

Erda City Council Minutes

6/11/2026 – 7:00 pm

Erda City Office/Fire Station - Auditorium

CALL TO ORDER

1. Roll Call

- a. Councilmembers: Scott Droubay, Larry Kimpell, Kyle Matthews, Sheldon Birch
- b. Jennifer Poole-City Recorder, John Brems- City Attorney, Jessilyn Stagg- Deputy Recorder
Online: Rachelle Custer -City Planner,
- c. Absent and Excused: Clyde Christensen

2. Pledge

- a. Sheldon led the Pledge of Allegiance

3. Public Comment

- a. **Sheldon moved to open public comment, Larry seconded.**
- b. **Public Comment Opened**
- c. Keith Toone- I have eight chairs I would like to donate to replace some of the hard chairs. The fire chief approved. The council approved. Keith will drop them off.
- d. **Sheldon moved to close public comment, Scott seconded.**
- e. **Public Comment Closed**

4. Approve meeting minutes from 5-28-26

- a. Sheldon- I requested a change in formatting to move the last discussion points moved from the follow up items to the council representative reports and that change was made.
- b. **Sheldon moved to approve the meeting minutes from 5-28-26, Larry seconded**
- c. **Voting was unanimous to approve the meeting minutes from 5-28-26**
- d. **Meeting minutes from 5-28-26 APPROVED**

5. Treasurer Report

- a. Scott- Dave changed the format so it is easier to understand our year to date, there is also a budget column. We are under budget on almost everything.
- b. Scott- 16 checks written and 23 deposits they are all listed on the handout. Total equity \$6,055,035. The PTIF account is where we store money for \$6,099,967. We transferred \$1000 from PTIF to our checking account to pay the law enforcement bill.
- c. Kyle- Did we approve the subscriptions for the recorder?
- d. Sheldon- Yes, we approved adding software subscriptions.

- e. Sheldon- We have not paid anything under the treasurer category and it should be removed. The way we are doing it is fine, but our budget should reflect that.

6. Sheriff's Report

- a. Sheriff Caldwell- It has been busy, but not necessarily criminal. In the past month there were 92 total details, 4 arrests and 87 citations. There was an incident at the Bronzewood home where one juvenile was charged with assaulting a staff member and two were charged with vandalism.
- b. Sheldon- A citizen reported ongoing speeding concerns. I discussed the possibility of flashing speed warning signs with the Sheriff and County staff. Neither felt the signs would be particularly effective. Jed Bell is reviewing traffic and speed data for the area and will provide feedback. In the meantime, I would request additional patrol presence.
- c. Sheriff Caldwell- Road striping, including center and edge lines, may help reduce speeds based on results we observed on Skyline Drive in Tooele City. I could talk to the Lieutenant about getting a speed trailer in the area to collect updated traffic and speed data and stated that I will help spread the word to increase enforcement efforts in the area.

7. NTFD Report and Wildfire agreement **Resolution 26-09**

- a. Buck Peck- We ran 22 calls this month for fire, accidents, and medical. I am sure you are concerned about the number of fires we have had in the area lately.
- b. Buck- I had explored an interlocal agreement for the fire district to provide code enforcement services for Erda City, but legal counsel advised that doing so would violate the district's state-mandated service boundaries and could jeopardize the district's status. However, many complaints involve fire code issues, which the fire department can address. Citizen complaints can continue to be forwarded to me for review, and the fire department plans to update its fee schedule so that citation revenues can help offset enforcement costs rather than relying on city funding.
- c. Sheldon- Could we hire you individually to do code enforcement.
- d. Buck- You could. I would be sworn to Erda City and sworn to North Tooele and have a non-disclosure between the two so they do not overlap. In the long run it will help Erda if we go after each individual so they pay the fees.
- e. Buck- The interlocal wildfire agreement was previously managed through the North Tooele Fire District, and it was initially assumed Erda City was covered. However, the state later determined that Erda needed its own agreement due to the amount of land within its boundaries. The agreement allows wildfire incidents to be transferred to the state, which then assumes the significant costs associated with suppression efforts, including aircraft and other specialized resources. In return, the fire district provides in-kind services such as dumpster days, chipper days, wildfire mitigation, defensible space inspections, and public education efforts to satisfy its obligations under the agreement. Participation in the agreement is important to protect Erda from potentially overwhelming wildfire response costs.
- f. Sheldon- This is not a requirement but if we do not sign it we are liable for any wildfires associated with Erda City. This agreement prevents that and requires us to work with the fire department to do some mitigation.
- g. Kyle- What is expected of Erda.

