

DAGGETT COUNTY COMMISSION AND RDA MEETING AGENDA
Tuesday, July 14, 2026 AT 9:00 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjqt-axq

9:00 A.M. STANDING BUSINESS FOR DAGGETT COUNTY COMMISSION & RDA

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Invocation And Pledge of Allegiance
- C. Motion To Go In And Out of Redevelopment Agency Meeting
- D. Review of Minutes
- E. Issues Updates – Discussion Only
 - a. Redevelopment Agency (RDA)
 - b. Municipal Building Authority
 - c. Affordable/Workforce Housing
 - d. EMS/EMT Sheriff's Office Updates
 - e. Airports
 - f. Clinic Updates
 - g. Roads
 - h. Code Enforcement Issues
 - i. Legislation
 - j. Tourism
 - k. Citizen Comments - 5 minutes
- F. Cash Summary Report & Accounts Receivable Report
- G. Open Invoice Register & Reimbursement Register
- H. Disbursement Summary
- I. Correspondence
- J. Commission Calendar Review

DAGGETT COUNTY COMMISSION POLICY AND LEGISLATION

- 1. 9:30 AM Recess For MBA Meeting.
- 2. Discussion And Consideration Of Sheep Creek Marina Improvements - Survey Planning And Design Services
- 3. Discussion And Consideration Of Purchase Request To Seachange For Election Envelopes In The Amount Of \$5,737.48
- 4. Discussion And Consideration Of Resolution 26-13 A Resolution Declaring The Existence Of A Drought Emergency In Daggett County
- 5. Discussion And Consideration Of Blueprint Training Services Agreement
- 6. Discussion And Consideration Of USU Extension - Rural Online Initiative

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

REDEVELOPMENT AGENCY (RDA) POLICY & LEGISLATION

- a) Closed Session For Discussing Of Purchase, Exchange, Or Lease Of Real Property.

COMMITTEE/MAINTENANCE REPORTS

- 1) Mechelle Miller – Dept. Of Public Safety – Emergency Management
- 2) Justice Court Updates
- 3) Board And Committee Updates
- 4) U.S. Forest Service Updates

Notes: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Larinda Isaacson at 95 North 1st West, Manila, Utah 84046, Telephone: 435-784-3154.

**Pursuant To § 52-4-205 of State Code Closed Session Is For The Purpose Of Discussing The Character, Professional Competence, Or Physical Or Mental Health Of An Individual; Collective Bargaining; Litigation, Purchase, Exchange, Or Lease Of Real Property.

Draft Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday July 7, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Randy Asay and Jack Lytle attended in person. Matt Tippets is excused. Clerk Larinda Isaacson attended in person. Auditor Keri Pallesen attended both virtually and in person. The meeting was called to order at 9:04 am by Commissioner Lytle. The invocation was given by Commissioner Lytle. Commissioner Lytle then led those in attendance in the Pledge of Allegiance.

Present In Person: Kourtney Hawks, Lynn Sitterud, Erik Bailey, Bryan Gibson, Terry Wright, Kent Bond, Peggy White, Rod Becksted, Jesse Platt.

Present Online or by Phone: Jordynnn Hewett, Cordell McCracken.

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from June 16, 2026 were available for review from the Clerk's office. With Commissioner Tippets being excused and Commissioner Lytle having not been in that meeting, these minutes were tabled for review until later. Commissioner Tippets joined the meeting. Commissioner Lytle motioned to approve the minutes from June 16, 2026. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:			X	
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from June 30, 2026 were available for review from the Clerk's office. Commissioner Randy Asay motioned to approve the minutes from June 30, 2026. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:				X
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA: Nothing new at this time.

MBA: Clinic; Things are moving along. They poured more curb and gutter, continuing to add to the X-Ray room. There is no date set for completion at this time. water treatment plant; they

are working on the back up generator for the water treatment plant. A PO will be coming in the near future. They will be taking the old generator and supplying it.

Affordable Workforce Housing: There was nothing new at this time.

Sheriff Office, EMS, Code Enforcement: Although there were numerous visitors over the weekend, the atmosphere remained relatively calm. While the area was crowded, guests generally followed the regulations.

The Sheriff Department has received their two new radar units. These will be used in the Sheriff's and Sgt. Isaacson's vehicles.

Airports: the fly over is supposed to happen this week. We have been waiting for this. There have been weeds that have needed to be cut down.

Clinic: Progress continues on the clinic project. There is work that is being done on switching providers. There was some discussion. Rod Beckstead had a question in regards to who the provider is going to be due to the text message that he received. The contract is being worked on at this time and is not complete. Our intention is to be done with the new contract well before the 25th of September when the old contract expires. There is concern if Medicare is going to be accepted. There was some discussion. It was asked what the new clinic will have for insurance. It will have some trauma care/critical care, medical clinic, a mental health provider, Tri-County Health will have a space there, conference rooms, dental space, and exercise room. There is space for a pharmacy, it will be a tele-pharmacy. We are also looking for a physical therapist. There are 7 services slotted to be in the new building. There will also be space for future growth.

Roads: Commissioner Tippetts did attend the road inspection on the completion of the Browns Park Road. This was done very well.

There is a meeting next Wednesday the 15th, for the bike path. Hopefully construction will begin in the fall.

Code Enforcement: Kent is working on a few things.

Legislation: The Fires are still a major concern. Lynn Sitterud is being reassigned. We will have a new representative. This is his last visit to our county in this capacity. He was thanked for all his work.

Tourism: Peggy gave thanks to everyone who helped with the America 250 potluck. It was so good to see our seniors out and enjoying their day. We had visitors from out of town that went through the museum.

Jordynn: America 250 potluck was amazing, people were asking if it is going to be a yearly thing. The car show turned out amazing. Cow Country rodeo is this weekend, Fire Round is the following Saturday on the 25th. The Achary shoot is the 25th as well.

Recess for MBA at 9:46 am.

Returned from recess at 9:58 am.

Citizen Comments: Kent Bond stated if it wasn't for tourism we would have nothing here. They bring a lot of money into Daggett County. Kent also had a comment about horses at the park.

Peggy White had a citizen comment as well, she handed out pictures to the commissioners. On Saturday prior to the America 250 a volunteer went through and cleaned up the parking lot. There was a rodeo that was Monday night, and from that rodeo there were horses in the park. There has to be something we can do especially with the crap that is all over the cement by the bathrooms. Commissioners talked about more things to be discussed with this comment.

Jordynn Hewett also had a citizen comment, she had someone reach out about a mechanical bull as a vendor for the Cow Country Rodeo. They have their own insurance. This would be used around the arena, this would be going on during the rodeo events. Get Keri involved as well with our Attorney Snider to get a contract written up. State tax was also talked about to make sure that is done right and taken care of.

Commissioner Tippetts joined the meeting in person at 10:22 am.

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were not available at this time

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated July 6, 2026 in the amount of \$162,776.64. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was not available at this time.

Disbursement Summary: The Disbursement Summary was not available at this time

Calendar /Correspondence: There was correspondence in regards to the water flow at the dam. The lake is going down about a foot a week. Anvil Draw boat ramp will be closed on July 7, 2026.

Next Tuesday is leadership lunch. Conservation District meeting is tomorrow, and construction meeting on Thursday at 10am for the clinic.

POLICY AND LEGISLATION

Short Recess at 10:29 am. Back From Recess at 10:36 am

Discussion And Consideration Of Update To Planning & Zoning Bylaws: Letter was read by Commissioner Tippetts that came from the Planning and Zoning. Time was given

to Carrie Poullsen to explain the changes and go over the Bylaws. There was some discussion. Commissioner Lytle motioned to table the Planning & Zoning Bylaws. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Bus Use Between Daggett School & Daggett County For The Tower Rock Run: There was some discussion, this is the same agreement that has been done in the past. Commissioner Asay motioned to approve the use of the Daggett School bus for the Daggett County Tower Rock Run. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of LPG Tank Lease, Installation & Service Agreement With Mountain West Propane: This is for the new clinic. There was some discussion. Commissioner Lytle motioned to approve the LPG Tank Lease, Installation & Service Agreement With Mountain West Propane. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Planning & Zoning New Board Member Applications For Joe Bowthorp, Steven Wood & Donovan Allphin Jr.: There was some discussion. Chairman Reed recommended approving Joe Bowthorp and Steven wood as full time members and Donovan Allphin Jr as an alternate. Commissioner Lytle motioned to approve Planning & Zoning New Board Member Applications For Joe Bowthorp (full time), Steven Wood (Full Time) & Donovan Allphin Jr. (alternate). Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed Session was needed for the Purpose of Purchase, Exchange or Lease of Real Property

Commissioner Lytle motioned to go into Closed Session for the purpose stated. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed Session at 10:52 PM.

Commissioner Lytle motioned to go into Open Session. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Session at 11:40 am.

With nothing further to discuss, Commissioner Tippetts adjourned the meeting by acclamation at 11:40 pm.

