



MAGNA CITY COUNCIL MEETING MINUTES

June 23, 2026

Webster Center
8952 West Magna Main Street
Magna, Utah 84044

****DRAFT MINUTES – UNAPPROVED****

COUNCIL MEMBERS PRESENT: Mayor Mick Sudbury, Council Member Terry George, Council Member Michael Jensen, Council Member Audrey Pierce, Council Member Megan Olsen, Council Member Steve Prokopis

STAFF PRESENT: Diana Baun – City Recorder, Kelly Bush – City Manager, Brian Tucker – Planning Manager, Justin Smith – Planner, Daniel Hoffman – Accounting Manager, Claire Gillmor – Deputy City Attorney, Chad Anderson – Assistant City Engineer

1. **CALL TO ORDER**

The meeting was called to order at 6:00 PM by Mayor Mick Sudbury.

2. **DETERMINE QUOROM**

Mayor Sudbury confirmed that a quorum of the City Council was present.

3. **PLEDGE OF ALLIEGENCE**

The Pledge of Allegiance was recited.

4. **PUBLIC COMMENTS (Limited to 2 minutes per person)**

Mayor Sudbury announced that only audio was available for the meeting due to technical issues.

Shane Manwaring introduced himself as a former UPD lieutenant previously assigned to Magna and a candidate for Salt Lake County Sheriff. He described his background in military service as a Colonel, his law enforcement experience, and concerns about jail release practices for individuals experiencing drug withdrawal. He stated his intention to reform accountability measures and open communication directly with the city.

Kent Davis, Republican nominee for Salt Lake County District Attorney, introduced himself and discussed his military and legal background, including service with the Department of Justice and prior work in the Salt Lake County DA's Office. He expressed intentions to improve communication with cities and ensure Magna receives direct updates on criminal cases affecting the community.

Kari Duckworth raised concerns regarding businesses and schools watering during restricted hours, noting Elk Run Elementary and a nearby neighborhood watering around 5:30 PM. She also questioned

the timeline for future phases of the Magna Regional Park expansion. Mayor Sudbury responded that Salt Lake County had identified funding for park maintenance and improvements. Council Member Prokopis clarified that the Regional Park is managed by Salt Lake County and encouraged residents to advocate directly to the County Council.

Brittany Webb, representing Magna FACT, expressed concerns regarding a persistent parking issue near Aunt Ernie's Pet Parlor. She stated that visitors parking in restricted areas resulted in repeated calls to Unified Police, straining resources. She noted that curbs and a driveway had been painted red, reportedly by Unified Fire Authority, and stated her organization cannot control public parking decisions nor deny food to those in need. The Council committed to investigating who painted the curb and discussing possible resolutions with UFA and the city manager. Council Member Prokopis agreed to contact the Fire Marshal regarding the issue.

Tanya Powers, speaking on behalf of postal employees and the community, reported the impending closure of Magna's post office retail operations and difficulty residents would face traveling to West Valley for postal services. She stated USPS had not communicated the closure directly to the City. Mayor Sudbury and Council Member Prokopis acknowledged the concerns and discussed drafting a letter supporting retention of local postal services. Ms. Powers stated USPS had a legal 60-day timeline prior to relocation.

Donnie Swayze explained that his Conditional Use Permit (CUP) had been revoked. He stated his appeal window had been compromised by delayed mailing of notices, creating difficulty in securing legal representation. He requested consideration of system changes that rely on complaints only from nearby residents rather than broader community action.

Crystal Peterson expressed concerns regarding the loss of the local post office, increased housing density near the high school, accessibility issues at Pleasant Green Park, lack of safe mobility-scooter access near Helen Drive, and conditions at the Magna dog park. Kelly Bush, City Manager, committed to contacting Salt Lake County regarding sidewalk ramp access. Mayor Sudbury noted ongoing plans to relocate the dog park.

5. CONSENT AGENDA

- A. Approval of City Council Meeting Minutes
 - 1) June 9, 2026 City Council Meeting

Council Member Jensen moved to approve the June 9, 2026 City Council Meeting Minutes as published. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

6. PRESENTATION ITEMS - None

7. PUBILC HEARING ITEMS

- A. Discussion and Potential Action Regarding **Resolution R2026-39** - Adoption of a Budget Amendment to the Current (Fiscal Year 25-26) Magna City Budget

Daniel Hoffman presented the budget amendment authorizing cemetery fund expenditures to replace the cemetery sign, with a \$40,000 allocation. He stated unused funds would remain in the cemetery account.

Mayor Mick Sudbury opened the public hearing, no public comments were offered and the Mayor closed the public hearing.

Council Member Jensen moved to approve Resolution R2026-39, Adoption of a Budget Amendment to the Current Magna City Budget as discussed above. Council Member Olsen seconded the motion; vote was 5-0, unanimous in favor.

- B. ****Moved to Council Business**** Discussion and Potential Action Regarding **Resolution R2026-32**, A Resolution of the Magna City Council Authorizing the City to Complete an Impact Fees Facilities Plan

This item was moved to Council Business, at which time legal counsel recommended tabling the item. Council Member Jensen motioned to table Resolution R2026-32, Authorizing the City to Complete an Impact Fees Facility Plan. Council Member Prokopis seconded the motion; vote was 5-0, unanimous in favor.

8. COUNCIL BUSINESS

- A. Discussion and Potential Action Regarding **Ordinance 2026-O-11**, An Ordinance of the Magna City Council Amending the Zoning Map to Change the Zoning of the Property at 7610 West 2820 South from A-1/zc TO R-1-6

Justin Smith presented a request to rezone the parcel from A-1/ZC to R-1-6. He described the applicant's intent to divide the existing 0.43-acre parcel into two lots and elaborated on required street dedication along Craig Rocky Vince Lane. Council Members discussed road width, flag-lot feasibility, necessary setbacks, future access for neighboring residents, and coordination with other developers also planning improvements along the lane.

Brian Tucker explained transportation plan requirements and impacts on subdivision feasibility. Council Members expressed concern about lot size minimums and advised further review. During the discussion, members of the Planning Commission in attendance expressed concern and noted that their recommendations were not represented properly and requested additional discussion on this item.

Council Member Olsen moved to table Ordinance 2026-O-11, Amending the Zoning Map as detailed above, for additional Planning Commission review. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

- B. Discussion and Potential Action Regarding **Ordinance 2026-O-14**, An Ordinance of the Magna City Council Amending Section 19.50.020 of the Zoning Ordinance to Clarify the Exemptions from Landscaping Requirements that Apply to Single and Two Family Dwellings Not Within a Planned Unit Development or Planned Community

Brian Tucker explained the ordinance corrects language inadvertently exempting single-family and two-family dwellings from maintenance standards after prior code restructuring. The amendment retains exemptions related to irrigation and landscape design standards but restores provisions regarding weed abatement, clean property, and trimming requirements.

Council Member Jensen moved to approve Ordinance 2026-O-14, Amending Section 19.50.020 of the City's Zoning Ordinance as detailed above. Council Member George seconded the motion; vote was 4-1, majority in favor with Council Member Pierce voting "no."

