



AMENDMENT REQUEST FOR SATELLITE SCHOOL

Utah State Board of Education

The Utah State Charter School Board (SCSB) is charged with recommendations for authorizing charter schools and for monitoring, evaluating, and dismissing charters of public schools in Utah. Its work is under the direct supervision of the Utah State Board of Education (USBE) per Utah Code 53A-1a-501.5. Satellite schools require authorization from the Utah State Board of Education (SBE) following recommendation from the SCSB and enrollment in satellite schools is counted against the annual charter school enrollment goal set by the Legislature.

1. Sponsoring Charter School: Freedom Preparatory Academy
2. Street Address: 1190 West 900 North Phone: 801.437.3100
3. City: Provo
4. This is a school located in an area: Rural Urban
5. Chief School Officer: Daniela Alvarez Phone: 801.687.7904
6. The sponsoring charter school is located in which school district? Provo

Narrative

Freedom Preparatory Academy will be entering our 13th year of operation in the fall of 2015. Our school has seen much success since our charter was approved in the spring of 2003.

The first three years of operation were met with the challenges of growth, space, and school culture development. However, our student population continued to grow. During those first three years of operation we had a population of 350-400 students in grades K-6. During the 2005 school year it was apparent by our wait lists that we needed to expand and utilize the full number of allocated student seats (675). It was at this point that our current location, which was a rented warehouse, became too small.

In the winter of 2005 we purchased an eight acre park which was dilapidated, overgrown, and frequently used by drug dealers and the drifter population. This once beautiful park, which was owned by the Geneva Steel Retirement Association, was now a place that neighbors feared and criminals used for their activities. Freedom Preparatory Academy hired a builder, obtained our own bonding, and in the fall of 2006 we opened the doors of a beautiful 65,000 square foot modern building which added much to the surrounding neighborhood. This same year we also completed our school model by expanding from a K-6 to a K-8.

In 2009 our parents began making requests to the administration and our board to further expand the already successful education model through a high school. In 2010 we were approved to expand from a K-8 to a K-12. At our request we asked the State Charter School Board to allow us to expand our high school program over a four-year period by only adding grade 9 in the 2012-2013 year, grade 10 in the 2013-2014, and so forth until we had a complete K-12 program by the 2015-16 school year. Because of the success of Freedom Preparatory Academy, the charter board approved our proposed increase in student population all in the first year instead of the four-year period and encouraged us to expand more quickly.



Freedom Preparatory Academy has taken our expansion approach methodically and carefully. From the early days we have never rushed into any expanding efforts. We first thoroughly seek out options, study them in detail, execute the decision, and make necessary adjustments along the way.

In the fall of 2013 our secondary program (7th-12th grades) moved to a newly constructed, 60,000 square foot facility a ½ mile from our elementary school. Since our expansion into grades 9-12 we have seen continual and steady growth in student population.

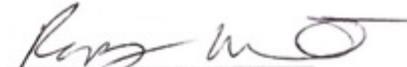
Freedom Preparatory Academy now seeks to expand our successful charter school model throughout Utah County. With the rapid growth Utah County has experienced over the past several years and the projected explosive growth over the next decade, we want to provide the students an opportunity to attend a Freedom Preparatory Academy campus closer to their home.

It is our belief that through our proven track record of continued high test scores on state and school tests, our focus on success for every child (we are in our third year of being a high performing – high progress Title I school), our strong partnership with parents and the many programs devoted to well rounded, high achieving college ready students, a Freedom Preparatory Academy education will be in high demand in the coming years in Utah Valley.

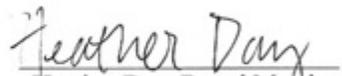
Thank you,

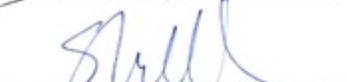
The Freedom Preparatory Academy Governing Board.


Daniela Alvarez, CAO

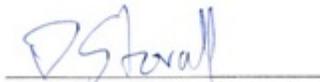

Robert Merrill, CFO


Paul Baltes, Board Member


Heather Day, Board Member


Steven Lord, Board Member


Duane Miller, Board Member


Dan Stovall, Board Member



7. Attach a list of individuals designated to receive founder status of the sponsoring charter school and clearly indicate the percentage of students enrolled at your school for the past three years under founder preference (Attachment 1).

8. Satellite Schools (in priority order):

Freedom Preparatory Academy #3 (SY2017)
Freedom Preparatory Academy #4 (SY2018)
Freedom Preparatory Academy #5 (SY2019)
Freedom Preparatory Academy #6 (SY2019)
Freedom Preparatory Academy #7 (SY2020)
Freedom Preparatory Academy #8 (SY2021)

9. Street Address undetermined at this time Phone unknown

10. City:

Freedom Preparatory Academy #3 (West Orem/Vineyard)
Freedom Preparatory Academy #4 (Mapleton/Spanish Fork)
Freedom Preparatory Academy #5 (Payson)
Freedom Preparatory Academy #6 (Salem/Benjamin)
Freedom Preparatory Academy #7 (Provo)
Freedom Preparatory Academy #8 (Saratoga Springs)

11. These schools are located in: Rural Urban

12. Chief School Officer: Daniela Alvarez Phone: 801-687-7904

13. The satellite schools are located in which school districts?

Alpine (2 campuses – #3 and #8, requesting 720 students for each campus)
Nebo (3 campuses – #4, #5, and #6, requesting 782, 700, and 540 students, respectively)
Provo (1 additional campuses – #7, requesting 1,170 students)

14. List all duly elected and appointed current board members of the school (Attachment 2).

15. Percentage of minority students at sponsoring school, percentage of minority students in sponsoring school’s district of residence, and estimated percentage of minority students at satellite school. (See table below)

16. Percentage of students with disabilities qualifying for Special Education services at sponsoring school, percentage of students with disabilities receiving Special Education services in sponsoring school’s district of residence, and estimated percentage of students with disabilities needing Special Education services at satellite school. (See table below)



LEA	District	Enrollment	Minorities	SWD
Freedom Preparatory Academy	Provo	1,144	38%	9%
Alpine School District		73,570	15.8%	11%
Nebo School District		31,393	14.0%	14%
Provo School District		16,600	32.8%	13%
Freedom Preparatory Academy #3	Alpine	720	15%	11%
Freedom Preparatory Academy #4	Nebo	782	14%	14%
Freedom Preparatory Academy #5	Nebo	700	14%	14%
Freedom Preparatory Academy #6	Nebo	540	14%	14%
Freedom Preparatory Academy #7	Provo	1170	38%	13%
Freedom Preparatory Academy #8	Alpine	720	15%	11%

The past several years our special education student population has closely mirrored that of the Provo School District. We believe that, in the new schools we propose to open, these schools will have similar percentages of special education students as the district schools.

