian gates on the north side of Santaquin Elementary, requiring all students to use the same entry and exit points.

Assistant City Manager Bond clarified that safe routes to school are designated by the school district, not the city. The school district uses GIS and heat maps to identify student density by block and to then determine optimal routes. The City's role is to support implementation through signage, crosswalks, and related infrastructure improvements.

Mallory Darais, PTA Safety Officer at Santaquin Elementary, and Andrea Howard, art teacher and PTA President at Santaquin Elementary, then presented on behalf of the school community. The presentation was organized into two phases:

Phase One – Infrastructure Improvements Along the Safe Routes Path

Mallory Darais outlined several safety concerns that have persisted throughout the school year, including student near-misses, lack of signage, and crosswalk deficiencies. Specific requests included:

- **Stop sign at the school tee intersection** at 100 South and 400 West the intersection currently lacks clear traffic control, creating confusion for drivers, parents, and students. A stop sign previously existed at this location but was removed at an unknown time. The current one-way designation applies only to one block of 400 West during school hours, which is confusing. A highly visible stop sign is requested, positioned in the street near the gravel drop-off area rather than on the sidewalk where it would not be easily seen.
- **Right Turn Only signage** at the school exit, the existing sign is small, obscured by a utility box, and largely ignored. A large, high-visibility right-turn-only sign is requested.
- **Dedicated crosswalks** at all intersections along 100 South between the school and the library currently, only one crosswalk exists (nearest the police station). Painted crosswalks with appropriate signage are requested at each east-to-west intersection along this corridor.
- **Safe route path improvements** along 100 South the path between the school and the library lacks a continuous sidewalk, with sections that are overgrown, obstructed, or unplowed in winter, forcing children to walk in the street.
- **Reduced speed zone** the area around the school intersection does not currently have a reduced speed zone designation. While the presenters are not formally requesting the city extend the school zone at this time, they noted it as a concern.

Mallory Darais also referenced a Safe Routes to School grant she has been working on with Councilor Travis Keel that will open for applications at the end of summer. The grant would provide additional funding for safety improvements but has a two-year implementation timeline. The requests in Phase One are intended to be cost-efficient improvements that can be implemented before the new school year begins, independent of the grant.

Phase Two – NOVA Program Implementation at Santaquin Elementary

Mallory Darais presented a request for the City and Santaquin Police Department to implement the NOVA Program (Nurturing Opportunities, Values, and Accountability) at Santaquin Elementary. NOVA is a preventive curriculum program for fifth graders that pairs local law enforcement officers with students in a structured weekly classroom setting over 13 lessons. The program is designed to teach students how to think and make right choices before a crisis occurs, and to build positive relationships between youth and law enforcement.

Key points from the presentation included:

- NOVA is currently used by 180 schools across Utah, including all surrounding communities in Utah County such as Payson, Spanish Fork, Springville, Pleasant Grove, Mapleton, Elk Ridge, Genola, Goshen, Cedar Fort, Fairfield, Eureka, and Nephi.
- Santaquin currently has no preventive curriculum program and no school resource officers at the elementary level
- According to the 2025 Santaquin Police Department Annual Report, 30% of arrests in Santaquin in 2025 were of juveniles under the age of 19, compared to a national average of 7% representing a 429% higher likelihood of arrest than the average youth in the United States

- **Program cost breakdown:**
 - \$500 annual licensing fee
 - \$1,500 reusable curriculum kit (one-time)
 - \$1,000 officer training (one-time; recertification required only if the officer misses a year)
 - Total first-year cost: \$3,000
 - Annual ongoing cost: \$500 licensing fee plus approximately \$100–\$150 in student incentives (to be covered by the PTA safety budget)
- At Santaquin Elementary, the program would serve three fifth grade classes, requiring approximately 39 officer hours per year (13 lessons × 3 classes × 1 hour each), plus prep and graduation time
- Potential grant funding sources were identified, including the Utah STEM Action Center and the JAG Formula Grant

Councilor Lynn Mecham expressed strong personal support for the NOVA program, noting he served as a NOVA instructor at Payson, Park View, and Spring Lake Elementary schools. He shared that he has witnessed the lasting positive impact of the program on students and their relationships with law enforcement. He noted that lessons can be streamlined to approximately 10 sessions when taught weekly, and that instruction time can often be incorporated into regular duty hours without requiring overtime.

