MINUTES OF THE
HEBER VALLEY SPECIAL SERVICE DISTRICT
JUNE 11, 2026 – 4:00PM

PRESENT:	Heidi Franco	Chair
	Craig Simons	Vice Chair (4:02 p.m.)
	Colleen Bonner	Board Member
	Don Huggard	Board Member
	Doug Clements	Board Member
	Mike Johnston	Board Member (4:23 p.m.)
	Yvonne Barney	Board Member (4:02 p.m.)
ALSO PRESENT:	James Goodley	General Manager
	Christine Morgan	Secretary
	Trent Davis	HVSSD
	Rusty Harris	HVSSD
	Wes Johnson	MSD
	Matt Church	ULGT - Attorney
	Brett Gilmore	ULGT – Attorney
	Josh McKell	ULGT – Risk Financial Consultant

CONDUCTING: Board Chair, Heidi Franco

AGENDA ITEMS:

1. **Closed Session:** A strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205 and/or discuss personnel or property items.
2. **ULGT 2026 Policy Renewal:** (Josh McKell – ULGT)
3. **Public Comment:** This is the public's opportunity to comment on items not on the agenda.
4. **Entity Updates:** From HVSSD Member Entities
5. **Committee Updates:** From HVSSD Committees
6. **Consent Agenda:**
    a. May 2026 Budget Report
    b. May 2026 Financials
        i. Balance Sheet May 2026
        ii. Check Register May 2026
        iii. P&L May 2026
    c. PTIF General Fund May 2026
    d. PTIF Impact Fee May 2026
    e. PTIF Bond May 2026
    f. PTIF CIB Bond May 2026
    g. May 2026 Warrant list approval
    h. May 2026 Board Meeting Minutes – Regular Session (Pending)
    i. PTIF Authorized Access Resolution 26-4
7. **URS Compliance Audit Results:** (Jim Goodley – 15 mins)
8. **Manager's Report** (Jim Goodley-20 mins)
9. **Closed Session** – a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205 and/or discuss personnel or property items.
10. **Adjourn Regular Meeting**
11. **Headworks Project Completion – Site Tour** (Jim Goodley 30 mins)

Heidi Franco called the meeting to order at 4:31 p.m.

1. ULGT 2026 Policy Renewal: (Josh McKell)

Josh McKell is the risk financial consultant from the Utah Local Governments Trust (ULGT) assists the district make sure we are adequately protecting exposures/risk. Josh provided the District with a policy/coverage review related to the upcoming renewal and how the District's ratings and premiums have changed. The National Council for Compensation Insurance (NCCI) – other than a claim from 2023 the district has a low claim record. Clarification was made regarding a litigation decision to allow claims back to 2024 only. Jim will reach out and make sure that clarification is made. A review of the property schedule will be completed to ensure replacement costs are correct. Premium total change is an increase of $6,226 (15%).

MOTION: A motion to approve the ULGT 2026 Policy Renewal of $46,618 was made by Yvonne Barney and seconded by Don Huggard. The motion carried with the following vote:

YES: Mike Johnston, Don Huggard, Colleen Bonner, Heidi Franco, Yvonne, Barney, Craig Simons, Doug Clements
No: None
ABSTAIN: None

ABSENT: None

2. Public Comment:

None

3. Entity Updates:

None

4. Committee Updates:

None

5. Consent Agenda:

a. May 2026 Budget Report
b. May 2026 Financials
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Budget Report – Heidi is very concerned about sewer system revenues being low compared to prior year and well below budget projections. On a path of a deficit at year end. The financials will be requested to be received sooner to provide more time to review prior to board meetings and ask questions. It was also suggested, due to the recent changes, that the farm budget be amended.

MOTION: A motion to approve the consent agenda was made by Colleen Bonner and seconded by Doug Clements.

6. URS Compliance Audit Results (Jim Goodley – 15 mins)

A written summary of the URS compliance audit, which documents the results of the audit, was reviewed with the Board. The URS Compliance Audit identified four main findings. Most have been corrected, and the District is working to complete the remaining cleanup items. The Board discussed having Wasatch County assist with URS processes. No motion was needed because the item was informational only.

7. Manager's Report:

Mr. Goodley presented his manager's report.

Colleen Bonner left the meeting at 5:56 p.m.

Craig Simons left the meeting at 6:32 p.m.

8. Closed Session – a strategy session to discuss pending or reasonably imminent litigation pursuant to U.C.A. 52-4-205 and/or discuss personnel items:

MOTION: A motion to move into closed session to discuss personnel was made by Yvonne Barney, seconded by Doug Clements. The motion carried with the following vote:

YES: Mike Johnston, Don Huggard, Heidi Franco, Yvonne Barney, Doug Clements
No: None
ABSTAIN: None
ABSENT: Colleen Bonner, Craig Simons

The board moved into a closed session at 6:48 p.m.

9. Adjourn Regular Meeting:

The motion to adjourn was made as follows:

MOTION: A motion to move out of the closed session and into the open session and adjourn was made by Yvonne Barney, seconded by Doug Clements. The motion carried with the following vote:

YES: Mike Johnston, Don Huggard, Heidi Franco, Yvonne Barney, Doug Clements
No: None
ABSTAIN: None
ABSENT: Colleen Bonner, Craig Simons

The meeting was adjourned at 7:14 p.m.

APPROVED on this 9th day of July, 2026.

Heidi Franco

Heidi Franco, Chair

Christine Morgan

Christine Morgan, Secretary