Daggett County
Open Invoice Register - 7/13/2026

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
13YM-YKR1-K9MY	Amazon Capital Services	6/26/26	6/26/26	\$ 43.56			
				\$ 43.56	104148.250	IT/GIS equip supplies & maint	HP Wireless Keyboard and Mause 300
169H-4K9X-YWJD	Amazon Capital Services	6/29/26	6/29/26	\$ 101.06			
				\$ 101.06	104210.240	Sheriff office supplies	AAA Batteries, Paper Towels, Air Wick Plug-in Scent, File Folders
1MK7-KDYK-1WFW	Amazon Capital Services	7/1/26	7/1/26	\$ 25.91			
				\$ 25.91	324550.917.10	Cow Country Rodeo Expenditures	Wristbands for Event
1VLT-G94J-M4N4	Amazon Capital Services	6/24/26	6/24/26	\$ 60.59			
				\$ 60.59	104148.250	IT/GIS equip supplies & maint	Compatible Toner Cartridge Replacement
1YTK-6QXX-P77D	Amazon Capital Services	7/6/26	7/6/26	\$ 105.54			
						CEM small equip \$1 - \$999	
				\$ 105.54	104216.614	inventory	Fire Hose Adapter
Vendor Total:				\$ 336.66			
287312198810X062							
82026	AT&T Mobility LLC (FirstNet)	6/20/26	6/20/26	\$ 488.35			
				\$ 53.99	104131.280	HR telephone/internet	HR Phone
				\$ 46.73	104148.280	IT/GIS telephone	IT Phone
				\$ 214.23	104210.280	Sheriff telephone	Sheriff Phone
				\$ 121.62	104216.280	CEM phone	Sheriff Phone
				\$ 51.78	174219.280	Victim Advocate telephone	Victim Advocate Phone
R-1275274	Beyond Trust Corporation	5/2/26	5/2/26	\$ 6,298.00			
				\$ 6,298.00	104148.611	IT/GIS software & software maint	Privileged Remote Access per Asset Cloud
UT202601278	Blue Stakes of Utah 811	6/30/26	6/30/26	\$ 145.04			
				\$ 72.52	284420.271	DJ Water Bluestake	Annual Membership Fee
				\$ 72.52	284430.271	DJ Sewer Bluestake	Annual Membership Fee
06.30.26	Bridger Valley Electric	6/30/26	6/30/26	\$ 179.20			
				\$ 179.20	114415.270	Utilities	Electric-Roads

Daggett County
Open Invoice Register - 7/13/2026

General								
Invoice No.	Vendor	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description	
06.30.26Group	Bridger Valley Electric	6/30/26	6/30/26	\$	5,281.82			
				\$	208.40	104150.610	NonDep misc supplies	Electric-Late Fee
				\$	1,978.72	104162.270	BldgGrnds utilities	Electric-First west N 95
				\$	165.89	104162.270	BldgGrnds utilities	Electric- New Clinic
				\$	54.81	104162.621	BldgGrnds cemetery expenses	Electric-Cemetery
				\$	52.00	104210.270	Sheriff Utilities	Electric-Benion
				\$	1,065.32	104210.270	Sheriff Utilities	Electric-Jail
				\$	53.65	104210.270	Sheriff Utilities	Electric - Grnhse Lights
				\$	52.00	104560.270	TV utilities	Electric-DJMTTV
				\$	117.84	104560.270	TV utilities	Electric-Manila Airport
				\$	772.00	284420.270	DJ Water Utilities	Electric-Water Plant
				\$	240.08	284420.270	DJ Water Utilities	Electric-Airport Rd DJ
				\$	308.02	284430.270	DJ Sewer Utilities	Electric-Water Waste Plant
				\$	69.71	354611.270	Shooting Range Utilities	Electric - Shooting Range
				\$	58.46	754510.270	Park utilities	Electric-park
				\$	84.92	754510.270	Park utilities	Electric-Rodeo
				Vendor Total:				\$
07.01.26	Chavez, B Jill	7/1/26	7/1/26	\$	1,500.00			
				\$	1,500.00	104122.310	JP ct Professional Services - Remote Clerk	Justice Court Clerk
2026271	Civco Engineering, Inc.	6/28/26	6/28/26	\$	700.00		Professional Services 05-31-2026 to 06-28-2026 General	
				\$	700.00	504360.310	Airport Professional Services	work
UT0953A	DEX Imaging LLC	7/8/26	7/8/26	\$	5,385.61			
				\$	5,385.61	404148.613.46	Computer sm equip \$1000-\$4999	Printers for So,HR,Clercks office, Records Office
1	Ducks Unlimited, Inc	7/2/26	7/2/26	\$	2,000.00			
				\$	2,000.00	234191.911	TRT Grants	Tourism Event Grant Reimbursement
2609	Flaming Gorge Camp Inc	7/6/26	7/6/26	\$	3,694.00			
				\$	3,694.00	224600.602	Rural County Grant Program Expenditures Part A	Codale, Home Depot, Winnelson
F-001	F.J.A Landscape and Concrete	7/7/26	7/7/26	\$	3,500.00			

Daggett County
Open Invoice Register - 7/13/2026

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
				\$ 3,500.00	224600.602	Rural County Grant Program Expenditures Part A	Concrete Bid for Rodeo Grounds, Change to add curbs and steps below grade
42399061	FP Finance Program	7/2/26	7/2/26	\$ 85.00			
				\$ 85.00	104150.251	NonDept copier/fax supplies & maint	Standard Pymt
66X00582	G & H Garbage Service	6/30/26	6/30/26	\$ 744.00			
				\$ 744.00	234191.435	Mitigation - Solid Waste Disposal Operations	Delivery Charge, 8Y Per Pu;;
#INV-004366	Intergrated Power Solutions LLC dba Simpli Scada	7/3/26	7/3/26	\$ 199.97			
				\$ 199.97	284420.280	DJ Water Telephone	Complete Cloud Scada Service
627731	Kustom Signals, Inc.	6/30/26	6/30/26	\$ 5,679.92			
				\$ 5,679.92	104210.613	Sheriff small equiq \$1000 - \$4999 inventory	Standard Certification
LL2317	Legacy Logos LLC	6/29/26	6/29/26	\$ 1,864.20			
				\$ 1,864.20	324550.917.10	Cow Country Rodeo Expenditures	T-Shirts, Sweatshirts, Hoodies, Setup, Sponsor
LL2321	Legacy Logos LLC	6/25/26	6/25/26	\$ 150.00			
				\$ 150.00	234191.540	Marketing - In State	Banner
LL2336	Legacy Logos LLC	7/6/26	7/6/26	\$ 384.00			
				\$ 384.00	324550.917.10	Cow Country Rodeo Expenditures	Banners
	Vendor Total:			\$ 2,398.20			
EA1706121	Les Olson Company	6/30/26	6/30/26	\$ 356.16			
				\$ 356.16	104150.251	NonDept copier/fax supplies & maint	Monthly Contract Billing
#INVPR11272379	Lexipol, LLC	7/1/26	7/1/26	\$ 678.30			
				\$ 678.30	104210.230	Sheriff per diem & training	Law Enforcement Academy

Daggett County
Open Invoice Register - 7/13/2026

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
TreatmentPlant#10	Patriot Construction, LLC	5/31/26	5/31/26	\$ 14,522.35			
				\$ 14,522.35	454100.740	MBA Capital outlay	Water Treatment Plant - Pay Application 10
TreatmentPlant#10	Patriot Construction, LLC	5/31/26	5/31/26	\$ 72,768.58			
				\$ 72,768.58	454100.740	MBA Capital outlay	Water Treatment Plant - Pay Application 10A
Vendor Total:				\$ 87,290.93			
49444191	Quill Corporation	6/30/26	6/30/26	\$ 43.99			
				\$ 43.99	104150.240	NonDept office supplies	Copy Paper
5070	Reed Machine & Fabrication,	3/12/26	3/12/26	\$ 900.00			
				\$ 900.00	224600.602	Rural County Grant Program Expenditures Part A	Brackets
56430	Smuin, Rich and Marsing	6/30/26	6/30/26	\$ 3,065.00			
				\$ 1,532.50	104141.310	Auditor Professional Services	Consulting
				\$ 1,532.50	334144.310	A & C - Rec/Trs professional services	Consulting
6436993	Strata Networks	6/30/26	6/30/26	\$ 234.98			
				\$ 234.98	284420.280	DJ Water Telephone	Internet
ARIV1013361	Sunrise Engineering, Inc.	6/8/26	6/8/26	\$ 14,143.25			
				\$ 14,143.25	454100.740	MBA Capital outlay	Water Treatment Plant - Professional Construction Services through May 30, 2026
18024	TecServ Inc.	7/7/26	7/7/26	\$ 56.10			
				\$ 56.10	104148.611	IT/GIS software & software maint	Microsoft 365 Business Standard, Microsoft 365 Apps for Business
1119	The Fire Round	7/6/26	7/6/26	\$ 1,500.00			
				\$ 1,500.00	234191.911	TRT Grants	Tourism event grant teimbursement
06.30.26Cemetary	Town Of Manila	6/30/26	6/30/26	\$ 73.00			
				\$ 72.00	104162.621	BldgGrnds cemetery expenses	Water
				\$ 1.00	104162.621	BldgGrnds cemetery expenses	Processing
06.30.26crthse	Town Of Manila	6/30/26	6/30/26	\$ 122.50			

