



BOARD OF TRUSTEE BOARD MEETING

July 15, 2026

3:15pm - Work Session

4:00pm - Board Meeting

Cottonwood Heights Parks and Recreation Service Area

Board of Trustees

July 15, 2026

Work Session-3:15 pm

Board Meeting – 4:00 pm

AGENDA

WORK SESSION - *no action will be taken during the work session*

3:15 pm

- A. Board District Representation Reports
- B. Safety Meeting Minute
- C. Department Head updates
- D. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Welcome-Patti Hansen
- B. Pledge of Allegiance-by Invitation
- C. Review and Approval of June 17, 2026 Minutes – Patti Hansen
- D. Review and Approval of the Financial Statement for June 2026 – Lyse’ Durrant
- E. Review and Approval of Accounts Payable Selected Entries for June 2026– Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Public Comment
- B. Executive Director’s Report – Lyse’ Durrant
- C. Discussion about moving the dates of the August and September Board Meetings
- D. Discussion regarding Truth in Taxation and setting up potential work session

ADJOURN

CLOSED MEETING (if needed and voted upon) - a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

FOUNDATION MEETING

- A. Review Minutes of April 22, 2026 – Lyse’ Durrant
- B. Quarterly Financial Review – Lyse’ Durrant
- C. Charity Golf Tournament – Bonnie Lee
- D. Foundation Requests -Lyse’ Durrant
 - a. NAPF Annual Membership Dues
 - b. Ridgecrest Elementary
 - c. Bench in Bywater Park

ADJOURN

The above items will be discussed at the Board meeting on July 15, 2026 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. Public comments will be limited to 3 minutes. If you would like to submit written comment, please email all comments to allie@chparksandrecut.gov. All comments received by 2:00 pm on July 15, 2026 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.

**Minutes for the
Cottonwood Heights Parks and Recreation Service Area
General Board Meeting
Held at 7500 South 2700 East, CWH, UT
On the 17th day of June 2026
Pursuant of Notice**

all minutes pending until approval at the next Board Meeting

Board of Trustees Present

Patti Hansen

Jen Cottam was excused

Dennis Magaro

Staff Present

Lyse' Durrant Audrey Durfee

Allie Brown Melissa Ruff

Andrew Davis Jenny Soifua

Bonnie Lee Alex Ihrig

Laura Green

A work session was held on June 17, 2026, at 3:15 p.m. During the session, Board members provided District Representation reports. Audrey Durfee presented the Safety Meeting Minutes, and department heads provided updates on their departments. The Board also discussed items listed on the general board meeting agenda.

General Board Meeting – 4pm

A. Welcome – Patti Hansen

B. Pledge of Allegiance – Patti Hansen

C. Review and Approval of the May 20, 2026, Minutes – Patti Hansen

- After review, Mr. Magaro made a motion to approve May 20, 2026, minutes. Ms. Hansen seconded the motion. The motion carried unanimously, with Ms. Hansen, and Mr. Magaro voting “Yes.”

D. Review and Approval of the Financial Statement for May 2026 – Lyse' Durrant

- After review, Mr. Magaro made a motion to approve the Financial Statement for May 2026. Ms. Hansen seconded the motion. The motion was carried unanimously with Ms. Hansen, and Mr. Magaro voting “Yes.”

E. Review and Approval of the Accounts Payable Selected Entries for May 2026 – Audrey Durfee

- After review, Mr. Magaro made a motion to approve the Accounts Payable Selected Entries for May 2026. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, and Mr. Magaro voting “Yes.”

Information/Discussion Items

A. Public Comment

- Eugenia Cherhyshove, a private skating coach, addressed the Board regarding the recent increase in professional fees and requested that the Board review the change.
- Sherstine Stephens, Tianjiao Ma, and Caroline Lillo addressed the Board and expressed concerns regarding the impact that the increase in fees is having on the cost of private skating instruction for participants.

B. Presentation of the 2025 Annual Audit – K&C, CPA’s

- Mr. Arbuckle presented the 2025 Annual Audit to the Board.
- To be brought back in Special Business.

C. Executive Directors Report – Lyse’ Durrant

- ZAP Application was submitted
- Golf Tournament Meeting was held May 26. Next meeting June 23
- Met with Jared from CWH city
- Met with Canyons School District
- PTOS meeting held May 27. Andrew attended and will be attending with me in the future
- McIntyre Park fenced off on the south side for safety while we work with SL Public Utilities to get it landscaped
- BVDays planning meeting
- Summer! All programs in full swing
- ULGT annual walk through
- Board of Health annual walk through
- CWH City was appreciative how Summer Hill Park looked at the ribbon
- cutting -WARPA meeting regarding fundraising
- CH2-no meeting in July. Next meeting August 12

- Kevin and myself visited KOPFC to look at their chlorine generators
- 51st CHAT Invitational
- Outdoor Dive tank liner and repairs
- FT Parks position has been filled
- September Board meeting date-could we move to either Tuesday, September 15 or Wednesday, September 23?
- Other

D. Fraud Risk Assessment – Audrey Durfee

Ms. Durfee presented the annual Fraud Risk Assessment for 2025.

E. Information and Discussion regarding the Certified Tax Rate 2026– Lyse’ Durrant

- The Certified Tax Rate was presented for the year 2026 at the percentage of 0.000636
- To be brought back in Special Business.

Special Business

A. Consideration and Recommendation to Approve the 2025 Audit Report- Resolution 2026 – 7.

- After review, Mr. Magaro made a motion to Approve the 2025 Audit Report – Resolution 2026-7. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, and Mr. Magaro voting “Yes.”

B. Consideration and Recommendation to Establish and Adopt the Certified Tax Rate for 2026 – Resolution 2026-8.

- After review, Mr. Magaro made a motion to Establish and Adopt the pending Certified Tax Rate for the Cottonwood Heights Parks and Recreation Service Area – Resolution 2026-8. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, and Mr. Magaro voting “Yes.”

