

DAGGETT COUNTY MUNICIPAL BUILDING AUTHORITY AGENDA
Tuesday, July 14, 2026 AT 9:30 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjgt-axg

9:30 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Summary
- H. MBA Correspondence – Discussion Only
- I. MBA Calendar Review

POLICY AND LEGISLATION

- 1. Discussion And Consideration Of Contract For DCHBCC
- Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Notes: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Larinda Isaacson at 95 North 1st West, Manila, Utah 84046, Telephone: 435-784-3154.

**Pursuant To § 52-4-205 of State Code Closed Session Is For The Purpose Of Discussing The Character, Professional Competence, Or Physical Or Mental Health Of An Individual; Collective Bargaining; Litigation, Purchase, Exchange, Or Lease Of Real Property.

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, July 7, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Randy Asay and Jack Lytle attended in person. Board Member Matt Tippetts was excused. Auditor Keri Pallesen attended both online and in person. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:46 am by Board Member Lytle.

Present In Person: Kourtney Hawks, Lynn Sitterud, Erik Bailey, Bryan Gibson, Terry Wright, Kent Bond, Peggy White, Rod Becksted, Jesse Platt.

Present Online or by Phone: Jordynn Hewett, Cordell McCracken.

Approve MBA Minutes: The MBA minutes from Tuesday, June 16, 2026 were made available by the Clerk's Office for review by the Board Members. With Board Member Tippetts being excused and Board Member Lytle having not been in that meeting, these minutes were tabled for review until later.

Approve MBA Minutes: The MBA minutes from Tuesday, June 30, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for June 30, 2026. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: They are working on the back up generator for the water treatment plant. A PO will be coming in the near future. They will be taking the old generator and surplus.

New Clinic: Things are moving along. They poured more curb and gutter, continuing to add to the X-Ray room. There is no date set for completion at this time.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were not available at this time.

MBA Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to approve the Open Invoice Register dated July 6, 2026 in the amount of \$121,726.35. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA The Disbursement Summary was not available at this time

Correspondence / Calendar: The OAC meeting for the clinic is Thursday at 10:00 am.

Policy and Legislation

1. **Discussion And Consideration Of Change Order 014 For PCO 26, PCO 29, & PCO 30:**

Time was given to Jesse Platt. Board Member Lytle motioned to approve Change Order 014 for PCO 26, PCO 29 and PCO 30. Board Member Asay seconded the motion. Board Member Lytle authorized Jesse Platt to sign the change order. The board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

With nothing further to consider, Board Member Lytle adjourned the meeting by acclamation at 9:57 AM.

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, June 16 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallesen and Clerk Larinda Isaacson attended virtually. Attorney Kent Snider attended in person. The meeting was called to order at 10:00 am by Board Member Tippetts.

Present In Person: Cordell McCracken, Peggy White, Mayor Kathi Knight, Jesse Platt

Present Online or by Phone: Jeffrey McCarty, Jordynn Hewitt

Approve MBA Minutes: The MBA minutes from Tuesday, June 9, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for June 9, 2026. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: No new updates at this time.

New Clinic: Things are moving along. There is no date set for completion at this time.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated June 12, 2026 and MBA Accounts Receivable Report. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to approve the Open Invoice Register dated June 12, 2026 in the amount of \$236,708.67. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

MBA Disbursement Summary: The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to approve the MBA Disbursement Summary dated June 4, 2026 to June 12, 2026 in the amount of \$49,790.50 with no void amount. Board Member Tippetts seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:				X
Board Member Asay:	X			

The motion carried.

Correspondence / Calendar: OAC Meeting on Thursday at 10:00 AM

Policy and Legislation

1. **Discussion And Consideration Of Purchase Request For Window Coverings At The DCHBCC:** Time was given to Jesse Platt. This was asked to be tabled until the next meeting, June 30, 2026.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 10:07 AM.

Municipal Building Authority of Daggett County

Open Invoice Register - 7/13/2026

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
HBC Center App 012	Hadfield Construction LLC	6/30/26	6/30/26	\$ 297,199.90			
				\$ 297,199.90	454100.740	MBA Capital outlay	DCHBCC Project General Construction thru 06/30/2026
TreatmentPlant#10	Patriot Construction, LLC	5/31/26	5/31/26	\$ 14,522.35			
				\$ 14,522.35	454100.740	MBA Capital outlay	Water Treatment Plant - Pay Application 10
TreatmentPlant#10A	Patriot Construction, LLC	5/31/26	5/31/26	\$ 72,768.58			
				\$ 72,768.58	454100.740	MBA Capital outlay	Water Treatment Plant - Pay Application 10A
Vendor Total:				\$ 87,290.93			
ARIV1013361	Sunrise Engineering, Inc.	6/8/26	6/8/26	\$ 14,143.25			
				\$ 14,143.25	454100.740	MBA Capital outlay	Water Treatment Plant - Professional Construction Services through May 30, 2026
07.13.26 Group	Union Telephone Company	7/13/26	7/13/26	\$ 10.98			
				\$ 10.00	454100.740	MBA Capital outlay	Telephone/ Camera
				\$ 0.98	454100.740	MBA Capital outlay	Telephone/ Camera
Total				\$ 398,645.06			

GL Account Summary

\$ 398,645.06	454100.740	MBA Capital outlay
\$ 398,645.06		Total