Councilor Travis Keel also expressed strong support for the program and shared a personal story of a former NOVA student who maintained a positive relationship with law enforcement through high school as a result of the program. He expressed strong support and stated that having a full-time officer at a school makes a significant difference for students.

Mayor Olson indicated that the Council is not in a position to make a formal decision that evening, but committed to bringing the topic back for further discussion at the first meeting in July, with the goal of identifying a funding pathway and implementation plan before the school year begins. He asked Chief Hurst and relevant staff to begin developing a proposal in the interim. Mallory Darais agreed to send her presentation slides to City Manager Beagley for distribution to the council.

No formal action was taken.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant City Manager Bond presented the Building Permit Report. 150 residential units have been issued building permits in the current calendar year. In comparison, 222 single and multi-family residential units have been issued building permits in the current fiscal year (July 1, 2025 – June 30, 2026). We had 5 new business licenses issued in the last month.

RESOLUTIONS

6. Resolution 06-03-2026 - Municipal Wastewater Planning Program Survey

City Manager Norm Beagley explained that this is an annual Municipal Wastewater Planning Program report completed and submitted to the state by Public Works Director Jason Callaway. The resolution formally notifies the Water Quality Board of the city's survey submission. Councilor Art Adcock noted for context that the City has approximately 77 miles of sewer pipe and approximately 5,585 equivalent residential connections.

Councilor Lynn Mecham made a motion to approve Resolution 06-03-2026 - Municipal Wastewater Planning Program Survey. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock Yes

Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

7. Resolution 06-04-2026 – Fee Schedule Update

City Manager Norm Beagley presented the annual fee schedule update, which includes a Cost of Living Adjustment (COLA) to utility rates and updates to fees for street lights, street signage, building and park rentals, and other city services. Beagley noted that costs continue to increase across all categories.

Councilor Lynn Mecham made a motion to approve Resolution 06-04-2026 – Fee Schedule Update.

Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

8. Resolution 06-05-2026 – Certified Tax Rate for Santaquin City

City Manager Norm Beagley presented the certified tax rate as set by the Utah State Tax Commission.

The combined certified tax rate, if adopted, would be 0.001399. City Manager Beagley noted that the rate decreased by 0.00001 from the prior year, representing approximately 16 cents per month on the average home. He explained the Truth in Taxation process and noted that adopting the certified tax rate tonight would eliminate the need for further Truth in Taxation proceedings, including newspaper ads and public hearings.

Councilor Art Adcock noted that the resolution references both Utah County and Juab County, but that the accompanying state form (PT800) only referenced Utah County. City Manager Beagley confirmed that an identical form exists for Juab County with the same tax rate and showed that form in the room (approximately \$ 1,070). Manager Beagley committed to including it in the meeting minutes.

Councilor Del Rosario expressed a personal preference for holding the tax rate steady rather than adopting the certified rate decrease, noting that holding the rate captures inflation and provides a more sustainable revenue base as the city grows and expenses increase. He acknowledged the difficulty of the decision, but stated his view that it is more fiscally prudent in the long term.

Mayor Olson acknowledged the significant work involved in the Truth in Taxation process and expressed his view that the certified rate is the appropriate choice at this time, noting that the difference amounts to 16 cents per month for the average homeowner.

Councilor Brian Del Rosario made a motion to approve Resolution 06-05-2026 – Certified Tax Rate for Santaquin City. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes

Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

9. Resolution 06-06-2026 – Approval of Final FY 2026-2027 Budget

City Manager Norm Beagley presented the Final FY 2026-2027 Budget for adoption, noting it is based on the fee schedule that was just approved and certified tax rate approved earlier in the meeting. He referenced the detailed budget review conducted during the work session. He noted that the motion to approve should include authorization for three technical corrections identified by Finance Director Shannon Hoffman: corrections to the water fund, sewer fund, and library fund.

Councilor Lynn Mecham made a motion to approve Resolution 06-06-2026 – Approval of Final FY 2026-2027 Budget with the three corrections to water, sewer and library funds. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

10. Resolution 06-07-2026 – Approval of URS Service Agreement Form

City Manager Norm Beagley explained that this resolution updates the city's service agreement with the Utah Retirement Systems (URS) to add two new savings options for employees: a Roth 457 and a Roth 401K. The agreement also allows part-time employees, whether benefited or not, to voluntarily contribute their own funds to URS savings plans. Additionally, the agreement confirms the city's allowance for employee loans and being repaid via payroll deduction. Mayor Olson asked about possible rollovers from previous employer retirement plans into employee URS accounts. Director Hoffman confirmed that can happen, but is outside of Santaquin City purview and involvement. That would be between the employee and URS.