Adjourned at 4:42pm

The next meeting of the Board will be held on July 15 @ 4pm

Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
June 2026

	Jun 26	Budget	% of Budget	Jan - Jun 26	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4000 · MEMBERSHIPS	116,211.62	102,500.00	113.38%	474,819.13	455,500.00	104.24%	830,000.00
4010 · SILVER SNEAKERS	10,847.50	8,500.00	127.62%	67,888.50	52,000.00	130.56%	104,000.00
4100 · ARENA ADMISSIONS	3,092.43	2,250.00	137.44%	74,865.30	64,250.00	116.52%	120,000.00
4120 · LTS GROUP SKATE LESSONS	3,811.00	5,000.00	76.22%	42,999.32	29,500.00	145.76%	65,000.00
4130 · BMS SKATE LESSONS	0.00	0.00	0.0%	5,788.02	5,000.00	115.76%	5,000.00
4140 · FREESTYLE	12,458.13	7,500.00	166.11%	73,382.61	60,000.00	122.3%	117,000.00
4150 · PRIVATE ARENA RENTAL	9,010.23	15,000.00	60.07%	127,925.27	114,000.00	112.22%	225,000.00
4160 · PRIVATE SKATE LESSONS	851.00	1,100.00	77.36%	8,013.00	7,100.00	112.86%	14,000.00
4200 · POOL ADMISSIONS	85,456.99	105,000.00	81.39%	140,861.74	151,000.00	93.29%	332,783.00
4210 · PUBLIC SWIM LESSONS	20,057.85	15,000.00	133.72%	62,876.18	55,000.00	114.32%	100,000.00
4220 · PRIVATE SWIM LESSONS	546.00	537.00	101.68%	2,683.00	3,135.00	85.58%	6,875.00
4230 · Water Fitness	641.00	625.00	102.56%	1,228.00	2,325.00	52.82%	5,000.00
4240 · SPECIALTY CLASSES	326.00	200.00	163.0%	2,877.00	2,180.00	131.97%	3,500.00
4250 · TEAM DUES	1,444.00	0.00	100.0%	1,444.00	250.00	577.6%	500.00
4255 · TEAM UNIFY INCOME	48,027.48	52,000.00	92.36%	114,073.90	119,500.00	95.46%	250,000.00
4260 · TEAM MEET FEES	538.00	0.00	100.0%	2,866.50	3,500.00	81.9%	10,000.00
4275 · INVITATIONAL	21,934.70	25,000.00	87.74%	37,047.70	35,000.00	105.85%	35,000.00
4280 · PRE-COMP	2,349.92	4,000.00	58.75%	15,489.92	12,750.00	121.49%	24,000.00
4290 · WATER POLO	0.00	0.00	0.0%	3.75	0.00	100.0%	7,000.00
4300 · TRACK ADMISSIONS	33.48	50.00	66.96%	343.19	675.00	50.84%	1,000.00
4310 · GYM ADMISSIONS	637.05	600.00	106.18%	5,808.27	5,200.00	111.7%	10,000.00
4320 · GYM RENTAL	0.00	1,100.00	0.0%	-125.00	6,500.00	-1.92%	14,500.00
4400 · RB COURT FEES	1,105.15	825.00	133.96%	10,464.04	8,025.00	130.39%	15,000.00
4500 · LOCKERS	345.00	250.00	138.0%	4,345.52	4,150.00	104.71%	9,000.00
4600 · Land Fitness	2,008.00	2,400.00	83.67%	15,986.30	16,400.00	97.48%	32,000.00
4605 · Fitness Camps	0.00	0.00	0.0%	3,704.60	2,000.00	185.23%	4,000.00
4610 · ROOM RENTAL	1,498.75	1,800.00	83.26%	26,993.74	12,800.00	210.89%	25,000.00
4630 · PERSONAL TRAINERS	618.00	400.00	154.5%	3,691.00	2,900.00	127.28%	5,500.00
4640 · WEIGHT ROOM	4,896.91	4,000.00	122.42%	35,628.56	28,500.00	125.01%	55,000.00
4660 · ADVERTISING	0.00	100.00	0.0%	50.00	300.00	16.67%	750.00
4700 · NURSERY	943.50	650.00	145.15%	5,718.00	3,350.00	170.69%	7,000.00

Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
June 2026

	Jun 26	Budget	% of Budget	Jan - Jun 26	YTD Budget	% of Budget	Annual Budget
4710 · SNACK BAR	0.00	3,000.00	0.0%	0.00	3,000.00	0.0%	13,500.00
4720 · VENDING	903.30	1,500.00	60.22%	7,437.71	7,000.00	106.25%	15,000.00
4730 · PRO SHOP	635.25	650.00	97.73%	1,612.87	2,400.00	67.2%	4,000.00
4735 · POSTAGE/COPIES	0.00	5.00	0.0%	2.24	10.00	22.4%	30.00
4740 · CANYON'S SCHOOL DISTRICT	0.00	0.00	0.0%	0.00	0.00	0.0%	219,748.00
4760 · REBATES	0.00	500.00	0.0%	3,232.82	3,000.00	107.76%	4,000.00
4800 · PAVILION	3,180.00	3,000.00	106.0%	17,320.00	15,950.00	108.59%	23,000.00
4810 · FIELD FEES	12,885.00	9,000.00	143.17%	12,885.00	17,000.00	75.79%	42,000.00
4820 · TENNIS	4,407.00	3,000.00	146.9%	27,846.60	21,000.00	132.6%	23,000.00
4821 · PICKLEBALL TOURNAMENT ENTRY	2,185.00	1,500.00	145.67%	2,185.00	1,500.00	145.67%	5,500.00
4823 · OUTDOOR COURT RESERVATIONS	790.00	600.00	131.67%	4,140.00	3,700.00	111.89%	6,000.00
4830 · ADMIN FEES	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
4840 · Processing fees	8,405.82	5,000.00	168.12%	32,720.35	25,500.00	128.32%	50,000.00
4910 · FOUNDATION / DONATIONS	4,665.27			9,225.29			
4916 · 5-K RACE INCOME	0.00	0.00	0.0%	35.00	0.00	100.0%	67,500.00
4918 · COTTONWOOD HEIGHTS CITY HOSTING	0.00	0.00	0.0%	0.00	0.00	0.0%	10,000.00
4920 · PROPERTY TAX REVENUE	0.00	16,650.00	0.0%	155,429.46	105,700.00	147.05%	2,937,000.00
4921 · FEE IN LIEU, ETC.	0.00	16,000.00	0.0%	61,075.88	88,000.00	69.4%	170,000.00
4930 · INTEREST INCOME	2,970.29	3,500.00	84.87%	26,655.15	20,500.00	130.03%	37,500.00
4960 · GAIN (LOSS) ON SALE OF EQUIP	13,442.00			13,442.00			
4965 · CWH CITY MNTNC CONTRACT	24,002.24	20,819.00	115.29%	128,132.14	124,899.00	102.59%	321,813.00
4970 · UNIFORM INCOME	389.00			389.00			
4972 · KIDS SPORTS CAMP INCOME	-912.00	0.00	100.0%	59,960.98	58,000.00	103.38%	58,000.00
4973 · FLAG FOOTBALL INCOME	4,745.00	5,000.00	94.9%	26,335.00	25,000.00	105.34%	40,000.00
4974 · JR. JAZZ	0.00	0.00	0.0%	0.00	0.00	0.0%	40,000.00
4975 · CWH YOUTH SOCCER	24,508.34	18,000.00	136.16%	76,080.35	73,000.00	104.22%	92,000.00
5810 · INTEREST INCOME BOND	1,965.07			11,679.60			
Total Income	458,856.27	464,111.00	98.87%	2,047,563.50	1,857,949.00	110.21%	6,615,499.00
Gross Profit	458,856.27	464,111.00	98.87%	2,047,563.50	1,857,949.00	110.21%	6,615,499.00
Expense							
5000 · ADMIN/BENEFITED EMPLOYEES	42,283.01	45,468.00	93.0%	283,672.40	303,621.00	93.43%	599,129.00
5001 · ADMIN FICA,WC,S,V	3,444.62	5,111.00	67.4%	22,934.67	32,907.00	69.7%	66,222.00
5010 · WAGES/MANAGER ON DUTY	5,015.77	5,000.00	100.32%	33,391.08	32,000.00	104.35%	65,000.00

Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
June 2026

	Jun 26	Budget	% of Budget	Jan - Jun 26	YTD Budget	% of Budget	Annual Budget
5020 · WAGES/NURSERY	3,843.52	2,900.00	132.54%	20,848.08	18,000.00	115.82%	35,050.00
5040 · WAGES/CSR	19,857.54	20,000.00	99.29%	110,700.95	108,500.00	102.03%	215,000.00
5041 · ADMIN WAGES/FICA,WRKCOMP	2,323.22	3,069.00	75.7%	13,391.97	17,435.00	76.81%	34,656.00
5100 · SALARIES/AQUATICS	19,909.53	20,336.00	97.9%	129,690.37	132,184.00	98.11%	266,716.00
5101 · AQUATICS, SALARY,FICA,WRKCOMP	1,684.30	2,237.00	75.29%	10,945.90	14,541.00	75.28%	29,339.00
5110 · WAGES/SWIM INSTRUCTORS	13,960.68	13,000.00	107.39%	32,962.34	31,000.00	106.33%	66,500.00
5120 · WAGES/SPECIALTY CLASSES	1,432.28	1,800.00	79.57%	2,938.94	2,125.00	138.3%	2,500.00
5130 · WAGES/LIFEGUARDS	82,455.81	78,673.00	104.81%	219,911.34	203,065.00	108.3%	450,000.00
5140 · Wages/Water Fitness Instructors	1,336.75	2,500.00	53.47%	9,062.92	13,500.00	67.13%	27,000.00
5141 · WAGES/AQUATICS/FICA,WRKCOMP	7,823.76	10,557.00	74.11%	21,334.92	27,137.00	78.62%	60,060.00
5160 · WAGES/SWIM TEAM	7,277.62	5,499.00	132.34%	31,435.27	29,335.00	107.16%	55,000.00
5161 · SWIM TEAM WAGES/FICA,WRKCOMP	597.96	605.00	98.84%	2,656.71	3,227.00	82.33%	6,050.00
5200 · SALARIES/PROGRAMS	14,295.76	14,266.00	100.21%	96,812.33	96,896.00	99.91%	191,100.00
5201 · SALARIES/PROGRAMS,FICA,WC,S,V	1,214.30	1,649.00	73.64%	8,171.02	10,251.00	79.71%	21,118.00
5210 · Wages/Land Fitness	8,375.28	8,200.00	102.14%	61,854.46	52,200.00	118.5%	105,000.00
5240 · WAGES/SKATE GUARDS	5,412.09	5,000.00	108.24%	43,242.37	41,000.00	105.47%	78,500.00
5250 · WAGES/LTS INSTRUCTORS	2,376.55	1,200.00	198.05%	17,555.67	17,100.00	102.67%	25,750.00
5260 · WAGES/SUPER SPORT	9,691.59	12,320.00	78.67%	9,691.59	14,960.00	64.78%	42,540.00
5261 · WAGES/RECREATION COORDINATOR PT	1,392.71			2,394.02			
5264 · WAGES/YOUTH SOCCER	725.53	0.00	100.0%	3,019.00	3,600.00	83.86%	7,500.00
5266 · WAGES/FLAG FOOTBALL	0.00	0.00	0.0%	3,231.86	3,500.00	92.34%	7,000.00
5268 · WAGES/JUNIOR JAZZ	0.00	0.00	0.0%	2,504.46	5,300.00	47.25%	8,000.00
5270 · WAGES/TENNIS INSTRUCTORS	4,268.05	3,300.00	129.34%	4,815.93	4,550.00	105.85%	9,250.00
5271 · WAGES/ARENA,FICA,WC,S,V	2,444.22	3,245.00	75.32%	10,652.01	15,473.00	68.84%	30,608.00
5300 · SALARIES/OPERATIONS	21,952.50	21,808.00	100.66%	140,539.15	140,277.00	100.19%	283,913.00
5301 · SALARIES/OPER,FICA,WC,S,V	1,975.58	2,399.00	82.35%	12,590.20	15,431.00	81.59%	31,230.00
5310 · WAGES/OPERATIONS	2,551.47	3,902.00	65.39%	21,544.83	23,652.00	91.09%	50,565.00
5311 · WAGES/OPER,FICA,WC,S,V	253.70	429.00	59.14%	2,008.77	2,603.00	77.17%	5,562.00
5400 · SALARIES/GROUNDS	27,520.81	26,852.00	102.49%	173,346.88	177,568.00	97.62%	352,983.00
5401 · SALARY/GOUNDS,FICA,WC,S,V	2,403.76	2,954.00	81.37%	15,114.03	19,533.00	77.38%	38,828.00
5410 · WAGES/GROUNDS	11,882.60	9,000.00	132.03%	23,748.38	20,250.00	117.28%	58,750.00
5411 · WAGES/GROUNDS,FICA,WC,S,V	1,493.12	990.00	150.82%	3,010.38	2,228.00	135.12%	6,463.00
5500 · SALARIES/VISUAL MAINTENANCE	11,465.02	11,445.00	100.18%	73,213.19	73,035.00	100.24%	147,526.00

Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
June 2026

	Jun 26	Budget	% of Budget	Jan - Jun 26	YTD Budget	% of Budget	Annual Budget
5501 · SALARIES/VM,FICA,WC,S,V	996.62	1,259.00	79.16%	6,348.77	8,034.00	79.02%	16,228.00
5510 · WAGES,VISUAL MNTNC	3,383.87	3,538.00	95.64%	22,846.34	23,003.00	99.32%	46,000.00
5511 · WAGES,VISUAL MNTNC,FICA,WC,S,V	336.88	391.00	86.16%	2,227.32	2,531.00	88.0%	5,060.00
6000 · UT STATE RETIREMENT	11,992.45	22,788.00	52.63%	131,643.95	146,164.00	90.07%	290,974.00
6010 · HEALTH INS,DISABILITY	23,034.96	30,000.00	76.78%	171,356.67	183,500.00	93.38%	367,000.00
6030 · BOARD FEES	1,443.48	2,500.00	57.74%	10,936.29	16,800.00	65.1%	27,500.00
6040 · TRAVEL	0.00	1,500.00	0.0%	4,189.89	13,500.00	31.04%	18,000.00
6050 · TRAINING/WORKSHOPS	705.00	750.00	94.0%	3,363.20	11,250.00	29.9%	17,100.00
6560 · PAYROLL EXPENSES	0.00			-70.00			
7000 · ADVERTISING, ADMIN	0.00			245.62			
7001 · MARKETING	1,307.11	1,000.00	130.71%	4,398.23	6,000.00	73.3%	12,500.00
7010 · AUDITING	14,550.00	5,000.00	291.0%	14,550.00	15,500.00	93.87%	20,500.00
7020 · CONSULTING	44,800.00	5,000.00	896.0%	49,897.44	18,500.00	269.72%	50,000.00
7040 · DUES & SUBSCRIPTIONS	10,293.92	6,590.00	156.21%	55,201.48	43,505.00	126.89%	99,750.00
7050 · PROPERTY INSURANCE	0.00	115,000.00	0.0%	0.00	115,750.00	0.0%	125,000.00
7060 · LEGAL/CONSULTING,ADVERTISING	905.00	1,000.00	90.5%	6,380.00	5,500.00	116.0%	9,000.00
7065 · CWH CITY CONTRACT EXP	-8,624.46	9,000.00	-95.83%	41,022.05	32,000.00	128.19%	62,021.00
7130 · BANK/CREDIT CARD SRVC CHARGES	16,465.86	30,000.00	54.89%	103,405.53	119,000.00	86.9%	200,000.00
7140 · OVER/SHORT	-255.60			-309.18			
7200 · SWIM TEAM REIMBURSABLES	6,647.50	3,000.00	221.58%	29,370.97	22,000.00	133.5%	56,000.00
7215 · INVITATIONAL EXP	9,198.79	10,000.00	91.99%	16,651.65	17,500.00	95.15%	20,000.00
7220 · SWIM TEAM EXPENSE	25.00	700.00	3.57%	2,433.18	8,200.00	29.67%	20,700.00
7221 · TEAM UNIFY EXPENSES	0.00	250.00	0.0%	1,498.00	1,750.00	85.6%	2,000.00
7230 · WATER POLO EXP	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
7540 · TELEPHONE EXP	2,206.45	2,500.00	88.26%	13,870.90	17,000.00	81.59%	28,000.00
7550 · UTILITIES/GAS	16,860.24	22,000.00	76.64%	82,331.22	131,000.00	62.85%	250,000.00
7551 · UTILITIES/ELECTRICITY	29,455.32	27,000.00	109.09%	142,620.06	137,000.00	104.1%	280,000.00
7552 · UTILITIES/SEWER	4,896.00	4,125.00	118.69%	9,834.36	9,150.00	107.48%	18,000.00
7553 · UTILITIES/WATER	0.00	500.00	0.0%	3,641.00	12,000.00	30.34%	60,000.00
7561 · UTILITIES/GROUNDS/ELECT	233.62	550.00	42.48%	4,459.88	4,400.00	101.36%	8,000.00
7562 · UTILITIES/GROUNDS,WATER	12,859.90	6,000.00	214.33%	21,750.81	17,000.00	127.95%	110,000.00
7563 · UTILITIES/GROUNDS,SEWER-GARBAGE	3,777.20	4,500.00	83.94%	11,542.42	17,100.00	67.5%	36,000.00
7700 · AUTO EXP	1,814.45	1,515.00	119.77%	7,368.32	14,085.00	52.31%	22,450.00

Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
June 2026

	Jun 26	Budget	% of Budget	Jan - Jun 26	YTD Budget	% of Budget	Annual Budget
8000 · REP & MNTNC ADMIN	1,494.48	1,500.00	99.63%	3,663.12	6,000.00	61.05%	15,000.00
8010 · REP & MNTNC/POOLS	10,135.88	4,000.00	253.4%	25,929.04	25,000.00	103.72%	60,000.00
8020 · REP & MNTNC/ARENA	1,658.72	5,000.00	33.17%	23,165.87	24,000.00	96.52%	40,000.00
8030 · REP & MNTNC/GYM,WT RMS	658.41	1,000.00	65.84%	6,103.01	7,000.00	87.19%	12,000.00
8036 · REP & MNTNC/TENNIS	174.60	0.00	100.0%	337.59	500.00	67.52%	1,000.00
8040 · REP & MNTNC/SNACK BAR	235.78	500.00	47.16%	745.78	1,400.00	53.27%	2,500.00
8050 · REP & MNTC OP	2,781.62	6,000.00	46.36%	30,146.74	45,500.00	66.26%	80,000.00
8055 · REP & MNTC GROUNDS	13,504.96	9,500.00	142.16%	50,361.61	43,500.00	115.77%	80,000.00
8100 · PRO SHOP/COST OF GOODS	735.59	750.00	98.08%	1,341.37	2,650.00	50.62%	4,000.00
8130 · UNIFORMS EXPENSE	739.00	500.00	147.8%	13,372.07	14,000.00	95.52%	17,000.00
8140 · UNIFORMS AQUATICS	0.00	0.00	0.0%	3,258.73	10,000.00	32.59%	10,000.00
8500 · SUNDRIES	430.84	1,790.00	24.07%	6,525.71	5,605.00	116.43%	17,300.00
9000 · SUPPLIES/ADMIN	7,513.54	2,000.00	375.68%	24,390.27	28,000.00	87.11%	40,000.00
9010 · SUPPLIES/OFFICE POSTAGE	1,499.01	500.00	299.8%	2,833.01	3,000.00	94.43%	5,000.00
9020 · SUPPLIES/COMPUTER	2,863.56	2,500.00	114.54%	13,556.18	18,000.00	75.31%	38,000.00
9040 · SUPPLIES/NURSERY	81.63	105.00	77.74%	477.62	625.00	76.42%	1,250.00
9050 · SUPPLIES/POOL	633.40	1,500.00	42.23%	8,517.51	10,500.00	81.12%	15,000.00
9055 · SUPPLIES/POOL(OPERATING)	25,385.69	18,000.00	141.03%	92,219.38	69,000.00	133.65%	150,000.00
9060 · SUPPLIES/AQUACISE	0.00	250.00	0.0%	91.56	1,250.00	7.33%	1,500.00
9070 · SUPPLIES/SPECIALTY CLASSES	492.00	750.00	65.6%	4,577.93	6,900.00	66.35%	8,000.00
9080 · SUPPLIES/PROGRAMS	501.98	250.00	200.79%	2,116.70	2,000.00	105.84%	3,250.00
9081 · SUPPLIES/LTS	0.00	50.00	0.0%	918.55	550.00	167.01%	800.00
9085 · SUPPLIES/ARENA	1,444.19	150.00	962.79%	1,818.10	4,431.00	41.03%	5,481.00
9090 · Supplies/Land Fitness	26.40	300.00	8.8%	4,018.82	4,200.00	95.69%	6,000.00
9091 · SUPPLIES/SILVER SNEAKERS	0.00	0.00	0.0%	285.20	350.00	81.49%	500.00
9092 · Supplies/Fitness Camp	0.00	0.00	0.0%	583.61	500.00	116.72%	1,000.00
9110 · SUPPLIES/WEIGHT ROOM	114.56	450.00	25.46%	1,615.45	2,700.00	59.83%	5,250.00
9115 · SUPPLIES/GYM	0.00	125.00	0.0%	297.52	750.00	39.67%	1,500.00
9116 · SUPPLIES/TENNIS	160.48	300.00	53.49%	1,108.59	1,100.00	100.78%	1,300.00
9120 · SUPPLIES/OPERATIONS	0.00	500.00	0.0%	0.00	2,200.00	0.0%	4,000.00
9130 · SUPPLIES/GROUNDS	1,366.07	750.00	182.14%	3,793.04	5,000.00	75.86%	10,460.00
9131 · FIELD COSTS	1,052.40	1,250.00	84.19%	5,372.91	8,053.00	66.72%	13,053.00
9140 · SUPPLIES/VM,CLEANING	962.19	2,765.00	34.8%	9,929.21	15,135.00	65.6%	29,242.00

Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
June 2026

	Jun 26	Budget	% of Budget	Jan - Jun 26	YTD Budget	% of Budget	Annual Budget
9150 · SUPPLIES/VM PAPER	0.00	2,099.00	0.0%	3,889.85	11,143.00	34.91%	21,392.00
9200 · SMALL EQUIP	0.00	0.00	0.0%	15,676.09	13,500.00	116.12%	24,480.00
9210 · THANKSGIVING 5K RACE EXPENSE	0.00	0.00	0.0%	0.00	0.00	0.0%	38,000.00
9212 · Pickleball Tournaments	3,008.20	2,500.00	120.33%	3,268.11	2,500.00	130.72%	3,550.00
9222 · KIDS SPORTS CAMP EXPENSE	238.19	500.00	47.64%	872.61	2,000.00	43.63%	2,000.00
9224 · FLAG FOOTBALL EXPENSE	12.88	0.00	100.0%	11,059.45	13,000.00	85.07%	22,000.00
9225 · JR. JAZZ EXPENSE	0.00	0.00	0.0%	23,427.00	26,000.00	90.1%	26,000.00
9226 · CWH Youth Soccer expense	0.00	0.00	0.0%	21,569.23	19,000.00	113.52%	38,000.00
Total Expense	634,156.82	731,804.00	86.66%	3,073,178.90	3,333,248.00	92.2%	6,615,499.00
Net Ordinary Income	-175,300.55	-267,693.00	65.49%	-1,025,615.40	-1,475,299.00	69.52%	0.00
Other Income/Expense							
Other Expense							
9300 · CAPITAL EQUIPMENT/IMPROVEMENTS	0.00	0.00	0.0%	95,037.00	80,000.00	118.8%	125,000.00
9301 · CAPITAL & OPERATING LEASES	17,810.02	17,810.00	100.0%	73,172.82	73,184.00	99.99%	137,018.00
Total Other Expense	17,810.02	17,810.00	100.0%	168,209.82	153,184.00	109.81%	262,018.00
Net Other Income	-17,810.02	-17,810.00	100.0%	-168,209.82	-153,184.00	109.81%	-262,018.00
Net Income	-193,110.57	-285,503.00	67.64%	-1,193,825.22	-1,628,483.00	73.31%	-262,018.00

