

WALLSBURG TOWN COUNCIL MEETING AGENDA

April 9, 2026 - 7 pm

1. Call to Order 7:01pm

- a. Pledge of Allegiance - Completed
- b. Prayer – Peter Nielsen
- c. Roll Call – Celeni Richins, Rohn Hortin, Peter Nielsen, Terri Eisel, Mary Piscitelli. Clerk Alisha O'Driscoll Excused.

Troy Ostler, Greg Buxton.

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the April 9, 2026 Town Council Meeting
- b. Minutes of the March 5, 2026 Town Council Meeting

Items stand approved.

3. Approve Budget

- a. March Budget and Check Register (and any questions)

Celeni Richins read note from Alisha O'Driscoll: Our amazing rep at Pelorus moved this week and wasn't planning on the Town Council meeting being this week due to spring break, so a few of our invoices from this month that I just turned in will be on next months check register. She is very detail oriented and on top of things, I totally trust that nothing will be overlooked or missed.

Peter Nielsen asked which item includes Snow Plowing. Celeni Richins said it will be under street repair and maintenance.

Peter Nielsen asked if he can ask the County to help patch some holes in the roads. Miscellaneous discussion, all agreed. Terri Eisel talked about maybe milling up the road by the fire station, it's in really bad shape. Peter Nielsen will talk to them about options. Troy Ostler commented that repairs to that road are two years out. Peter Nielsen commented that he'll get it worked out.

Motion: Terri Eisel moves to approve the March Budget and Check Register Second: Rohn Hortin Vote: Unanimous

Peter Nielsen commented that Gordy Jepperson purchased grass seed and asked where that would fall under in the budget. Celeni Richins confirmed it would go to Town Hall Maintenance. Mary Piscitelli said that she talked with Gordy Jepperson and he has laid out some seed, it needs to get wet. Peter Nielsen confirmed the sprinkler system is turned on and ready to go. They got it ready last week. Mary Piscitelli said Gordy Jepperson is planning to get with Sam Hicken (Frog Bottom Irrigation) to learn how to work the new system. Peter Nielsen will coordinate as well.

- 4. **Public Comment (5 minutes):** This is the public's opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

None heard, no public in attendance.

5. Agenda Items:

- a. **Main Canyon Road Project, CDBG Application Updates – Information and Discussion Only**

- i. Troy Ostler (CivCo Engineering) will discuss status Main Canyon Road Phase II & 2025 CDBG applications

Troy Ostler invited Greg Buxton up with him. Troy Ostler explained that he is going through some cancer treatments and with that, he is selling his stock of the company to Greg Buckston and is going to work for them for the next two years. Take some stress off while he is going through this. Everything is going well, progressing about halfway through the treatments. Greg is going to become one of the principals of the firm and they will be working together on projects together for the next few years. Whole staff is going to stay on. They've had people trying to buy them out for the last several years, none of them have given him enough of a guarantee in the past, but Greg is local and has worked for him over the years, it will be a great setup to continue on exactly how it is. Mary Piscitelli commented that she is grateful for Civco for always looking ahead and looking out for small Towns. All agreed.

Main Canyon Road Project Update: Meeting with contractor on 22nd to put the schedule together for grinding the road. Will have a better update after that meeting. Once that is done, it is coming to a close. Excited to get funding for the Town streets. With those funds, they are programmed for 2028/2029- finalize those funds in October. Best case it will be 2028, can start planning a year from this fall. If not, it will be the following year to plan and then fund in 2029. They'll be taking applications for trails this fall so we can be thinking about that. Terri Eisel asked which funds those are, Troy Ostler explained it is through the Joint Highway Commission- federal funds. Those will be available to apply for, based on the published budget- it will be a little over 4 million that they will have for projects. Watch for and put in an application for that.