Councilor Brian Del Rosario asked about potential liability if all employees elected to enroll in health benefits. Finance Director Shannon Hoffman clarified that approximately six to seven employees currently waive benefits, and that there is no dedicated set-aside fund for that type of contingency. She noted that employees may only enroll during open enrollment or following a qualifying life event. City Manager Beagley clarified that this agenda item pertains to state retirement savings options and is separate from City's health insurance benefits. URS contributions are mandated by State law as a percentage of payroll for qualifying employees, with different rates for public safety, firefighter, and public employee funds.

Councilor Jeff Siddoway made a motion to approve Resolution 06-07-2026 – Approval of URS Service Agreement Form. Councilor Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes

Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

11. Resolution 06-08-2026 – URS Employer Election Pickup (Public Safety, Tier 2 employees)

City Manager Norm Beagley explained that URS recalculates retirement contribution rates annually. For the current year, the Tier 2 Defined Benefit (pension) plan for only public safety employees increased from 4.73% to 5.98%. Per past practice and the Mayor's direction, the City will continue to pick up the full employee contribution amount for public safety employees, which is already budgeted.

Finance Director Shannon Hoffman provided additional context, explaining that when Tier 2 was created by state legislation in 2011, the Council elected to maintain a "parity" between Tier 1 and Tier 2 employees by contributing an additional amount (approximately 5% at that time) into a 401K on behalf of Tier 2 public safety employees. This parity amount has decreased over time to approximately 2%, and the rate increase from 4.73% to 5.98% simply reduces that parity contribution further. There is no additional cost to the City. It is a shift in how the same dollar amount is allocated.

Councilor Brian Del Rosario asked how the City's practice compares to other municipalities. Finance Director Shannon Hoffman reported that a recent survey indicated that a majority of public safety entities are picking up the full employee contribution amount, with some picking up 5% and having the employee cover the remaining 0.98%.

Councilor Brian Del Rosario made a motion to approve Resolution 06-08-2026 – URS Employer Election Pickup (Public Safety, Tier 2 employees). Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

ORDINANCES

12. Ordinance 06-01-2026 - Ordinance Amending Landscaping Requirements

Assistant City Manager Jason Bond explained that this ordinance amends the City's code to bring it into compliance with new State legislation, which prohibits the City from requiring landscaping to be completed before a certificate of occupancy (CO) is issued. Previously, the City required landscaping completion or a landscaping bond prior to CO issuance. The State's position is that requiring landscaping as a condition of occupancy adds to housing costs and serves as a barrier to affordable housing. Any landscaping bonds previously held by the City have already been released.

Councilor Lynn Meacham made a motion to approve Ordinance 06-01-2026 - Ordinance Amending Landscaping Requirements. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes

Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

13. Ordinance 06-02-2026 - An Ordinance Amending the Zoning Map of Santaquin City

Assistant City Manager Jason Bond presented an applicant-initiated proposal to rezone a property located along SR-198 (just north of the Apex Storage units) from Residential Agriculture (RA) to Residential Commercial (RC). The applicant's intent is to operate a home-based daycare and eventually transition to a commercial operation. The applicants were not present at the meeting.

The Planning Commission gave a unanimous recommendation of denial. Staff agreed with the Planning Commission's position. Assistant City Manager Bond noted that the applicant can currently operate a home-based daycare under a home occupation permit within the existing RA zone, which allows up to 16 children per day. If the applicant eventually wishes to transition to a full commercial operation, a C1 Commercial Interchange zone would be more appropriate, as it is focused on commercial uses and does not allow storage units or multifamily development. Assistant City Manager Bond cautioned that rezoning to RC could open the property to uses beyond a daycare, including storage units and multifamily housing, which may not be desirable at that location.

Discussion also addressed the question of whether starting a home occupation under RA and then rezoning to C1 would result in a legal non-conforming use. Assistant City Manager Bond and Legal Counsel Brett Rich indicated this is a legally complex scenario and that the safer path is for the applicant to operate as a home occupation under RA and pursue a rezone to C1 only when ready to transition to full commercial use.

Councilor Art Adcock made a motion to not approve Ordinance 06-02-2026 - An Ordinance Amending the Zoning Map of Santaquin City. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion was denied.

