

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday June 30, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Randy Asay and Jack Lytle attended in person. Clerk Larinda Isaacson, Attorney Kent Snider attended virtually. Auditor Keri Pallesen attended both virtually and in person. The meeting was called to order at 9:03 am by Commissioner Tippetts. The invocation was given by Commissioner Asay. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

Present In Person: Bryan Gibson, Sean Hughes, Jordynn Hewitt, Chad Reed, Jesse Platt

Present Online or by Phone: Lynn Sitterud, Mechelle Miller, Cordell McCracken, Josie Wood, Steven Wood, Manila Clinic

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Lytle moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the June 16, 2026 Commission and RDA Meeting were unavailable due to a server being down in the county.

Citizen Comment: Chad Reed stated that he has been traveling around the state and has seen a lot of things marketing the county. He congratulated Jordynn Hewitt on her hard work. It was also stated that this positive trend is evident in the TRT tax figures from the initial months of the year, which show an increase over the previous year, following a similar upward trajectory from the year prior. These results provide clear proof of the effective marketing strategies being implemented for the county, and the effort is much appreciated.

Issue Updates

RDA: Nothing new at this time.

MBA: They are working on the back up generator for the water treatment plant in Dutch John.

Affordable Workforce Housing: There was a meeting with UBOAG last week.

Sheriff Office, EMS, Code Enforcement:. With the upcoming holiday weekend, a high volume of visitors is anticipated. Although other scheduled festivities will proceed as planned, the fireworks display in Dutch John has been called off because of active fires across the state.

Mechelle Miller reported an active month, noting the release of anticipated funding and current efforts to close out grants. The state EOC has returned to level three status following

previous wildfire-related activity at level two. Mechelle Miller is covering Grand County due to the Snyder fire, which necessitated the redistribution of Liaison Officers. Coordination with Colorado partners continues as they monitor the situation. Additionally, there are three Fire Management Assistance Grants (FMAGs) currently in place for these fires. On the subject of the drought, while a state declaration exists, it is recommended that the county maintains its own local declaration for the records.

Airports: Nothing new at this time.

Clinic: Progress continues on the clinic project. They are still working on the X-Ray machine and will get that drywalled soon. The parking lot will get asphalt shortly. They are still working on the concrete and tile.

Roads: Sean Hughes provided updates regarding road maintenance and upcoming projects. Magwater treatments have been completed for Jarvis Ranch Road, South Valley, Dump Road, and the Pines and Acres area. State Line Road is scheduled for treatment on July 15th. Sean plans to coordinate with contractors today to confirm readiness for the chip seal contract set for July or August. Following the completion of crack sealing at Birch Creek and some minor patchwork, the team will proceed with sealing Birch Creek and Lower Airport Road, which remains a double chip seal. Work on Sky View is now finished. Additionally, Deer Run is closed, and the Forest Service has requested a road base application from Highway 191 to the gate; however, it was noted during discussion that this is not a county-maintained road. The county water truck was reported as totaled. Following a discussion on Sean's inquiry and the insurance company's recommendation against a buy-back, the commissioners decided not to repurchase the vehicle due to the extent of the damage. Regarding the bike path, a meeting is set for the 15th, after which the project will be opened for bidding.

Code Enforcement: Current initiatives are proceeding as scheduled. Regarding the legal matter in Captain's Cove, criminal charges have been filed against the individual involved, and a compliance review is slated for the coming week.

Tourism: Jordynn Hewitt was asking about the water truck to water the arena for the Cow Country Rodeo next weekend. The Flaming Gorge Car show is Saturday. Fireworks have been cancelled. America 250 potluck is on Sunday starting at noon at the park.

Legislation: There were no new updates.

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were not available at this time

Open Invoice Register: The Open Invoice Register was not available at this time

Reimbursement Register: The Reimbursement Register was not available at this time.

Disbursement Summary: The Disbursement Summary was not available at this time

Calendar /Correspondence: OAC for the Clinic is Thursday at 10:00 am. The 4th of July celebration is this weekend. The Car Show will be at Flaming Gorge Lodge from 12:00 to 5:00 PM. America 250 will be held in Manila on July 5th.