17. What makes this satellite school unique or needed?

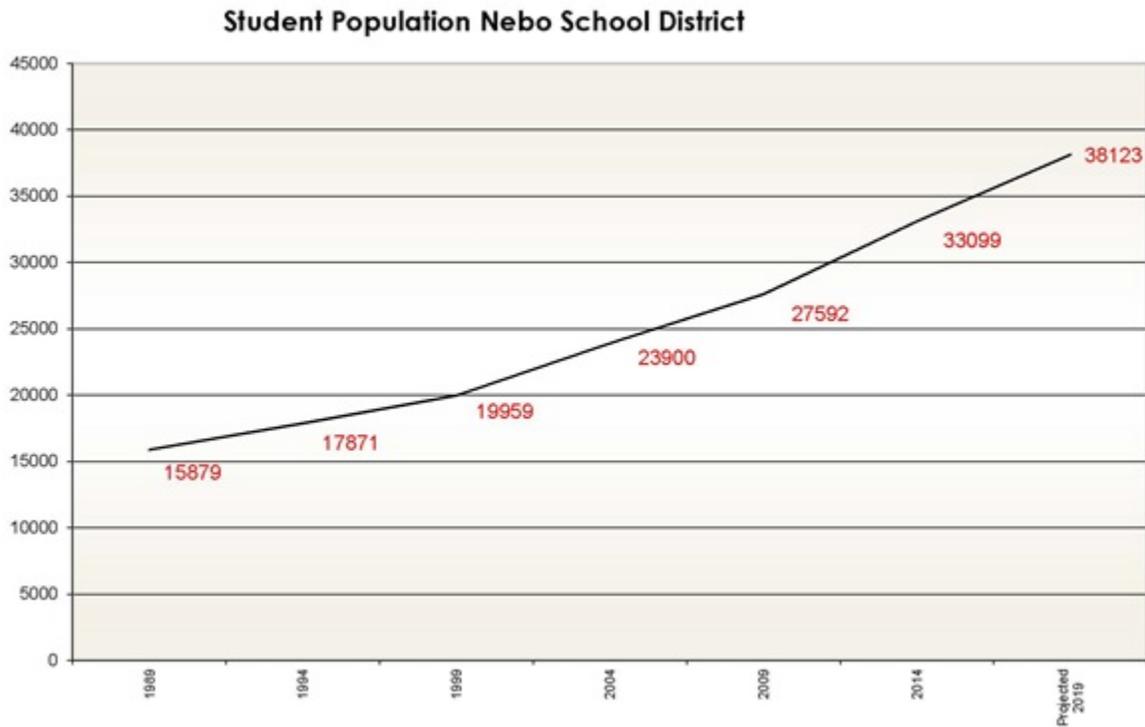
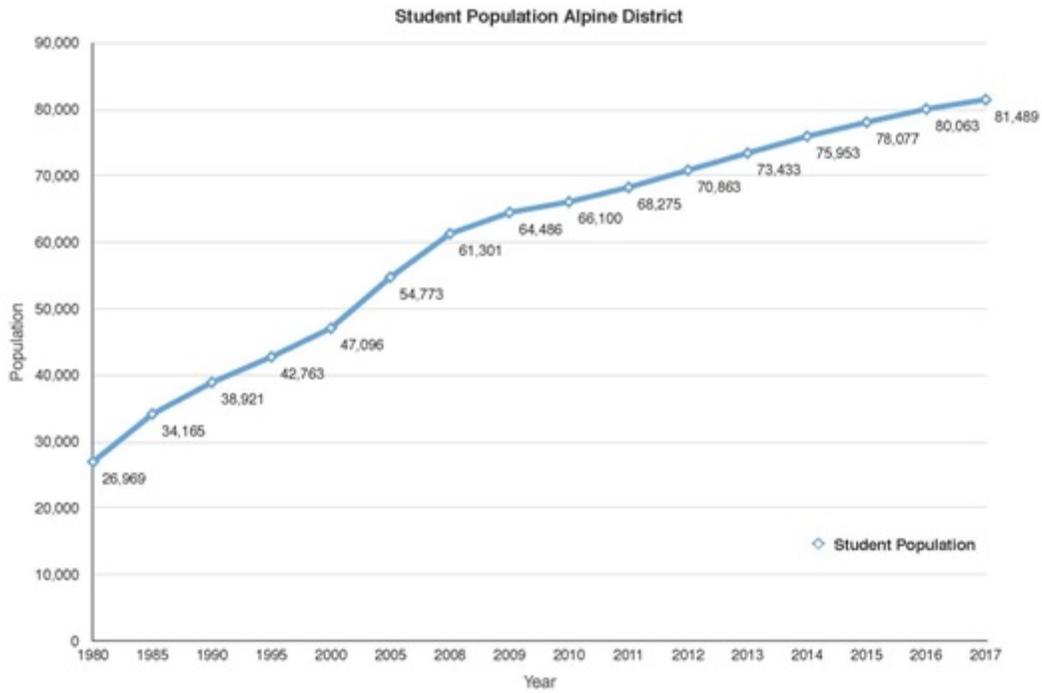
The Freedom Preparatory Academy K-12 model has been successful in all areas of state testing, student achievement, student services and parent satisfaction. With a 96% re-enrollment rate this year and wait-lists every year, we find that parents throughout Utah Valley are seeking this model. We have families traveling from Lehi to Payson every single day in order to attend our school when there are plenty of schools, both district and charter, nearer to them. School capacity in surrounding districts reflects numerous schools that are exceeding capacity by 200 students at the present time.

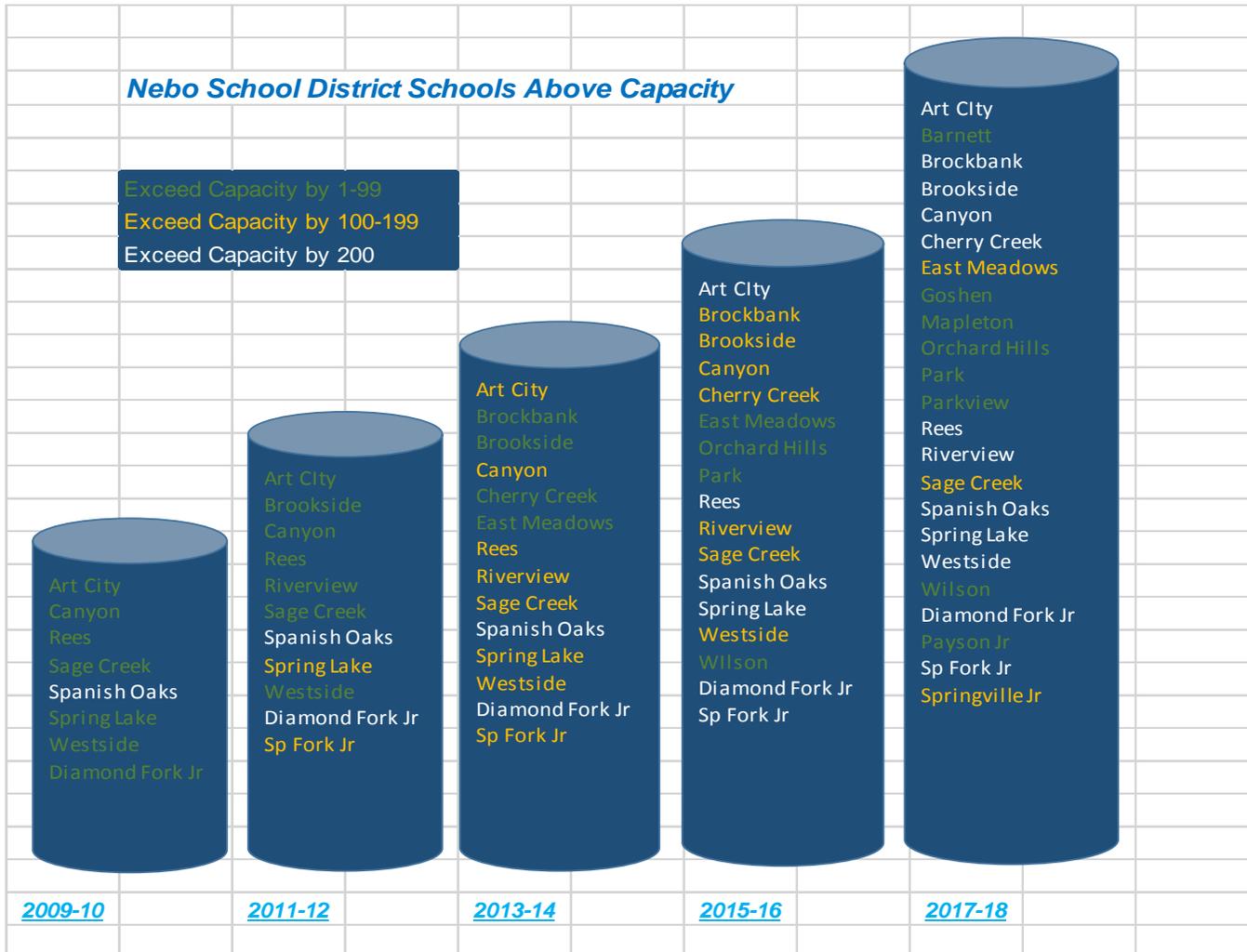
They are not ready to receive the projected growth rate of students slated to enter Utah K-12 schools in the next 25 years. Nebo School District alone is projected to have an increase of 5,024 students in the next four years and already has four schools exceeding capacity by 1-99 students, eight schools exceeding capacity by 100-199 students and two schools exceeding student capacity by 200 students. And that doesn't count the many students from Nebo School District that attend Freedom Preparatory Academy. Within the next two years the numbers of above capacity schools will double.

Too often we have parents tell us their friends and family would love to attend our schools for two reasons: 1.) The commute is unmanageable for their family and 2.) They have been on our wait lists for up to four years and believe they will never have a chance of getting in, so they have settled for their neighborhood school and are not happy. Many of these people even attend our big school events and hope that something will change in order for them to have the opportunity of experiencing Freedom Preparatory Academy's outstanding programs. (See graphs on pages 5 and 6)

18. How will the satellite school address the needs of students with disabilities who will need Special Education services?

Freedom Preparatory Academy has an outstanding special education department that meets the needs of all students requiring these services. This team will continue the special education program and services as needed per case load at each location.





19. Written certification that the sponsoring charter school currently satisfies all requirements of state law and Board rule (Attachment 3).
20. Detailed description of governance structure for satellite school, including appointed and elected members (Attachment 4).
21. Municipality in which the satellite school will be located and general information regarding the physical facilities anticipated to serve the satellite school, as well as written certification that no later than 15 days after securing a building site, the sponsoring school's governing board shall notify the school district of the exact school location (**Attachment 5**).

We anticipate building our new elementary schools similar in design and size to the one we currently have at 1190 W. 900 N., Provo, and our secondary building in Salem/Benjamin similar to the one we currently have at 1761 W. 820 N., Provo. We will modify our current secondary building, listed in the sentence above, to accommodate more of our communication/engineering focus when building our new high school building.



22. Information detailing the grades to be served, the number of students to be served by grade, and ultimate enrollment figures for the satellite school (add table rows as needed).