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Accrual Basis

Cottonwood Heights Parks and Recreation

Bill Payment Register

As of June 30, 2026

Type	Date	Num	Name	Memo	Amount
1016 - GENERAL CHECKING					
Bill Pmt -Check	06/04/2026	ACH	Citi Cards		-18,359.47
Bill Pmt -Check	06/04/2026	ACH	UTAH STATE RETIREM...		-13,438.61
Bill Pmt -Check	06/04/2026	67007	ANDERSON, ANNE	REFUND SWIM LESSONS	-64.00
Bill Pmt -Check	06/04/2026	67008	BAIRD, RUTA	REFUND KIDS CAMP	-180.00
Bill Pmt -Check	06/04/2026	67009	BIG COTTONWOOD DR...	Uniforms	-11,756.00
Bill Pmt -Check	06/04/2026	67010	BLOMQUIST HALE CON...		-385.00
Bill Pmt -Check	06/04/2026	67011	BRADY INDUSTRIES INC.	Vis Main	-1,083.65
Bill Pmt -Check	06/04/2026	67012	BUILDING CONTROLS &...	OPS	-751.18
Bill Pmt -Check	06/04/2026	67013	EARTH TO MEL	WORKSHOP	-70.00
Bill Pmt -Check	06/04/2026	67014	EWING IRRIGATION	PARKS	-224.12
Bill Pmt -Check	06/04/2026	67015	JENSON REFRIGERATI...	OPS/PARKS	-3,147.70
Bill Pmt -Check	06/04/2026	67016	MOHOLT, RYAN	REFUND MEMBERSHIP	-98.05
Bill Pmt -Check	06/04/2026	67017	MOUNTAINLAND SUPPLY	PARKS	-9,266.26
Bill Pmt -Check	06/04/2026	67018	OTW SAFETY	INVITATIONAL	-2,810.37
Bill Pmt -Check	06/04/2026	67019	PALMER, GHAZAL	REFUND TENNIS	-36.00
Bill Pmt -Check	06/04/2026	67020	PUBLIC EMPLOY DISAB...	PEHPLTD	-1,277.58
Bill Pmt -Check	06/04/2026	67021	ROBINSON, BRANDON	REFUND SKATE LESSONS	-120.00
Bill Pmt -Check	06/04/2026	67022	ROCKY MOUNTAIN PO...		-24,236.13
Bill Pmt -Check	06/04/2026	67023	SAMMETA, SRINIVASA	REFUND TENNIS	-60.00
Bill Pmt -Check	06/04/2026	67024	SUMMIT ENERGY		-12,022.03
Bill Pmt -Check	06/04/2026	67025	THATCHER COMPANY		-6,854.49
Bill Pmt -Check	06/04/2026	67026	TRUGREEN-CHEMLAWN		-268.84
Bill Pmt -Check	06/04/2026	67027	WARR, NELSON	REFUND TENNIS	-250.00
Bill Pmt -Check	06/04/2026	67028	WASTE MANAGEMENT		-4,746.43
Bill Pmt -Check	06/04/2026	67029	ZION ENGINEERING	OPS	-6,349.93
Bill Pmt -Check	06/11/2026	67030	AFFC/HAST	JANET OLES CLASSIC	-1,952.00
Bill Pmt -Check	06/11/2026	67031	AMERICAN RED CROSS	Specialty classes	-2,514.00
Bill Pmt -Check	06/11/2026	67032	AMERIGAS SALT LAKE ...		-818.57
Bill Pmt -Check	06/11/2026	67033	ANKORED INC.	Park & Rec	-140.00
Bill Pmt -Check	06/11/2026	67034	BURNS, MARY	REFUND SPLASH ROOM	-50.00
Bill Pmt -Check	06/11/2026	67035	CEM AQUATICS	ops	-500.00
Bill Pmt -Check	06/11/2026	67036	COOK, RACHEL	REFUND KIDS CAMP	-240.00
Bill Pmt -Check	06/11/2026	67037	CUSTOM WATER TECH...		-520.00
Bill Pmt -Check	06/11/2026	67038	DEAN, ELIZABETH	REFUND KIDS CAMP	-90.00
Bill Pmt -Check	06/11/2026	67039	DIAZ, ALVARO	REFUND KIDS CAMP	-90.00
Bill Pmt -Check	06/11/2026	67040	DISCOUNT TWO-WAY R...	Walkie's	-1,974.60
Bill Pmt -Check	06/11/2026	67041	ECONO.PEST		-102.00
Bill Pmt -Check	06/11/2026	67042	ENBRIDGE		-4,838.21
Bill Pmt -Check	06/11/2026	67043	EVANS, MIA	REFUND KIDS CAMP	-90.00
Bill Pmt -Check	06/11/2026	67044	FIEDEL, JOSIE	JOSIE FIEDEL	-70.00
Bill Pmt -Check	06/11/2026	67045	GRAINGER	ops	-2,795.86
Bill Pmt -Check	06/11/2026	67046	INTERMOUNTAIN SOFT ...		-55.00
Bill Pmt -Check	06/11/2026	67047	IRVIN, KRYSTLE	REFUND TENNIS	-240.00
Bill Pmt -Check	06/11/2026	67048	JACKSON, DEVON	REFUND TENNIS	-60.00
Bill Pmt -Check	06/11/2026	67049	JOE'S TRIPLE A	ops	-159.00
Bill Pmt -Check	06/11/2026	67050	MacLEAN, MELISSA	REFUND KIDS CAMP	-90.00
Bill Pmt -Check	06/11/2026	67051	MILLER, BIANCA	REFUND SWIM LESSONS	-38.25
Bill Pmt -Check	06/11/2026	67052	MOUNTAINLAND SUPPLY	Parks	-4,326.21

