Minutes of the
Millcreek City Council
June 22, 2026
6:30 p.m.
Work Meeting
7:00 p.m.
Regular Meeting

The City Council of Millcreek, Utah, met in a public work meeting and regular meeting on June 22, 2026, at City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106. The meeting was recorded for the City's website and had an option for online public comment.

PRESENT:

Council Members
Cheri Jackson, Mayor
Silvia Catten, District 1
Thom DeSirant, District 2
Nicole Handy, District 3
Bev Uipi, District 4 (electronic, arrived at 6:40pm)

City Staff
Francis Lilly, Assistant City Manager
Elyse Sullivan, City Recorder
John Brems, City Attorney
Kurt Hansen, Facilities Director
Lisa Dudley, HR-Finance Director
Rita Lund, Communications Director
Kayla Mayers, Promise Program Director
Kristy Parajuli, Promise Education Coordinator
Aaron Roberts, Stormwater Operations & Construction Manager
Erica Okada, Public Information Manager

Attendees: Thomas McMurtry, Rick Hansen, Sgt. Ryan Warner, Chief Petty-Brown, Cathy Woolf

WORK MEETING – 6:30 p.m.
TIME COMMENCED: 6:30 p.m.

Mayor Jackson called the work meeting to order.

1. **Fraud Risk Assessment Presentation; Lisa Dudley, HR-Finance Director**
   Lisa Dudley presented an overview of the city's annual Fraud Risk Assessment, explaining that it is a required component of the independent financial audit and is mandated by the Utah State Auditor's Office. She stated that the assessment is a self-evaluation designed to measure the city's internal controls, separation of duties, oversight practices, ethics policies, and fraud prevention efforts. Dudley emphasized that the assessment serves as a starting point for identifying opportunities to strengthen internal controls rather than a comprehensive checklist. She noted that the process also requires annual ethics training and pledges for employees, ethics training for elected officials at the beginning of each term, continuing professional

education requirements for finance staff, ongoing monitoring of internal controls, and regular Audit Committee meetings.

Dudley reported that the city's Fraud Risk Assessment score improved from 300 out of 395 in fiscal year 2023 to 375 out of 395, reflecting the implementation of several recommendations. These improvements included revisions to the conflict-of-interest policy, adoption of an ethical behavior policy, annual employee ethics acknowledgments, required training for elected officials, establishment of a fraud reporting hotline, and revisions to the Audit Committee guidelines. She noted that future improvements will focus on enhancing the Audit Committee's role in conducting internal audit functions, developing a formal internal audit plan, ensuring consistent implementation of city policies and fee schedules, and strengthening information technology and cybersecurity policies. Dudley explained that recent revisions to the Audit Committee guidelines designate the City Treasurer as a committee member, require quarterly meetings, agendas and minutes, and regular reporting to the City Council. She concluded by stating that while significant progress has been made over the past four years, the city will continue to review and strengthen its internal controls, audit processes, and cybersecurity practices to further reduce fraud risk.

Mayor Jackson commended staff for their work in significantly improving the city's Fraud Risk Assessment score and expressed confidence that the city would be able to maintain a very low level of fraud risk. She emphasized the importance of being responsible stewards of taxpayer funds by adhering to best practices for fraud prevention and maintaining strong internal controls. The mayor noted that effective policies, procedures, and oversight are essential safeguards that help protect public resources and ensure the city's financial integrity.

2. Treasurer's Report

Council Member Catten reported that, as of June 22, 2026, the city had $2,428,331 in its operating account and $40,927,956 in the PTIF account, for a total shared cash balance of $43,356,287. Year-to-date revenues included $11,935,126 in property taxes, $11,865,127 in general sales tax revenue through eight months of the fiscal year, and $1,002,530 in building permit revenue. During the reporting period, the city issued 184 checks, processed two payrolls, and completed 22 bank drafts (EFTs), resulting in total May disbursements of $7,456,830.

3. Staff Reports

Elyse Sullivan provided an update on the Rock Your Block Grant Program, reporting that the city received 10 applications, of which five projects were selected for potential funding, pending completion of follow-up requirements by July 6. The total anticipated grant distribution is approximately $20,000. She summarized the proposed projects, including improvements to the public right-of-way along 900 East near Sydnee Court in Council District 1; landscaping improvements adjacent to the St. Mark's masonry wall on a dead-end street in District 2; creation of a community hub featuring a bench, Little Free Library, and community bulletin board along the neighborhood walkway to Rosecrest Elementary in District 3; and two District 4 projects consisting of wildflower plantings along the southern pathway to Churchill Junior High and park strip improvements on Millcreek Canyon Road.

Council Member Catten asked why two projects were selected for District 4.

Mayor Jackson commented that the selected District 3 project did not require the full amount of available funding, allowing the review committee to consider additional projects for funding. She noted that the city received one application from District 1, two from District 2, three from District 3, and four from District 4, and expressed satisfaction that the inaugural Rock Your Block Grant Program generated participation from every council district. The Mayor thanked Sullivan for coordinating the application and review process and acknowledged the contributions of the committee members appointed by the council. She noted that the committee's discussion benefited from a variety of perspectives, including members with grant-making experience, and also recognized the assistance provided by Planning and Public Works staff, who helped evaluate the feasibility and potential challenges of the proposed projects. She concluded by stating that she looked forward to receiving updates as applicants completed the required follow-up steps.

The council discussed a proposal from a Millcreek resident, a junior at Olympus High School, who wanted to paint fish on a jersey barrier on Murray-Holladay Road. John Brems explained that although an agreement and safety plan existed, there were legal and liability concerns because the artist was a minor working in the public right-of-way, and parental waivers could not fully waive the child's potential claims. John Miller outlined the risk mitigation plan—keeping the work on the sidewalk, using cones, and wearing safety vests—while still acknowledging residual risk. Council members generally supported moving forward but worried about the precedent it would set. Council Member Catten favored approval but said the city should create a policy for handling similar future requests, and Council Member Handy agreed. Brems noted that Francis Lilly was already working on a city arts master plan that would address public art issues like this. Joining remotely, Council Member Uipi felt the decision was somewhat premature without a more robust process and suggested involving the Arts Council and having a stronger framework before approvals. Council Member Jackson agreed that the forthcoming arts and culture master plan would provide needed guidance.

4. **Unified Police Department Report**

Chief Petty-Brown presented the Unified Police Department's May 2026 report, noting that average response times remained consistent at six minutes for Priority 1 and Priority 2 calls and 12 minutes for Priority 3 calls. She reported an increase in case activity, with police reports rising from 800 in April to 910 in May, along with 2,710 calls for service, 60 transient-related calls, and 23 mental health calls. Traffic enforcement activity included 416 citations, 11 DUI arrests, 68 accident reports, and 29 hit-and-run investigations. The Department's Directed Enforcement Unit handled five cases, made 13 arrests, executed 10 search warrants, recovered two stolen vehicles, and seized 55 fentanyl pills and eight grams of heroin. Chief Petty-Brown also highlighted the department's extensive community engagement during the end of the school year, including participation in school events and visits by the department's ice cream truck, and announced that members of the K-9 unit were attending crisis response training in Colorado to further develop the program.

Chief Petty-Brown reported that investigations during the month included 42 assaults, eight fraud cases, 40 burglaries, 11 sex offenses, six stolen vehicles, 74 larcenies, 10 drug offenses, 62 domestic violence cases, and no homicides or robberies. Millcreek precinct detectives were assigned 50 cases, with 25 cases submitted for prosecution, representing a strong filing rate. She also highlighted the work of the shared services Records Division, which from July 2025 through June 2026 processed more than 38,000 incident reports, 29,000 supplemental reports, 2,300 citations, 2,300 booking records, and 14,000 GRAMA requests, in addition to managing body-worn camera redactions, alarm permits, towing rotations, expungements, administrative phone calls, and report coding for state and federal crime reporting.

In response to a question from the Council, Chief Petty-Brown stated that the Records Division is now housed in the department's Logistics Building in Kearns. She concluded with a staffing update, reporting that the department was down only one position overall but anticipated several retirements during July, including two chief-level positions. She noted that the UPD Board had approved the addition of an Assistant Chief position to improve organizational capacity, and announced several recent promotions, including one detective and one Millcreek officer promoted to sergeant, with additional personnel changes expected as vacancies are filled.

5. Discussion of Agenda Items, Correspondence, and/or Future Agenda Items
There were none.

Council Member DeSirant moved to adjourn the work meeting at 6:58 p.m. Council Member Catten seconded. Mayor Jackson called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

REGULAR MEETING – 7:00 p.m.
TIME COMMENCED: 7:00 p.m.

1. Welcome, Introduction and Preliminary Matters

1.1 Pledge of Allegiance
Mayor Jackson called the meeting to order and led the pledge of allegiance.

1.2 Unified Police Department Millcreek Precinct Officer of the Month for May 2026
Chief Petty-Brown announced Detective Ryan Warner as Officer of the Month for May 2026. She recognized Detective Warner for his outstanding service to the Millcreek community and congratulated him on his recent promotion to sergeant. She noted that Detective Warner served the city for the past four years, first as the domestic violence detective and later as a property crimes detective, consistently demonstrating exceptional professionalism, compassion, and investigative skills. Chief Petty-Brown highlighted his recent work investigating a series of residential burglaries, during which he identified patterns, located and arrested the suspect, and recovered stolen property, bringing accountability and reassurance to affected residents. She also commended Detective Warner for his victim-centered approach, emphasizing his commitment to treating victims with dignity, keeping them informed throughout investigations, and ensuring they felt supported regardless of the outcome of their cases. In addition to his investigative accomplishments, she recognized his role as a mentor to newer officers, praising his willingness to share knowledge, support colleagues, and lead by example. Chief Petty-Brown stated that Detective Warner's dedication, leadership, and commitment to the community exemplify the highest standards of the profession and expressed hope that he would continue serving the Millcreek precinct in his new role as sergeant.

1.3 English Skills Learning Center Certificate Ceremony

Mayor Jackson formally recognized the graduates of the English Skills Learning Center, congratulating them on their dedication and achievement in learning English. She acknowledged the challenges of relocating to a new country and acquiring a new language, emphasizing that English proficiency is an important tool for success and for helping families thrive in the community. On behalf of the city, Mayor Jackson commended the graduates for their hard work and perseverance and expressed appreciation for their commitment to personal growth and community engagement.

Maddie Townsend, representing the English Skills Learning Center, expressed appreciation for the city's ongoing partnership through Millcreek Promise, noting that she has worked with the organization for five of her six years with the Learning Center. She described the collaboration as one of the most valuable partnerships she has experienced, highlighting the classes hosted at Bud Bailey Apartments for resident participants. Townsend explained that Millcreek Promise has provided essential support through childcare services, student recruitment, and assistance to refugee families, helping foster an inclusive community where all voices are valued. She concluded by introducing a student who then addressed the council on behalf of the program participants. The students were then presented with certificates.

1.4 Public Comment

Cathy Woolf, Diana Way, shared her perspective on the Porsche site's development, explaining that she and her husband had participated extensively in earlier public discussions regarding potential uses for the property. She recalled initially opposing proposals such as a motel and multifamily housing because of concerns about increased traffic and neighborhood impacts but ultimately supported the Porsche dealership after learning it would generate tax revenue, provide an attractive development, and preserve many of the area's valued characteristics. Woolf stated that while she had accepted the dealership, she had not anticipated the installation of approximately 45-foot-tall trees that now obstruct the mountain, sunset, and city views from her home, which she described as one of the primary reasons her family purchased and invested in the property.

Woolf encouraged the dealership and the city to view the site as an opportunity for broader community benefit through innovative landscaping and educational partnerships. Drawing on her experience as a retired teacher who developed a successful water-wise school garden, she proposed incorporating native and water-wise landscaping, educational plant labeling, demonstration gardens, student involvement in irrigation and landscape design, and partnerships with local schools on environmental and conservation projects. She also suggested exploring habitat improvements and other landscape features that could address local environmental issues. In closing, Woolf expressed concern that the proposed landscaping could diminish scenic views for other nearby homeowners as well and urged consideration of alternatives that would preserve neighborhood views while creating a landscape that serves both the development and the broader community.

Francis Lilly explained that the Porsche development agreement, approved by the city, included a landscape plan that provided the developer with a selection of approved street tree species, one of which has the potential to reach approximately 45 feet in height depending on growing conditions. He stated that because the landscape plan was incorporated into the approved development agreement, the city cannot retroactively require the developer to remove or replace the trees. Lilly noted that the approved tree list was prepared by a professional landscape architect and was intended to support the city's broader planning objectives, including enhancing the Wasatch Boulevard streetscape, providing shade and buffering for the adjacent shared-use path, reducing urban heat island effects, and advancing goals identified in the city's General Plan. He added that while the city informed Porsche that alternative approved tree species with smaller mature heights could be considered, any changes would be voluntary on the developer's part, and he did not believe using public funds to replace compliant landscaping would be appropriate. Lilly also clarified that the planned Wasatch Boulevard improvements outside the Porsche frontage will not include similar street trees, as the tree requirement is unique to the dealership frontage where adequate space exists.

2. Business Matters

2.1 Discussion and Consideration of Ordinance 26-46, Establishing a Transportation Utility; Imposing a Transportation Utility Fee; Adopting a Transportation Utility Fee Schedule as Part of the Consolidated Fee Schedule; Creating a Transportation Utility Fund; Providing for Administration, Billing, Collection, Appeals, and Enforcement; and Providing an Effective Date

Mayor Jackson noted the council had a presentation and public hearing on the matter at the last council meeting on June 8.

John Miller clarified that staff evaluated two pavement condition index (PCI) funding scenarios as part of the Transportation Utility Fee discussion: maintaining streets at a PCI of 70, which would provide pavement treatments approximately every 15 years, and a PCI of 75, the industry standard, which would allow treatments approximately every 10 years. He noted that the PCI 70 option would generate approximately $4.1 million, while the PCI 75 option would generate approximately $4.6 million, a difference of about 10 percent in overall costs. Miller stated that staff's recommendation is to follow the consultant's guidance and adopt the PCI 75 standard, consistent with previous council discussions and the city's goal of maintaining a higher level of roadway preservation.

Council Member DeSirant noted he received an email from a constituent asking if the fund could be used for sidewalk improvements, and the answer is yes. He noted the $7.65 a month would be closer to around $12.45 a month if the city instead instituted a property tax increase, which would amount to an approximate 45% increase. Council Member Uipi asked if the council had heard from residents since the last meeting because she had not. Council Member Catten commented that the city's public outreach efforts regarding the Transportation Utility Fee included well-attended open houses over the previous several months. She observed that while many attendees initially expressed concerns, most became more receptive after receiving information about the purpose of the fee, how it would function, and the need for sustainable roadway funding. She noted that public feedback following the outreach had been limited to only a small number of emails, indicating that most residents appeared to understand and accept the rationale behind the proposed program.

Erica Okada summarized the city's public outreach efforts for the Transportation Utility Fee, noting that extensive communication occurred through multiple channels. Outreach included featured articles in the May and June city newsletters, weekly e-newsletter updates from April through June, social media posts, three public open houses, a stakeholder focus group, and approximately 44 public comments and emails received throughout the process. Staff also participated in a local news interview and a Facebook Live discussion to explain the proposal and answer questions. It was further reported that the consultant had completed a comprehensive communications report documenting all outreach activities, public comments, and supporting materials, which would be posted on the city's website. Staff noted that the report confirmed the feedback received was generally consistent with the themes discussed throughout the public engagement process.

The council appreciated the consultants' and staff's efforts.

Council Member Handy moved to approve Ordinance 26-46, Establishing a Transportation Utility; Imposing a Transportation Utility Fee; Adopting a Transportation Utility Fee Schedule as Part of the Consolidated Fee Schedule; Creating a Transportation Utility Fund; Providing for Administration, Billing, Collection, Appeals, and Enforcement; and Providing an Effective Date. Council Member DeSirant seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

2.2 Discussion and Consideration of Resolution 26-16, Adopting the Fifth Amendment to the Millcreek Employee Handbook – Fourth Edition

Lisa Dudley presented proposed amendments to the city's employee handbooks, explaining that the revisions focus on two primary areas: the Employee Driver and Vehicle Use Policy and the Youth Protection Policy. She noted that the city maintains separate handbooks for benefited and non-benefited employees, with the non-benefited version containing only policies applicable to those employees. Dudley explained that the updated driver policy is intended to enhance employee safety, reduce risk, establish clear expectations, and ensure compliance with Utah Local Governments Trust insurance requirements. The revisions include a new driver policy packet addressing topics such as safe parking and backing procedures, driver responsibilities, and the use of both city-owned and personal vehicles for city business. The handbook revisions refer to the complete policy packet, which is available to employees through the city's shared drive.

Dudley also outlined updates to the Youth Protection Policy, explaining that the revisions strengthen the city's compliance with state law and establish enhanced standards to protect the safety, well-being, and dignity of youth participating in city programs. The policy requires employees and volunteers working with youth to complete training and required documentation before beginning service, including background checks through state and national sex offender and kidnapping registries for individuals age 18 and older. The revised policy also establishes standards for employee and volunteer interactions and communications with youth and primarily affects the Promise Program and Community Life Department. During council discussion, a question was raised regarding minors who serve as camp staff or volunteers alongside younger participants. Dudley clarified that the statutory requirements apply to volunteers and employees who are 18 years of age or older but agreed that younger staff should also receive appropriate training and stated that staff would ensure such training is provided where applicable.

Council Member DeSirant moved to approve Resolution 26-16, Adopting the Fifth Amendment to the Millcreek Employee Handbook – Fourth Edition. Council Member Catten seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

2.3 Discussion and Consideration of Resolution 26-17, Adopting the Fourth Amendment to the Millcreek Non-Benefited Employee Handbook – First Edition
Lisa Dudley explained that the proposed fourth amendment to the non-benefited employee handbook mirrors the revisions made to the benefited employee handbook, with the exception of provisions related to employee travel that do not apply to non-benefited staff. She noted that the Employee Driver and Vehicle Use Policy will still apply to non-benefited employees who operate city or personal vehicles for city business, while the updated Youth Protection Policy applies equally to both benefited and non-benefited employees.

Council Member DeSirant moved to approve Resolution 26-17, Adopting the Fourth Amendment to the Millcreek Non-Benefited Employee Handbook – First Edition. Council Member Catten seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

2.4 Discussion and Consideration of Resolution 26-18, Approving the First Amendment to Interlocal Cooperative Agreement with Salt Lake County for Extending the "TRCC" Millcreek Arts and Culture Plan Deadline to December 31, 2026
Francis Lilly presented the proposed interlocal cooperative agreement with Salt Lake County to extend the timeline for completing the city's Arts and Culture Master Plan grant. He explained that the city received a Salt Lake County TRCC grant several years earlier but experienced delays in initiating the project due to competing priorities, including state-mandated planning efforts related to water resources, the General Plan, and station area planning. Earlier in the year, the city retained Union Creative Agency to develop the Arts and Culture Master Plan, and work is now well underway, including the formation of an artist panel to develop catalytic arts projects and ongoing discussions regarding governance for future public art initiatives. Lilly reported that the city requested and received an extension of the grant through December 31, 2026, providing additional time to complete the project, although staff anticipate the work will be substantially complete by September. He noted that the Salt Lake County TRCC Board unanimously approved the extension, subject to execution of the interlocal agreement before the council.

Mayor Jackson, speaking in her capacity as a member of the TRCC Board, confirmed that the extension request was unanimously approved following the city's presentation and expressed confidence in the work being completed by Union Creative Agency, stating that it will provide a strong foundation for implementing the city's Arts and Culture Master Plan. In response to a question regarding funding, Lilly stated that the grant included approximately $75,000 for consulting services and an additional $25,000 to $30,000 to support artist participation and related project activities.

Council Member Catten moved to approve Resolution 26-18, Approving the First Amendment to Interlocal Cooperative Agreement with Salt Lake County for Extending the "TRCC" Millcreek Arts and Culture Plan Deadline to December 31, 2026. Council Member Handy seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

2.5 Discussion and Consideration of Resolution 26-19, Approving the Second Amendment to Interlocal Cooperative Agreement with Salt Lake County; Acknowledging the Third Grant Year (Second Amendment Renewal Term) for Healthy Millcreek Coalition Funding

Kayla Mayers presented a proposed grant agreement with the Salt Lake County Health Department to continue funding the Healthy Millcreek Coalition, which operates under the nationally recognized Communities That Care framework for planning and implementing community health initiatives. She explained that the city originally received the grant in fiscal year 2025, with the intent of supporting the coalition for three years, contingent upon continued funding. The proposed third-year award includes $94,500, with an additional $10,000 available through a supplemental application. Mayers noted that the grant primarily funds the Health Coordinator position and associated benefits, with remaining funds supporting coalition programming and community initiatives.

Council Member Catten highlighted the coalition's accomplishments over the past year, particularly its emphasis on youth mental health and youth programming. She noted that the coalition played a key role in establishing after-school programming in partnership with Skyhop, describing the initiative as a significant benefit to the community. Council Member DeSirant expressed appreciation for the Produce Pals program.

Council Member DeSirant moved to approve Resolution 26-19, Approving the Second Amendment to Interlocal Cooperative Agreement with Salt Lake County; Acknowledging the Third Grant Year (Second Amendment Renewal Term) for Healthy Millcreek Coalition Funding. Council Member Handy seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

3. Financial Matters

3.1 Public Hearing to Consider Amending the Fiscal Year 2025-2026 General Fund Budget

Lisa Dudley presented the proposed year-end budget amendments, explaining that the first portion of the amendments reflect adjustments to revenues and expenditures based on year-to-date actuals and projected year-end totals. She noted that revenue revisions include updated estimates for ongoing revenue sources, additional state grant funding received beyond the original budget, and proposed transfers to CIP. Dudley explained that while budget authority is being increased to allow for necessary transfers, actual transfers will only occur to the extent needed to maintain compliance with the city's fund balance and budget requirements.

On the expenditure side, Dudley outlined several adjustments to ensure departments remain within their appropriations, including additional funding for Justice Court expenses and reallocating funds originally budgeted for a vehicle purchase that was deferred, allowing those funds to be transferred to the CIP budget where the purchase will occur in the future. She also noted that previously appropriated pavement preservation funds will not be fully expended by the end of the fiscal year due to the seasonal timing of construction work. Dudley further explained that the remaining proposed changes consist of line-item reallocations within individual departments to reflect actual spending patterns and projected needs. These internal adjustments do not change departmental budgets or the overall General Fund budget but simply shift appropriations between expense categories to ensure compliance with approved spending limits.

Council Member DeSirant moved to open the public hearing. Council Member Catten seconded. Mayor Jackson called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

There were no comments.

Council Member DeSirant moved to close the public hearing. Council Member Catten seconded. Mayor Jackson called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

3.2 Discussion and Consideration of Ordinance 26-43, Amending the 2025-26 Fiscal Year Budget

Council Member DeSirant moved to approve Ordinance 26-43, Amending the 2025-26 Fiscal Year Budget. Council Member Handy seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

3.3 Discussion and Consideration of Ordinance 26-44, Determining the Rate of Tax and Levying Taxes Upon All Real and Personal Property within Millcreek (the Resulting Tax is the Same Amount of Tax Previously Collected by Millcreek and Will Not Result in a Tax Increase to Residents of Millcreek) for the Tax Year Beginning July 1, 2026 and Ending June 30, 2027

Lisa Dudley presented the final certified property tax information received from the Utah State Tax Commission and Salt Lake County, noting that these figures were the final component needed to complete the city's budget. She explained that because the city is not increasing property taxes and is not conducting a Truth in Taxation process, the certified tax rate is adjusted to produce the same property tax revenue as the previous year, with the exception of revenue generated from new growth. Dudley reported that the city's tax rate will decrease slightly from 0.001267 to the certified rate of 0.001248, reflecting increased assessed property values while maintaining revenue neutrality. She noted that the certified revenue without new growth totals approximately $11.906 million, with an additional $107,000 in revenue attributable to new growth, resulting in total certified property tax revenue of $12,014,317. Dudley explained that both the certified tax rate and the corresponding revenue amount are incorporated into the budget resolution to ensure compliance with state requirements.

Council Member Catten moved to approve Ordinance 26-44, Determining the Rate of Tax and Levying Taxes Upon All Real and Personal Property within Millcreek for the Tax Year Beginning July 1, 2026 and Ending June 30, 2027. Council Member DeSirant seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

3.4 Discussion and Consideration of Ordinance 26-45, Adopting a Final Budget, and Making Appropriations for the Support of Millcreek for the Time Period Beginning July 1, 2026, and Ending June 30, 2027

Lisa Dudley provided additional explanation of the certified property tax calculation, reviewing the formula used to determine the certified tax rate and noting that a minor $1 rounding difference was required to reconcile the final figures. She then presented the final proposed General Fund budget, explaining that there were no changes to the Community Reinvestment Agency (CRA) or Foundation budgets since the tentative budget. The only revisions to the General Fund reflected the final certified property tax revenue, including approximately $11.907 million in revenue generated at the certified tax rate and approximately $107,000 from new growth, resulting in total certified property tax revenue of $12,014,317. Because these revenues exceeded the tentative estimates by approximately $110,000, the proposed budget correspondingly reduced the planned use of fund balance by the same amount, with no changes to departmental expenditures.

During council discussion, a question was raised regarding whether the newly adopted Transportation Utility Fee had been incorporated into the proposed budget. Dudley explained that it had not yet been included because the fee had not been formally adopted when the budget was prepared. She stated that staff would return with a future budget amendment, prepared in coordination with Public Works, to incorporate the new revenue and expenditures associated with the Transportation Utility Fee. She also confirmed that the updated fee schedule includes the adopted utility fee rates and that the budget amendment would itemize those fees accordingly. Dudley concluded by reviewing the property tax revenue summary, including current taxes, new growth, prior-year delinquent collections, and fee-in-lieu revenues, and noted that the revised budget does not affect the city's projected fund balance, which is expected to remain at approximately 35 percent.

Council Member Catten moved to approve Ordinance 26-45, Adopting a Final Budget, and Making Appropriations for the Support of Millcreek for the Time Period Beginning July 1,

2026, and Ending June 30, 2027. Council Member Uipi seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

4. Reports

4.1 Mayor's Report

Mayor Jackson reported that First Lady Abby Cox visited Millcreek Common, Marissa's Bookstore, and Granite Credit Union, and learned about Millcreek Promise and community service initiatives. She also reported a successful meeting with Granite School District regarding student transportation from the Howick Apartments to Granite Park Junior High, noting that the District confirmed the property qualifies for bus service after reviewing the correct building entrance location. Mayor Jackson thanked staff for their persistence and described the new bus service as an important safety and access improvement for students and families.

Mayor Jackson also reported on a productive meeting with Salt Lake City Public Utilities, Salt Lake City Mayor's Office staff, and representatives from Millcreek, Holladay, and Cottonwood Heights regarding improved communication, permitting coordination, water break repairs, and road restoration. She noted that the cities also raised concerns about the lack of representation for residents who receive Salt Lake City water service, and discussions will continue regarding potential changes to the advisory structure for water governance. Additional updates included her service on the Salt Lake County TRCC Board and ZAP Recreation Application Bond Review Board, where she is monitoring county applications related to Big Cottonwood Regional Park; approval of the UFA and UPD budgets without property tax increases or service reductions; and the use of Millcreek precinct fund balance to help offset the UPD contract. She thanked staff and department leaders for their work during budget season and concluded by highlighting the continued progress of the Millcreek Interfaith Council, emphasizing its role in fostering service, collaboration, and common ground within the community.

4.2 City Council Member Reports

Council Member DeSirant noted several events he had recently attended.

Council Member Catten reminded residents that mosquito season is underway and shared information about mosquito activity during dry conditions, noting that mosquito abatement districts regularly monitor mosquito populations and test for West Nile virus throughout the summer. While emphasizing that there was no cause for alarm, she encouraged residents to take preventive measures, including eliminating standing water around their homes and protecting themselves from mosquito bites.

Council Member Catten also reported meeting with Planning Commissioner Jacob Richardson and representatives from TreeUtah to discuss the possibility of planting trees along a section of the Jordan River Trail. She explained that the proposed location is a dry area above the river where additional tree canopy could provide shade, reduce fire risk, and enhance the trail corridor. She noted that staff will continue working with Salt Lake County to address logistical considerations associated with the project. She concluded by reminding residents to attend the city's upcoming Fourth of July celebrations and reminded residents to vote in the June 23rd primary election.

Council Member Handy noted the Wasatch Front Waste and Recycling District dumpster reservation postcards had gone out and that they have started a new program for picking up mattress, appliances, chemicals, and tires.

Council Member Uipi reported on a meeting of the Central Wasatch Commission, noting that the Commission discussed a recent state budget adjustment that eliminated approximately $90,000 in funding. She stated that the mayor had indicated the funding would be restored through a budget adjustment to the governor's budget. She also reminded the council and the public that the Pacific Islanders Heritage Night is scheduled for August 8. In addition, Council Member Uipi thanked Mayor Jackson for initiating the recent regional meeting with Salt Lake City Public Utilities, describing it as a productive effort that benefited all participating cities. She concluded by noting that the first water rate advisory committee meeting would be held on July 1 and that she would provide an update to the council at the next meeting.

5. Consent Agenda

5.1 Approval of May 26, 2026 Work Meeting and Regular Meeting Minutes

Council Member DeSirant moved to approve the May 26, 2026 Work Meeting and Regular Meeting Minutes. Council Member Catten seconded. Mayor Jackson called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

6. Calendar of Upcoming Meetings

- Historic Preservation Commission Mtg., 7/9/26, 6:00 p.m.
- City Council Mtg., 7/13/26, 7:00 p.m.

ADJOURNED: Council Member DeSirant moved to adjourn the meeting at 8:19 p.m. Council Member Catten seconded. Mayor Jackson called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Handy voted yes, Council Member Uipi voted yes, and Mayor Jackson voted yes. The motion passed unanimously.

APPROVED: Cheri Jackson ________ **Date** July 13, 2026
Cheri Jackson, Mayor

Attest: ________
Elyse Sullivan, City Recorder