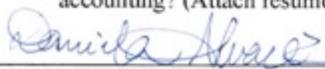
	Grade	SY17	SY18	SY19	SY20	SY21	SY22	SY23	SY24	SY25	SY26	SY27
Provo Freedom Academy #3 (Alpine)	K	80	80	120	120	120	120	120	120	120	120	120
	1	75	75	120	120	120	120	120	120	120	120	120
	2	75	75	100	120	120	120	120	120	120	120	120
	3	50	75	75	100	120	120	120	120	120	120	120
	4	50	50	75	75	100	120	120	120	120	120	120
	5	25	50	50	75	75	100	120	120	120	120	120
	Total	355	405	540	610	655	700	720	720	720	720	720
Provo Freedom Academy #4 (Nebo)	K		80	80	120	132	132	132	132	132	132	132
	1		75	75	120	130	130	130	130	130	130	130
	2		75	75	100	130	130	130	130	130	130	130
	3		50	75	75	130	130	130	130	130	130	130
	4		50	50	75	130	130	130	130	130	130	130
	5		25	50	50	130	130	130	130	130	130	130
	Total		355	405	540	782	782	782	782	782	782	782
Provo Freedom Academy #5 (Nebo)	K			80	80	120	120	120	120	120	120	120
	1			75	75	120	120	120	120	120	120	120
	2			75	75	100	120	120	120	120	120	120
	3			75	75	75	100	120	120	120	120	120
	4			50	75	75	75	100	120	120	120	120
	5			50	50	75	75	75	100	100	100	100
	Total			405	430	565	610	655	700	700	700	700
Provo Freedom Academy #6 (Nebo)	6			75	75	120	135	135	135	135	135	135
	7			75	75	75	120	135	135	135	135	135
	8			50	75	75	75	120	135	135	135	135
	9			25	50	75	75	75	120	135	135	135
	Total			225	275	345	405	465	525	540	540	540
Provo Freedom Academy #7 (Provo)	9				170	195	179	215	260	295	295	320
	10				145	170	195	179	215	260	295	295
	11				100	145	170	195	179	215	260	295
	12				100	100	145	170	195	179	215	260
	Total				515	610	689	759	849	949	1065	1170
Provo Freedom Academy #8 (Alpine)	K					80	120	120	120	120	120	120
	1					75	120	120	120	120	120	120
	2					75	100	120	120	120	120	120
	3					75	75	120	120	120	120	120
	4					50	75	120	120	120	120	120
	5					50	50	100	120	120	120	120
	Total					405	540	700	720	720	720	720
Combined Total (new students)		355	405	815	795	992	364	355	215	115	116	105



- 23. Detailed financial plan for the satellite school for three fiscal years (**Attachment 6**).
- 24. Signed acknowledgement by sponsoring charter school governing board that they will submit any lease, lease-purchase agreement, or other contract or agreement relating to the satellite school's facilities or financing the satellite school facilities to the charter school office for review and advice prior to entering into the lease, agreement, or contract, as required in Section 53A-1a-507.9. Signed acknowledgement certifying board members' understanding that a physical site for the satellite school must be secured and

under contract or appropriate permits obtained and ground breaking occurs no later than January 1 of the year the satellite school is scheduled to open (**Attachment 7**).

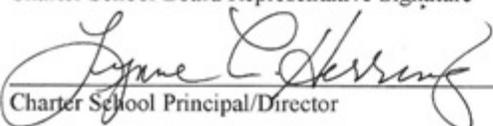
- 25. Evidence the entire amendment request document was received by the school district in which the sponsoring charter school is located, and the school district in which the satellite school will be located, as required in Section 53A-1a-505(1) (**Attachment 8**).
- 26. Signed acknowledgement by sponsoring charter school governing board that the board understands the satellite school shall be held accountable to its own performance agreement with the chartering entity (**Attachment 9**).
- 27. Attach sponsoring charter school's financial balance sheets and evidence of attending mandatory financial trainings (**Attachment 10**).
- 28. Attach sponsoring charter school's executive summaries from UPIPS review for the past three years (**Attachment 11**).
- 29. Create table and graph outlining sponsoring charter school's student performance on all applicable standardized assessments (e.g., DWA, end-of-level CRT, U-PASS, AYP, etc.) for past three years (**Attachment 12**).
- 30. Create table and graph outlining sponsoring charter school's authorized enrollment, fall enrollment, and student re-enrollment rates for past three years (**Attachment 13**).
- 31. Summary description of educational services, assessment, and curriculum for the satellite school - must be consistent with the services, assessment, and curriculum currently being offered at the sponsoring charter school (**Attachment 14**).
- 32. Attach comments page from the sponsoring charter school's management letter from financial audits for the past two fiscal years (**Attachment 15**).
- 33. Summary description of administration, teachers, and other staff to be hired for satellite school (**Attachment 16**).
- 34. Signed agreement by sponsoring charter school's governing board to cooperate with audits and monitoring associated with determining if the charter school fully satisfies the requirements to apply for a satellite school (**Attachment 17**).
- 35. Is the satellite schools' curriculum fully aligned with the Utah Common Core Curriculum? If not, in what areas does the school deviate from the Core? **Yes**
- 36. Who performs the financial accounting for the school (by name) and what are his/her credentials for accounting? (Attach resume - **Attachment 18**)



Charter School Board Representative Signature

2/27/15

Date



Charter School Principal/Director

2/27/15

Date



Attachment 1

Founders of Freedom Academy

- Andrea Perri
- Jennifer Taylor
- Wendy Rapier
- Michelle Smith
- Cornel Saluone
- Kim Dahl
- Nancy Ashby
- Lindsay Smith
- Russell Rollins
- Julie Hillman
- Sherri Mower
- April Sheen
- Jennifer Burke
- Mark Ratto
- Clint Wychoff

For school years 2012, 2013, and 2014 less than 1% of our students are enrolled with founder status. We are in our 12th year of operation. Most of our founder's children are in college or the founders have moved out of our area.



Attachment 2

Governing Board Members

Daniela Alvarez – CAO

Robert Merrill – CFO

Paul Baltes

Heather Day

Steven Lord

Duane Miller

Dan Stovall



Attachment 3 **Written Certification**

Freedom Preparatory Academy hereby certifies that it currently satisfies all requirements of State law and Board rule.



Daniela Alvarez, CAO



Lynne L. Herring, Executive Director



Attachment 4

Governance Structure

We plan on keeping the same governance structure that we currently have as follows:

The Governing Board shall be comprised of seven (7) voting Board members. The parent body elects each of these Board members to serve a three (3) year term of office. A Board member's term of office shall begin upon certification of the corresponding election results, and end in the November occurring at least three calendar years following their election and until their successors are duly elected and qualified or until their removal, death or resignation. Each Board member occupies a seat designated A - G (see chart below).

In the event a Board member does not or cannot complete their term of service, or is removed, the Governing Board shall appoint someone to serve in a seat designation up for election in the following November election cycle, and the remaining elected Board members change their seat designations to the next in the lettered sequence accordingly such that each Board member serves at least 3 years. The Board members may determine, if necessary and by any method they decide by vote, which Board member or members advance to the next seat designation. The chart below illustrates the succession cycle to be followed for all elected Board members.

The Foundation's Executive Director also sits on the Board as a non-voting (ex-officio) member. Paid employees of the Foundation may not serve as voting Board Members.

Governing Board Succession Cycle

Year 1	Seat A	Seat B	Seat C
Year 2	Seat D		Seat E
Year 3	Seat F		Seat G



Attachment 5

Municipality, Physical Facilities, and Certification Regarding Site Securement

The Freedom Preparatory Foundation Governing Board hereby assures the chartering entity that is shall notify the Alpine, Provo, and Nebo School Districts of any new building location no later than 15 days after securing such building sites

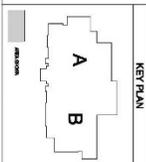
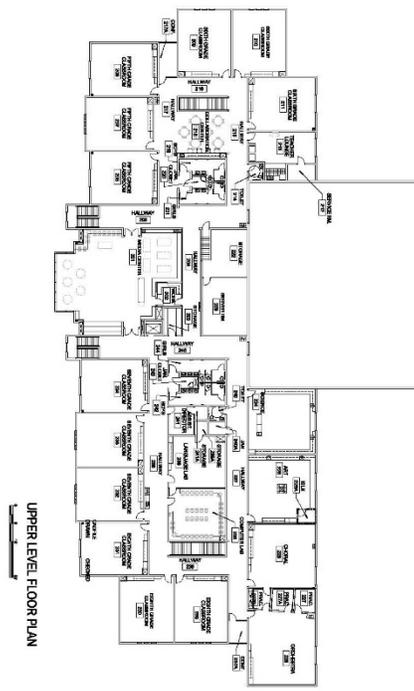
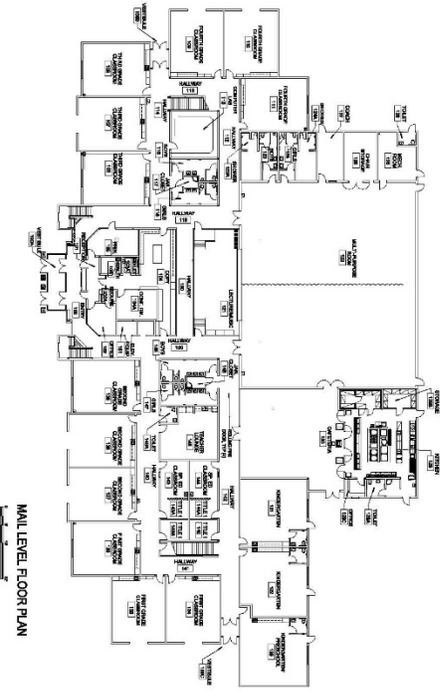