Daggett County
Open Invoice Register - 7/13/2026

General									
Invoice No.	Vendor	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description		
06.30.26	Jail	Town Of Manila	6/30/26	6/30/26	\$	49.50	104162.270	BldgGrnds utilities	Sewer
					\$	72.00	104162.270	BldgGrnds utilities	water
					\$	1.00	104162.270	BldgGrnds utilities	Processing
	Park	Town Of Manila	6/30/26	6/30/26	\$	1,102.00			
					\$	437.50	104210.270	Sheriff Utilities	Sewer
					\$	1.00	104210.270	Sheriff Utilities	Processing
					\$	663.50	104210.270	Sheriff Utilities	Water
	Roads	Town Of Manila	6/30/26	6/30/26	\$	411.01			
					\$	49.50	754510.270	Park utilities	Sewer
					\$	1.00	754510.270	Park utilities	Processing
					\$	360.51	754510.270	Park utilities	Water
Sheriff	Town Of Manila	6/30/26	6/30/26	\$	90.25				
				\$	89.25	114415.270	Utilities	Water	
				\$	1.00	114415.270	Utilities	Processing	
Vendor Total:				\$	139.75				
				\$	89.25	104210.270	Sheriff Utilities	Water	
				\$	49.50	104210.270	Sheriff Utilities	Sewer	
				\$	1.00	104210.27	Sheriff Utilities	Processing	
				\$	1,938.51				

07.13.26	Group	Union Telephone Company	7/13/26	7/13/26	\$	1,260.07			
					\$	728.96	104150.280	NonDept phone/internet	Telephone/ Camera
					\$	176.17	104210.280	Sheriff telephone	Telephone/ Camera
					\$	125.93	114415.280	Telephone	Telephone/ Camera
					\$	72.19	234191.280	TRT telephone	Telephone/ Camera
					\$	45.67	234191.924	Camera Broadband and	Telephone/ Camera
					\$	51.19	284420.280	DJ Water Telephone	Telephone/ Camera
					\$	10.00	454100.740	MBA Capital outlay	Telephone/ Camera
					\$	0.98	454100.740	MBA Capital outlay	Telephone/ Camera
					\$	48.98	504360.204	Airport AWOS fees	Telephone/ Camera
					07.13.26	Internet	Union Telephone Company	7/13/26	7/13/26
\$	95.63	104111.280	Comm telephone	Internet July 2026					
\$	31.88	104122.280	JP ct M telephone	Internet July 2026					
\$	15.94	104131.280	HR telephone/internet	Internet July 2026					

Daggett County
Open Invoice Register - 7/13/2026

Invoice No.	Vendor	General		Amount	Account No.	Account Name.	Description
		Ledger Date	Due Date				
				\$ 31.88	104141.280	Auditor telephone	Internet July 2026
				\$ 127.51	104142.280	Clerk telephone	Internet July 2026
				\$ 31.88	104145.280	Atty telephone	Internet July 2026
				\$ 175.33	104148.280	IT/GIS telephone	Internet July 2026
				\$ 15.91	104162.271	BldgGrnds utilities UBAG	Internet July 2026
				\$ 15.94	104162.280	BldgGrnds phone/internet	Internet July 2026
				\$ 15.94	104180.280	P&Z phone	Internet July 2026
				\$ 47.82	114415.280	Telephone	Internet July 2026
				\$ 15.94	174219.280	Victim Advocate telephone	Internet July 2026
				\$ 15.94	224600.280	Econ Dev phone/internet	Internet July 2026
				\$ 15.94	234191.280	TRT telephone	Internet July 2026
				\$ 15.94	334141.280	A & C - Auditor phone/internet	Internet July 2026
				\$ 47.82	334144.280	A & C - Rec/Trs telephone	Internet July 2026
				\$ 47.82	334146.280	A & C - Assessor phone/internet	Internet July 2026
				\$ 15.94	804610.280	Weeds phone	Internet July 2026
	Vendor Total:			\$ 2,041.07			
262699052-001	United Rentals (North America), Inc	6/1/26	6/1/26	\$ 2,247.00			
				\$ 2,247.00	114415.511	Leased Equipment	Water Truck
07.01.26	Utah Department of Workforce Services	7/1/26	7/1/26	\$ 12.36			
				\$ 12.36	104150.610	NonDep misc supplies	Monthly Interest Assessment
26-022	Utah State Tax Commission	7/13/26	7/13/26	\$ 50.00			
				\$ 50.00	334146.230	A & C - Assessor travel & training	Course 03 July 29, 2025
	Total			\$ 153,173.42			

GL Account Summary

\$ 95.63	104111.280	Comm telephone
\$ 31.88	104122.280	JP ct M telephone
\$ 1,500.00	104122.310	JP ct Professional Services - Remote Clerk
\$ 69.93	104131.280	HR telephone/internet
\$ 31.88	104141.28	Auditor telephone
\$ 1,532.50	104141.31	Auditor Professional Services
\$ 127.51	104142.280	Clerk telephone
\$ 31.88	104145.280	Atty telephone
\$ 104.15	104148.250	IT/GIS equip supplies & maint

Daggett County

Open Invoice Register - 7/13/2026

Invoice No.	Vendor	General		Amount	Account No.	Account Name.	Description
		Ledger Date	Due Date				
				\$ 222.06	104148.280	IT/GIS telephone	
				\$ 6,354.10	104148.611	IT/GIS software & software maint	
				\$ 43.99	104150.240	NonDept office supplies	
				\$ 441.16	104150.251	NonDept copier/fax supplies & maint	
				\$ 728.96	104150.280	NonDept phone/internet	
				\$ 220.76	104150.610	NonDep misc supplies	
				\$ 2,267.11	104162.270	BldgGrnds utilities	
				\$ 15.91	104162.271	BldgGrnds utilities UBAG	
				\$ 15.94	104162.280	BldgGrnds phone/internet	
				\$ 127.81	104162.621	BldgGrnds cemetery expenses	
				\$ 15.94	104180.280	P&Z phone	
				\$ 678.30	104210.230	Sheriff per diem & training	
				\$ 101.06	104210.240	Sheriff office supplies	
				\$ 2,412.72	104210.270	Sheriff Utilities	
				\$ 390.40	104210.280	Sheriff telephone	
				\$ 5,679.92	104210.613	Sheriff small equiq \$1000 - \$4999 inventory	
				\$ 121.62	104216.280	CEM phone	
				\$ 105.54	104216.614	CEM small equip \$1 - \$999 inventory	
				\$ 169.84	104560.270	TV utilities	
				\$ 269.45	114415.270	Utilities	
				\$ 173.75	114415.28	Telephone	
				\$ 2,247.00	114415.511	Leased Equipment	
				\$ 67.72	174219.280	Victim Advocate telephone	
				\$ 15.94	224600.280	Econ Dev phone/internet	
				\$ 8,094.00	224600.602	Rural County Grant Program Expenditures Part A	
				\$ 88.13	234191.280	TRT telephone	
				\$ 744.00	234191.435	Mitigation - Solid Waste Disposal Operations	
				\$ 150.00	234191.540	Marketing - In State	
				\$ 3,500.00	234191.911	TRT Grants	
				\$ 45.67	234191.924	Camera Broadband and maintenance	
				\$ 1,012.08	284420.270	DJ Water Utilities	
				\$ 72.52	284420.271	DJ Water Bluestake	
				\$ 486.14	284420.280	DJ Water Telephone	
				\$ 308.02	284430.270	DJ Sewer Utilities	
				\$ 72.52	284430.271	DJ Sewer Bluestake	
				\$ 2,274.11	324550.917.10	Cow Country Rodeo Expenditures	
				\$ 15.94	334141.280	A & C - Auditor phone/internet	
				\$ 47.82	334144.280	A & C - Rec/Trs telephone	
				\$ 1,532.50	334144.310	A & C - Rec/Trs professional services	

Daggett County

Open Invoice Register - 7/13/2026

Invoice No.	Vendor	General		Amount	Account No.	Account Name.	Description
		Ledger Date	Due Date				
				\$ 50.00	334146.230	A & C - Assessor travel & training	
				\$ 47.82	334146.280	A & C - Assessor phone/internet	
				\$ 69.71	354611.270	Shooting Range Utilities	
				\$ 5,385.61	404148.613.46	Computer sm equip \$1000-\$4999	
				\$ 101,445.16	454100.740	MBA Capital outlay	
				\$ 48.98	504360.204	Airport AWOS fees	
				\$ 700.00	504360.310	Airport Professional Services	
				\$ 554.39	754510.270	Park utilities	
				\$ 15.94	804610.280	Weeds phone	
				\$ 153,173.42		Total	



Jones & DeMille
Engineering

Attachment A

June 10, 2026

Peggy White
Commissioner's Assistant/Economic Development
Daggett County

RE: Sheep Creek Marina Improvements – Survey, Planning, and Design Services

Dear Peggy:

We appreciate the opportunity to provide a proposal for the above-referenced project. It is our understanding the County intends to improve the Sheep Creek Marina through the design and construction of ADA accessible pathways, pavilions, courtesy docks, non-motorized launch docks, and associated amenities.