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Accrual Basis

Cottonwood Heights Parks and Recreation

Bill Payment Register

As of June 30, 2026

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/11/2026	67053	MYAGMARJAB, JULIE	REFUND SPLASH ROOM	-50.00
Bill Pmt -Check	06/11/2026	67054	PACIFIC WATER INC.	2173	-50.00
Bill Pmt -Check	06/11/2026	67055	PRECISION CONCRETE...	PARKS	-2,872.97
Bill Pmt -Check	06/11/2026	67056	R & R ENVIRONMENTAL	OPS	-2,850.00
Bill Pmt -Check	06/11/2026	67057	RICHARDS LABORATO...	testing	-150.00
Bill Pmt -Check	06/11/2026	67058	RIVENDELL TREE EXPE...	Parks beetle treatment	-1,084.50
Bill Pmt -Check	06/11/2026	67059	ROYAL SWIMMING	INVITATIONAL GEAR	-1,800.00
Bill Pmt -Check	06/11/2026	67060	RYU, LUCIE	REFUND KIDS CAMP	-112.00
Bill Pmt -Check	06/11/2026	67061	SIMPLIVERIFIED	Background checks	-89.40
Bill Pmt -Check	06/11/2026	67062	SNISARENKO, CASEY	REFUND TENNIS	-156.00
Bill Pmt -Check	06/11/2026	67063	STREET, KATHARINE	REFUND TENNIS	-60.00
Bill Pmt -Check	06/11/2026	67064	THATCHER COMPANY	ops	-7,898.75
Bill Pmt -Check	06/11/2026	67065	TORRES, KANE	REFUND PRE-COMP	-51.00
Bill Pmt -Check	06/11/2026	67066	TRUGREEN-CHEMLAWN	parks	-5,019.63
Bill Pmt -Check	06/11/2026	67067	UNIVERSAL GRINDING ...	ops	-113.00
Bill Pmt -Check	06/11/2026	67068	UTAH SWIMMING	MEET FEES	-552.50
Bill Pmt -Check	06/11/2026	67069	WATER STAR USA	100-8481511-001	-8.45
Bill Pmt -Check	06/11/2026	67070	WU, NA	REFUND TENNIS	-50.00
Bill Pmt -Check	06/11/2026	67071	ZION ENGINEERING	ops	-5,016.16
Bill Pmt -Check	06/12/2026	ACH	PITNEY BOWES	Postage rental	-546.54
Bill Pmt -Check	06/12/2026	ACH	Harland Clarke	Deposit slips	-428.03
Bill Pmt -Check	06/12/2026	ACH	UTAH STATE RETIREM...		-13,839.21
Bill Pmt -Check	06/18/2026	67072	ALARM INNOVATIONS	50% DOWN CAMERAS	-4,528.72
Bill Pmt -Check	06/18/2026	67073	BIG COTTONWOOD DR...	UNIFORMS	-895.00
Bill Pmt -Check	06/18/2026	67074	CLIFFORD, EMILY	REFUND KIDS CAMP	-90.00
Bill Pmt -Check	06/18/2026	67075	COMCAST		-629.58
Bill Pmt -Check	06/18/2026	67076	COTTONWOOD IMPRO...		-4,896.00
Bill Pmt -Check	06/18/2026	67077	DURRANT, LYSE	REIMBURSEMENT FOR ORIENT...	-46.32
Bill Pmt -Check	06/18/2026	67078	FABIAN VANCOTT	LEGAL	-905.00
Bill Pmt -Check	06/18/2026	67079	FUOCO, ANIKO	REFUND SKATE LESSONS	-45.00
Bill Pmt -Check	06/18/2026	67080	HETZEL, AIMEE	REFUND TENNIS	-180.00
Bill Pmt -Check	06/18/2026	67081	HONEY BUCKET	PARKS	-139.20
Bill Pmt -Check	06/18/2026	67082	K & C CERTIFIED PUBLI...	AUDIT	-14,550.00
Bill Pmt -Check	06/18/2026	67083	MINSON, SARAH	REFUND TENNIS	-60.00
Bill Pmt -Check	06/18/2026	67084	MOUNTAINLAND SUPPLY	OPS/PARKS	-1,198.36
Bill Pmt -Check	06/18/2026	67085	NORCO	OPS	-1,147.39
Bill Pmt -Check	06/18/2026	67086	OSBORNE, KATE	REFUND SWIM LESSONS	-64.00
Bill Pmt -Check	06/18/2026	67087	PUBLIC EMPLOY DISAB...		-648.94
Bill Pmt -Check	06/18/2026	67088	RADIATE VOLLEYBALL	RECREATION LEAGUE (34X\$93....	-3,187.50
Bill Pmt -Check	06/18/2026	67089	RAIN BIRD	SUBSCRIPTION	-2,275.00
Bill Pmt -Check	06/18/2026	67090	RICHARDS LABORATO...	TESTING	-210.00
Bill Pmt -Check	06/18/2026	67091	RIGHTWAY SANITARY ...	VM	-959.50
Bill Pmt -Check	06/18/2026	67092	RIVENDELL TREE EXPE...	PARKS	-924.00
Bill Pmt -Check	06/18/2026	67093	SALT LAKE CITY CORP...		-12,859.90
Bill Pmt -Check	06/18/2026	67094	SIMONSEN, SETH	REFUND PICKLEBALL	-60.00
Bill Pmt -Check	06/18/2026	67095	STRUCTURE COMPUTE...		-2,212.49
Bill Pmt -Check	06/18/2026	67096	SWIMSUIT DRYER CO.	DRYER	-2,395.00
Bill Pmt -Check	06/25/2026	ACH	Utah State Tax Commissi...		-8,162.91
Bill Pmt -Check	06/25/2026	67097	AMERICAN RED CROSS	LIFEGUARD CERTS.	-240.00

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Accrual Basis

Cottonwood Heights Parks and Recreation
Bill Payment Register
As of June 30, 2026

