FRUITLAND SPECIAL SERVICE DISTRICT
Regular Board Meeting Minutes
June 11, 2026 – 10:00 a.m.
Fruitland Special Service District Office

1. Call to Order

Chair Vicki Savage called the regular meeting of the Fruitland Special Service District Board of Trustees to order at 10:00 a.m.

2. Oath of Office

Chair Vicki Savage administered the Oath of Office to newly appointed Trustee John Crowley.

3. Roll Call

Board Members Present:

- Vicki Savage, Chair
- Mike Wilkerson, Trustee
- John Crowley, Trustee
- Dave Larson, Trustee
- Michael Scheetz, Trustee (via Zoom)

Also Present:

- Zack Taylor, Operator
- Judy Wilkerson, Clerk/Administrative Director
- Corbin Gordon, District Counsel (via Zoom)
- Michael Hartvigsen, Jones & DeMille (via Zoom)

Members of the Public Present:

- Michael Patterson
- Lisbeth Patterson

4. Approval of Minutes

Motion by John Crowley to approve the minutes of the previous meeting as presented.

Seconded by Mike Wilkerson.

The motion carried unanimously.

5. Public Comment

Michael and Lisbeth Patterson addressed the Board regarding the possibility of future water service availability within the Red Creek Ranches area.

Discussion followed regarding the costs and challenges associated with expanding infrastructure to provide service in the area, including potential funding sources, wells, springs, grants, loans, and other improvements necessary to support future development.

No action was taken.

6. Jones & DeMille Engineering Update

Michael Hartvigsen of Jones & DeMille provided an update regarding the Upper Mill Hollow Spring Treatment Project.

Mr. Hartvigsen reported that advertisements for contractor bids began on June 10, 2026. A mandatory site visit and pre-bid meeting for interested contractors is scheduled for June 18, 2026.

Mr. Hartvigsen further reported that plans and specifications have been submitted to the State for final review and approval.

Trustee Mike Wilkerson inquired regarding the plans and specifications, including whether backup power capabilities had been considered as part of the project design. Discussion followed regarding emergency preparedness and system reliability.

No action was taken.

7. New Connection Requests

The Board considered requests for new water service connections submitted by Blair Parkinson, Carson Natter, and Brendan Mead.

Discussion included the need to review existing District policies, resolutions, and prior Board actions regarding service connections, as well as clarification regarding the intended use of the requested connections.

Motion by John Crowley to table consideration of the connection requests submitted by Blair Parkinson, Carson Natter, and Brendan Mead pending further review of District policies, prior Board actions, and clarification regarding the intended use of the requested connections.

Seconded by Mike Wilkerson.

The motion carried unanimously.

8. Operator's Report

Operator Zack Taylor provided updates regarding District operations and maintenance activities.

Mr. Taylor reported on preparations related to the treatment facility project and provided an update regarding interim chlorination activities required by the Division of Drinking Water. Interim chlorination is scheduled to begin on June 15, 2026.

Mr. Taylor further reported that OTS had completed additional fine-tuning of the District's SCADA system and that the system was operating smoothly.

Discussion also occurred regarding assistance being provided by Albert Saverniks, who has allowed the District to utilize electrical power at his cabin to operate the analyzer and maintain a trickle flow through his service connection as directed by the Division of Drinking Water during the interim chlorination period.

Motion by John Crowley to waive Albert Saverniks' water bill until the permanent treatment facility becomes operational in recognition of the assistance being provided to the District during the interim chlorination period.

Seconded by Mike Wilkerson.

The motion carried unanimously.

9. Administrative Report

Judy Wilkerson provided the following updates:

- Water right transactions currently underway continue to progress, and it is anticipated that both pending acquisitions will be completed prior to the next regular Board meeting.
- The Board reviewed the District's Drought and Water Shortage Management Policy.
- Staff will contact customers with excessive water usage and request voluntary reductions in consumption.
- Staff will consult with the Rural Water Association regarding potential adjustments to the District's tiered rate structure and options available to address excessive water use.
- Board members were reminded of the State Auditor's requirement that elected officials complete annual Open and Public Meetings Act training.

No action was taken.

10. Attorney Report

District Counsel Corbin Gordon reported that he would consult with other entities regarding the use of tiered rate structures and overage charges to address excessive water consumption during periods of drought or water shortage.

No action was taken.

11. Closed Session

Motion by Mike Wilkerson to enter a closed session pursuant to Utah Code § 52-4-205 for the purpose of strategy sessions to discuss pending or reasonably imminent litigation and to receive legal advice from District Counsel.

Seconded by Dave Larson.

Roll Call Vote:

- Vicki Savage – Aye
- Mike Wilkerson – Aye
- John Crowley – Aye
- Dave Larson – Aye
- Michael Scheetz – Aye

The motion carried unanimously.

The Board entered closed session at 11:24 a.m.

The meeting concluded upon completion of the closed session at 12:09 p.m.

Respectfully submitted,

Judy Wilkerson
Clerk/Administrative Director

Approved by the Board of Trustees this 9 day of July, 2026.

Vicki Savage, Chair

State of Utah, County of Duchesne
Fruitland Special Service District