Daniela Alvarez, CAO



Lynne L. Herring, Executive Director

Elementary School



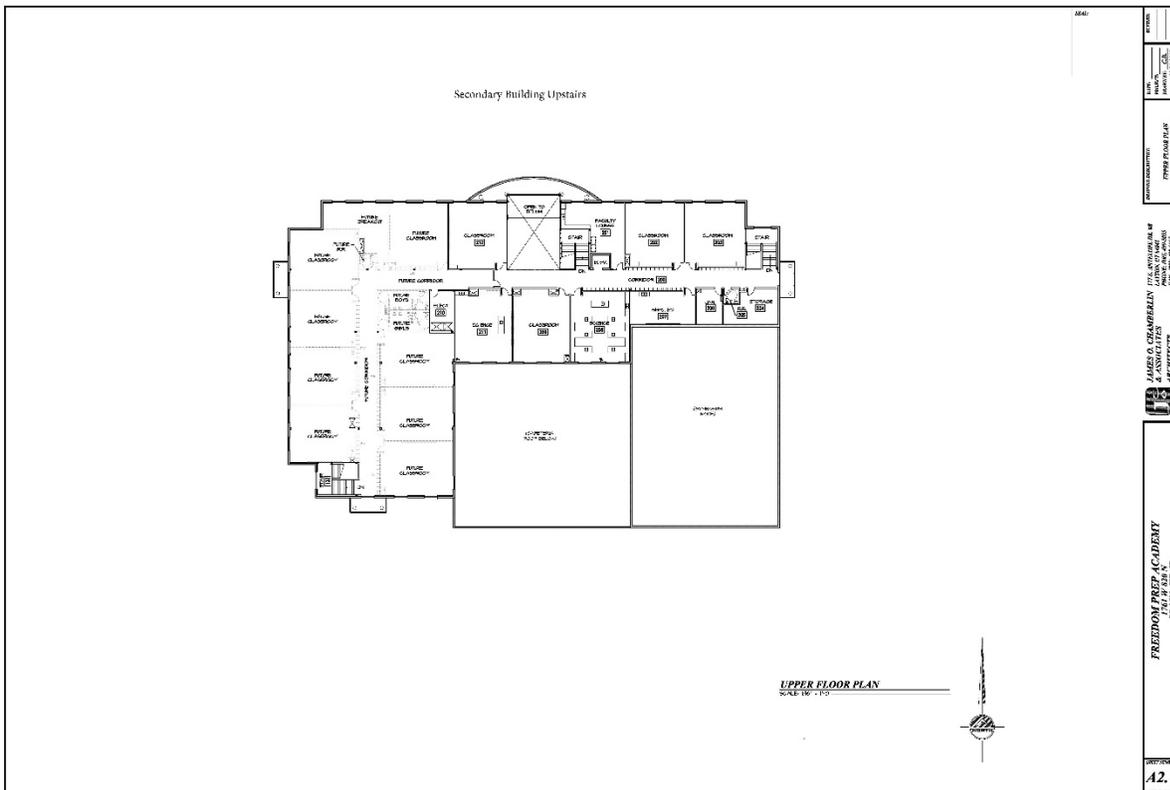
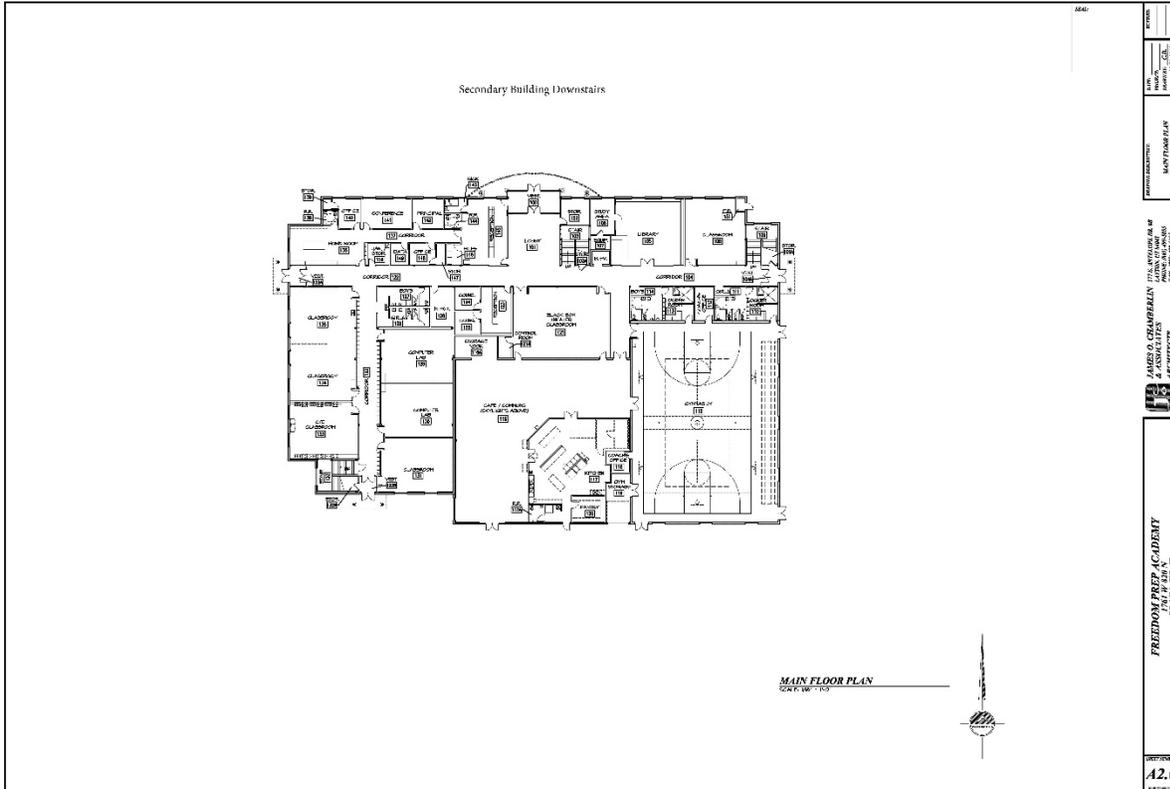
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Sheet 1 of 2

FREEDOM ACADEMY
1200 WEST 900 NORTH
PROVO, UTAH

CONSTRUCTION DOCUMENTS

PROJECT NO. 15-001
DATE: 08/15/15
SCALE: AS SHOWN







Attachment 6

Detailed Financial Plan

Page is blank. Details on following pages.

	Actual 2015 to 12/31/2014	Original Budget 2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Budget 2020-2021
1000 Total LOCAL	\$ 130,120	\$ 298,000	\$ 126,200	\$ 166,700	\$ 223,000	\$ 311,100	\$ 368,800	\$ 448,300
2000 Total STATE	\$ 3,044,104	\$ 6,274,128	\$ 7,224,037	\$ 9,339,787	\$ 12,238,511	\$ 16,860,644	\$ 19,991,697	\$ 24,178,870
3000 Total FEDERAL	\$ 97,587	\$ 583,423	\$ 466,940	\$ 616,790	\$ 825,100	\$ 1,151,070	\$ 1,364,560	\$ 1,658,710
TOTAL REVENUES	\$ 3,271,811	\$ 7,155,551	\$ 7,817,177	\$ 10,123,277	\$ 13,286,611	\$ 18,322,814	\$ 21,725,057	\$ 26,285,880
100 Salaries	\$ 1,409,852	\$ 3,213,979	\$ 3,264,479	\$ 4,228,542	\$ 5,885,918	\$ 8,355,085	\$ 10,121,381	\$ 12,206,261
200 Employee Benefits	\$ 516,872	\$ 1,206,873	\$ 1,411,348	\$ 1,814,699	\$ 2,550,616	\$ 3,728,639	\$ 4,378,560	\$ 5,383,444
300 Purchased Professional and	\$ 62,792	\$ 83,490	\$ 85,465	\$ 150,336	\$ 223,340	\$ 367,388	\$ 440,504	\$ 515,364
400 Purchased property Services	\$ 457,880	\$ 913,700	\$ 146,002	\$ 242,357	\$ 331,130	\$ 524,881	\$ 588,248	\$ 698,293
500 Other Purchased Services	\$ 56,613	\$ 64,710	\$ 74,993	\$ 112,918	\$ 150,845	\$ 159,137	\$ 261,932	\$ 314,875
600 Supplies	\$ 539,431	\$ 615,707	\$ 319,385	\$ 444,223	\$ 595,525	\$ 857,093	\$ 1,010,740	\$ 1,200,903
700 Property	\$ 116,578	\$ 113,720	\$ 37,500	\$ 77,000	\$ 115,500	\$ 192,500	\$ 231,000	\$ 269,500
800 Other Objects	\$ 331,439	\$ 870,500	\$ 1,498,000	\$ 2,663,275	\$ 3,192,000	\$ 4,862,000	\$ 4,804,800	\$ 4,792,800
TOTAL EXPENDITURES	\$ 3,491,457	\$ 7,082,679	\$ 6,837,172	\$ 9,733,350	\$ 13,044,874	\$ 19,046,723	\$ 21,837,165	\$ 25,381,440
DEFICIENCY) OF REVENUES OVER	\$ (219,646)	\$ 72,872	\$ 980,005	\$ 389,927	\$ 241,737	\$ (723,909)	\$ (112,108)	\$ 904,440
FINANCING SOURCES (USES) AND OTHER	\$ -							
CHANGE IN FUND BALANCE	\$ (219,646)	\$ 72,872	\$ 980,005	\$ 389,927	\$ 241,737	\$ (723,909)	\$ (112,108)	\$ 904,440
FUND BALANCE - BEGINNING (FROM PRIOR YEAR)	\$ 1,242,454	\$ 1,242,454	\$ 1,315,326	\$ 2,295,331	\$ 2,685,258	\$ 2,926,995	\$ 2,203,086	\$ 2,090,978
FUND BALANCE - ENDING	\$ 6,306	\$ 1,315,326	\$ 2,295,331	\$ 2,685,258	\$ 2,926,995	\$ 2,203,086	\$ 2,090,978	\$ 2,995,418