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/25/2026	67098	COOK, RACHEL	REFUND KIDS CAMP	-360.00
Bill Pmt -Check	06/25/2026	67099	DAVID, LUCIE	REFUND KIDS CAMP	-80.00
Bill Pmt -Check	06/25/2026	67100	DE FLORIO, LILIANA	REFUND KIDS CAMP	-150.00
Bill Pmt -Check	06/25/2026	67101	POCO LOCO	INVITATIONAL BACKPACKS	-589.00
Bill Pmt -Check	06/25/2026	67102	SESAC		-378.00
Bill Pmt -Check	06/25/2026	67103	SOUTH DAVIS AQUATIC...	MEET FEES	-1,835.00
Bill Pmt -Check	06/25/2026	67104	TINY MOBILE ROBOTS	PARKS	-1,990.00
Bill Pmt -Check	06/25/2026	67105	TRUGREEN-CHEMLAWN	PARKS	-615.10
Bill Pmt -Check	06/25/2026	67106	TURF EQUIPMENT	PARKS	-1,080.00
Bill Pmt -Check	06/25/2026	67107	WASATCH FRONT FISH ...	MEET FEES	-2,172.00
Bill Pmt -Check	06/25/2026	67108	ZIONS BANK	CHEVEY TRUCKS YEARLY PMT	-17,810.02
Bill Pmt -Check	06/26/2026	ACH	PUBLIC EMPLOYEES H...	flex reimbursment	-581.52
Total 1016 - GENERAL CHECKING					-273,558.13
TOTAL					-273,558.13

EXECUTIVE DIRECTOR UPDATES

July 2026

- Update on Outdoor Dive Tank
- Golf Tournament Meeting was held June 23
PTOS meeting held June 24 and the next meeting will be July 22.
- BVDays planning meeting and field walkthrough
- Mayors Cup Pickleball Tournament
- BVDAYS July 16-18. Parade on July 18
- No CH2 in July. Next meeting will be held August 12
- Change of August and September Board meeting dates: August 19 to August ?
September 16 to September 15.
- Communication after a Board meeting when there is public comment-what do you want that to look like?
- Recreation Bond presentation
- Summer!!!
- Other

Cottonwood Heights Parks and Recreation

Foundation Meeting

April 22, 2026

A. Review and Approval of January 28, 2026, Minutes – Lyse’ Durrant

- After review, Ms. Cottam made a motion to approve the January 28, 2026 Cottonwood Heights Foundation Minutes. Mr. Magaro seconded the motion. Motion carried unanimously with Mr. Magaro, Ms. Hansen, and Ms. Cottam voting “Yes.”

B. Quarterly Financial Review and Accounts Payable – Lyse’ Durrant

- After review, Mr. Magaro made a motion to approve the Quarterly Financials and Accounts Payable. Ms. Cottam seconded the motion. Motion carried unanimously with Mr. Magaro, Ms. Hansen, and Ms. Cottam voting “Yes.”

C. Foundation Requests – Lyse’ Durrant

- Ms. Durrant reported that there are no current requests; however, future requests may be submitted for golf tournament needs

D. Chairty Golf Tournament – Lyse’ Durrant

- Ms. Durrant provided an update to the Board on the progress of planning for the August 26, 2026 charity golf tournament.

FOUNDATION PROFIT & LOSS SUMMARY

	2025 Carryforward	Income Jan-June 2026	Expense Jan-June 2026	2026 Fixed Asset Additions	Accumulated Totals	Net Restricted and Unrestricted Funds
<u>RESTRICTED</u>						
Restricted Income and Expense						
4912 Restr / Golden Hills (DA)	120.00	-			120.00	
7112 Restr / Golden Hills			-		-	120.00
4913 Restr / Swim Team (DA)	24,376.63	2,947.52			27,324.15	
7113 Restr / Swim Team			-		-	27,324.15
TOTAL Restr / Swim Team Balance						27,324.15
4914 Restr / England Field (DA)	29.44				29.44	
7114 Restr / England Field			-		-	29.44
4916 Restr/ 5K Run Special Event	3,003.77	-			3,003.77	
7116 Restr / 5 K Run Expense			-		-	3,003.77
4917 Restr / Water Polo	21,466.79	-			21,466.79	
7117 Restr / Water Polo Expense			-		-	21,466.79
TOTAL Restr / Water Polo Balance						21,466.79
4926 Restr / Ferguson Park	-				-	
4914930 Rest/Soccer Field Income	4,261.95	-			4,261.95	4,261.95
TOTAL Restr/Comp Soccer Field Income						4,261.95
7126 Restr / Ferguson Park					-	4,261.95
4935 Restr / Butler Middle School Students	300.00	-			300.00	
7115 Youth Memberships (BMS)					-	300.00
Restricted Totals:	53,558.58	2,947.52	0.00	-	56,506.10	56,506.10
<u>UNRESTRICTED</u>						
Unrestricted Income and Expense						
4911 Unrestr / Golf / Special Event		-			-	
7170 Unrestr / Golf Trnmt Direct Exp	38,861.58	-	-		38,861.58	38,861.58
4915 Unrestr / Figure Skating					-	
7160 Unrestr / Figure Skating	-				-	-
4940 Unrestr / Misc. Donations	48,241.83	3,147.69			51,389.52	51,389.52
7165 Unrestr/Identified Reserve (\$10,000 TRCC)	-				-	-
4950 Unrestr / Interest	-	984.45			984.45	984.45
Other Expense						
7150 Unrestr / Admin Fees Misc.	-	-	33.85		(33.85)	(33.85)
7151 Unrestr / Misc Sponsorships	-	-	4,109.25		(4,109.25)	(4,109.25)
7155 Unrestr / Bank Fees	-				-	-
7180 Unrestr / Movie Night	-		-		-	-
Swim Team Fixed Asset	51,723.00				51,723.00	51,723.00
Accumulated Depreciation	(21,992.90)		-		(21,992.90)	(21,992.90)
Depreciation Expense			-		-	-
Unrestricted Totals:	116,833.51	4,132.14	4,143.10	-	116,822.55	116,822.55
Current Year-to-Date Net Profit & (Loss): \$6,609.41						
Net Restricted and Unrestricted Assets	170,392.09	7,079.66	4,143.10	-	173,328.65	173,328.65