DISCUSSION & POSSIBLE ACTION ITEMS AND RESOLUTION

Discussion & Possible Actions

14. Discussion & Possible Action – Approval of Recreation, Arts, & Parks RAP Tax Funding Project

Community Services Director Kami Ellsworth presented the RAP Tax funding recommendations developed by staff and reviewed by the RAP Tax Committee at their May 28th meeting. Staff presented a recommended allocation list, and the committee voted on each item individually. The committee's primary recommendation was to allocate \$100,000 toward construction of the skate park. Total recommended allocations came to just over \$160,100.

The anticipated RAP Tax collection for the year is approximately \$175,000. The committee requested to be consulted on how any funds above the \$160,000 allocation are spent. Community Services Director Kami Ellsworth noted that any unspent funds would roll into the RAP Tax fund balance for use in future years.

Councilor Brian Del Rosario made a motion to Approval of Recreation, Arts, & Parks RAP Tax Funding Project. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	No
Councilor Mecham	No
Councilor Siddoway	Yes

The motion passed.

15. Discussion & Possible Action – Award of Library FF&E – Bookshelves

City Manager Norm Beagley presented a request to approve the purchase of library bookshelves from Space Saver Intermountain, a state bid contractor. This purchase represents the first phase of the library's Furniture, Fixtures, and Equipment (FF&E) procurement. Remaining FF&E items — including RFID security gates, office furniture, reading area seating, and other furnishings — will be procured in subsequent phases. The original total FF&E estimate was approximately \$475,000.

Councilor Art Adcock stated he appreciates all the research and work Jen Wagner has done to make sure this was the biggest bang for the buck.

The purchase price reflects a state bid discount of approximately 54% (approximately \$94,000 off the MSRP), available to any library in Utah through the state bid process. The not-to-exceed amount for the bookshelves is \$156,413.70.

Councilor Lynn Mecham made a motion for the Award of Library FF&E - Bookshelves. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Mayor Olson stated we needed to convene into the Santaquin Community Development and Renewal Agency. Councilor Lynn Mecham made a motion to enter into the Santaquin Community Development and Renewal Agency (CDRA) Board Meeting. Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes

Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The CDRA Board meeting began at 8:30 p.m.

16. Resolution 06-02-2026-CDA – Approve Final FY 2026-2027 Budget

City Manager Norm Beagley presented the CDRA Final FY 2026-2027 Budget, noting that it has not changed from the tentative budget.

Board Member Lynn Mecham made a motion to approve Resolution 06-02-2026 CDA – Approve Final FY 2026-2027 Budget. Board Member Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Board member Lynn Mecham made a motion to end the Santaquin Community Development and Renewal Agency (CDRA) Board Meeting and enter back into the Regular City Council Meeting. Board member Jeff Siddoway seconded the motion.

The CDRA Board meeting ended, and the Regular City Council meeting reconvened at 8:35 p.m.

CONVENE OF THE SANTAQUIN LOCAL BUILDING AUTHORITY

Mayor Olson stated we needed to convene into the Santaquin Local Building Authority. Board Member Lynn Mecham made a motion to enter into the Santaquin Local Building Authority (LBA) Board Meeting. Board Member Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The LBA Board meeting began at 8:35 p.m.

17. Resolution 06-01-2026-LBA – Approve Final FY 2026-2027 Budget

City Manager Norm Beagley presented the LBA Final FY 2026-2027 Budget, explaining that the Local Building Authority is the financing mechanism for the City's Public Works building on the north end of

town. The budget has not changed from the tentative. Revenue comes in from the City and is used to service the bond on the Public Works building.

Board Member Jeff Siddoway made a motion to approve Resolution 06-01-2026 LBA – Approve Final FY 2026-2027 Budget. Board Member Brian Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Board member Lynn Mecham made a motion to end the Local Building Authority (LBA) and enter back into the Regular City Council Meeting. Board member Jeff Siddoway seconded the motion.

The LBA Board meeting ended, and the Regular City Council meeting reconvened at 8:40 p.m.

CONVENE OF THE SANTAQUIN SPECIAL SERVICE DISTRICT

Mayor Olson stated we needed to convene into the Santaquin Special Service District Agency. Board Member Lynn Mecham made a motion to enter into the Santaquin Special Service District Agency (SSD) Board Meeting. Board Member Jeff Siddoway seconded the motion.

The SSD Board meeting began at 8:40 p.m.