		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025	Budget 2025 2026	Budget 2026- 2027
REVENUES BY SOURCE	1000 Total LOCAL	\$ 490,300	\$ 530,300	\$ 558,300	\$ 573,800	\$ 589,400	\$ 601,400
	2000 Total STATE	\$ 26,460,719	\$ 28,664,630	\$ 30,285,225	\$ 31,224,013	\$ 32,171,002	\$ 32,910,836
	3000 Total FEDERAL	\$ 1,814,110	\$ 1,962,110	\$ 2,065,710	\$ 2,123,060	\$ 2,180,780	\$ 2,225,180
	TOTAL REVENUES	\$ 28,765,129	\$ 31,157,040	\$ 32,909,235	\$ 33,920,873	\$ 34,941,182	\$ 35,737,416
EXPENDITURES BY OBJECT	100 Salaries	\$ 13,379,688	\$ 14,489,486	\$ 15,414,673	\$ 16,265,668	\$ 16,973,602	\$ 17,703,767
	200 Employee Benefits	\$ 6,040,678	\$ 6,692,256	\$ 7,273,322	\$ 7,813,093	\$ 8,321,230	\$ 8,849,486
	300 Purchased Professional and Technical	\$ 518,724	\$ 521,924	\$ 524,164	\$ 525,404	\$ 526,652	\$ 527,612
	400 Purchased property Services	\$ 728,113	\$ 764,913	\$ 788,993	\$ 812,598	\$ 823,674	\$ 844,794
	500 Other Purchased Services	\$ 336,505	\$ 357,105	\$ 371,525	\$ 379,507	\$ 387,541	\$ 393,721
	600 Supplies	\$ 1,283,493	\$ 1,363,100	\$ 1,422,985	\$ 1,462,323	\$ 1,502,229	\$ 1,536,518
	700 Property	\$ 269,500	\$ 269,500	\$ 269,500	\$ 269,500	\$ 269,500	\$ 269,500
	800 Other Objects	\$ 5,048,800	\$ 5,048,800	\$ 5,048,800	\$ 5,048,800	\$ 5,048,800	\$ 5,048,800
	TOTAL EXPENDITURES	\$ 27,605,501	\$ 29,507,084	\$ 31,113,962	\$ 32,576,893	\$ 33,853,228	\$ 35,174,198
EXCESS (DEFICIENCY) OF REVENUES OVER		\$ 1,159,628	\$ 1,649,956	\$ 1,795,273	\$ 1,343,980	\$ 1,087,954	\$ 563,218
OTHER FINANCING SOURCES (USES) AND OTHER ITEMS							
NET CHANGE IN FUND BALANCE		\$ 1,159,628	\$ 1,649,956	\$ 1,795,273	\$ 1,343,980	\$ 1,087,954	\$ 563,218
FUND BALANCE - BEGINNING (FROM PRIOR YEAR)		\$ 2,995,418	\$ 4,155,046	\$ 5,805,002	\$ 7,600,275	\$ 8,944,255	\$ 10,032,209
		\$ 4,155,046	\$ 5,805,002	\$ 7,600,275	\$ 8,944,255	\$ 10,032,209	\$ 10,595,427



Attachment 7

Signed Acknowledgement of Physical Site Timeline Requirement

This is to acknowledge that the Governing Board will submit any lease, lease-purchase agreement, or other contract or agreement relating to the satellite school's facilities or financing the satellite school facilities to the charter school office for review and advice prior to entering into the lease, agreement, or contract, as required in Section 53A-1a-507.9.

This further acknowledges board members' understanding that a physical site for the satellite school must be seamed and under contract or appropriate permits obtained and ground breaking occurs no later than January 1 of the year the satellite school is scheduled to open [R277-470-15 [B][5]].



Daniela Alvarez, CAO



Lynne L. Herring, Executive Director



Attachment 8

School District Notification [Section 53A-1a-505(1)]

This entire Charter Satellite Request was hand-delivered to:

Office of Dr. Vern Henshaw
Alpine School District Superintendent

Date: 2.20.15

Office of Keith C. Rittel
Provo School District Superintendent

Date: 2.20.15

Office of Rick Nielsen
Nebo School District Superintendent

Date: 2/20/15

Daniela Alvarez, CAO
Lynne L. Herring, Executive Director



Attachment 9

Acknowledgement of Accountability to Performance Agreement

The Governing Board understands the satellite schools shall be held accountable for its Performance Agreement with the chartering entity (R277-470-15[b][8] and R277-481).

The Freedom Preparatory Academy Governing Board.

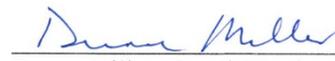

Daniela Alvarez, CAO


Robert Merrill, CFO


Paul Baltes, Board Member


Heather Day, Board Member


Steven Lord, Board Member


Duane Miller, Board Member


Dan Stovall, Board Member



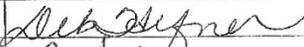
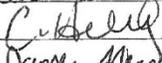
Attachment 10

Financial Balance Sheets and Evidence of Attending Mandatory Financial Trainings

I certify that I have attended the mandatory financial training as provided by the Utah State Office of Education.



 Christopher S. Helvey, M.Ed.
 Business Manager

Hefner, Deb	NUAMES	
Helvey, Chris	Freedom Preparatory Academy	
	Aristotle Academy	



Freedom Prep Academy
 Standard Financial Report
 1 School - 07/01/2014 to 12/31/2014
 50.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
8110 Operating cash	724,387.45	(72,886.67)	536,088.74
8120 Restricted Cash	63,250.01	(208,411.40)	173,350.05
8120 Invested cash	1,026,550.03	(24,773.84)	924,721.99
8130 Receivables	82,429.86	4.00	15,363.72
8150 Prepaid expenditures	76,081.81	194.70	21,956.67
Total Current Assets	<u>1,972,699.16</u>	<u>(305,873.21)</u>	<u>1,671,481.17</u>
Total Assets:	<u>1,972,699.16</u>	<u>(305,873.21)</u>	<u>1,671,481.17</u>
Liabilities and Fund Balances			
Liabilities:			
9510 Accounts payable	(44,809.66)	23,843.37	(104,084.57)
9520 Credit cards	(17,935.38)	27,052.43	(16,569.71)
9530 Payroll liabilities	(302,092.06)	(16,914.69)	(293,453.06)
9560 Payroll accruals	(365,407.77)	19,016.34	(154,991.78)
9590 Deferred revenues	105,445.23	0.00	0.00
9600 Long-term liabilities	0.00	0.00	0.00
Total Liabilities:	<u>(624,799.64)</u>	<u>52,997.45</u>	<u>(569,099.12)</u>
Net Assets	<u>(1,347,899.52)</u>	<u>252,875.76</u>	<u>(996,936.82)</u>
Total Liabilities and Fund Balances	<u>(1,972,699.16)</u>	<u>305,873.21</u>	<u>(1,566,035.94)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>105,445.23</u>



Attachment 11

UPIPS Review

Page is blank. Details on following pages.