- h. Buck- In the past we have maintained the mitigation cost of this and we are planning to continue to do that.
 - i. Sheldon- There is no additional cost to the city.
 - j. **Sheldon moved to approve Resolution 26-09, Larry seconded the motion.**
 - k. **Roll Call Vote- Scott- Yes, Larry- Yes, Kyle- Yes, Sheldon- Yes**
 - l. **Resolution 26-09 APPROVED**
8. **Consideration of Ordinance 26-08 Adopting the 2026-2027 Budget and Certified Tax Rate**
- a. Sheldon- The city is adopting the county-certified tax rate, consistent with past practice, and that conservative fiscal management has allowed the city to continue operating without increasing taxes. The ordinance acknowledges that the tentative budget was presented, required public hearings and notices were completed, and the budget, tax rate, and levy are being formally adopted.
 - b. Sheldon- We still have the category for treasurer which we do not need. Dave added permits to the Recorder budget which increased that budget. Streets and public improvement is down.
 - c. Scott- That decrease is due to B&C Road Funds. The state calculates the amount and sends the funds to us, and we then pass those funds through to the county.
 - d. Sheldon- City Council budget showed \$2 million in 2025 compared to \$358,000 in 2026. It was noted that the 2026 amount is consistent with the current year and appears appropriate. Why did we bump it up to \$534,000 for 2027
 - e. Jennifer- One of the adjustments was adding cost for code enforcement that was added to the City Council budget under professional services.
 - f. Kyle- One of the biggest differences is that the line item transferred to CP 1.7 5 million for 26 so what's what's transferred to CP?
 - g. Sheldon- That's Capital Projects, state regulations place limits on how funds can be allocated among various budget categories. As a result, the city has been strategically moving funds into the Capital Projects Fund to build reserves for future major needs, such as a future city hall.
 - h. **Sheldon- Moved to approve Ordinance 26-08 amended to remove the treasurer category from the budget and move that \$45,500 to Capital Improvement Projects, Larry seconded.**
 - i. **Roll Call Vote: Kyle- YES, Larry- YES, Scott- YES, Sheldon- YES**
 - j. **Ordinance 26-08 Adopting the 2026-2027 Budget and Certified Tax Rate APPROVED**
9. **Consideration of Resolution 26-08 A Resolution Providing for Year-End Amendments to the 2025-2026 Fiscal Year Budget**
- a. Sheldon- There are a few amendments that have been highlighted by our staff. 1.5 million transfer to our Capital Improvement Fund. Increasing our Recorder Budget by \$175,000 to account for civil inspections.
 - b. Sheldon moved to open Public hearing
 - c. Public Hearing Opened
 - d. No Comment Made
 - e. Sheldon moved to close Public Hearing
 - a. Public Hearing Closed
 - b. **Sheldon moved to approve Resolution 26-08 Year-End Amendments to the 2025-2026 Fiscal Year Budget, Scott seconded the motion**
 - c. **ROLL CALL VOTE: Kyle-YES, Scott-YES, Larry-YES, Sheldon-YES**