Utah Air Quality Board Meeting on Wednesday July 1, 2026 in Salt Lake City at 1:30 pm.

Recess for MBA at 9:41am. Returned from recess at 9:55am.

POLICY AND LEGISLATION

Discussion And Consideration Of Letter Of Recommendation And Final Draft Of The Accessory Dwelling Unit Ordinance For Planning & Zoning: There was some discussion. The County Attorney stated that Planning and Zoning has been very proactive with this. And he recommends that it is approved. Commissioner Tippetts motioned to table this for further information to be gathered.

Discussion And Consideration Of Recommendation Regarding A Change In The Commercial And Industrial Use Zones For Planning & Zoning: There was some discussion. Commissioner Tippetts motioned to table this for further information to be gathered.

Discussion And Consideration Of Letter Of Recommendation For Some Changes Of Permitted Or Conditional Use Changes In All Residential, Multiple Residential, Rural Residential Multiple Use And Agricultural Zones: There was some discussion. Commissioner Tippetts motioned to table this for further information to be gathered.

Discussion And Consideration Of Potential Fireworks & Fire Restrictions: There was some discussion on supporting the executive order from Governor Cox. The Commissioners decided that Daggett County was going to support the executive order.

Recess was taken at 11:03 am. Back from Recess at 11:18 am.

Discussion And Consideration Of Tower Rock Run Forest Service Application: Commissioner Lytle motioned to approve the Tower Rock Run Forest Service Application. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion and Consideration of Daggett County's Election Requirements For This Year's Secure Rural Schools (SRS) Act Funds: Brianne Carter requested that this be tabled for a later time.

Discussion and Consideration Of Purchase Request For IT To Beyond Trust, In The Amount Of \$6,298.00 For Privileged Remote Access: Commissioner Lytle motioned to approve the purchase request and Sole Source for IT To Beyond Trust, In The Amount of \$6,298.00 To Beyond Trust, For Privileged Remote Access. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion and Consideration Of Approval Of The Certified Tax Rates: Commissioner Asay motioned to approve the Certified Tax Rate as presented. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion and Consideration Of County Options To "Pick Up" Employee Contributions And / Or Contribute An Additional Percentage To Employee 401(K)s Time was given to Keri Pallesen. Commissioner Lytle motioned to approve To "Pick Up" Employee Contributions And / Or Contribute An Additional Percentage To Employee 404(K)s. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion and Consideration Of Provider Proposals For DCHBCC: Commissioner Tippetts read off a letter that came from the Uintah Basin Health Clinic. This letter was dated June 26, 2026 regarding the official 90 day notice, they will no longer provide services after the 2nd of October. If your RFP awardee begins providing services prior to the 90 days, our clinic employees may cease prior to that date. In the event that they cannot start prior to our 90 day notice we are willing to work on extending the date under our current agreement.

Discussion and Consideration Of Worksite Learning OJT And EIO Employer Agreement For Victor Ezell: Commissioner Lytle motioned to approve The Worksite Learning OJT And EIO Employer Agreement For Victor Ezell . Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

A closed session was needed for the purpose of discussing the Character, professional competence, or physical or mental health of an individual. Commissioner Lytle motioned to go into closed session for the purpose stated. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed session at 12:31pm.

An additional purpose for the closed session was needed. The purpose being Purchase, Exchange or Lease of Real Property scheduled at 1:30 pm.

Closed Session at 1:41 PM.

Commissioner Asay motioned to go into Open Session. Commissioner Tippetts seconded the motion. Commissioner Lytle stepped out and was excused. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Back into open session at 3:47 pm.

With nothing further to discuss, Commissioner Tippetts adjourned the meeting by acclamation at 3:48 pm.

/s/Matt Tippetts

Commissioner/Matt Tippetts

/s/Larinda Isaacson

Clerk/Larinda Isaacson

/s/Randy Asay

Commissioner/Randy Asay

/s/Jack Lytle

Commissioner/Jack Lytle