2/11/2015

<https://upips.schools.utah.gov/ComplianceMonitoring/ComplianceSummaryOnSiteReview.aspx>

Compliance Summary Report: On Site Review

Date of Notification: 5/6/2014

Date of Verification: 5/20/2014

Viewing Data For

FREEDOM PREPARATORY ACADEMY (2013-2014)

View by School:

FREEDOM PREPARATORY ▾
Select Cluster ▾

Number of reviews completed: 23

Compliance Item	Initial				Final			
	#C	#NC	#NA	%	#C	#NC	#NA	%
General Supervision								
8c) Language Assessment II.F.(1)(d)(1)	5	4	0	55.6%	9	0	0	100%
8d) Limited English Proficiency in Oral Language, Reading or Writing II.F.(1)(d)(2)	0	4	1	0.0%	4	0	1	100%
10d) Length of Time to Complete Initial Evaluation II.D.(2)	13	0	0	100%	13	0	0	100%
Parent Involvement								
9a) Interpreter/Translator Provided at Eligibility Determination Meeting IV.B.(1)	0	6	0	0.0%	6	0	0	100%
9b) Interpreter/Translator Provided at IEP Meeting IV.B.(1)	0	6	0	0.0%	6	0	0	100%
40) Notice of IEP Meeting IV.B.(1)	5	5	0	50.0%	10	0	0	100%
Transition								
73b) Transition Plan Included in This Student's File VII.B.(5)(a)	10	0	0	100%	10	0	0	100%
74) Current Transition Plan VII.B.(5)(a)	10	0	0	100%	10	0	0	100%
74a) Secondary Transition: Student/Adult Student Invited to IEP Team Meeting III.E.(1), VII.B.(4)(a)	7	3	0	70.0%	10	0	0	100%
74b) Secondary Transition: Postsecondary Goal(s) Updated Annually VII.B.(5)(a)	10	0	0	100%	10	0	0	100%
75) Secondary Transition: Age-appropriate Assessments VII.B.(5)(a)(1)	10	0	0	100%	10	0	0	100%
76) Secondary Transition: Measurable Postsecondary Goals VII.B.(5)(a)(1)	10	0	0	100%	10	0	0	100%
77) Secondary Transition: Annual IEP Goal(s) Related to Transition Services Needs VII.B.(5)(a)(1)	9	1	0	90.0%	10	0	0	100%
78a) Transition Services: Education/Instruction VII.B.(5)(a)(2)	10	0	0	100%	10	0	0	100%
78b) Transition Services: Career/Employment VII.B.(5)(a)(2)	10	0	0	100%	10	0	0	100%
78c) Transition Services: Community Experiences VII.B.(5)(a)(2)	10	0	0	100%	10	0	0	100%
78d) Transition Services: Post-school Adult Living Objectives VII.B.(5)(a)(2)	8	2	0	80.0%	10	0	0	100%
79) Transition Services: Services Provided or Paid by Other Agency VII.B.(4)(c)	10	0	0	100%	10	0	0	100%
82) Secondary Transition: Courses of Study VII.B.(5)(a)(2)	3	7	0	30.0%	10	0	0	100%
83b) Secondary Transition: Student Informed of Transfer of Rights VII.B.(6)(a)	0	1	9	0.0%	1	0	9	100%

Expected Submission Dates

Individual Noncompliance Report

<https://upips.schools.utah.gov/ComplianceMonitoring/ComplianceSummaryOnSiteReview.aspx>

1/2



2/11/2015

<https://upips.schools.utah.gov/ComplianceMonitoring/ComplianceSummaryOnSiteReview.aspx>

4/25/2014
3/6/2015

Verification of Correction of Noncompliance

Step 1) LEA Initial Report Released by Tiffanie Owens on 03/27/2014

Step 2) LEA Final Report Released by Tiffanie Owens on 05/06/2014

Step 3) All CAP Activities and Correction of Individual Student Noncompliance Have Been Completed, Verified by Nan Gray on 05/20/2014

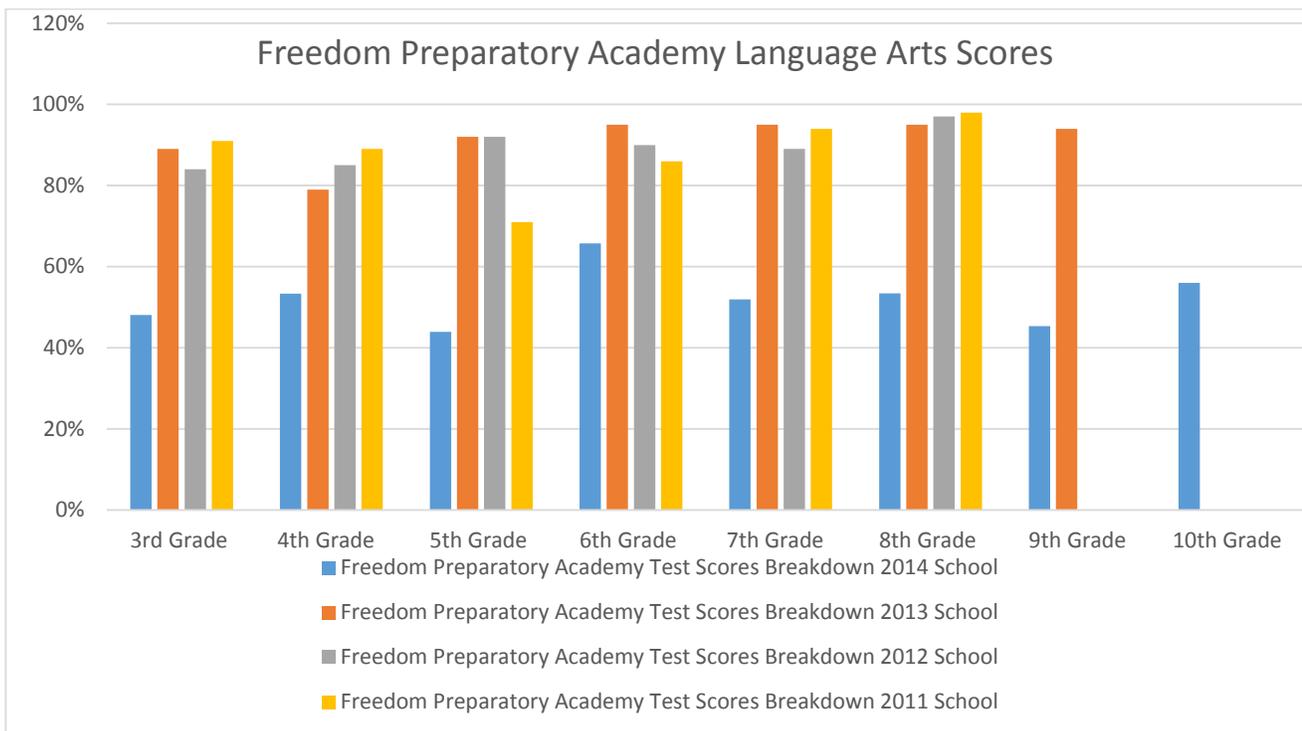


Attachment 12

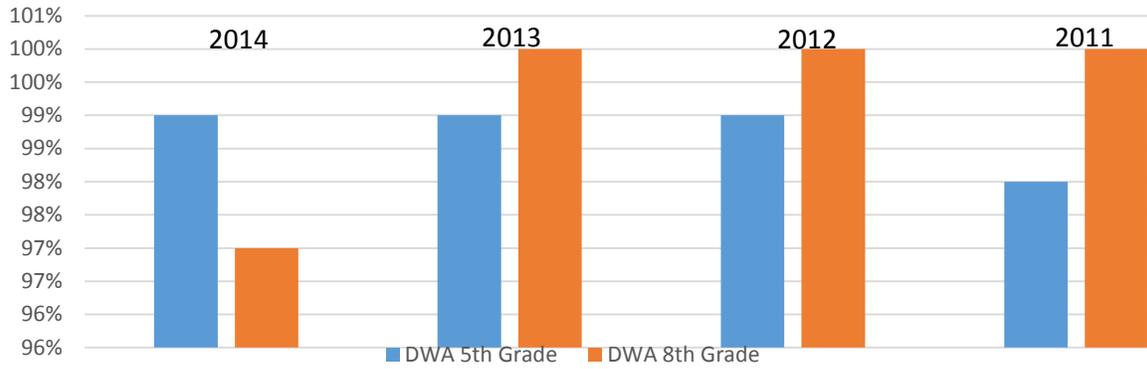
Assessment Data

FREEDOM PREPARATORY ACADEMY (FREEDOM PREPARATORY ACADEMY School Year: 2014)

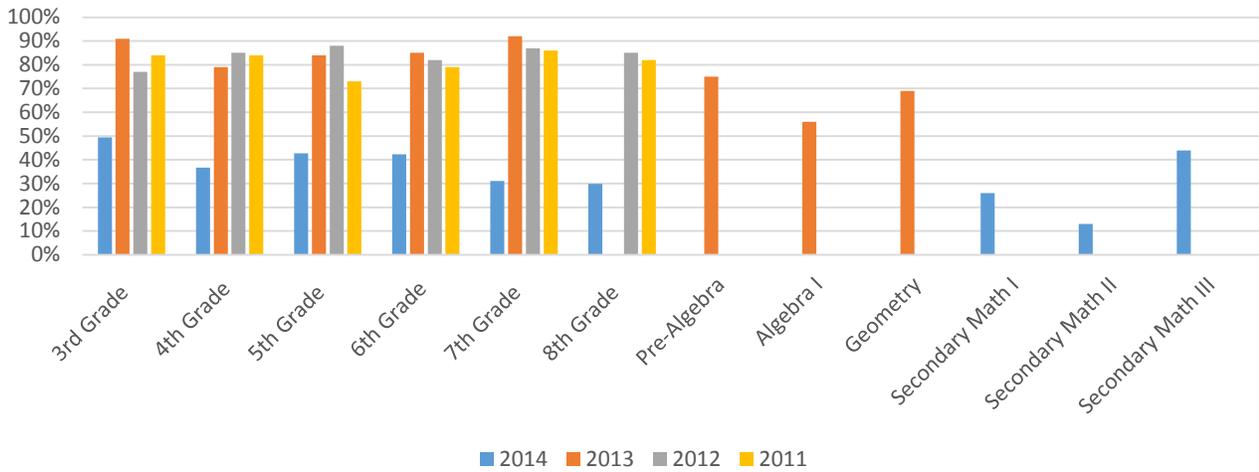
Elementary Grade: B Points: 336/600 56 %