18. Resolution 06-01-2026-SSD – Approve Final FY 2026-2027 Budget

City Manager Norm Beagley presented the SSD Final FY 2026-2027 Budget, explaining that the Special Service District manages the City's water rights, water assessments, and related obligations. The budget has not changed from the tentative.

Board Member Lynn Mecham made a motion to approve Resolution 06-01-2026 SSD – Approve Final FY 2026-2027 Budget. Board Member Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Board member Lynn Mecham made a motion to end the Santaquin Special Services District (SSD) Board Meeting and enter back into the Regular City Council Meeting. Board member Jeff Siddoway seconded the motion.

The SSD Board meeting ended, and the Regular City Council meeting reconvened at 8:45 p.m.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON ADJOURNMENT

Assistant City Manager Jason Bond reported the following:

- **Upcoming DRC Meeting (next Tuesday):** A site plan for a new Taco Bell on the west side of the Macey's parking lot is expected to come before the DRC. Additionally, a site plan has been submitted for the conversion of the Kars gas station at the south exit to a Maverick, which would include additional fuel pumps on the east side of the property for larger vehicles. Assistant City Manager Bond noted this may affect the San Francisco Sourdough restaurant currently co-located at that site and indicated staff will discuss options to retain that business with the Mayor.
- **Planning Commission:** No pending applications at this time. Some internal ordinance cleanup amendments are being prepared but are not ready for a public hearing. The Planning Commission meeting next Tuesday will likely be cancelled due to lack of agenda items.
- **Employee Luncheon:** The monthly employee luncheon will be held next Wednesday (rather than the usual third Wednesday of the month). A mandatory sexual harassment prevention training will be conducted by the Employee Assistance Program provider at 11:30 a.m., followed by lunch at noon. Council members are welcome to attend any or all portions.

City Manager Norm Beagley reported the following:

- **June 30th Special City Council Meeting:** A special meeting will be held at 5:00 p.m. on June 30th to close out the current fiscal year budget with a public hearing and budget adoption. A public hearing notice will be published on Friday. The meeting is expected to be brief, approximately 30 minutes.
- **CUP Water Connection Update:** Staff met on-site with the CUP contractor earlier that day. A hot tap is planned for Thursday. The meter is on order but will be delayed; a spool piece will be installed in the interim to allow the valve to operate. Water is anticipated to be flowing by approximately July 24th.
- **Library Update:** The library is looking very good. Carpet, flooring, electrical work, and cabinetry touch-ups are nearing completion. The elevator is scheduled for inspection within the next week. The project is on track for a late June to early July completion, and FF&E procurement is now underway.
- **Recreation Building Update:** The south parking lot of the new recreation building has been paved and striped.
- **New City Website:** The new City website is scheduled to go live on Thursday. Council Members were previously sent a preview link to test and provide feedback.

Councilor Keel had nothing to report.

Councilor Siddoway had nothing to report

Councilor Art Adcock asked whether the Youth Council would be willing to place approximately a dozen individual flags at the grave sites of 14 veterans killed in military conflicts at the city cemetery for Memorial Day and Veterans Day. He indicated he would follow up with Councilor Travis Keel directly.

- **Portable Stage:** Inquired whether the city has or would consider purchasing a portable stage for the multipurpose room at City Hall. The request was prompted by the American Legion's planned Veterans Dinner on Friday, November 13th at 5:30 p.m., for which a magician has been secured as entertainment. Community Services Director Ellsworth indicated she would look into options and timing.
- **Fireworks Policy:** With the Fourth of July approaching and dry conditions, Councilor Art Adcock suggested the Council consider temporarily restricting personal fireworks in the core area of town. City Manager Beagley indicated he would consult with the Fire Chief and bring a

recommendation back to the Council. The City's fireworks celebration (during Orchard Days in August) is currently proceeding as planned.