CDBG Project Update: On the Stormwater Master Plan, we have contracts in place. First draft, working on reviewing that. Will bring to the next council meeting. As far as the project, the pipeline ditch will bring water down and over to spring creek – that we are still in the environmental process. Talking to the engineer, took pictures for the State environmental. Peter Nielsen asked where it will go into Spring Creek, Troy Ostler explained. Environmental should be cleared in the next couple of weeks. Work on the plans and get ready to put out for bid. As part of that project, we still have the \$10k from Provo River Water Users- waiting on this to get going. Mary Piscitelli asked about the speed limit signs coming into to Town from the road project. Wondering if we can get another one coming right into Town. Troy Ostler will talk to the contractor about that and get that on there. Mary Piscitelli commented that the other option is to paint 25 MPH on the road, whatever we can do to get people to slow down. Celeni Richins commented that would be gone by next year. Mary Piscitelli, Celeni Richins commented that people aren't slowing down at all coming into Town. Rohn Hortin commented that in Hawaii they have long speed bumps that force you to slow down. Celeni Richins commented that the county won't plow if we have speed bumps. Troy Ostler explained that they are called traffic calmings? They have about a 10 long sloped section- the Town could consider that in the future. Another thing you can do is put an inverted speed bump across the road. They are a pain, but they do make people slow down. All options to think about for the future. Terri Eisel commented that with it being spring and kids out more, we need to think about enforcement more. Terri Eisel commented to have them contract. Troy Ostler said to become the squeaking wheel. Peter Nielsen commented about the corner by his house and the amount of kids that run that stop sign. Terri Eisel agreed. Miscellaneous discussion of the dangers and inviting the county Sheriff's office to the work meeting. Celeni Richins commented she will work on them getting out here for the work meeting.

b. Adopt Ordinance 2026-01 – Action Item

- i. Review and Adopt Wallsburg Town Ordinance 2026-01: Establishing Procedures for the Collection of Delinquent Water Service Charges and Providing for Service Disconnection and Certification to the Wasatch County Tax Roll

Alisha O'Driscoll Note: I talked to the Wasatch County Sheriff's office about serving notices and they said it is a flat rate \$80. Per the work meeting discussion, I added a line to the Ordinance that says notices will be both hand delivered and mailed.

Discussed adding the cost to serve the notice to the reconnection fee. Rohn Hortin asked how this would be handled if someone filed bankruptcy. Terri Eisel commented that she believes once that notice comes, the Town can file a claim with the bankruptcy court to get the unpaid balance. Full text of the ordinance is as follows:

Ordinance No. 2026 – 01

AN ORDINANCE OF THE TOWN COUNCIL OF WALLSBURG, UTAH, ESTABLISHING PROCEDURES FOR THE COLLECTION OF DELINQUENT WATER SERVICE CHARGES AND PROVIDING FOR SERVICE DISCONNECTION AND CERTIFICATION TO THE WASATCH COUNTY TAX ROLL PURSUANT TO UTAH CODE §10-8-76

WHEREAS, the Town of Wallsburg provides culinary water services to properties within its jurisdiction; and

WHEREAS, the Town is authorized under Utah Code §10-8-76 to impose and collect charges for water services and to certify unpaid charges to the county for collection as a lien; and

WHEREAS, the Town finds it necessary to establish clear procedures for the collection of delinquent water service charges in order to protect the financial integrity of the Town's utility system.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF WALLSBURG, UTAH, AS FOLLOWS:

SECTION 1. PURPOSE.

The purpose of this Ordinance is to establish procedures for the billing, collection, and enforcement of water service charges, including service disconnection and the certification of delinquent charges to the county tax roll, where such charges shall become a lien upon the property served.

SECTION 2. RESPONSIBILITY FOR PAYMENT.

Water service charges shall be the responsibility of the owner of the property receiving service. The obligation to pay for water services shall attach to the property, regardless of whether the account is held in the name of a tenant or other occupant. Failure of an occupant to pay shall not relieve the property owner of responsibility.

SECTION 3. BILLING AND DELINQUENCY.

As established by the Town, water service charges shall be billed at the first of each month and payment shall be due on the 25th of each month. Any account with an outstanding balance that has not been paid in full by the 1st of the month following the due date are subject to late fees. Delinquent accounts that have not been paid in full in ninety (90) days shall be considered for service disconnection and certification of delinquent charges to the county tax roll, where such charges shall become a lien upon the property served.

SECTION 4. NOTICE OF DELINQUENCY.

Prior to service disconnection and certification of delinquent charges to the county tax roll, the Town shall provide written notice to the property owner of record. The notice shall include:

1. The amount due;
2. The property address and parcel number;
3. A statement that the charges are delinquent;
4. A deadline for payment, which shall not be less than thirty (30) days from the date of notice; and
5. A statement that failure to pay may result in service disconnection and certification of the charges to the county tax roll, where they will become a lien on the property and be collected in the same manner as property taxes.