C. Discussion and Potential Action Regarding **Ordinance 2026-O-15**, An Ordinance of the Magna City Council (“The Council”) Repealing and Replacing Magna Municipal Code Title 3 Revenue and Finance

Claire Gillmor presented an extensive overhaul of Title 3 to modernize procurement, surplus property, solicitation of city funds, and fee waiver policies. She highlighted clearer procedures for competitive bidding, emergency procurement, grant tiers, fee waiver guidelines, reporting requirements, and a new template grant agreement. The Council discussed budgeting limits, hardship considerations, insurance requirements, and administrative authority.

Council Member Jensen moved to approve Ordinance 2026-O-15, Repealing and Replacing Title 3 of the City Code as discussed above with the following directions:

- **directing the City Attorney to make corrections to reflect direction and approval of the council**
- **allow administrative corrections by staff if needed**
- **approve the published template agreement as presented**

Council Member Olsen seconded the motion; vote was 5-0, unanimous in favor.

9. MANAGER/CITY ATTORNEY UPDATES

A. City Manager Updates

Kelly Bush reported on building exterior improvements nearing completion, Main Street tree installations, and fireworks concerns following statewide drought and wildfire conditions. The Council discussed legal limitations, red-flag conditions, public safety messaging, and coordinating with Unified Fire Authority. The consensus was to encourage safety, enhance public communication, and remain prepared to revisit restrictions should conditions worsen.

B. City Attorney Updates

Claire Gillmor had no further updates.

10. COUNCIL REPORTS

Council Member Steve Prokopis reported that UFA had approved its annual budget, noting an approximate 5% increase over the previous year due largely to fuel costs, cost-of-living adjustments for personnel, and investment in a new fire training center. He stated that members of UFA, including Magna, would be contributing toward a state-of-the-art training facility located at approximately 8000 West and 3950 South, an upgrade from decades-old facilities. He expressed appreciation to the UFA board for its support of the project and emphasized how it would benefit Magna’s firefighters and community safety. He also reported on the Unified Police Department budget, noting a 3.13 percent increase overall, offset in part by the use of \$1.1 million in fund balance across various UPD agencies. He stated Magna’s net increase amounted to approximately 0.44 percent, with the city using \$200,000 from fund balance to limit the final budget impact to an estimated \$47,000 over the prior year.

Council Member Megan Olsen discussed upcoming parade participation for area celebrations. She noted that Copperton’s parade would occur on Thursday at 6:00 PM and thanked Copperton for inviting Magna to participate. She stated she had boxes of taffy available for distribution during the parade. She also confirmed participation in Taylorsville Days on Saturday and reported that Magna had successfully participated in West Fest the previous weekend. She previewed plans for the Magna 4th of July parade,

noting that the City would have multiple floats, including floats from other cities, and praised the work of Jennifer D’Haenens for organizing a record number of parade entries and for significant fundraising success. She encouraged continued support of the parade and its volunteers.

Council Member Terry George reported on the Wasatch Front Waste and Recycling District. He stated that container usage was up 12% and described participation in the bulk waste program near the park, noting only fifty households had participated out of approximately eight thousand homes in Magna. He expressed concern at the low participation rate. He also reported ongoing negotiations involving Herriman City’s potential departure from the district. He stated Herriman was requesting thirteen percent of resources and seven vehicles, and that further updates would be provided as negotiations continued.

Council Member Michael Jensen reported on the MSD Board’s recent actions. He explained that the Board approved a budget amendment addressing change orders connected to delays and property-related issues affecting the 8000 West project, resulting in an additional \$135,000 expenditure. He further informed the Council that population data showed Magna at 36,660 residents as of the prior month, and he described recent changes to the MSD’s weighted voting system, noting that population now accounts for ten percent of weighted voting, with road miles serving as the largest determinant. He stated this system altered quorum rules such that two of three major contributors—Magna, Kearns, or unincorporated Salt Lake County—must be present for quorum. He also previewed discussion of a budget amendment planned for the next day’s MSD meeting related to tree removal. Finally, he expressed interest in holding a future Council discussion regarding redevelopment of the old high school site, including establishing a long-term plan and issuing a potential RFP once the Council identifies preferred redevelopment objectives.

Council Member Audrey Pierce stated she had no board meeting updates but noted she had been in communication with Emergency Management staff in preparation for their report later in the meeting. She explained that Emergency Management liaison duties for the Council would be discussed further during that report, particularly in relation to succession planning.

11. FUTURE AGENDA ITEMS

Council Member Jensen requested a strategic discussion regarding reuse and redevelopment of the old high school, with an intent to begin RFP planning. Items 7B and 8A were to be moved to the next City Council Meeting.

12. STAKEHOLDER REPORTS

- A. Unified Police Department – Lt. Christopher Benedict reported May enforcement data including 309 calls, 11 criminal citations, and seven DUI arrests.
- B. Unified Fire Authority – Chief Kelly Millard was not present, Council Member Prokopis delivered updates regarding UFA’s newly approved budget and investment in a regional fire training center.
- C. Magna 4th of July – Ms. Jennifer D’Haenens reported parade registration exceeding the original 75-entry cap and continued need for volunteers to carry sponsor banners. Mayor Sudbury thanked her for considerable fundraising and event organization efforts.

- D. Engineering Updates –Chad Anderson reported ongoing grant applications, sidewalk repairs, 9100 West sidewalk construction, Main Street punch-list sealing, 8000 West property acquisition progress, and 7200 West and 8400 West project timelines. He also discussed potential asphalt donation inquiries.
- E. Emergency Management –Madison Warner reviewed her presentation included in the meeting packet with a a quarterly update on emergency planning, wildfire preparedness plans, continuity of operations planning, shelter site assessments, training recommendations, and emergency management succession considerations.

Council Member Jensen motioned to recess the City Council Meeting and move to a Closed Session. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

13. CLOSED SESSIONS IF NEEDED AS ALLOWED PURSUANT TO UTAH CODE §52-4-205

- A. **Discussion of the character, professional competence or physical or mental health of an individual.**
- B. Strategy sessions to discuss pending or reasonably imminent litigation.
- C. **Strategy sessions to discuss the purchase, exchange, or lease of real property.**
- D. Discussion regarding deployment of security personnel, devices, or systems; and
- E. Other lawful purposes as listed in Utah Code §52-4-205

14. ADJOURN

The meeting adjourned following the closed session.