- **Rainy Day Fund:** Asked about the status of the City's reserve fund. Finance Director Hoffman confirmed that \$330,000 will be returned to fund balance as repayment for the cemetery property purchase, and that staff is monitoring year-end revenues and expenses closely.
- **Flock Safety Camera Concerns:** Councilor Adcock read into the record written concerns received from three residents regarding the City's use of Flock Safety cameras. Resident Adam expressed concern that the cameras represent constant surveillance and an erosion of privacy, characterizing their use as "lazy police work." Resident Cameron expressed strong opposition to the use of City funds for Flock cameras, citing data privacy concerns and noting that communities across the country are revoking their contracts with Flock over safety concerns and data breaches. Councilor Adcock noted that the Council approved the Flock camera contract for five years at a recent meeting and shared his written response to one of the residents, stating that the Police Chief's recommendation was that the cameras significantly increase the police department's ability to identify and track criminal activity, thereby increasing community safety. Resident Michelle (from Summer Ridge) raised concerns about a proposed data center and its potential impact on the community. (Letters Attached)

Councilor Del Rosario reported the following:

- **Chamber of Commerce Gala:** The Chamber of Commerce has expressed interest in using the City Hall multipurpose room for their February Gala, potentially on the weekend of February 4th–11th. Councilor Del Rosario indicated he would follow up with City Manager Beagley to coordinate.
- **Senior Citizens Lunches:** Councilor Art Adcock Noted that senior citizen lunches will be discontinued for the month of July.
- **Hometown Market:** Expressed appreciation for the recent Hometown Market event, complimenting city staff and the Chamber of Commerce for their excellent work.
- **Council Information Access Resolution:** Councilor Brian Del Rosario introduced a draft resolution and accompanying memo and Q&A document proposing a formal process for City Council members to request documents and information from City staff. He explained that the resolution would establish a written request process including the Council Member's name, date, a specific description of the information requested, and the reason for the request, with a two-business-day response window for staff to acknowledge and provide a timeline. The resolution would also establish that documents should be provided in their original format (e.g., Excel rather than PDF) when available, and would include provisions for protecting confidential or legally protected information. Councilor Del Rosario emphasized that the goal is to create clear expectations and accountability for both elected officials and staff, and to reduce the burden of informal one-off requests on City staff. After discussion, the Council agreed to place the item on the next work session agenda for discussion and on the next regular session agenda for possible action. Councilor Del Rosario also recognized the outstanding effort of City staff, particularly City Manager Beagley and Finance Director Hoffman, in responding to his various information requests.

Mayor Olson reported the following:

- **Museum – Kester Family Donation:** Mayor Olson thanked Jake Kester for attending the meeting and acknowledged a generous offer from Jake and his brother Joel to make a substantial donation toward the museum roof. The Mayor indicated the City still needs to resolve several outstanding museum issues before responding formally, including: bat remediation (estimated at \$18,000), a failing 28-year-old boiler with aging pipes in need of replacement, and a budgeted fire escape

installation. The Mayor committed to placing the museum on the next work session agenda for a comprehensive discussion and to provide the Kester family with a formal response.

- Old Library Building: The Mayor expressed a desire to begin discussions within the next month or two about future uses for the old library building and how it can benefit the community.
- Hudson Log Cabin: The Mayor noted that the Hudson family has donated their historic log cabin to the city. The cabin is currently stored at the Public Works building. The cabin is historically significant as the home of the first person to ship apples commercially from Utah to California. The Mayor indicated the City needs to identify a suitable permanent location for the cabin and will place the item on a future work session agenda. Donors have expressed interest in contributing financially to the cabin's restoration and placement.
- CUP Water Connection: The Mayor asked for a status update on the CUP water connection. Public Works Director Jason Callaway confirmed that a hot tap is planned for Thursday, with water expected to be flowing by approximately July 24th.

CLOSED SESSION

Councilor Lynn Mecham made a motion to enter into the closed session (May be called to discuss the character, professional competence, or physical or mental health of an individual, or deployment of security personnel, devices, or systems.). Councilor Jeff Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The closed session began at 9:28 p.m.

Present at the closed session included Mayor Dan Olson, City Manager Norm Beagley, Legal Counsel Brett Rich, Assistant City Manager Jason Bond, Councilor Travis Keel, Councilor Lynn Mecham, Councilor Jeff Siddoway and Councilor Art Adcock.

Councilor Lynn Mecham made a motion to end the closed session and enter back into the Regular City Council Meeting. Councilor Travis Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The closed session ended, and the Regular City Council Meeting reconvened at 9:50 p.m.

ADJOURNMENT

Councilor Lynn Mecham made a motion to adjourn the meeting. Councilor Jeff Siddoway seconded the motion.

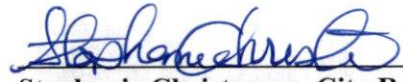
Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 9:50 p.m.

ATTEST:


Daniel M. Olson, Mayor


Stephanie Christensen, City Recorder