Notice shall be hand delivered to the residence AND mailed to the property owner at the address listed on the county tax records.

SECTION 5. SERVICE DISCONNECTION AND CERTIFICATION TO COUNTY TAX ROLL.

If delinquent charges remain unpaid after the notice period, the Town Council may authorize the disconnection of water service and certification of such charges to Wasatch County for inclusion on the property tax roll. Disconnection of service shall be completed by the Town. Certification of delinquent charges to the county shall include:

1. Property owner name;
2. Parcel number;
3. Property address;
4. Total amount due, including any applicable fees or interest.

Upon certification, the delinquent amount shall be added to the property tax roll and shall become a lien upon the property pursuant to Utah law.

SECTION 6. EFFECT OF LIEN.

Charges certified to the county tax roll shall:

- Be collected in the same manner as property taxes;
- Constitute a lien against the property; and
- Have the same priority as property tax liens.

The Town shall not be required to record a separate lien with the County Recorder.

SECTION 7. ADDITIONAL REMEDIES.

The remedies provided in this Ordinance are cumulative and shall not prevent the Town from pursuing any other lawful means of collection, including:

- Civil action;
- Collection agencies.

As permitted by law.

SECTION 8. ADMINISTRATIVE AUTHORITY.

The Town Clerk, or another designated official, is authorized to:

- Administer billing and notice procedures;
- Maintain records of delinquent accounts;
- Prepare certification lists;
- Coordinate with the county for tax roll certification.

SECTION 9. SEVERABILITY.

If any provision of this Ordinance is found invalid, the remaining provisions shall remain in full force and effect.

SECTION 10. EFFECTIVE DATE.

This Ordinance shall take effect upon adoption and publication as required by law.

PASSED AND APPROVED by the Town Council of Wallsburg, Utah, this 9th day of April 2026.

WALLSBURG, UTAH

Motion: Mary Piscitelli moves to adopt Ordinance 2026-01 ESTABLISHING PROCEDURES FOR THE COLLECTION OF DELINQUENT WATER SERVICE CHARGES

Second: Peter Nielsen

Votes:

Mayor Celeni Richins	Aye
Council Member Terri Eisel	Aye
Council Member Mary Piscitelli	Aye
Council Member Rohn Hortin	Aye
Council Member Peter Nielsen	Aye

6. Department Reports

a. To discuss continued agenda items, assignments

i. Buildings (Peter Nielsen)

Met with Nancy O'Toole this week working on grant funds. Question- will we have any economical development or plan for trails? These grants have a big economic development component. Celeni Richins said we don't really have any plans for that. Peter Nielsen commented that there are people out there that can help with economic development planning. Outline the things you can do. Same things for trails. Terri Eisel commented that is why we didn't get the grant last time, no plans for any economic development. Peter Nielsen said there are the same opportunities for trails. Once we have that, we can put work to get grants for the future. Celeni Richins asked if we can still apply without that? Peter Nielsen said that we can still apply, but our chances will be much better with the plan. Miscellaneous discussion about Spring Creek, Historic Districts, Trails, etc. Once those plans are in place for economic development, they can be referred to in grant applications. Nancy O'Toole will send the info for the planners to come take a look. Meeting with Spencer Park tomorrow, walk through the building to get an idea of what needs to be done and what the cost will be. Celeni Richins commented that they found cost of re roofing while cleaning out office, thought it was 7 or 8 years ago, it was more around 11. Held onto the copy of that if that's something they need to know for the grant. Peter Nielsen will get an idea of cost and options for the grant application to get to Nancy. Celeni Richins commented that will be good for emergency preparedness too.

ii. Roads (Peter Nielsen) Nothing to add from Peter Nielsen. Terri Eisel commented that during the Town Ditch annual meeting they talked about a valve that they used to drain and flush at the park. When we get to the point of redoing that road they need to be brought in to coordinate. Peter Nielsen asked where the valve is, Terri Eisel explained it is by the fence where the valve is. Miscellaneous discussion, all agreed to loop them in when the road is redone. Peter Nielsen added that he had extra spray so he used it on the baseball diamond for goatheads/burrs. Terri Eisel commented that Buffo's will come as well. Mary Piscitelli commented that Buffo's is coming to the cemetery as well. Terri Eisel commented extra can be used at the park in the gravel by the fire department, fence line behind the bathroom, arena, etc - use your judgement.

iii. Cemetery (Mary Piscitelli) Cleanup in process. Noticed appropriately, haven't heard any complaints. Brick headstone out of compliance has been fixed, required to be done before burial so they fixed it. Burial this weekend, funeral next weekend coming up. Scheduled weed and feed, sterilant. Will include the park when they come. Celeni Richins commented to schedule the porta potties for Memorial day.