Greater Salt Lake Municipal Services District

Standard Financial Report

60 Magna City - 07/01/2025 to 05/31/2026

91.67% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
10100 Cash - Zions Checking	0.00	7,634.37
10110 Cash - Xpress Bill Pay	0.00	29,025.53
10200 Cash - PTIF	2,642,288.13	4,190,769.50
10401 Zions Credit Card	0.00	(8,911.32)
10750 Undeposited Receipts	0.82	9,144.32
Total Cash and cash equivalents	2,642,288.95	4,227,662.40
Receivables		
12500 Due From Other Gov.	1,744,695.77	2,002,343.76
12550 Due from Other Funds	27,590.10	(50,084.82)
Total Receivables	1,772,285.87	1,952,258.94
Other current assets		
12600 Prepaid	0.00	7,087.87
Total Other current assets	0.00	7,087.87
Total Current Assets	4,414,574.82	6,187,009.21
Non-Current Assets		
Restricted assets		
10102 Cash - Zions Bond Escrow	953,156.80	773,186.29
10104 Cash - Zions PFI Checking 0106	0.00	76,450.85
Total Restricted assets	953,156.80	849,637.14
Total Non-Current Assets	953,156.80	849,637.14
Total Assets:	5,367,731.62	7,036,646.35
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities		
21000 Accounts Payable	13,310.58	36,062.84
23450 Performance Bonds Payable	953,056.80	849,537.14
24000 Due to Other Funds	1,772,368.28	0.00
Total Current liabilities	2,738,735.66	885,599.98
Total Liabilities:	2,738,735.66	885,599.98
Equity - Fund Balance		
29000 Unassigned Net Position (Fund Bal)	1,778,495.96	3,223,300.32
29010 Assigned Capital Fund	68,000.00	1,976,496.05
29561 Restricted Corridor Preservation Fund	782,500.00	951,250.00
Total Equity - Fund Balance	2,628,995.96	6,151,046.37
Total Liabilities and Fund Equity:	5,367,731.62	7,036,646.35
Total Net Position	0.00	0.00

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	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
Sales Taxes					
3100.300 Sales Tax	6,484,290.71	6,107,229.48	6,050,000.00	(57,229.48)	100.95%
Total Sales Taxes	6,484,290.71	6,107,229.48	6,050,000.00	(57,229.48)	100.95%
SB 136 Sales Tax					
3100.350 SB 136 Sales Tax	565,053.79	542,287.14	525,000.00	(17,287.14)	103.29%
Total SB 136 Sales Tax	565,053.79	542,287.14	525,000.00	(17,287.14)	103.29%
MET Taxes					
3100.112 MET-Municipal Telecom	0.00	(6,737.14)	0.00	6,737.14	0.00%
Total MET Taxes	0.00	(6,737.14)	0.00	6,737.14	0.00%
Total Taxes	7,049,344.50	6,642,779.48	6,575,000.00	(67,779.48)	101.03%
Intergovernmental revenue					
Intergovernmental Other					
3100.320 Grants-	0.00	25,000.00	0.00	(25,000.00)	0.00%
Total Intergovernmental Other	0.00	25,000.00	0.00	(25,000.00)	0.00%
Road Funds					
3100.560 B&C Road Fund Allotment	1,486,132.31	1,351,375.11	1,250,000.00	(101,375.11)	108.11%
3100.561 HB244 Corridor Preservation Funds	557,500.00	168,750.00	0.00	(168,750.00)	0.00%
3100.562 County Public Transit Tax	6,339.02	285,224.97	0.00	(285,224.97)	0.00%
Total Road Funds	2,049,971.33	1,805,350.08	1,250,000.00	(555,350.08)	144.43%
CARES Act					
3100.322 ARPA Funding	0.00	0.00	1,823,902.00	1,823,902.00	0.00%
Total CARES Act	0.00	0.00	1,823,902.00	1,823,902.00	0.00%
Total Intergovernmental revenue	2,049,971.33	1,830,350.08	3,073,902.00	1,243,551.92	59.54%
Licenses and permits					
Business licenses					
3100.130 Business Licenses	73,003.84	55,456.20	50,000.00	(5,456.20)	110.91%
Total Business licenses	73,003.84	55,456.20	50,000.00	(5,456.20)	110.91%
Building permits					
3100.260 Building Permit	880,487.64	459,014.53	1,525,000.00	1,065,985.47	30.10%
Total Building permits	880,487.64	459,014.53	1,525,000.00	1,065,985.47	30.10%
Other license and permits					
3100.250 Dog Licenses	0.00	0.00	500.00	500.00	0.00%
3100.261 Other Permits	0.00	160.00	20,000.00	19,840.00	0.80%
3100.262 Plumbing, Electric Permits	0.00	70.70	500.00	429.30	14.14%
3100.263 Sewer and Water Permits	0.00	0.00	5,000.00	5,000.00	0.00%
3100.264 Zoning-Land Use Permit	200.00	500.00	7,500.00	7,000.00	6.67%
3100.2652 SWPPP Fee	0.00	100.00	0.00	(100.00)	0.00%
3100.2653 Floodplain Development Permit Fee	0.00	150.00	0.00	(150.00)	0.00%
Total Other license and permits	200.00	980.70	33,500.00	32,519.30	2.93%
Total Licenses and permits	953,691.48	515,451.43	1,608,500.00	1,093,048.57	32.05%
Charges for services					
Charges other					
3100.420 Engineering Services	59,901.75	46,677.00	50,000.00	3,323.00	93.35%
3100.450 Planning Services	175,331.86	183,588.71	500,000.00	316,411.29	36.72%
Total Charges other	235,233.61	230,265.71	550,000.00	319,734.29	41.87%
Total Charges for services	235,233.61	230,265.71	550,000.00	319,734.29	41.87%
Fines and forfeitures					
Code enforcement fines and fees					
3100.240 Code Enforcement Fines and Fees	6,362.75	375.00	5,000.00	4,625.00	7.50%
Total Code enforcement fines and fees	6,362.75	375.00	5,000.00	4,625.00	7.50%
Justice court fines/forfeitures					
3100.500 Justice Court Fines/Forfeitures	212,070.01	192,620.46	55,000.00	(137,620.46)	350.22%
Total Justice court fines/forfeitures	212,070.01	192,620.46	55,000.00	(137,620.46)	350.22%
Total Fines and forfeitures	218,432.76	192,995.46	60,000.00	(132,995.46)	321.66%
Miscellaneous revenue					