Jones & DeMille Engineering (JDE) has the necessary resources and expertise to complete this important project. The proposed scope of work and associated schedule and fees are as follows:

SCOPE OF WORK

Planning Services

The proposed scope of work for planning services is as follows:

1. Conduct aerial and GPS topographic surveys of the Sheep Creek Marina.
2. Prepare concept layout plans for new ADA accessible pathways, pavilions, courtesy docks, non-motorized launch docks, benches, and amenities at the marina.
3. Facilitate a preliminary geotechnical investigation for the project area (contract to be between the County and geotechnical consultant).
4. Conduct design review meetings with the County, Forest Service, and other stakeholders.

Preconstruction Engineering Services

The proposed scope of work for preconstruction engineering services is as follows:

1. Further develop the preliminary design based on feedback received during the stakeholder review meeting.
2. Hold a design development review meeting with stakeholders.
3. Develop the final design and specifications based on feedback from stakeholders.
4. Conduct a final design review and advertise for bidders to construct the project.

Construction Engineering Services

The proposed scope of work for construction engineering services is as follows:

1. Host a pre-bid meeting and respond to bidder questions during the bidding period.
2. Conduct a public bid opening and assist the County in selecting a qualified contractor to construct the project.

Assumptions and Limitations:

1. The geotechnical investigation will be contracted directly between the County and the geotechnical consultant. JDE's role is limited to facilitating coordination and does not include managing or overseeing the geotechnical contract.
2. This proposal assumes reasonable access to the project site for survey and investigation purposes. Any access restrictions, permitting requirements, or site conditions that impede survey operations may result in additional fees.
3. Stakeholder review meetings are assumed to include the County, U.S. Forest Service, and other identified stakeholders. Additional meetings beyond those described in this scope may be completed on a time-and-materials basis at JDE's standard hourly rates.
4. Permitting, environmental clearances, and any required federal, state, or local approvals are not included in this scope and will be addressed under a separate agreement if needed.

SCHEDULE

JDE will work to complete the above scope of work in a reasonable, timely manner according to the project and funding needs. An earnest effort will be made to complete the services within owner's time constraints. Upon authorization to proceed, JDE anticipates the following schedule of major milestones: topographic survey and concept plan preparation (approximately 6–8 weeks); preliminary stakeholder review meeting and design development (approximately 4–6 weeks following concept approval); final design, specifications, and bidding documents (approximately 8–10 weeks following design development approval); advertisement and bid period (approximately 4–6 weeks); and bid opening and contractor selection (approximately 2 weeks following bid period close). This schedule is contingent upon timely review and feedback from the County, Forest Service, and other stakeholders and may be adjusted to accommodate project or funding requirements.

FEES

The foregoing scope of work for survey, planning, and design services can be completed on an hourly basis with an estimated fee of **\$200,000**. Progress payments will be invoiced monthly throughout the project. Any adjustments to the scope of work can be completed for a negotiated lump sum fee or according to JDE's standard hourly rates.

CLOSURE

We appreciate and look forward to the opportunity to work on this important project. Our team has the proven capabilities to complete this work in a timely and efficient manner. We look forward to helping you shape the quality of life of those you serve. Please review this proposal and let us know if there are any questions or concerns.

Sincerely,

JONES & DeMILLE ENGINEERING, INC.



Bart Jensen, PE, PLS
Project Manager





Jones & DeMille
Engineering

www.jonesanddemille.com | 800.748.5275

ASSIGNMENT ORDER

In accordance with the General Services Agreement Between Owner and Consultant, dated February 25, 2020 ("Agreement"), Owner and Consultant agree as follows:

Project Information	
Project Name:	Daggett County ▪ Sheep Creek Marina Improvements
Project Number:	2510-006
Date:	June 10, 2026
Project Manager	Bart Jensen

1. **Services of Consultant.** Consultant's services shall be provided consistent with and limited to the standard of care applicable to such services, which is that Consultant shall provide its services consistent with the professional skill and care ordinarily provided by consultants practicing in the same or similar locality under the same or similar circumstances. Consultant incorporates herein by reference those services set forth in Section A1.01 of Exhibit A of the Agreement and adds the following services specific to the Assignment:
 - a. The Scope of Work included in the Proposal provided as Attachment A, is hereby incorporated by reference.
2. **Owner's Responsibilities.** Owner shall have those responsibilities set forth the Proposal provided as Attachment A.
3. **Times for Rendering Services.** Consultant's services will be performed according to the Schedule set forth in the Proposal provided as Attachment A.
4. **Payments to Consultant.** Owner shall pay Consultant for the above assignment as follows:
 - a. The estimated fee for services under this Agreement is **\$200,000** to be billed on an hourly basis. For a detailed breakdown of project phases, billing methods, and estimated fees, please refer to the Proposal provided as **Attachment A**.

Execution of this Assignment Order by Owner and Consultant shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Consultant is authorized to begin performance upon receipt of a copy of this Assignment Order signed by Owner.

JONES & DEMILLE ENGINEERING, INC.

DAGGETT COUNTY

Signature

CFO

Title

June 10, 2026

Date

Signature

Title

Date

1535 South 100 West
Richfield, UT 84701
435.896.8266

50 South Main, Suite 4
Manti, UT 84642
435.835.4540

38 West 100 North
Vernal, UT 84078
435.781.1988

1675 South Highway 10
Price, UT 84501
435.637.8266

520 West Highway 40
Roosevelt, UT 84066
435.722.8267

775 West 1200 North
Suite 200
Springville, UT 84663
801.692.0219

1664 South Dixie Drive
Building G
St. George, UT 84770
435.986.3622

7 South Main Street
Suite 314
Tooele, UT 84074
435.268.8089

696 North Main Street
PO Box 577
Monticello, UT 84535
435.587.9100

545 East Cheyenne Drive
Suite C
Evanston, WY 82930
307.288.2005

20 West Main Street
Suite 112
Cortez, CO 81321
970.739.5408

Jones & DeMille Engineering, Inc.
ATTACHMENT A



SeaChange
14505 27th Ave N.
Plymouth MN 55447
T: 763-586-3700

Invoice **INV040925**

Page: 1 of 1

95 North 100 West
PO Bix 400
Manila UT 84046-0400
United States

Invoice Date 07/02/26
Account Manager Doug Sunde

Due Date 08/01/26
Amount Due \$5,737.48

Quote No. **Q050369v3** Job No. **J048386**

Quantity **Amount**

Daggett County 2026 Outgoing Envelopes

1600 \$1,040.00

Quote No. **Q050364v3** Job No. **J048384**

Quantity **Amount**

Daggett County Reply Envelopes

1600 \$4,400.00

Subtotal \$5,440.00
Net Shipping \$297.48
Tax \$0.00
Total **\$5,737.48**

PAYMENT OPTIONS

BANK TRANSFER

Please use **INV040925** as the reference in your payment description.
Account name: **SeaChange Printing & Marketing Services, LLC** ABA: **086300012** Account number: **300342846**

CREDIT CARD

We accept Visa, Mastercard and American Express for print and fulfillment invoices only; no postage prepayments will be allowed via credit card.

RESOLUTION NO: 26-13

**A RESOLUTION DECLARING THE EXISTENCE OF A DROUGHT EMERGENCY IN DAGGETT COUNTY,
UTAH - PURSUANT TO U.C.A. §17-8-7.**

WHEREAS, DAGGETT County experienced a severe lack of normal snowfall and precipitation during the fall and winter of 2024-2026, likely resulting in another year of sustained drought during the growing season; and

WHEREAS, the drought conditions persist thus far in 2026, creating a threat to human health and safety, the environment, the agricultural industry, and the general economy of DAGGETT County; and

WHEREAS, the continued lack of adequate snowpack and moisture has resulted in lower stream and well flow rates, decreasing the culinary water supply and reducing supplies of available irrigation water necessary for cultivation of crops, livestock feed resources, and other public uses; and

WHEREAS, the ongoing drought will likely cause many livestock producers in DAGGETT County and throughout NORTHEASTERN Utah to reduce the size of their herds and force many of them to import feed from other states, which will create a major financial impact on livestock producers; and

WHEREAS, the continued lack of adequate precipitation, coupled with insect infestations and plant stress will likely result in less than normal agricultural production upon DAGGETT COUNTY farms throughout 2026, as well as a reduction of forage growth on the public and private rangelands within DAGGETT COUNTY; and

WHEREAS, the use of public and private rangelands within DAGGETT COUNTY have been and will likely be severely restricted or even temporarily suspended as a result of the continued lack of precipitation; and

WHEREAS, long range weather forecasts do not predict significant increases in precipitation in DAGGETT COUNTY and the State of Utah in general during 2026;

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

Section 1. DECLARATION OF DROUGHT EMERGENCY. Pursuant to §17-8-7, Utah Code Annotated, 1953, as amended, we, the DAGGETT COUNTY Board of Commissioners, do hereby declare that a drought emergency exists within the jurisdictional boundaries of DAGGETT COUNTY, Utah.

Section 2. The provisions of this resolution and the provisions adopted or incorporated by reference are severable and the provisions of other resolutions in conflict with this resolution are hereby repealed.

Section 3. In the opinion of the DAGGETT County Commissioners, it is necessary for the preservation of the peace, health, and safety of the County and the inhabitants thereof that this resolution take effect immediately after its approval and adoption.

PASSED AND ADOPTED by the County Commission of DAGGETT COUNTY, State of Utah on this 14th day of July, 2026.

**DAGGETT COUNTY, a political subdivision of
the State of Utah**

Matt Tippetts, Commission Chairman

Attest: _____;

Larinda Isaacson, County Clerk

Voting:

Commissioner Matt Tippetts yea____ nay____

Commissioner Randy Asay yea____ nay____

Commissioner Jack Lytle yea____ nay____



TRAINING SERVICES AGREEMENT

This Training Services Agreement ("Agreement") is made and entered into as of June 19, 2026, by and between:

Blueprint Creation LLC ("Blueprint")
5638 N. Scottsdale Road
Paradise Valley, AZ 85253
United States

and

Daggett County, Utah ("Client")

Blueprint and Client may be referred to individually as a "Party" and collectively as the "Parties."

1. EVENT & SCOPE OF SERVICES

1.1 Training Event

Event: Making It Memorable Customer Service Training

Dates:

Monday, September 14, 2026

Tuesday, September 15, 2026

Location:

Daggett County Community Center

Manila, Utah

Attendance:

Participant count TBD 1 week prior to event

1.2 Training Format

Blueprint will facilitate two (2) interactive customer service training sessions.

Session One:

Monday, September 14, 2026

1:00 PM – 4:00 PM

Session Two:

Tuesday, September 15, 2026

9:00 AM – 12:00 PM

1.3 Presenter

All sessions will be presented by Brad Anderson, President of Blueprint Training.

1.4 Training Overview

This interactive customer service training program is designed to help participants improve communication skills, strengthen confidence in customer interactions, and create more positive and consistent service experiences throughout Daggett County.

The training is ideal for county employees, students, tourism and hospitality team members, local businesses, community organizations, and frontline staff who interact with the public in person or by phone.

2. TRAINING CONTENT

Training topics include:

- Communication Foundations
- First Impressions
- Words, Tone, and Body Language
- Customer Personality Styles (Birds Framework)
- Positive Language Techniques
- Empathy & Problem Solving
- De-escalation Strategies
- Interactive Activities and Role-Plays
- Building Positive Experiences for Residents, Visitors, and the Community

3. INVESTMENT & PAYMENT TERMS

3.1 Training Investment

Training Services

- One training day consisting of two sessions
- Fee: \$3,000.00 USD

Participant Materials

- Bound participant manuals
- \$12.00 USD per participant

Travel Expenses

Client agrees to reimburse Blueprint for reasonable and necessary travel expenses, including airfare, lodging, meals, and ground transportation.

3.2 Invoicing & Payment

Blueprint will invoice Client for the training fee, participant materials, and applicable travel expenses in United States Dollars (USD).

All invoices are payable within thirty (30) days of receipt.

4. PLANNING & COORDINATION

Blueprint will contact Client approximately one (1) week prior to the training dates to confirm:

- Final participant count
- Meeting room setup
- Audiovisual requirements
- Training materials quantity
- Event logistics and scheduling details

Client agrees to provide final attendance estimates at that time so participant materials can be prepared appropriately.

5. MEETING ROOM SET-UP & SUPPLIES

Client agrees to provide the following:

Meeting Room Set-Up

- U-shape table arrangement or half-round table setup
- LCD projector and screen or TV monitor with HDMI connection
- Small table at the front of the room with electrical access for presenter computer
- Supply table at the front side of the room for training materials

Meeting Room Supplies

- Small stack of blank copy paper
- Pens for each attendee
- One roll of raffle tickets
- Large bowl for raffle tickets
- Selection of prizes or gift cards to be awarded at the end of each session
- Snacks/beverages at Client's discretion

6. CLIENT RESPONSIBILITIES

Client agrees to:

- Confirm training schedule and logistics
- Provide meeting space and audiovisual equipment
- Coordinate on-site event logistics
- Communicate any special audience considerations
- Assist with participant registration and attendance tracking

7. SCHEDULING, CHANGES & CANCELLATION

7.1 Scheduling

September 14–15, 2026 are mutually agreed training dates.

7.2 Client-Initiated Changes or Cancellation

If Client cancels or reschedules within ninety (90) days of the scheduled training dates:

- Client is responsible for all non-refundable travel expenses incurred
- Client agrees to pay fifty percent (50%) of the training fee as a cancellation or rescheduling fee

7.3 Force Majeure

If circumstances beyond either Party's reasonable control prevent performance, the Parties will work in good faith to reschedule the services. Any fees paid will be applied to the rescheduled date.

8. CONFIDENTIALITY

Blueprint agrees to treat all non-public Client information obtained in connection with this engagement as confidential and to use such information solely for purposes of performing services under this Agreement unless disclosure is required by law.

9. ENTIRE AGREEMENT

This Agreement represents the entire understanding between the Parties regarding this training engagement and supersedes all prior discussions or agreements related to this engagement. Any modifications must be in writing and signed by both Parties.

10. SIGNATURES

CLIENT

Daggett County

By: _____

Name: _____

Title: _____

Date: _____

BLUEPRINT

Blueprint Creation LLC

By: _____

Brad J. Anderson, President

Date: _____



Center for Rural Economic Development & Emerging Technologies
UtahStateUniversity

**Annual
Program Report
2025**



CONTRIBUTORS

Program Director

Paul Hill, Ph.D.

Associate Program Director

Dominic Bria, Psy.D.

Data Scientist

Amanda D. Ali, Ph.D.

Program Coordinators and Staff

Abbey Bean

Kaylee Hanks

Austin Holmes

Jordan Leonard

Jake Marino

StacyAnn Maxwell

Becky Newman

Marta Nielsen

Kenna Sanders

Mike Sarles

Annette Saxton

Jacob Webb

Trenton Willson

Editors

Julene Reese

Donna Falkenborg

Graphic Designer

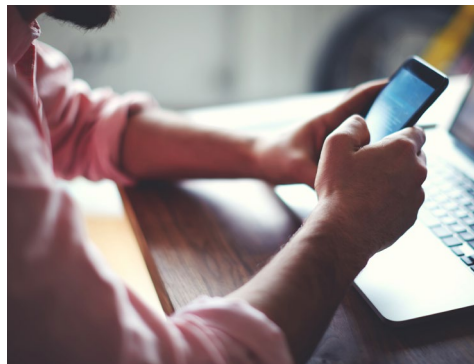
Michael Wernert

CONTENTS



3

Director's Letter



5

Results



11

Student and Client Experiences



12

CREDIT Staff



Center for Rural Economic Development & Emerging Technologies
UtahStateUniversity

DIRECTOR'S LETTER

Dear Stakeholder,

January 30, 2026

This year marks a milestone in Utah State University (USU) Extension's long commitment to strengthening rural communities. With approval from the USU Board of Trustees on July 7, 2025, the Rural Online Initiative (ROI) became centralized under the USU Center for Rural Economic Development & Emerging Technologies (CREDET) and officially launched in St. George at the 2026 *What's Up Down South* economic summit. This new structure brings together programs that support our rural workforce, small businesses, and community leaders in a strategic approach to economic growth.

The path to this moment spans generations. Early public works brought electricity and irrigation to rural Utah. Later, Utah's technology sector grew from the achievements of pioneers in computing, software, and digital communication. In the 2000s and 2010s, broadband slowly reached rural towns, and by the 2020s, the diffusion of remote work as a modern business practice created new possibilities for residents seeking professional careers close to home. ROI began during this period and soon became both a statewide and national model for workforce development. The E-Commerce Accelerator followed in 2023 by helping rural businesses enter online markets and generate new revenue streams. These programs now move forward together under one Center dedicated to expanding prosperity and opportunity in rural Utah.

Through CREDET, we envision a rural Utah economy where individuals, families, businesses, and communities can succeed without geographic limits. Our mission is to empower rural communities through research-based education, workforce innovation, and entrepreneurial support to sustain economic growth and provide broad access to emerging technologies. These commitments guide our work across three focus areas:

1. Workforce Development - Employment

The *Rural Online Initiative* will continue to prepare rural residents for remote, hybrid, and digital careers through courses, career mentoring, and structured job placement support. Participants gain practical work skills that lead to steady employment and greater household stability.

2. Business Development - Online Sales Revenue

Through the *E-Commerce Accelerator*, small businesses and agricultural operations receive technical assistance in digital sales, marketing, and online tools. Many have reached new customers, increased online revenues, and strengthened their ability to compete in the digital marketplace.

3. Community Development - Capacity Building

CREDET now supports local community leaders through economic planning and proposal development services. Rural communities often seek access to broadband, telehealth, infrastructure, and workforce funding, but face capacity challenges. Our assistance helps them prepare robust plans and proposals that connect local priorities with state and federal opportunities.

The stories within this report reflect what happens when rural talent, commitment, and access come together. Individuals secure better jobs, small businesses grow, and communities chart clearer paths forward. Utah's rural regions continue to show what is possible when practical support aligns with local determination.

Thank you for your partnership and interest in this work. The progress highlighted in this report represents a shared commitment to stronger rural communities across our state.



Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'H' with a long horizontal stroke extending to the left.

Paul Hill, Ph.D.

Executive Director, Center for Rural Economic Development & Emerging Technologies
Associate Vice President for Economic Development & Extension Professor
Utah State University Extension



2025

E-COMMERCE ACCELERATOR

\$1 MILLION+ generated in new revenue

93 businesses on the waiting list for technical assistance

50

E-commerce websites built

2025

REMOTE WORK PROFESSIONAL COURSE



266
professionals certified



29 counties with outreach events



160 resumes edited



175 workshops



225 career planning meetings



730*
Total Job Placements



≈ 35,187
Urban Utah Jobs

*Jobs reported since 2019: 659 first jobs + 71 subsequent jobs. Of 659 first jobs, 599 are rural. Urban jobs equivalency is calculated based on 599 rural jobs. When adjusted for population sizes, 599 non-Wasatch Front (rural) jobs are similar to 35,187 jobs in urban Wasatch Front counties.

(Source: Utah Department of Workforce Services 2020. Analysis based on the goal of reducing unemployment by 0.5%. Statistics based on the county labor force's current rate of unemployment and extrapolated number of jobs required.)

RESULTS

E-COMMERCE ACCELERATOR (ECA)

The ECA is a mentoring service provided to small rural and agricultural businesses. Its goal is to help clients grow through online sales. With personalized training, clients learn how to create and manage their website and market their products.

105 clients applied to the program in 2025

34

clients successfully completed their e-commerce websites (94% completion rate)

An evaluation of short-term results from January 2024 to December 2025 showed that:

66% of participants had increased confidence

63% felt they had better skills toward creating an e-commerce website

67% had aspirations toward maintaining their e-commerce website

An evaluation of medium-term outcomes from January 2024 to December 2025 showed that:

46 new websites created

36 businesses experienced increased sales revenue from their e-commerce sites



CERTIFIED REMOTE WORK PROFESSIONAL® (CRWP) COURSE

The CRWP course provides remote work training to help participants from rural Utah find meaningful employment opportunities. It provides them with the tools and skills needed to succeed in remote and hybrid jobs. The target counties for the CRWP course are divided into three rural geographic regions (Southeast, Southwest, and Southcentral, with other counties classed into Northern and urban counties -

1. Southeast: Carbon, Daggett, Duchesne, Emery, Grand, San Juan, Uintah
2. Southwest: Beaver, Garfield, Iron, Kane, Piute, Washington
3. Southcentral: Juab, Millard, Sanpete, Sevier, Wayne, Tooele
4. Northern Region: Box Elder, Cache, Rich, Morgan, Summit, Wasatch
5. Urban Counties: Davis, Salt Lake, Utah, Weber



Table 1 gives a breakdown of the total number of Utah graduates who found employment since the program started in October 2018.

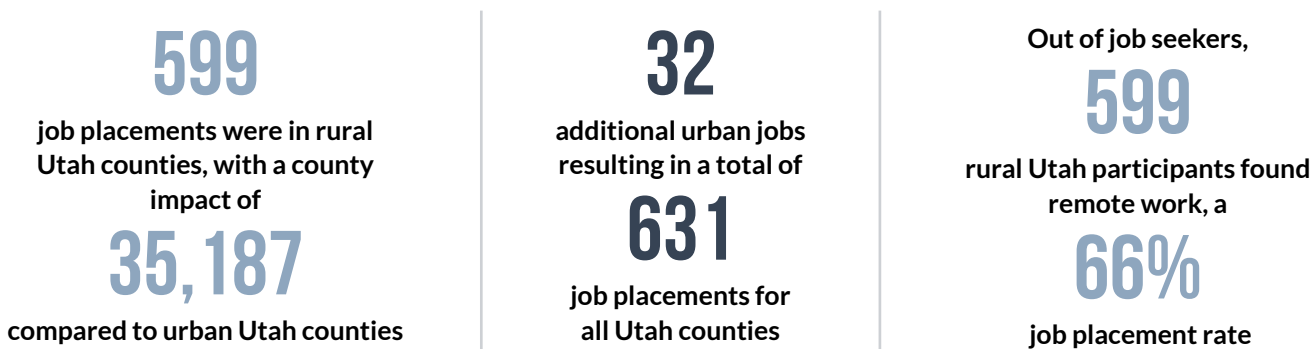


Table 1. Total Utah Job Placements for the CRWP Course by Region (October 2018 - December 2025)

RURAL REGIONS	TOTAL # JOBS PLACED
Southeast (SE)**	230
Southwest (SW)**	186
Southcentral (SC)**	152
Northern Region (NR)**	31
Urban Counties	32
Total	631
County Impact (SE, SW, SC, NR regions only)*	35,273

*When adjusted for population sizes, 599 non-Wasatch Front** (rural) jobs are similar to 35,187 jobs in urban Wasatch Front counties (Source: Utah Department of Workforce Services 2020. Analysis based on the goal of reducing unemployment by 0.5%. Statistics based on the county labor force's current rate of unemployment and extrapolated number of jobs required.)

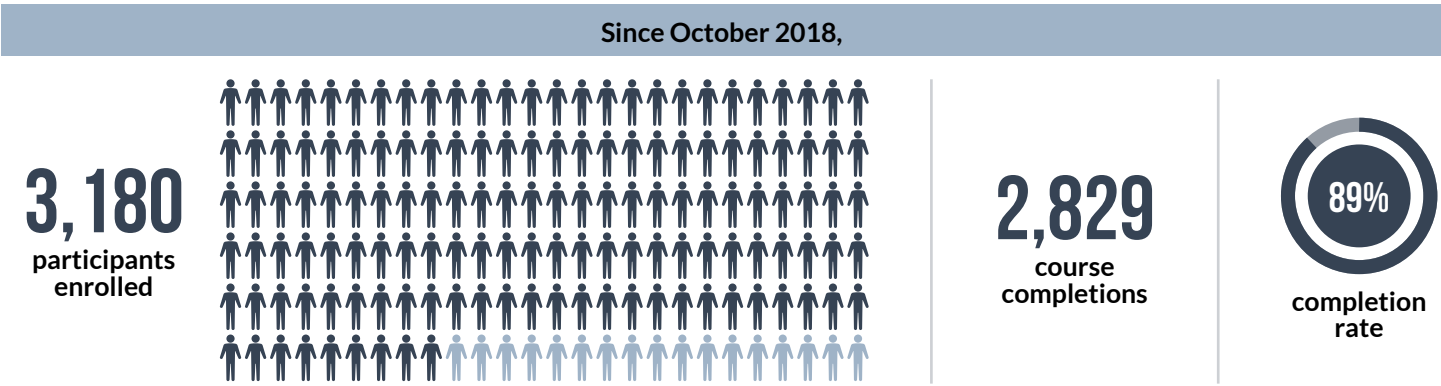
Table 2 presents a breakdown of the number of jobs in each rural county needed to reduce the unemployment rate by 0.5%. It shows ROI's anticipated reduction in unemployment with job placements in rural counties, given unemployment figures. The goal of reducing the unemployment rate by 0.5% was met for 7 counties - Carbon, Daggett, Emery, San Juan, Beaver, Garfield, and Piute.

Table 2. Anticipated Contribution to Reduced Unemployment in Rural Utah Counties

RURAL COUNTIES UNDER ROI'S PURVIEW	** PEOPLE UNEMPLOYED	** JOBS NEEDED FOR 0.5% DECREASE IN UNEMPLOYMENT RATE	ROI JOB PLACEMENTS (# GRADUATES WHO ARE EMPLOYED)	**ANTICIPATED CONTRIBUTION TO REDUCTION IN UNEMPLOYMENT (%)
SOUTHEAST				
Carbon	445	43	53	123
Daggett	18	2	8	400
Duchesne	603	39	30	77
Emery	203	22	57	259
Grand	587	31	13	42
San Juan	554	27	33	122
Uintah	1,228	67	36	54
SOUTHWEST				
Beaver	112	14	20	150
Garfield	269	13	20	154
Iron	1,115	125	29	23
Kane	206	19	8	42
Piute	30	2	8	400
Washington	4,201	396	101	26
SOUTHCENTRAL				
Juab	172	29	14	48
Millard	192	30	19	63
Sanpete	472	63	51	81
Sevier	416	49	45	92
Tooele	1,667	175	17	10
Wayne	108	7	6	86

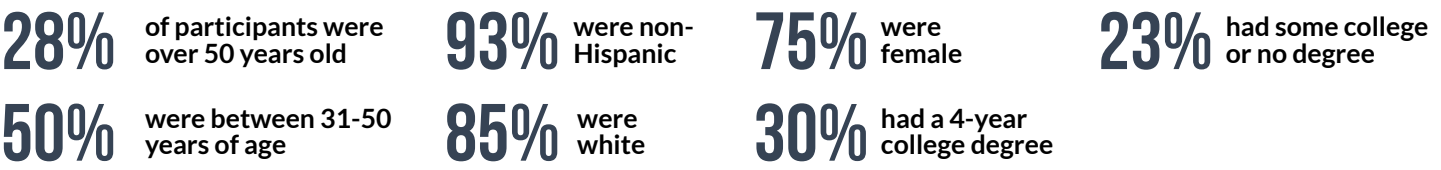
*Unemployment values were internally obtained from the Governor's Office of Economic Opportunity (GOEO). Unemployment numbers represent the most recent data for 2020; available April 2021. **These values may have contributed to the reduction in unemployment.

OUTCOMES AND IMPACT



Based on follow-up surveys, graduates typically take **3.5 to 4 months** to find a remote job.

Demographics



Short term

An evaluation of short-term outcomes from October 2018 - December 2025 captured changes in participants’ knowledge, attitudes, skills, and aspirations toward seeking remote employment.

Knowledge gain – There were statistically significant differences between pre- and post-tests for all nine modules, indicating increases in participants’ knowledge after completing the CRWP course (Table 3).

Table 3. Pre and Post Test Knowledge-gain for CRWP Participants (October 2018 - December 2025).

MODULE	t	p	MEAN PRE-SCORE	MEAN POST-SCORE	d
Building a Virtual Career	35.07	<.001	9.04	12.27	2.79
Communication	31.17	<.001	14.84	16.26	2.42
Compliance	65.09	<.001	12.89	16.53	2.82
Critical Thinking	59.92	<.001	13.56	16.40	2.41
Productivity	67.21	<.001	12.96	16.56	2.74
Remote Job Development	42.13	<.001	15.56	18.14	3.04
Teams	34.96	<.001	14.90	16.40	2.17
Workday	51.36	<.001	12.60	15.81	3.37
Workflow	31.04	<.001	13.92	15.75	3.03

ATTITUDES



On average, participants felt **neutral** toward their current jobs.

84% felt seeking remote work opportunities was favorable.

70% felt seeking remote work opportunities was beneficial.

62% did not have remote work experience.

92% felt it was important or very important to acquire remote work skills.

57% believed adequate wages were available in their local region.

56% believed job opportunities were available in their local region that matched their long-term goals.

48% planned to stay in their current region for the next three years, 36% were unsure.

When asked about which ideal employment situations were most important,

82%	79%	76%
said flexible hours.	said good manager relationship.	said personal growth.

SKILLS

On average, participants had high overall scores across all skills assessed.

After the course, participants felt they had better abilities to:



Balance their professional and personal lives
(M = 4.09, SD = .62)



Manage their professional and personal productivity
(M = 4.27, SD = .64)



Solve problems
(M = 4.17, SD = .67)



Communicate digitally
(M = 4.20, SD = .68)



Use online technology
(M = 4.20, SD = .63)



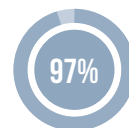
Work as a team member
(M = 4.16, SD = .68)



Manage their careers
(M = 4.24, SD = .60)

ASPIRATIONS

After completing the course:



felt their value as a remote worker improved.



felt empowered to seek remote work.



had intentions to seek flexible work opportunities.





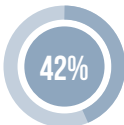
Medium- and Long-Term Outcomes

A short survey was sent to all **322** graduates of the CRWP August 2024 to August 2025 cohorts (N = 322). With a **28%** response rate, a total of **91** participants completed the survey (n = 91).

PERCEIVED COST-BENEFIT

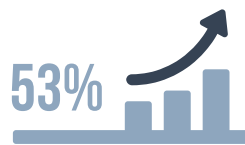


paid to take the course.



thought the course was worth more than what they paid. This suggests those who paid thought **the personal benefits of completing the course outweighed the registration cost.**

ANTICIPATED INCOME



Overall, a participant who found remote work experienced a **53% increase** in median salary.

Total salaries across all respondents who found remote work also increased by **24%.**



ANTICIPATED INCOME

Roughly **58%** of those who found remote work believed their median salaries would likely increase by **20%** over the next year.

COMMUTE

55%



About **55%** of participants drove to a physical workplace before finding remote work.

14%



Since finding remote work, **14%** drove to a physical workplace. Across all respondents, the average monthly miles driven decreased by **74%** after finding remote work, resulting in an estimated fuel savings of **\$57.57** per month.



This reduction in the total number of miles driven per month equated to a total reduction of **0.18** tons of carbon emissions.

STUDENT AND CLIENT EXPERIENCES

REMOTE WORK

"I have worked in Price since 2021. I took both the Certified Remote Work Professional course and the Certified Remote Sales Professional course. They were both a great benefit to me, and shortly thereafter, I was able to take my job remote. Because of what I learned in those courses, I was also able to land a raise and better benefits. Now I have better work/life balance and make more money. I will be forever grateful to have these experiences as they have taken me out of my comfort zone and helped me to grow in the business world."

- **Debbie Sackett, Carbon County**

"As an older, mostly retired person, I thought remote work was just a concept until I started the course. It helped me focus on preparing for remote roles. With support from the ROI team, I improved my resume and added teaching opportunities to my job search. That led to a new role as an adjunct instructor of psychology at Utah Tech University in St. George."

- **Pamela Webster, Washington County**

"After spending several years as a stay-at-home mother, I enrolled in the Remote Work Professional course through the Rural Online Initiative to strengthen my confidence, develop marketable skills, and learn to clearly communicate my experience. The courses provided practical experience in presenting my strengths, navigating remote work culture, and preparing for interviews. By applying what I learned, I secured a remote, part-time position as a Program Coordinator, where I use my background in digital design and visual communications to support businesses and empower others."

- **StacyAnn Maxwell, Carbon County**

E-COMMERCE ONLINE SALES REVENUE

"We launched our website not even a year ago thanks to the ECA program, and we have already had great success. On top of our regular sales, our website has brought us in about \$40,000 of extra sales revenue. We have been grateful for the success and are excited to see what the future of our ecommerce website will bring to us and other Box Elder County ag businesses in our community."

- **Justin and Amanda Norr, Norr Family Farms, Box Elder County**

"My family has been selling beef direct for several years by word of mouth, but when my dad learned about the USU E-Commerce program we were excited to expand our business and reach a new audience. Having the website up and functional has allowed us to reach new customers and increase the amount of direct-to-consumer sales that we have at Heart L Ranch in Piute County. We've made about \$10,000 in extra sales through the website in about four months."

- **Mikyla Bagley, Heart L Ranch, Piute County**

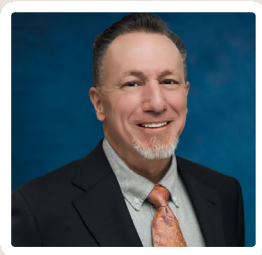
"The ECA Program has been a huge asset to our business. Even though we are based in Millard County, we have had people as far as New Jersey find us online through our website and purchase our meat. In the past year of having our website up, we have made over \$250,000 on top of our regular sales. Most people find us on Google and stop into the store to buy their meat. We've never been so busy, it's been great!"

- **Aaron Rees, Provident Meat Co., Millard County**

CREDET TEAM



Paul Hill



Dominic Bria



Amanda D. Ali



Kaylee Hanks



Jordan Leonard



Trenton Willson



Jake Marino



Mike Sarles



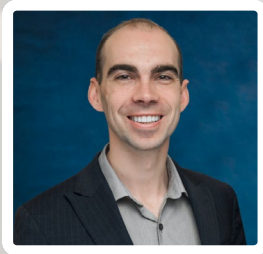
Becky Newman



Marta Nielsen



Abbey Bean



Jacob Webb



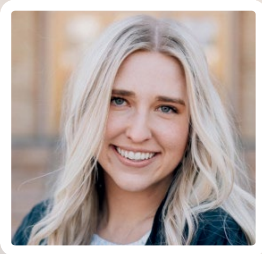
StacyAnn Maxwell



Austin Holmes



Annette Saxton



Kenna Sanders



Genesis Schaerrer



In its programs and activities, including in admissions and employment, Utah State University does not discriminate or tolerate discrimination, including harassment, based on race, color, religion, sex, national origin, age, genetic information, sexual orientation, gender identity or expression, disability, status as a protected veteran, or any other status protected by University policy, Title IX, or any other federal, state, or local law. Utah State University is an equal opportunity employer and does not discriminate or tolerate discrimination including harassment in employment including in hiring, promotion, transfer, or termination based on race, color, religion, sex, national origin, age, genetic information, sexual orientation, gender identity or expression, disability, status as a protected veteran, or any other status protected by University policy or any other federal, state, or local law. Utah State University does not discriminate in its housing offerings and will treat all persons fairly and equally without regard to race, color, religion, sex, familial status, disability, national origin, source of income, sexual orientation, or gender identity. Additionally, the University endeavors to provide reasonable accommodations when necessary and to ensure equal access to qualified persons with disabilities. The following office has been designated to handle inquiries regarding the application of Title IX and its implementing regulations and/or USU's non-discrimination policies: The Office of Equity in Distance Education, Room 400, Logan, Utah, titleix@usu.edu, 435-797-1266. For further information regarding non-discrimination, please visit equity.usu.edu, or contact: U.S. Department of Education, Office of Assistant Secretary for Civil Rights, 800-421-3481, ocr@ed.gov or U.S. Department of Education, Denver Regional Office, 303-844-5695 ocr.denver@ed.gov. Issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, Kenneth L. White, Vice President for Statewide Enterprise and Utah State University Extension.

Extension

UtahStateUniversity®



credet.usu.edu

IS REMOTE WORK RIGHT FOR ME?



Rural Online Initiative
UtahStateUniversity



HOW TO BECOME A REMOTE WORKER

We'll guide you through the process of certifying as a remote worker and help in your search for a remote job.



APPLICATION

Apply for the Certified Remote Work Professional course by scanning the QR code or visiting the URL below.



SCAN ME!



APPROVAL AND PLACEMENT

Once your application is approved, we will connect you with a Program Specialist to guide you through your learning journey.

REMOTE WORK TRAINING

Learn about remote work and virtual career options by completing the 1-month online course, with weekly Zoom meetings to discuss what you are learning.

CAREER PLANNING

Collaborate with your Program Specialist to build a custom plan and identify the steps necessary to become a remote work professional.

JOB DEVELOPMENT

Equipped with new skills and a certificate, you'll have the knowledge and information required to find and qualify for legitimate remote jobs.

RemoteWorkCertificate.com/pro



Extension
UtahStateUniversity



WHAT IS REQUIRED TO PARTICIPATE IN THE REMOTE WORK PROGRAM?

You'll need the same essentials required for any remote job: a computer with a microphone and webcam, and a reliable internet connection. You'll also need to have some prior work experience and skills, a strong interest in remote work, and a proactive, positive attitude. We'll help you with the rest!

HOW MUCH DOES IT COST?

The course fee for rural students is \$40, and \$99 for urban students. Check our website for more info.

IS REMOTE WORK RIGHT FOR ME?

The mission of the Remote Online Initiative is to connect you with the remote work that allows the flexibility of working from wherever you call home. Virtual careers aren't a great match for everyone, so before submitting an application, ask yourself the following questions:



Apply today! RemoteWorkCertificate.com/pro

WILL I ENJOY REMOTE WORK?

Remote work isn't for everyone, but many people love it for these reasons:

- **Flexibility-** control over work schedule & environment
- **No commute-** reduce stress, save time & money
- **Location freedom-** live where you want, explore jobs without geographic limits
- **Productivity & focus-** get more done with fewer workplace distractions



Governor's Office of Economic Opportunity

CENTER FOR RURAL
DEVELOPMENT



The Governor's Office of Economic Opportunity administers the Rural Communities Opportunity Grant (RCOG), §63N-4-802. This grant is available to rural counties, cities, towns, and associations of governments to support economic development projects and activities. The Rural Opportunity Advisory Committee oversees this grant program.

Grant Purpose

The RCOG empowers rural communities to take responsibility for their unique economic development planning, projects, and activities. Rural communities may qualify to receive grant funding up to a maximum amount of \$600,000. The grant addresses economic development needs, which include:

- Business recruitment, development, and expansion
- Workforce training and development
- Infrastructure, industrial building development, and capital facilities improvements for business development

Eligible Communities

Eligible rural communities include:

- Counties of the third*, fourth, fifth, and sixth classes
- Cities, towns, and metro townships located within those counties
- Municipalities with a population of 10,000 or less in counties of the second-class
- Associations of Governments

Competitive Application

The RCOG is competitive and requires a funding match based on the community's population. Applications are scored based on their quality, proposed budget, project and activity descriptions, and the purposes, goals, and measurable outcomes related to improving the community's overall economy. Applicants are required to justify the economic development need for the grant and the amount of funding requested.

Prioritization

The Rural Opportunity Advisory Committee may prioritize applications that demonstrate any of the following elements:

- The community has or is actively pursuing the creation of an effective strategic economic development plan
- Consistency with local economic development priorities
- Economic need
- Utilization of local financial resources in combination with a grant
- Evidence that the grant will help create jobs
- Evidence of potential positive return on investment

Qualified Counties by classification (State Code 17-50-501) are:

Counties of the Third Class

(Populations from 40,000 to 259,999)

- Washington County*
- Cache County
- Tooele County
- Box Elder County
- Iron County
- Summit County

Counties of the Fourth Class

(Populations from 12,000 to 39,999)

- Uintah County
- Wasatch County
- Sanpete County
- Sevier County
- Carbon County
- Duchesne County
- San Juan County
- Millard County
- Morgan County
- Juab County

Counties of the Fifth Class

(Populations from 5,000 to 11,999)

- Emery County
- Grand County
- Kane County
- Beaver County
- Garfield County

Counties of the Sixth Class

(Populations less than 5,000)

- Wayne County
- Rich County
- Piute County
- Daggett County

*Counties of the third class are eligible for RCOG if the county of the third class has no municipality with a population of 100,000 or more (63N-4-801(9)(b)). Washington County, a third-class county, does not qualify for the RCOG because it has a city with a population greater than 100,000. Cities within Washington County, other than St. George, also qualify for RCOG.

Qualified cities and towns in counties of the second class with populations less than 10,000 (FY 2026):

Davis County

Fruit Heights
South Weber
Sunset City
West Bountiful

Utah County

Cedar Fort
Cedar Hills
Elk Ridge
Fairfield
Genola
Goshen
Woodland Hills

Weber County

Farr West
Harrisville
Hooper
Huntsville
Marriott-Slaterville
Plain City
Riverdale
Uintah
Washington Terrace

Qualified Associations of Governments:

- Bear River Association of Governments (BRAG)
- Five County Association of Governments
- Mountainlands Association of Governments (MAG)
- R6, formerly known as the Six County Association of Governments
- Southeastern Regional Development Agency (SERDA), formerly known as the Southeastern Utah Association of Local Governments
- Uintah Basin Association of Governments (UBAG)
- Wasatch Front Regional Council (WFRC)

For more
information
about
this grant,
visit:



econ-opp.fyi/RCOG



Governor's Office of Economic Opportunity

CENTER FOR RURAL
DEVELOPMENT

Rural County Grant

Supporting Economic Development in Rural Utah

The Utah Governor's Office of Economic Opportunity, Center for Rural Development, administers the Rural County Grant (RCG). This grant is designed to empower rural county governments to manage their own unique economic development opportunities, and to take responsibility for planning, projects, and activities that will lead to improved economies. The grant is intended to address economic development needs within the following categories:

- Business recruitment, development, and expansion
- Workforce training and development
- Infrastructure, industrial building development, and capital facilities improvements for business development

Qualifications

Counties must have a functioning County Economic Opportunity Advisory Board (CEO Board) to qualify for an RCG. Each CEO board assists and advises the county legislative body with the following:

- Determining how the grant money will fund economic development projects and activities within their county
- Applying for a rural county grant
- Preparing required annual reports

Qualifying Counties

Utah rural counties of the third*, fourth, fifth, and sixth classes qualify for the RCG. Each rural county may receive grant funding up to \$200,000 annually. To determine county classifications please refer to State Code 17-50-501.

*Note: Washington County is a county of the third class, but because it has a city with a population greater than 100,000, it does not qualify for the RCG.

Learn more about how RCG can benefit your rural county:

