

West Warren Park Board Meeting

Date: June 8, 2026

Time: 7:30 p.m.

Location: 7100 W 900 S Ogden Utah 84404

I. Call to Order

State the time i calling the meeting of the West Warren Park Board of Trustees to order. Take a roll for the record.

Joe called the meeting to order at 7:30 p.m. Joe Girodano, Riley Skinner, Jeremy Jacob Chris Clem and Amy Coleman were in attendance. Jeff Davis was excused.

Welcome & Introductions

II. Administrative Items (3 minutes)

- Approval of Minutes: Review and vote to approve the minutes from the previous meeting.
 - Riley motioned to approve the minutes as written. Jeremy seconded the motion. Joe called a vote. All voted “Aye” in favor. Motion passed.

III. Governance Actions (10 minutes)

Any item the board needs to officially vote on or spend money on must be listed here with reasonable specificity. You cannot vote on something if it isn't listed in this section.

If members of the public are present, public comment on action items may be asked for but is not required.

- Approval of Warrants/Checks
 - List the checks
 - Warren West Warren Water Improvement District \$60.00
 - Yard Masters \$2,590.00
 - Ross LaRue \$1,500.00
 - Streamline Web Services \$151.22
 - Kaleb Davis \$80.00
 - Amy Coleman \$386.15
 - Jeremy motioned to approve checks. Chris seconded the motion. Joe called for a vote all voted “Aye” in favor. Motion passed.
- Riding Club Service Projects
 - Adult Riding Club- Wild Ones- Paint and Sand Picnic Tables
 - List of Supplies requested by riding club
 - Paint
 - Tape/Plastic Drop Cloths
 - Brushes
 - Sandpaper (Regular and Sanding Discs)
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- There are five picnic tables needing to be repainted.
 - Riley suggested 300 dollars max for supplies. If they need more, they can request additional funds from the board and they will reevaluate. With the increasing cost of paint Joe suggested giving them a budget of \$350.00.
 - Amy will let them know
 - Riley motioned to approve \$350.00 budget for paint supplies, reimbursable with proof of purchase such as a receipt. Chris seconded. Joe called for a vote. All voted “Aye” in favor. Motion passed.
- Amendment to Reservation Agreement
 - The reservation agreement needed to have the hold harmless clause added as recommended by the Local Government Trust Agreement (The Park District’s Insurance) to ensure compliance.
 - Joe read the hold harmless clause as follows:
Hold Harmless Clause:

To the fullest extent permitted by law, Contractor/Third Party shall hold harmless, defend at its own expense, and indemnify Weber County Service Area # 6 (West Warren Park or Reese Park) its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney’s fees, arising from all acts or omissions to act of contractor or its officers, agents, or employees in rendering services under this contract; excluding, however, such liability, claims, losses, damages, or expenses arising from Weber County Service Area # 6 (West Warren Park or Reese Park) sole negligence or willful acts.
 - Jeremy motioned to approve the hold harmless clause as read by Joe and add it to the Park reservation agreement, Chris seconded the motion. Joe called for a vote. All voted “Aye” in favor. Motion passed. Amy will update the website and reservation agreement.
- Peer to Peer Payments
 - Amy presented the differences between using Zelle or Venmo. The board is concerned about a Peer to Peer platform having direct access to the Park District funds. The intent is to reimburse board members for approved supplies and repairs. There is a small transaction fee for a business account through Venmo. It would be easier if the park ever needed to charge a cleaning deposit.
 - The board will need to draft a policy stating which platform they will use and how it is to function. Stating clear separation of duties. The policy would then be reviewed by a lawyer before adopted.
 - Riley motioned to table Peer to Peer Payments, Jeremy seconded the motion. Joe called for a vote. All voted “Aye” in favor. Motion passed.

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IV. Closed Meeting

Closed session to discuss pending or reasonable imminent litigation.

- Joe announced the Park District would be going into their closed session to discuss imminent litigation. The closed session took place at 7100 W 900 S, Ogden, UT 84404. Joe motioned to go into the closed meeting. Roll call votes were Riley "Yes", Jeremy "Yes" Chris "Yes" and Joe "Yes". All members present serving on the Weber County Service Area #6 Board for special service districts voted to enter the closed session. Amy Coleman as the clerk was also in attendance with Jeff Davis being excused. The closed session began at 7:51 p.m. and ended at 8:33 p.m.
- Open public meeting resumed at 8:33 p.m. with Joe Giordano, Riley Skinner, Jeremy Jacob, Chris Clem, and Amy Coleman in attendance. Jeff Davis was excused.
- Joe motioned to approve the settlement agreement as discussed in closed session. Chris seconded the motion. Roll call votes were Riley "Yes", Jeremy "Yes" Chris "Yes" and Joe "Yes". Jeff Davis was excused.

IV. Park Operations & Maintenance (20-30 minutes)

This time allows for discussion on general operations freely. If the conversation leads to an expenditure, make a note to put it on next month's Action Items.

- Maintenance Updates
 - The wood chips service project will be tomorrow.
 - The soffit project with the trim is finished. Chris would like to see some caulking along the edge to keep the bees and bugs out. Riley will follow up.
- Future Projects
 - Playground items
 - Amy looked at replacing the ride on toy with a new one it will cost 2,000.00 to 2,500.00 Amy will see if she can just get replacement parts. and bring the findings to the next board meeting.
 - Riley got a lighting layout for the arena. The lights will time out at 10 p.m. (Like the pickleball court) There are boxes prepped. Chris and Riley will walk it. The east side might need more wire ran. Riley suggested three poles on each side with the middle pole having two lights. There would be

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8 lights total and it would cost \$700 per light. Plus, the addition of poles and installation. There would be a timer switch installed and the lights wouldn't turn on after 10 p.m. Riley will add speakers to the lay out.

- Chris will schedule a water truck and get the dust guard to arena.
- There is a mud spot in the lawn that potentially has a leak. Conrad will come and look at it.
- Potentially add more trees along the fence line.

V. Public Comment

Ask if anyone from the public is present and has anything to say.

- No public were in attendance.

VI. Adjournment

Jeremy motioned to adjourn, Riley seconded. Joe called for a vote. All voted "Aye" in favor. The meeting was adjourned at 8:51 p.m.