Greater Salt Lake Municipal Services District

Standard Financial Report

60 Magna City - 07/01/2025 to 05/31/2026

91.67% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Interest					
3600.100 Interest Earnings	63,828.67	98,490.86	85,000.00	(13,490.86)	115.87%
Total Interest	63,828.67	98,490.86	85,000.00	(13,490.86)	115.87%
Miscellaneous other					
3100.875 Event Revenue	0.00	615.00	0.00	(615.00)	0.00%
3600.900 Other Revenue	6.47	0.00	10,000.00	10,000.00	0.00%
3600.901 Magna 4th of July Event	0.00	0.00	1,000.00	1,000.00	0.00%
3600.902 Other Revenue - Declaration of Candidate	500.00	345.65	0.00	(345.65)	0.00%
3600.910 Other Revenue - Parking Violations	0.00	9,062.50	0.00	(9,062.50)	0.00%
Total Miscellaneous other	506.47	10,023.15	11,000.00	976.85	91.12%
Total Miscellaneous revenue	64,335.14	108,514.01	96,000.00	(12,514.01)	113.04%
Contributions and transfers					
3100.001 Operating transfers in	293,000.00	466.00	0.00	(466.00)	0.00%
3800.100 Contribution from GF	1,060,009.00	1,281,873.00	1,281,873.00	0.00	100.00%
Total Contributions and transfers	1,353,009.00	1,282,339.00	1,281,873.00	(466.00)	100.04%
Total Revenue:	11,924,017.82	10,802,695.17	13,245,275.00	2,442,579.83	81.56%
Expenditures:					
Administration					
4100.100 Wages	276,827.48	395,422.89	443,800.00	48,377.11	89.10%
4100.130 Employee Benefits	481.49	425.20	140,780.00	140,354.80	0.30%
4100.150 Social Security Tax	16,150.91	22,897.75	0.00	(22,897.75)	0.00%
4100.160 Medicare	3,959.31	5,672.85	0.00	(5,672.85)	0.00%
4100.175 LTD	720.93	375.70	0.00	(375.70)	0.00%
4100.180 Medical Insurance	25,528.38	20,057.49	0.00	(20,057.49)	0.00%
4100.181 Retirement Contribution	31,881.95	64,492.84	0.00	(64,492.84)	0.00%
4100.190 FUTA	0.00	233.40	0.00	(233.40)	0.00%
4100.200 Awards, Promotional & Meals	1,078.75	3,078.02	2,000.00	(1,078.02)	153.90%
4100.210 Subscriptions/Memberships	4,355.00	18,088.60	27,830.00	9,741.40	65.00%
4100.220 Printing/Publications/Advertising	559.93	8,444.24	4,000.00	(4,444.24)	211.11%
4100.230 Travel/Mileage	1,627.54	1,060.07	2,500.00	1,439.93	42.40%
4100.240 Office Expense and Supplies	772.24	11,036.00	14,750.00	3,714.00	74.82%
4100.250 Vehicle & Equip Supplies and Maintenance	0.00	4,408.33	0.00	(4,408.33)	0.00%
4100.255 Computer Equip/Software	4,600.00	7,525.40	7,500.00	(25.40)	100.34%
4100.280 Cell phone and Telephone	3,912.09	7,157.52	0.00	(7,157.52)	0.00%
4100.310 Attorney-Civil	54,407.50	39,201.50	90,000.00	50,798.50	43.56%
4100.312 Lobbyist Services	32,000.00	64,000.00	0.00	(64,000.00)	0.00%
4100.320 Attorney-Land Use	0.00	0.00	35,000.00	35,000.00	0.00%
4100.330 Training and Seminars	1,271.32	1,030.00	5,000.00	3,970.00	20.60%
4100.360 Web Page Development/Maintenance	11,153.95	1,323.00	9,745.00	8,422.00	13.58%
4100.370 Software/Streaming	25,650.97	12,590.04	17,500.00	4,909.96	71.94%
4100.390 Payroll Processing Fees	504.00	1,371.60	1,100.00	(271.60)	124.69%
4100.410 Communications	329.04	0.00	10,000.00	10,000.00	0.00%
4100.420 Contributions/Special Events	35,700.00	100,730.63	120,700.00	19,969.37	83.46%
4100.421 Magna 4th of July Celebration	35,597.30	62,382.88	75,000.00	12,617.12	83.18%
4100.470 Credit card and Bank Expenses	312.34	0.00	0.00	0.00	0.00%
4100.510 Insurance	21,104.48	26,963.45	26,000.00	(963.45)	103.71%
4100.520 Workers Comp Insurance	130.01	3,954.22	3,750.00	(204.22)	105.45%
4100.590 Postage	11,348.28	5,726.25	10,000.00	4,273.75	57.26%
4100.600 Professional and Technical	19,058.38	36,850.80	112,000.00	75,149.20	32.90%
4100.635 Election Support Services	0.00	49,112.63	82,918.00	33,805.37	59.23%
4100.640 Grant Related	4,500.00	43,323.00	0.00	(43,323.00)	0.00%
4100.750 Non-Cap Improvements	0.00	519.23	0.00	(519.23)	0.00%
4100.860 Code Enforcement Abatements	8,815.84	595.23	0.00	(595.23)	0.00%
4100.870 Webster Center	9,375.72	82,414.86	0.00	(82,414.86)	0.00%
4100.871 Utilities	3,370.89	0.00	40,000.00	40,000.00	0.00%
4100.877 Broadway Building	0.00	10,764.82	0.00	(10,764.82)	0.00%
4100.880 Non-Classified Expenses	5,621.00	5,700.00	0.00	(5,700.00)	0.00%
Total Administration	652,707.02	1,118,930.44	1,281,873.00	162,942.56	87.29%
COVID Related Expenses					
4100.243 ARPA Act Expense and Supplies	0.00	0.00	1,823,902.00	1,823,902.00	0.00%
Total COVID Related Expenses	0.00	0.00	1,823,902.00	1,823,902.00	0.00%
Transfers					

Greater Salt Lake Municipal Services District

Standard Financial Report

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4100.928 Contribution to General Fund	10,009,293.89	7,689,956.37	9,759,246.00	2,069,289.63	78.80%
4100.930 Contribution to Capital Fund	0.00	0.00	380,254.00	380,254.00	0.00%
48450.001 Operational Transfers out	4,297.34	0.00	0.00	0.00	0.00%
Total Transfers	10,013,591.23	7,689,956.37	10,139,500.00	2,449,543.63	75.84%
Total Expenditures:	10,666,298.25	8,808,886.81	13,245,275.00	4,436,388.19	66.51%
Total Change In Net Position	1,257,719.57	1,993,808.36	0.00	(1,993,808.36)	0.00%

Greater Salt Lake Municipal Services District
Standard Financial Report
61 Pleasant Green Cemetery Fund - 07/01/2025 to 05/31/2026
91.67% of the fiscal year has expired

	2025	2026
	Year-End	YTD
	Actual	Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
10100 Cash - Zions Checking	115,142.52	6,400.00
10200 Cash - PTIF	0.00	79,818.68
10401 Zions Credit Card	0.00	(1,182.54)
10750 Undeposited Receipts	0.02	0.02
Total Cash and cash equivalents	115,142.54	85,036.16
Total Current Assets	115,142.54	85,036.16
Total Assets:	115,142.54	85,036.16
Liabilites and Fund Equity:		
Liabilities:		
Current liabilities		
21000 Accounts Payable	9,242.00	5,842.00
Total Current liabilities	9,242.00	5,842.00
Total Liabilities:	9,242.00	5,842.00
Equity - Fund Balance		
29000 Unassigned Net Position (Fund Bal)	105,900.54	79,194.16
Total Equity - Fund Balance	105,900.54	79,194.16
Total Liabilites and Fund Equity:	115,142.54	85,036.16
Total Net Position	0.00	0.00

Greater Salt Lake Municipal Services District
Standard Financial Report
61 Pleasant Green Cemetery Fund - 07/01/2025 to 05/31/2026
91.67% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Change In Net Position					
Revenue:					
Charges for services					
Charges other					
3600.200 Sale of Lots	37,288.70	17,796.24	25,000.00	7,203.76	71.18%
3600.300 Grave Opening Revenues	11,379.40	12,943.95	10,000.00	(2,943.95)	129.44%
Total Charges other	48,668.10	30,740.19	35,000.00	4,259.81	87.83%
Total Charges for services	48,668.10	30,740.19	35,000.00	4,259.81	87.83%
Miscellaneous revenue					
Interest					
3600.100 Interest	0.00	1,964.01	0.00	(1,964.01)	0.00%
Total Interest	0.00	1,964.01	0.00	(1,964.01)	0.00%
Miscellaneous other					
3600.400 Other Cemetery Revenues	5,943.15	10,793.96	5,000.00	(5,793.96)	215.88%
3600.900 Other Revenues	3,521.65	0.00	0.00	0.00	0.00%
Total Miscellaneous other	9,464.80	10,793.96	5,000.00	(5,793.96)	215.88%
Total Miscellaneous revenue	9,464.80	12,757.97	5,000.00	(7,757.97)	255.16%
Contributions and transfers					
3800.100 Transfer in	0.00	0.00	80,000.00	80,000.00	0.00%
Total Contributions and transfers	0.00	0.00	80,000.00	80,000.00	0.00%
Total Revenue:	58,132.90	43,498.16	120,000.00	76,501.84	36.25%
Expenditures:					
Administration					
4100.100 Grave Opening Expenses	11,275.00	13,450.00	1,000.00	(12,450.00)	1,345.00%
4100.155 Cremation Expenses	5,900.00	3,450.00	1,500.00	(1,950.00)	230.00%
4100.240 Office Expense and Supplies	548.54	762.54	0.00	(762.54)	0.00%
4100.255 Computer Equip/Software	139.40	0.00	2,500.00	2,500.00	0.00%
4100.600 Professional and Technical	58,469.00	52,542.00	75,000.00	22,458.00	70.06%
4100.751 Cemetery Improvements	0.00	0.00	40,000.00	40,000.00	0.00%
4100.910 Property Tax	7,535.82	0.00	0.00	0.00	0.00%
Total Administration	83,867.76	70,204.54	120,000.00	49,795.46	58.50%
Total Expenditures:	83,867.76	70,204.54	120,000.00	49,795.46	58.50%
Total Change In Net Position	(25,734.86)	(26,706.38)	0.00	26,706.38	0.00%

Greater Salt Lake Municipal Services District
Standard Financial Report
65 Magna Council Designated Fund - 07/01/2025 to 05/31/2026
91.67% of the fiscal year has expired

	2025	2026
	Year-End	YTD
	Actual	Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
10100 Cash - Zions Checking	0.00	1,733,321.12
10101 Cash - Zions CARES	4,297.34	4,297.34
10102 Cash - Zions 4100 S Checking	0.00	3,500.84
10200 Cash - PTIF	930,570.93	248,092.40
10202 Cash - PTIF 9074 CARES	1,529,845.45	617,658.39
10401 Zions Credit Card	0.00	(15,072.60)
10750 Undeposited Receipts	0.01	6,737.13
Total Cash and cash equivalents	<u>2,464,713.73</u>	<u>2,598,534.62</u>
Receivables		
11530 Accounts Rec. -	0.00	500.00
12500 Due From Other Gov.	128,304.14	165,164.85
Total Receivables	<u>128,304.14</u>	<u>165,664.85</u>
Other current assets		
12601 Prepaid - 4th of July Event	30,297.57	17,731.39
Total Other current assets	<u>30,297.57</u>	<u>17,731.39</u>
Total Current Assets	<u>2,623,315.44</u>	<u>2,781,930.86</u>
Total Assets:	<u>2,623,315.44</u>	<u>2,781,930.86</u>
Liabilites and Fund Equity:		
Liabilities:		
Current liabilities		
21000 Accounts Payable	135,990.73	0.00
Total Current liabilities	<u>135,990.73</u>	<u>0.00</u>
Deferred revenue		
23455 CARES2 Deferred Revenue	1,383,611.80	453,061.80
25150 Unearned Revenue - 4th of July	8,735.90	6,600.00
Total Deferred revenue	<u>1,392,347.70</u>	<u>459,661.80</u>
Total Liabilities:	<u>1,528,338.43</u>	<u>459,661.80</u>
Equity - Fund Balance		
29000 Unassigned Net Position (Fund Bal)	1,094,977.01	2,322,269.06
Total Equity - Fund Balance	<u>1,094,977.01</u>	<u>2,322,269.06</u>
Total Liabilites and Fund Equity:	<u>2,623,315.44</u>	<u>2,781,930.86</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>

Greater Salt Lake Municipal Services District
Standard Financial Report
65 Magna Council Designated Fund - 07/01/2025 to 05/31/2026
91.67% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
MET Taxes					
3100.111 MET-Municipal Energy	625.38	572.03	0.00	(572.03)	0.00%
3100.112 MET-Municipal Telecom	53,855.91	72,075.68	60,000.00	(12,075.68)	120.13%
3100.113 MET-Pacificorp/Rocky Mtn Power	507,383.92	703,225.21	600,000.00	(103,225.21)	117.20%
3100.114 MET-Questar Gas/Dominion Energy	338,354.08	402,096.10	600,000.00	197,903.90	67.02%
Total MET Taxes	900,219.29	1,177,969.02	1,260,000.00	82,030.98	93.49%
Franchise Taxes					
3100.401 Google Franchise Fee	45,481.00	41,513.00	30,000.00	(11,513.00)	138.38%
Total Franchise Taxes	45,481.00	41,513.00	30,000.00	(11,513.00)	138.38%
Total Taxes	945,700.29	1,219,482.02	1,290,000.00	70,517.98	94.53%
Intergovernmental revenue					
Intergovernmental Other					
3100.320 Grants	17,515.00	23,962.25	0.00	(23,962.25)	0.00%
Total Intergovernmental Other	17,515.00	23,962.25	0.00	(23,962.25)	0.00%
Road Funds					
3100.561 HB244 Corridor Preservation Funds	0.00	0.00	225,000.00	225,000.00	0.00%
Total Road Funds	0.00	0.00	225,000.00	225,000.00	0.00%
State liquor fund					
3100.580 State Liquor Fund Allotment	0.00	34,988.06	0.00	(34,988.06)	0.00%
Total State liquor fund	0.00	34,988.06	0.00	(34,988.06)	0.00%
CARES Act					
3100.321 CARES2	27,200.00	930,550.00	0.00	(930,550.00)	0.00%
3100.323 ARPA	730,028.80	1,672,908.17	0.00	(1,672,908.17)	0.00%
Total CARES Act	757,228.80	2,603,458.17	0.00	(2,603,458.17)	0.00%
Total Intergovernmental revenue	774,743.80	2,662,408.48	225,000.00	(2,437,408.48)	1,183.29%
Miscellaneous revenue					
Interest					
3600.100 Interest Earnings	124,699.10	75,967.01	60,000.00	(15,967.01)	126.61%
Total Interest	124,699.10	75,967.01	60,000.00	(15,967.01)	126.61%
Miscellaneous other					
3600.200 Rent	0.00	1,250.00	0.00	(1,250.00)	0.00%
3600.900 Other Revenue	2,064.14	0.00	0.00	0.00	0.00%
3600.901 Magna 4th of July Event	701.14	0.00	1,000.00	1,000.00	0.00%
Total Miscellaneous other	2,765.28	1,250.00	1,000.00	(250.00)	125.00%
Total Miscellaneous revenue	127,464.38	77,217.01	61,000.00	(16,217.01)	126.59%
Contributions and transfers					
3100.001 Operating transfers in	4,297.34	0.00	0.00	0.00	0.00%
Total Contributions and transfers	4,297.34	0.00	0.00	0.00	0.00%
Total Revenue:	1,852,205.81	3,959,107.51	1,576,000.00	(2,383,107.51)	251.21%
Expenditures:					
Administration					
4100.420 Contributions/Special Events	0.00	56,940.00	0.00	(56,940.00)	0.00%
4100.421 Magna 4th of July Celebration	0.00	4,100.00	0.00	(4,100.00)	0.00%
4100.730 Building Maintenance - Webster Center Re	0.00	18,242.80	660,000.00	641,757.20	2.76%
4100.850 Beer Funds	0.00	34,988.06	0.00	(34,988.06)	0.00%
4100.880 Non-Classified Expenses	0.00	14,086.43	0.00	(14,086.43)	0.00%
Total Administration	0.00	128,357.29	660,000.00	531,642.71	19.45%
COVID Related Expenses					
4100.242 CARES2 Expenses	27,200.00	930,550.00	0.00	(930,550.00)	0.00%
4100.243 ARPA Expenses	730,028.80	1,672,908.17	0.00	(1,672,908.17)	0.00%
Total COVID Related Expenses	757,228.80	2,603,458.17	0.00	(2,603,458.17)	0.00%
Total Expenditures:	757,228.80	2,731,815.46	660,000.00	(2,071,815.46)	413.91%
Total Change In Net Position	1,094,977.01	1,227,292.05	916,000.00	(311,292.05)	133.98%