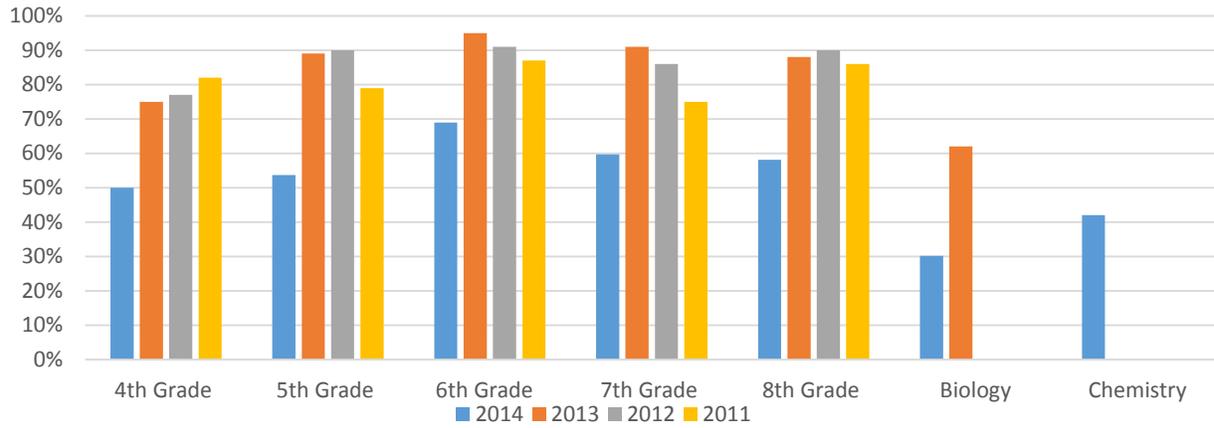
Freedom Preparatory Academy DWA Scores



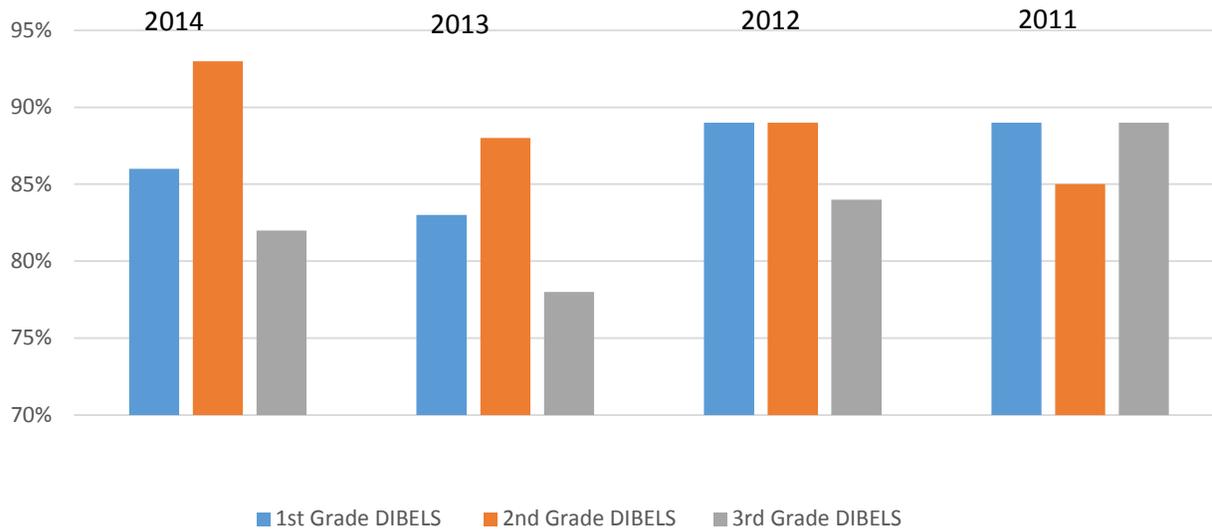
Freedom Preparatory Academy Math Scores



Freedom Preparatory Academy Science Scores



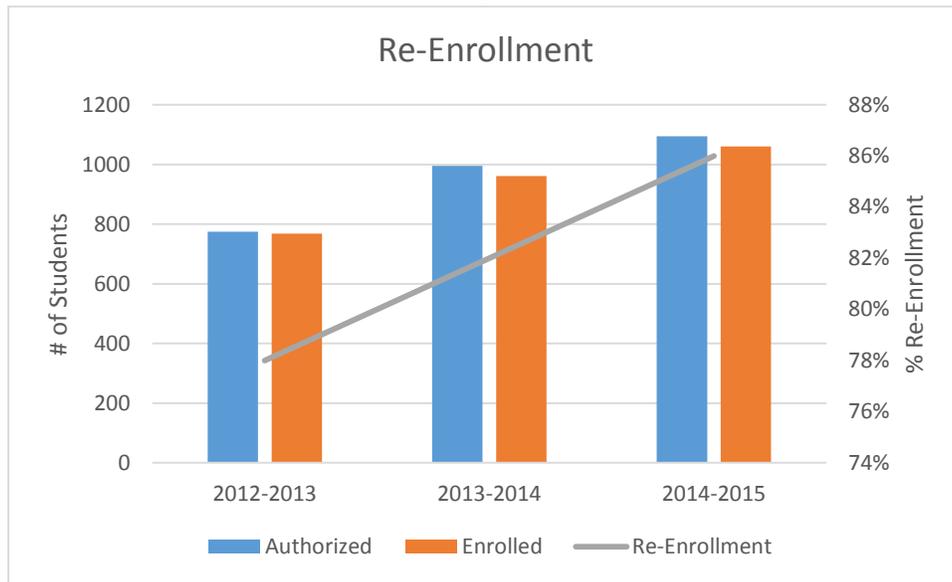
Freedom Preparatory Academy DIBELS Next Scores



Attachment 13

Enrollment and Re-enrollment

	2012-2013	2013-2014	2014-2015
Authorized	775	995	1095
Enrolled	768	961	1061
Re-Enrollment	78%	82%	86%





Attachment 14

Summary Description of Educational Services, Assessments, and Curriculum

Educational Services

The satellite schools of Freedom Preparatory Academy will follow the same model as the original K-12 schools. The same high expectations and curriculum will offer students of Utah Valley the opportunity for education in our rigorous and focused daily learning environment where achievement and leadership are paramount to the success of each student. The Utah Core Standards will set the bar for programs and teaching.

Fully developed departments for Special Education and other adaptive services including 504, OT, PT and speech along with school counseling services will be available for all schools.

Assessment

SAGE state testing

Program assessments (math, science, AR,)

Teacher summative assessments

DIBELS

Utah Write

Others as required (NAEP)

Curriculum

In the K-5/6 schools, our foundational programs such as leveled Saxon math classes, Spalding phonics, reading and spelling, and the Core Knowledge Sequence are the scaffold from which all other programs extend. Highly trained teachers and aides guide students through daily acquisition of learning skills that build success and love of learning in all subject and specialty class areas.

Middle school students move on into more aggressive math programs that allow blended learning using computers and personal devices for curriculum and instructional delivery. Small class sizes contribute to daily success with more personalized instruction. Problem solving, the Socratic method and research-based programs offer students a wide variety of learning opportunities to meet the wide range of learning styles.

Secondary school classes build on the strong foundation laid in the K-8 years and move students into college prep courses including AP classes, advanced math and languages, fine arts, history and sciences. All graduating seniors are assured a level of expertise that will bode success in post-secondary educational and career settings.

Students throughout the K-12 grades participate in state and national competitions that test their knowledge and skill levels, allowing them validation of learning and achievement. Science Fairs, Spelling Bees, reading and math competitions are an example of opportunities during a school year. AP classes and leadership/service projects infuse the school with challenges and programs for every student.

Our recent adoption of the 7habits/Leader In Me programs have heightened awareness of leadership, roles, models and the vast potential that leadership skills provide for students today and in the future.



Attachment 15

Comments Page From Last Two Audits

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Aycock, Miles & Associates, CPAs, P.C.

Certified Public Accountants

58 East 100 North (83-13) • Roosevelt, Utah 84066 • Phone (435) 722-5153 • Fax (435) 722-5095

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Freedom Academy Foundation

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Freedom Academy Foundation, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Freedom Academy Foundation's basic financial statements, and have issued our report thereon dated November 25, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Freedom Academy Foundation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Freedom Academy Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of Freedom Academy Foundation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Freedom Academy Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Aycock, Miles & Associates, CPAs

November 25, 2014



Aycock, Miles & Associates, CPAs, P.C.

Certified Public Accountants

58 East 100 North (83-13) • Roosevelt, Utah 84066 • Phone (435) 722-5153 • Fax (435) 722-5095

Report On Utah Compliance with General Requirements and for Each Major State Program

Board of Directors
Freedom Academy Foundation

We have audited Freedom Academy Foundation's compliance with the applicable general state and major state program compliance requirements described in the State Compliance Audit Guide, issued by the Office of the Utah State Auditor, that could have a direct and material effect on the School or each of its major state programs for the year ended June 30, 2014.

General state compliance requirements were tested for the year ended June 30, 2014 in the following areas: budgetary compliance, cash management, Utah transparency data, and various Utah school requirements.

The School received state funding from the State Office of Education. Many of these programs are considered major and have been tested in accordance with Utah State Compliance Guide.

Management's Responsibility

Management is responsible for compliance with the general state requirements referred to above and the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on the School's compliance based on our audit of the compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; and the State Compliance Audit Guide. Those standards and the State Compliance Audit Guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the School or its major state programs occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with general state compliance requirements and for each major state program. However, our audit does not provide a legal determination of the School's compliance.

Opinion on General State Compliance Requirements and Each Major State Program

In our opinion, the Freedom Academy Foundation complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the School or on each of its major state programs for the year ended June 30, 2014.

Other Matters

The results of our auditing procedures did not disclose any instances of noncompliance which are required to be reported in accordance with the State Compliance Audit Guide.



Aycock, Miles & Associates, CPAs, P.C.

Certified Public Accountants

58 East 100 North (83-13) • Roosevelt, Utah 84066 • Phone (435) 722-5153 • Fax (435) 722-5095

Report On Internal Control Over Compliance

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the compliance requirements that could have a direct and material effect on the School or on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with general state compliance requirements and for each major state program and to test and report on internal control over compliance in accordance with the State Compliance Audit Guide, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a general state or major state program compliance requirement on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a general state or major state program compliance requirement will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a general state or major state program compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the State of Utah Compliance Audit Guide. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Awards as Required by the State Compliance Audit Guide

We have audited the financial statements of the School as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School's basic financial statements. We issued our report thereon dated November 25, 2014, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state awards is presented for purposes of additional analysis as required by the State Compliance Audit Guide and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state awards is fairly stated in all material respects in relation to the financial statements as a whole.

Aycock, Miles & Associates, CPAs

November 25, 2014



Aycock, Miles & Associates, CPAs, P.C.

Certified Public Accountants

58 East 100 North (83-13) • Roosevelt, Utah 84066 • Phone (435) 722-5153 • Fax (435) 722-5095

Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Honorable Board of Education
Freedom Academy Foundation

We have audited the financial statements of Freedom Academy Foundation as of and for the year ended June 30, 2013, and have issued our report thereon dated November 26, 2013. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance

As part of obtaining reasonable assurance about whether District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Distribution

This report is intended solely for the information and use of the audit committee, management, others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Aycock, Miles & Associates, CPAs

November 26, 2013



Aycock, Miles & Associates, CPAs, P.C.

Certified Public Accountants

58 East 100 North (83-13) • Roosevelt, Utah 84066 • Phone (435) 722-5153 • Fax (435) 722-5095

Independent Auditors' Report on Compliance With Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133

Honorable Board of Education
Freedom Academy Foundation

Compliance

We have audited the compliance of the Freedom Academy Foundation, (the Academy), with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Academy's major federal programs for the year end June 30, 2013. The Academy's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Academy's management. Our responsibility is to express an opinion on the Freedom Academy Foundation's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Academy's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Academy's compliance with those requirements.

In our opinion, the Freedom Academy Foundation complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

Internal Control Over Compliance

The management of the Academy is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Academy's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Academy's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.



Aycock, Miles & Associates, CPAs, P.C.

Certified Public Accountants

58 East 100 North (83-13) • Roosevelt, Utah 84066 • Phone (435) 722-5153 • Fax (435) 722-5095

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Academy as of and for the year ended June 30, 2013, and have issued our report thereon dated November 26, 2013 which contained an unqualified opinion on those financial statements. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the Academy's financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Report Distribution

This report is intended for the information of the audit committee, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Aycock, Miles & Associates, CPAs

November 26, 2013



Attachment 16

Summary of Administrators, Teachers, and Other Staff for New Schools

Each proposed elementary school (Freedom Preparatory Academies #3, #4, #5, and #8) will be staffed similar to our current elementary school consisting of (phased in as student population grows):

- 1.) Director
- 2.) Assistant Director
- 3.) SPED teachers (number of SPED teachers dependent on number of SPED students)
- 4.) 1 teacher for each classroom/each grade level up to 27 students per class
- 5.) Art teacher
- 6.) Music teacher
- 7.) PE teacher
- 8.) Librarian
- 9.) Cafeteria workers
- 10.) Title 1 aides
- 11.) Secretaries (2)

Each proposed secondary school (Freedom Preparatory Academies #6, and #7) will be staffed similar to our current secondary school consisting of (phased in as student population grows):

- 1.) Director
- 2.) Assistant Director(s)
- 3.) Counselors (1 for every 250-350 students)
- 4.) SPED teachers (number of SPED teachers dependent on number of SPED students)
- 5.) Core teachers (English, history, science, mathematics, Latin, PE/health)
- 6.) Elective teachers (CTE, music, engineering, photography, foods, computer tech/programming, videography, art)
- 7.) Language teachers (French, Chinese, ASL)
- 8.) Librarian
- 9.) Secretaries (2)

Shared resources throughout all schools:

- 1.) Executive Director
- 2.) Business Manager
- 3.) IT Director
- 4.) SPED Director
- 5.) Title programs Director
- 6.) Nutrition Director
- 7.) Psychologist
- 8.) OT
- 9.) Speech services
- 10.) Grant Writer
- 11.) Custodial
- 12.) Athletic Director



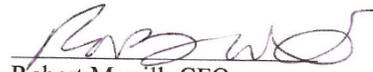
Attachment 17

Signed Agreement of Cooperation

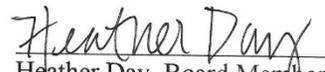
The Governing Board agrees to cooperate with audits and monitoring associated with determining if the charter school fully satisfies the requirements to apply for a satellite school.

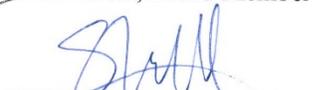
The Freedom Preparatory Academy Governing Board.


Daniela Alvarez, CAO


Robert Merrill, CFO


Paul Baltus, Board Member


Heather Day, Board Member


Steven Lord, Board Member


Duane Miller, Board Member


Dan Stovall, Board Member



Attachment 18

Resume of Business Manager Responsible for Accounting

Christopher S. Helvey

170 W. Autumn Leaf Circle

Woodland Hills, Utah 84653

(801) 602.7046

(801) 437.3149 Fax

chelvey@freedomprep.net

Education:

Argosy University, Chicago, Illinois
2009-2010, Masters of Educational Leadership

University of Phoenix, Provo, Utah
1994-1998, Bachelor of Arts in Management

Brigham Young University, Provo, Utah
1992-1994, General Education

Employment History:

2006-Present, Freedom Academy Charter School, Provo, Utah

- Financial Director/Controller
- Assistant Director
- Facilities Manager
- Managed proceeds of their \$11 million construction project of new campus
- Developed policy and procedures for faculty, students, and parents
- Directed the purchasing and installation of 21st century technology in each classroom
- Oversee daily accounting functions
- Budget Manager

1998-Present, City of Woodland Hills, Utah

- Financial Director/Controller
- Provided daily accounting functions, including purchasing, accounts payable, reconciliation
- Budget manager. Recommended yearly budgets to Mayor and City Council.
- Assisted yearly state audit and have had a clean audit every year
- Implemented purchasing system
- Reported monthly to Mayor, City Council, and citizens of all city financial activities



2004-2006, RadioBurst Broadband Networks, LLC, Utah

- CFO/Owner
- Detailed yearly budgets and forecasts
- Oversee accounting department
- Developed and implemented accounting system as a whole for company
- Contract manager. Wrote, negotiated, and implemented contracts with clients, government agencies and businesses.
- Developed sales organization
- Contributed in doubling sales in nine months and in expanding our coverage area five fold

2001-2003, Energy and Environmental Products, Inc., Utah

- Finance Manager/Shipping Manager
- Responsible for daily accounting activities, including purchasing, accounts payable and receivables, collections, budgeting, payroll and taxes
- Prepared monthly financial statements
- Managed inventories
- Technical Support (computer problems both networking and software) for employees
- Developed brochures and artwork for company
- Created webpage designs
- Hazardous materials shipping certified

1992 – 2001, FPC International, Payson, Utah

- Finance Manager
- Maintain a working relationship with international distributorships
- Streamlined shipments of orders from one to two weeks to one day
- Established and managed order processing center
- Developed sales manual and training materials for International distributorships
- Implemented financial management methods

Volunteer Work

1999 to Present, Certified Fire Fighter

2000-Present, volunteer soccer coach for little league

1996-Present, volunteer youth leader for young men between the ages of 14-18

2003-2005, Chief Financial Officer for the Freedom Academy Charter School Governing Board

1989-1991, Missionary for The Church of Jesus Christ of Latter-day Saints

Business Manager of the Year 2014