**d. Resolution 26-08 Year-End Amendments to the 2025-2026 Fiscal Year Budget
APPROVED**

10. Discussion and review of East Disconnect Application, tentative decision, and direction to City Attorney.

- a. Sheldon- I would like to discuss both disconnection applications, items 10 and 11 together, while they are separate applications and could ultimately receive different votes I feel they can be jointly discussed. Following the public hearing, public feedback was overwhelmingly opposed to the disconnections, though a small number of residents expressed support. An independent study commissioned by the city attorney was conducted evaluating the impacts of the proposed disconnections. The study found that the city provides municipal services through agreements with Tooele County and that claims of inadequate services were not sufficiently supported. It also concluded that transitioning to direct county services may not provide the benefits claimed by petitioners, could negatively impact community cohesion, and would likely create governance and service delivery challenges. Financially, the study indicated the disconnections could increase burdens on the city and affect its fiscal stability. The report further questioned whether the petitions satisfy all statutory requirements, particularly regarding justice and equity. Based on these findings, the study recommended denying the disconnection petitions until more substantial evidence and analysis can be provided.
- b. John- That is just a summary, there is a lot of data to back it up. If you decide not to approve the disconnect we will use this data as support to deny.
- c. Scott- I see some discrepancies in the disconnect argument. We do not have some of our own services, but the County does not have all of these services either. We receive more funds from the State for roads as a City than we would as unincorporated Tooele County. We pay for services which are providing these services. The single largest source of revenue is internet sales tax, which has played a significant role in making Erda financially viable as a city. Proposed disconnection areas appear to include many of the newer neighborhoods, which may generate a disproportionate share of internet sales tax revenue. As a result, disconnecting approximately 50% of the population could potentially reduce the city's internet sales tax revenues by an even greater percentage. Another concern I have is how previous financial contributions from developers to Erda City have been characterized. It was emphasized that these contributions were voluntary gifts intended to support the city and were not payments, bribes, or conditions tied to permit approvals. In fact, city officials initially expressed discomfort with accepting contributions that coincided with permitting milestones, but were assured they were being made in good faith as a gesture of support for the community. I am in favor of a resolution to give it back. I don't think we should approve this. My admonition is that we don't run away from all of these problems, we need to stay and work out our problems.
- d. Kyle- This is a third party non-biased study and I am not inclined to go against it.
- e. Larry- After listening to citizens talk about the disconnect I don't think we should approve it.
- f. John- I would like to make it clear that there is no fraud in this disconnect application.
- g. Kyle- There was a news article that was misleading.
- h. John- In the analysis a best guess was made on internet sales. It was a significant number you could see it was 51%

- i. Sheldon- The whole thing makes me sad. There are good people on both sides of the issues. I respect the applicants. If there was a way to carve out the map and include only those who want to be included we could consider that but that is not possible. I have to recognize that this is not what is best for the City of Erda.
 - j. **Sheldon moved to direct the City Attorney John to make an ordinance to not approve the East and West disconnect applications, Larry seconded the motion**
 - k. **Voting was unanimous on the motion**
- 11. Discussion and review of West Disconnect Application, tentative decision, and direction to City Attorney.
 - a. See Item 10 of agenda-Joint discussion and motion on item 10 & 11.
- 12. Presentation from UC3 Representative Sarah Davenport-Smith
 - a. Sarah Davenport Smith- Introduced the Utah Coalition of Cities and Counties (UC3), explaining that the organization advocates for local governments with a focus on protecting local authority and analyzing how legislation shifts decision-making power between local and state governments. She stated that UC3 provides lobbying, constitutional analysis, education, and training to help local leaders understand the long-term impacts of legislation on municipal authority. Sarah discussed charter cities, explaining that adopting a city charter can provide stronger home-rule authority and greater legal standing when addressing matters considered municipal affairs, such as land use and zoning. She outlined the charter city process, including citizen involvement, elections, and charter commission requirements, and noted that charter status may provide stronger grounds to challenge state actions affecting local authority. She also answered questions regarding recent housing legislation, ADUs, and the relationship between local authority and state mandates.
- 13. Council Representative Reports
 - a. Scott- I had a conversation with Jenn about Erda Rd. They are ahead of schedule so it may happen sooner. It will be helpful to get it smoothed out.
 - b. Scott- I attended the Rural Planning meeting. The bottom line is the map covered our whole valley, there wasn't much that affected Erda. They are projecting 50 years ahead and they want an east to west corridor every few miles throughout the valley.
 - c. Sheldon- I received an email Curtis Talks from The Trust regarding a past due insurance renewal application. Applications were due March 31 with a July 1 renewal date. I will forward to Jennifer to follow up on.
 - d. Jennifer- Would you like me to pay for our membership with the Utah League of Cities and Towns ? The council approved renewing the membership.
 - e. The council approved renewing the Utah League of Cities and Towns membership.
 - f. Sheldon- I attended my COG meetings. I am assigned to the Tooele County Board of Health, The Wasatch Front Regional council's active Transportation Committee. Very little is relevant to Erda, but the Utah Trails Network feasibility study is relevant to Erda. The state has adopted policies directing a portion of transportation funding to go toward the development of trails.
 - g. Jennifer- Have you spoken with the county regarding the Interlocal agreement.
 - h. Sheldon- Directed John to review the interlocal agreement with Tooele County and present it at the next meeting.

14. Adjournment

- a. Sheldon moved to adjourn the meeting, Kyle seconded
- b. Voting was unanimous to adjourn the meeting
- c. Meeting adjourned

Note: these minutes represent a summary of the meeting and are not intended to be verbatim.

Prepared by: Jennifer Poole, Erda City Recorder and Jessilyn Stagg Dept Recorder

PASSED AND APPROVED by the Council this 25th day of June, 2026.

ERDA

ATTEST:



Jennifer Poole, City Recorder



Sheldon B. Birch, Chair