REQUEST FOR PROPOSALS



Magna City Impact Fee Facilities Plan and Possible Impact Fees Study

MAGNA CITY

8952 West Magna Main Street

July 14, 2026

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1. General Information

A. Introduction

Magna City (“City”) located in Salt Lake County, Utah, is seeking proposals from qualified individuals or firms (Respondent) to develop a complete Impact Fee Facilities Plan (IFFP), and depending on the results of the IFFP, a possible Impact Fee Study (Study). The Respondent will evaluate all public facilities that Magna provides, including stormwater, drainage, and flood control facilities; roadway facilities; parks, recreation facilities, open space, and trails; and any other public facilities for which Magna can impose impact fees under the Impact Fees Act, Title 11, Chapter 36a of the Utah Code.

This Request for Proposal will assist the City in selecting an experienced Respondent, or team of Respondents, to conduct the activities necessary to develop an up-to-date and complete IFFP and an associated Study if the City elects to proceed further with the impact fee process based on the results of the IFFP. The City requires a thorough study and final report that evaluates City impact fees and associated facilities. This study will also include a review of all the City’s facility master plans that have recently been conducted by a handful of different engineering firms. This report must include the method of calculation, and documentation of relevant data.

2. Magna Impact Fee RFP Provisions

A. RFP Contact

This Request for Proposals (“RFP”) has been prepared and issued by Magna. Magna’s representative for this RFP is:

Kelly Bush
kbush@magna.utah.gov

B. Scope of the Contract

The selected Respondent must be prepared to enter into a written agreement with Magna. A binding contract between Magna and the Respondent(s) will be contingent upon the successful negotiation, preparation, and execution of a formal agreement. If a Respondent(s) wishes to propose modifications to any of the conditions outlined in this RFP, those modifications must be clearly identified in the proposal, along with reasonable alternatives.

This RFP is intended to provide sufficient information to solicit proposals from qualified Respondents but does not restrict the content of proposals or exclude the inclusion of relevant, important, or essential information. This RFP is part of a competitive procurement process designed to serve the best interests of Magna and its citizens, while also ensuring that each qualified Respondent has a fair opportunity for their services to be considered.

C. Qualifications

Respondents are required to provide a detailed discussion of their qualifications to demonstrate their capability to successfully complete the project. This section should include and must have the following minimum qualifications:

- i. Demonstrated and verifiable skills or experience delivering similar projects and demonstrated resources and ability to carry out the tasks identified in this RFP;
 - a. Including references that can speak to their performance and outcomes.
- ii. Demonstrated the Respondent's and/or sub-contractor's understanding of the project requirements, showcasing their grasp of the scope and objectives.
- iii. A summary of key personnel and sub-contractors who will be assigned to the project, including their relevant qualifications and experience.
- iv. A suggested scope of services and a proposed project schedule, outlining the approach to achieving the project's goals within the desired timeframe.

3. Proposal Requirements and Contents

A. Proposal Response Outline

Proposals must be limited to ten (10) pages and include:

- i. Cover Letter: The bid shall have a cover letter indicating a Respondent's willingness to enter into an agreement with the City. An officer of the Respondent who has the authority to commit the Respondent to the proposed project must sign this letter. This signature will indicate that the proposal is valid for a period of ninety (90) days from the date of submission. Bids will include the full name, legal status (corporation, state of incorporation, partnership, proprietorship, etc.), business address, email address, website address (if applicable), and phone number.
- ii. Executive Summary: the executive summary should provide a brief overview of the Respondent's approach, clearly highlighting any options or proposed alternatives. It should also identify any major requirements that the Respondent is unable to meet.
- iii. Detailed Discussion: This section should be the core of the proposal and must include a specific, outline-form response to each section of this RFP. The outline should follow the order and numbering of the sections in the RFP. Any omission of a written response to items in this RFP will be interpreted by the Owner as an indication that the Respondent is unable to provide the requested service.

The detailed discussion should cover the following:

- a. The Respondent's and/or sub-contractors' understanding of project requirements.
 - b. The qualifications of key personnel and sub-contractors assigned to the project.
 - c. The Respondent's and sub-contractors' experience with similar projects, including references.
 - d. The suggested scope of services and project schedule.
- iv. Cost Proposal: The Respondent must provide a cost proposal that allows costs to be evaluated separately from other proposal criteria. The cost proposal should include the

method for determining compensation for the required services, along with a not-to-exceed cost estimate.

B. RFP Submittal Delivery

To be considered, proposals must be emailed to:

City of Magna
Attention: Kelly Bush, Acting City Manager
[insert email address]

Proposals must be received no later than July 30, 2026, at 5:00 pm ("Closing Date"). The City assumes no responsibility for delayed or undelivered emailed submittals. Proposals which are not emailed to the City by the above specified time and date will not be considered. If you do not receive an email confirming receipt, please text Kelly Bush at 801-654-2123

4. Project Timeline

A. Project Schedule

The following schedule is the anticipated timeline of the project.

