

Mayfield Town Council Work Meeting Minutes

June 3, 2026 7:00 PM

Mayfield Town Hall

Council Members Attending	Mayor Travis Good, Catherine Medler, Mitzi Fuller, Keston Christiansen
Council Members Excused	Jack Wilber
Administration Attending	Amanda Bennett, Jake Nielson
Others Attending	Cade Penney, Garrick Willden
Conducting	Mayor Travis Good

Agenda Items	Discussion	Vote
1. Ribbon Cutting Ceremony at New Safe Pathway		
2. Council Discussion Items		
A. Review of agreement with Jensen property	The Council reviewed the proposed agreement regarding the Jensen property. Discussion focused on ensuring the agreement adequately addressed the Town's interests while allowing the project to move forward. Council discussed several revisions and directed staff to contact our attorney about legality of proposed agreement.	
B. Job Descriptions	Council reviewed the updated employee job descriptions. Discussion centered on providing additional detail regarding individual responsibilities while accurately reflecting the duties performed by Town staff. Council provided several suggestions for revisions and directed staff to apply those revisions.	
C. Annexation ordinance update	The Council continued by reviewing the annexation ordinance. Discussion included recommendations from the Planning Commission, required documentation, and language intended to clarify the annexation process. Staff was directed to incorporate the recommended revisions into the draft ordinance for future consideration.	
D. Baseball flats	Mayor Good shared a historical news article from a social activity with communities in Emery County where they played a baseball game on the top of 12 mile canyon known as baseball flats. He will contact Ferron City and tentatively scheduled the baseball gathering for the first Saturday of August. He asked for the Council's support in bringing back this tradition.	
3. Unfinished Business	Mayor Good discussed the right-of-way located between the Hilton and Robertson properties. Garrick presented Centerfield City's request to install a SCADA radio on the Town's White Hills property near the existing radio towers. The additional equipment will assist Centerfield with monitoring and operating its water system. Council expressed support for allowing the installation. Mayor Good reported that UDOT is evaluating the relocation of the speed limit signs farther north on Highway 137 to better alert motorists as they enter Town. He also reported that he has requested additional pedestrian safety improvements near the new Safe Path Connect Project and has a meeting scheduled with UDOT the following Tuesday to continue those discussions. Mayor Good also noted that the Sanpete County Sheriff's Office has recently been providing additional speed enforcement within Town. Council discussed future development of the common area located in the north part of Town.	

	Cade Penney is assisting with gathering public input through a community survey. Once survey results are received, the item will be placed on a future work meeting agenda to review conceptual drawings, landscape design options, and preliminary cost estimates. Cade Penney provided an update regarding current grant opportunities available through the Utah Outdoor Recreation Grant (UORG) program and discussed potential projects that may qualify for future funding. Council reviewed the one-year inspection for Phase 4 of the Estates Subdivision. During the inspection, a low spot was identified that will require correction before final acceptance. Mayor Good reported that the new electronic marquee has been ordered. An estimated delivery date has not yet been provided. The marquee will be installed on the north side of the front sidewalk at Town Hall. Council discussed operating hours and indicated the display will likely be turned off during nighttime hours.	
4. Adjourn	Motion to adjourn was made at 8:20 PM	Motion: Keston Second: Cat Vote: Unanimous 'Aye'

Minutes Approval

Date: 7-8-26

By: [Signature], Mayor Attest: [Signature], Recorder

