

Division of Licensing and Background Checks (DLBC)

Congregate Care Committee

Agenda

Meeting information: The Congregate Care Committee meets to advise the safety of children in congregate care programs. The primary objective of this meeting is to review and establish the three pillars for intensive care in preparation for a formal proposal submission to the Department of Health and Human Services (DHHS).

Date: Jul 15, 2026

Time: 1:00 PM - 4:00 PM

Location: Multi Agency State Office Building (MASOB) Room 1020B

Virtual Attendance Information:

<https://utah-gov.zoom.us/j/82342429468>

In-Person Attendance Information:

Multi Agency State Office Building (MASOB)

195 N 1950 W Room 1020B

Salt Lake City, UT 84116

Committee Member Attendees: Jessica Black, Steven Demille, Cassandra Howell, Tony Mosier, Trina Packard, Adam Pendleton, Daniel Sanderson

DLBC Staff Attendees: Travis Broderick, Dustin Penman, Jada Stelmach



Other Attendees:

Time	Topic	Presenter	Notes
1:00 PM	Welcome	Trina Packard	a. Intro Script b. Call for Attendance
1:05 PM	Approval of June 2026 Minutes	Trina Packard	
1:10 PM	Administrative Business	Trina Packard	
1:15 PM	New Business	Trina Packard	a. Three pillars for intensive i. Staffing requirements ii. Advanced training topics/hours iii. Physical facility features b. Proposal submitted to DHHS by August 19 i. The minimum safety requirements: 1. Services; 2. Programming; 3. Facilities; 4. Staffing; 5. Policies; 6. Procedures; or 7. Any other element or characteristic of a



Time	Topic	Presenter	Notes
			congregate care program that the office, in consultation with the committee, determines impacts the safety of the children who are admitted.
3:00 PM	Break	Trina Packard	
3:15 PM	Continue New Business	Trina Packard	
3:45 PM	DLBC Update	Dustin Penman	a. Statute citation change for Congregate Care Committee
3:50 PM	Public Comment	Trina Packard	
3:55 PM	Next meeting's agenda	Trina Packard	
4:00 PM	Adjourn	Trina Packard	