- RFP advertised on or before July 8, 2026
- Questions due by email on July 23, 2026, at 6:00 pm. Answers to emailed questions will be shared with all interested parties.
- Proposals due by July 30, 2026, at 5:00 pm
- Evaluation and Selection on or before August 7, 2026, at 5:00 pm
- The IFFP must be completed by March 1, 2027
- The Study, if approved by the Magna City Council, must be completed in its entirety by August 1, 2027.

B. Proposal Selection

1. Qualification/Proposal Information

All qualifications must remain valid for at least ninety (90) days from the date of submission. The City reserves the right to consider modifications to any qualifications received at any time before the award is made, if such action is in the best interest of the City.

5. Project Scoring

Proposals will be evaluated pursuant to the following weighted decision matrix:

Criteria	Point Value
Respondent's understanding of and responsiveness to the Scope of Work.	Up to 25 Points
Qualifications of the Respondent and any additional staff. (Experience, past performance, and reputation.)	Up to 25 Points
Respondents demonstrated past experience with similar projects.	Up to 20 Points
Organization and approach	Up to 20 Points
Cost (not-to-exceed and hourly rates)	Up to 10 Points
Total	Up to 100 Points

NOTE: In addition to addressing the specific criteria listed, each Respondent should provide a detailed response to each requirement in this RFP as indicated in Section 3.a, Proposal Response Outline.

6. Scope of Work

A. Items to be provided by the City

- i. City Ordinances related to impact fees, including the most recently approved Fee Schedule.
- ii. Existing capital infrastructure database information of every type associated with impact fees within the City.
- iii. Applicable information from any of the following substantially completed master plans:
 - Parks & Trails, Storm Drainage, Roads, and information regarding other public facilities the City helps fund and for which the City may impose impact fees (e.g., police, and fire)
- iv. Any other requested requirements by Respondent if available.

B. Services to be Provided by the Respondent

-IFFP-

- i. Review and recommend changes or approve the substantially completed existing facility master plans, including the established level of service standard. (Note: The Respondent will collaborate with City staff and any firms or organizations responsible for each facility master plan to accomplish this task.)
- ii. Develop an IFFP for the following facilities: parks & trails, storm drainage, roads, and other public facilities the City funds for which the City may impose impact fees (e.g., police and fire). The IFFP should:
 - a. Establish a service standard
 - b. Create an inventory of existing facilities
 - c. Determine the method of financing existing facilities
 - d. Assess excess capacity
 - e. Identify additional facilities needed at present
 - f. Determine the method of financing needed facilities
- iii. Ensure that the resulting IFFP and any related regulatory ordinances the City may ask Respondent to develop comply with all applicable State and Federal laws, including Title 11, Chapter 36a of the Utah Code, "Impact Fees Act."
- iv. Provide the City with an IFFP that addresses a five-year planning window for impact fee calculations and a 10-year planning window for capital facilities planning, with accompanying fee increase proposals—based on current growth trends.
- v. Develop specific goals, objectives, and policies that will integrate the recommendations from the previous sections into a comprehensive plan of action.
- vi. Conduct regular coordination meetings with City staff and designated representatives to review progress and address any issues.
- vii. Provide options for Impact fee calculations based on industry standards.

-Study-

- viii. Depending on the results of the IFFP, the City may request the Respondent to develop a Study. If directed by the City, the Respondent will use the IFFP as a framework and calculate a proposed impact fee schedule.
- ix. In developing the Study, the Respondent will:
 - a. review the City's current code, waiver and exemption requirements, study criteria and standards, etc.; and
 - b. survey, collect, and map all assets necessary for impact fee calculation, including parks, trails, storm drainage, roads, and other public facilities the City funds and for which the City may impose impact fees (e.g., police, and fire), and compile the data into a GIS database.

- x. The Study should:
 - a. Determine the proportionate share of costs directly attributable to new development
 - b. Calculate credits for future contributions
 - c. Determine the maximum allowable impact fee
- xi. Conduct a comparative analysis of relevant legislation, fees, and practices to identify and propose the most current best practices and regional standards.
- xii. Provide recommendations on ways the City can reduce, waive, or eliminate impact fees related to moderate income housing as part of the moderate-income housing element within the City's general plan pursuant to Utah Code § 10-9a-403(2)(b)(iii)(L).
- xiii. Ensure that the associated rate schedule, if the Council elects to impose impact fees, and any related regulatory ordinances the City may ask Respondent to develop comply with all applicable State and Federal laws, including Title 11, Chapter 36a of the Utah Code, "Impact Fees Act."

Present the completed IFFP and the Study, if requested by the City, for adoption by the City Council.

7. Protected Information

A. Confidentiality

- i. All responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by a Respondent that is submitted to the City, as part of the proposal or otherwise may be considered public information under applicable law, including but not limited to the Government Records Access and Management Act, Title 63G, Chapter 2, Utah Code Annotated ("GRAMA"). The City generally considers proposals and all accompanying material to be public and subject to disclosure including the subsequent contract that may be executed between the City and Respondent.
- ii. Any material considered by a Respondent to be proprietary must be accompanied by a written claim of confidentiality and a concise written statement of reasons supporting the claim. Blanket claims that the entire RFP is confidential will be denied. The City cannot guarantee that any information will be held confidential. Under Utah Code Ann. Section 63G-2-309 of GRAMA, if a Respondent makes a claim of confidentiality, the City, upon receipt of a request for disclosure, will determine whether the material should be classified as public or protected, and will notify the Respondent of such determination. The Respondent is entitled under GRAMA to appeal an adverse determination. The City is not obligated to notify the Respondent of a request, and will not consider a claim of confidentiality, unless the Respondent's claim of confidentiality is made in a timely basis and in accordance with GRAMA.

B. Additional Considerations

- i. Failure to Read. Failure to read the Request for Proposals and these instructions will be at a Respondent's own risk.
- ii. Cost of Developing Qualifications/Proposals. All costs related to the preparation of the qualifications/proposals and any related activities are the sole responsibility of the Respondent. The City assumes no liability for any costs incurred by Respondent(s) throughout the entire selection process, including prior to selection and issuance of a contract.
- iii. Discussions with Respondents. The City reserves the right to enter into discussions with the Respondent (s) determined to be reasonably susceptible of being selected for award, or to enter into exclusive discussions with a Respondent whose proposal is deemed most advantageous, whichever is in the City's best interest, for the purpose of negotiation. If exclusive negotiations are conducted and an agreement is not reached, the City reserves the right to enter into negotiations with the next highest ranked Respondent without the need to repeat the formal solicitation process.
- iv. Equal Opportunity. The City will make every effort to ensure that all Respondents are treated fairly and equally throughout the entire advertisement, review, and selection process. The procedures established herein are designed to give all parties reasonable access to the same basic information. The City's policy, subject to federal, State, and local procurement laws, is to provide reasonable attempts to support each Respondent's business by purchasing goods and services through local Respondents and service providers.
- v. Proposal Ownership. All proposals, including attachments, supplementary materials, addenda, etc., shall become the property of the City and will not be returned to each Respondent.
- vi. Final Authorization. The City intends to eventually contract with the Respondent (s) whose proposal is deemed most advantageous in experience, qualifications, price, and other factors considered in accordance with the weighted decision matrix described above. The City does not necessarily intend to award a contract solely on the basis of any response made to this request or otherwise pay for any information solicited or obtained during the RFP process. Final authorization of an accepted bid will be provided by the City Council after they have had an opportunity to review the recommendations. It is expected that the winning bidder will be selected on or before August 7, 2026.
- vii. Rejection of Proposals. The City reserves the right to reject any or all proposals received and disqualify incomplete or late proposals. Proposals lacking required information will not be considered. Furthermore, the City shall have the right to waive any informality or technicality in proposals received when in the best interest of the City. No proposal shall be accepted from, or contract awarded to, any person, firm or corporation that is in arrears to the City for any obligation. Respondent (s) may be required to submit satisfactory evidence that they have the necessary financial resources to perform and complete the work outlined in this RFP.
- viii. Magna's Best Interest. The City reserves the right to take any steps deemed necessary to act in the City's best interest.
- ix. Proposal Term. Proposals shall be good for ninety (90) days from the Closing Date.
- x. Reservation of Rights. The City reserves the right to cancel or modify the terms of this RFP and/or the project at any time and for any reason preceding the contract award and reserves

the right to accept or reject any or all proposals submitted pursuant to this request for proposals. The City will provide each Respondent with written notice of any cancellation and/or modification.

(zones 11)

J J F M A M J J A S O N D

Total Calls	1528	1489	1357	1689	1600	1721	1660						
Total No Cases (Cleared By)	550	N/A	N/A	N/A	N/A	N/A	N/A						
Total Cases (GO)	505	482	459	580	512	605	589						
Calls Per Officer	69	68	62	77	73	78	75						
Patrol Allocations	22	22	22	22	22	22	22						

[illegible]

PUBLIC ORDER
PUBLIC PEACE
PUBPEACE ALARM
ROBBERY
ROBBERY ALARM
RUNAWAY
SEXUAL ASLT
SEX EXPLOIT
SEXUAL OFFENSE
STOLEN PROP
STOLEN VEHICLE
TRAFFIC
WEAPON OFFENSE
BLANK -NO NCIC YET
TOTAL

95	84	84	133	94	126	115						
92	77	73	107	104	128	124						
			2	2								
1	2		2	1	5	5						
6	3	5	7	12	5	1						
2	5	5	6	2	8	5						
2			1	1	2	1						
2	1	3	4	2	2	6						
				1								
10	6	5	4	9	8	9						
134	126	109	119	113	114	94						
	3	2	2	1	1	1						
505	482	459	580	512	605	589						

Booking Arrests
Citations

J	J	F	M	A	M	J	J	A	S	O	N	D
N/A	31	39	42	26	32	38						
159	246	187	259	279	235	205						

CITY OF MAGNA

RESOLUTION NO. R2026-40

DATE: July 14, 2026

A RESOLUTION OF THE MAGNA CITY COUNCIL APPOINTING RONNIE THOMPSON AS A REGULAR MEMBER OF THE MAGNA PLANNING COMMISSION, REPLACING DAN CRIPPS

RECITALS

WHEREAS, the Magna City Council (the “**Council**”) needs to replace Dan Cripps as an outgoing member of the Magna Planning Commission (the “**Planning Commission**”); and

WHEREAS, Dan Cripps has graciously and dutifully served Magna as a member of the Planning Commission, and the Council thanks him for his service to the City and his neighbors.

WHEREAS, The Mayor has recommended that the Magna City Council appoint Ronnie Thompson to fill the open position, as he has been serving as an alternate member of the Planning Commission and is willing to transition to being a regular member of the Planning Commission; and

WHEREAS, the Council desires to appoint Ronnie Thompson as a regular member of the Planning Commission to fulfill the remainder of the current three-year term for Seat 2, which ends in February of 2027.

NOW, THEREFORE BE IT RESOLVED by the Magna City Council effective immediately:

1. Ronnie Thompson is appointed as a regular member of the Planning Commission to fulfill the remainder of the Seat 2 standard three-year term, which begins upon the passing of this Resolution and ends in February of 2027.

2. Commissioner Thompson is directed to: (a) complete the training requirements required under Utah Code before he may participate in a public meeting of the Planning Commission; and (b) complete the Open and Public Meetings Act training required under Utah Code § 52-4-104 as soon as reasonably practicable.

3. The Mayor and Magna staff are directed and authorized to take any steps needed to implement Mr. Thompson’s appointment to the Planning Commission

{Signatures on Following Page}

APPROVED AND ADOPTED by the Magna City Council, on this 14th day of July 2026.

MAGNA CITY COUNCIL:

By: _____
Mick Sudbury, Mayor

ATTEST

Magna City Recorder
Diana Baun

MAGNA CITY COUNCIL VOTE:

Council Member George	voting	_____
Council Member Jensen	voting	_____
Council Member Olsen	voting	_____
Council Member Pierce	voting	_____
Council Member Prokopis	voting	_____



8952 W Magna Main St
Magna, UT 84044
Phone: (385)258-3690
<https://magna.utah.gov/>

July 2, 2026

Salt Lake County Flood Control

Re: Pin 16928, Project EFCMC210017 Drainage
Project Name: 8000 West Improvements Project – Magna

Magna City, in partnership with the Greater Salt Lake Municipal Services District (MSD) and UDOT, are undertaking a capital improvement project along 8000 West from approximately 2600 South to Harker Canyon Drive. The project scope includes the installation of new sidewalk, curb and gutter, pedestrian ramps, bicycle lanes, traffic signal replacement, paving, signage, striping, and associated drainage improvements.

As part of these upgrades, the proposed drainage improvements will add stormwater flows to the existing 36- to 48-inch storm drain trunk line along 8000 West. Magna recognizes that, during periods of high flow within the existing culvert, the system may not have sufficient capacity to immediately accept roadway drainage from the project area. In such instances, localized ponding may occur temporarily until flow in the 8000 West system recedes to a level that allows surface runoff to enter the storm drain.

Magna's Storm Water Master Plan identifies a future project to construct a 36-inch parallel storm drain line on 8000 West to increase system capacity, along with additional improvements along Thoreau Drive, Melville Drive, and Athena Drive. The current 8000 West Improvements Project does not include budget for this parallel 36-inch line; therefore, that improvement is planned to proceed as a separate project in conjunction with the additional upgrades on the surrounding streets.

Additional information regarding this project can be obtained from the Greater Salt Lake Municipal Services District. If you have any questions, please contact Chad Anderson, the Assistant City Engineer for Magna at (385) 226-0032.

Sincerely,

Mick Sudbury
Mayor
Magna City