

DAGGETT COUNTY MUNICIPAL BUILDING AUTHORITY AGENDA
Tuesday, May 26, 2026 AT 9:30 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjqt-axg

9:30 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Summary
- H. MBA Correspondence – Discussion Only
- I. MBA Calendar Review

POLICY AND LEGISLATION

- 1. Discussion Of Opening Of The Project Budget For The DCHBCC
- Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Notes: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Larinda Isaacson at 95 North 1st West, Manila, Utah 84046, Telephone: 435-784-3154.

**Pursuant To § 52-4-205 of State Code Closed Session Is For The Purpose Of Discussing The Character, Professional Competence, Or Physical Or Mental Health Of An Individual; Collective Bargaining; Litigation, Purchase, Exchange, Or Lease Of Real Property.

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, May 19, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Randy Asay and Jack Lytle attended in person. Board Member Matt Tippetts was excused. Auditor Keri Pallesen and Attorney Kent Snider attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:56 am by Board Member Lytle.

Present In Person: Bryan Gibson, Terry Wright, Balinda Larsen, George, Sheriff Eric Bailey

Present Online or by Phone: Bret Reynolds, Jesse Platt

Approve MBA Minutes: The MBA minutes from Tuesday, May 12, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for May 12, 2026 with correction of Wednesday being changed to Tuesday. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: The roof on the old plant is almost completed. The automation is about a month out.

New Clinic: Things are moving forward. The elevator is installed.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Cash Summary Dated May 15, 2026 and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to approve the Open Invoice Register dated May 15, 2026 in the amount of \$248,294.53. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			

Board Member Asay: X
The motion carried.

MBA Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to approve the Disbursement Summary dated May 10, 2026 to May 15, 2026 in the amount of \$150.00. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Correspondence / Calendar: There was nothing to add here.

Policy and Legislation

Discussion And Consideration Of Change Order #13 In The Amount Of \$85,408.53 For PR08 X-Ray Room In The New DCHBCCC: Time was given to Jesse Platt. There was some discussion. Commissioner Asay motioned to approve the change order #13 in the amount of \$85,408.53 for the PR08 x-ray room in the new DCHBCC building and give Jesse Platt permission to sign change order 13 as the project manager. Commissioner Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

With nothing further to consider Board Member Asay motioned to adjourn the meeting at 10:11 am Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Closed the meeting at 10:11 am.

Daggett County
Open Invoice Register - 5/21/2026

General								
Invoice No.	Vendor	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description	
TreatmentPlant#8	Patriot Construction, LLC	3/31/26	3/31/26	\$ 217,026.32				
				\$ 217,026.32	454100.74	MBA Capital outlay	MBA Treatment Plant Pay Application 8	
TreatmentPlant#9	Patriot Construction, LLC	4/30/26	4/30/26	\$ 32,509.07				
				\$ 32,509.07	454100.74	MBA Capital outlay	MBA Treatment Plant Pay Application 9	
Vendor Total:				\$ 249,535.39				
568278 01	Vernal Winnelson Co	5/14/26	5/14/26	\$ 34.00				
				\$ 34.00	454100.74	MBA Capital outlay	Water Treatement Plant Pressure Snubber	
568878 01	Vernal Winnelson Co	5/12/26	5/12/26	\$ 1,366.78				
				\$ 1,366.78	454100.74	MBA Capital outlay	Water Treatement Plant Flanged Reducer, Gaskets, Bolt/Nut Set, Van Stone PVC80	
Vendor Total:				\$ 1,400.78				
Total				\$ 250,936.17				
					GL Account Summary			
				\$ 250,936.17	454100.74	MBA Capital outlay		
				\$ 250,936.17	Total			

Daggett County
Disbursement Summary
Zions Checking - 05/15/2026 to 05/21/2026

Payee Name	Reference No.	Payment Date	Payment Amount	Void Date	Void Amount	Source
Asay, Lesa	101198	5/19/2026	\$ 60.85			Purchasing
Hadfield Construction LLC	101210	5/19/2026	\$ 236,601.95			Purchasing
Sunrise Engineering, Inc.	101216	5/19/2026	\$ 11,620.75			Purchasing
Union Telephone Company	101219	5/19/2026	\$ 10.98			Purchasing
Total			\$ 248,294.53		\$ -	