Set date to continue clean out the Town Hall offices: Tuesday April 27 9am-1pm.

--RECORDING CUT OFF AT THIS POINT--

The following notes are from memory, things that clerk Alisha O'Driscoll had written down.

iv. Park (Terri Eisel)

Spring Soccer starts this Saturday at 9:30am. Games are Saturdays and Tuesdays at the park. Alisha O'Driscoll will connect with Terri/Gordy on a few water turns that may need to be delayed. Discussion to delay unwinterizing the bathrooms- danger of freezing. Terri Eisel will order porta potties for the next month.

v. Water (Rohn Hortin)

Reminder for Water Operator Certification test. Need to look into Cross Connection Control Certification once the Operator is done. Camille Sabey, Rob Fausett's Shop, Dale Carlson would like their meters looked at for leaks/issues – high water bills or more usage than expected. Alisha O'Driscoll will give the report of zero reads/high reads to Rohn Hortin that need to look at with pelorus or mountainland again as we head into the heavy usage months.

vi. Mayor (Celeni Richins)

vii. Clerk (Alisha O'Driscoll)

Planning: Rusty and Lucy O'Driscoll met with Planning to talk about replacing their fence that got taken out by a semi. They are going to put in a picket fence with spaced slats similar to what was there when the house was originally built. Planning and Spencer Foster talked at length on the requirements, ideas, etc. There's not a permit needed for fences, so there's no final action or letter needed. Cole Bigelow also met with Planning to build a house on the lot next door to the Town Hall. The house measured 31' tall from the walkout basement to the highest point, so they asked him to revise his plans and come back for further review. Adam Garling is in talks with Main Creek to transfer his water to the Town for culinary use in Indian Hills. Alisha O'Driscoll will send that to everyone/Rohn for review and signature once Main Creek signs off on it.

Spring Soccer: Waiting for some final numbers, hopefully at the next meeting, but at a glance: registration fees will bring in \$1,000, shirts will cost \$600, and equipment was \$850. That puts it about \$450 more cost than revenue, but there is room in the activities budget to cover the gap this year. The equipment will hopefully last several years, so we should be set.

Coming Up: Saturdays in May, Doyle Gardner at Cemetery. May 20th, youth cleanup at the cemetery, June/July Park Cleanup Town activity. Collect trash and meet at the park for a hot dog roast, etc. July 22nd, youth 24th park cleanup. These things are just on the radar, no dates set in stone.

Service Project: LaRie Pack has a group of activity days boys that would like to do a service project for the Town on May 19th from 430-530pm. Do you know of anything that needs to be done at the Town Hall, Park, Cemetery, etc? Her ideas: Plant flowers, clean up debris, sweep, whatever else is needed that boys 8-11 can do with adult supervision.

b. Call for Agenda items for April Town Council Work Meeting (Expected April 16, 2026)

Rohn's Birthday, Mary will be out of Town

24th Fundraiser Discussion: Alisha O'Driscoll sent a message to the 3 bishops to see if this would work for them. Delbert Jepperson responded, he is not able to make it but could send a counselor. The other 2 did not respond. May need to reschedule if there is a time that works next week for all of them or push it to the last week of April or next month. Call for additional agenda items.

Budget Review May 14th: Kyle with Pelorus is good to come up for the budget review on May 14th at 7pm. Schedule public hearing in conjunction with June Council Meeting. Cancel May work meeting.

c. Call for Agenda items for May Town Council Meeting (Expected May 7, 2026)

Troy Ostler Updates, Health Department Annual Report, Report on Kids Sports, Maybe Planning. Anything else that comes up between now and then.

7. Closed Session to discuss private items, as allowed by Open and Public Meetings Act rules and regulations.

Not Held.

8. Adjourn

a. Time: