

MINUTES
BOARD OF NURSING AND CERTIFIED NURSE MIDWIVES
MEETING

June 11, 2026

Heber M. Wells Bldg.
ELECTRONIC MEETING – 8:30 a.m.
Salt Lake City, UT 84114

CONVENED: 8:34 A.M.

ADJOURNED: 11:22 A.M.

DOPL STAFF PRESENT:

Bureau Manager: Jeff Busjahn
Board Secretary: Kelli Arriola
Compliance Specialist: Sharon Bennett

CONDUCTING:

Ralph Pittman, LPN– Chair

BOARD MEMBERS PRESENT:

Ralph Pittman, LPN
Sheryl Steadman, Ph.D., RN
Shane Yardley, Ph.D., RN
Wendy Rusin, APRN

Derek Bradley, Public
Mandi Lew, DNP, CNM, PMH-C
Curtis Nielsen, APRN-CRNA

BOARD MEMBERS EXCUSED:

Erica Nelson, DNP, APRN, CNM

GUESTS:

Jennifer Avila Johnson, UPHP
Kelli Jacobson, UPHP
Robert Simpson, UPHP
Zachary Boyd, OAI
Camerson Brownson, OAI
Keri Jensen, OAI
Courtney Rae, OAI
Camille Farley, DOPL, Investigations
Brent Ericksen, DOPL, Investigations
Nathan Allred, DOPL, Investigations
Russell Godfrey, DOPL, Investigations
Silmara Charlesworth, DOPL, Investigations
Juan Chavez, DOPL, Investigations
Kirsten Shumway, DOPL Legal Analyst
Katherine Borden, Galen College of Nursing
Fatumo Hussin, Student
Angeles Pastor Natter, Student
Maya Sweidan, Student
Kassidy Weller, Student
Annmarie Munana, Student

ADMINISTRATIVE BUSINESS:

CALL MEETING TO ORDER:

Mr. Pittman called the meeting to order at 8:34 a.m.

REVIEW AND APPROVAL OF June 11, 2026, MINUTES:

Dr. Steadman motioned to approve the minutes.

Mr. Bradley seconded the motion.

The vote passes with one abstention.

LEGISLATIVE AND ENVIRONMENTAL SCAN:

Mr. Busjahn advised the proposed rule changes from the past legislative session, which will be presented in July.

OFFICE OF ARTIFICIAL INTELLIGENCE POLICY PRESENTATION:

(Refer to audio for specifics. Audio_Part1_04:11 – 21:20)

Mr. Bronson and Mr. Boyd from the Office of Artificial Intelligence Policy provided an overview of their office, created in 2024 to help the state navigate AI commercial settings. The office conducts regulatory studies and operates a "regulatory sandbox" to pilot AI in regulated professions - like healthcare - where existing laws often assume a human practitioner. The board members and speakers discussed the complexities of AI, including liability, safety, and the distinction between clinical practice and regulatory oversight.

BOARD BUSINESS:

PROBATIONER WRITTEN REQUESTS AND REVIEW OF DOCUMENTS:

Ms. Bennett provided the Board with a brief update on their probationer reports.

PROBATIONER INTERVIEWS:

Karen Burton – Interview conducted by Dr. Yardley.

Ms. Burton is working as a Nurse.

Ms. Burton has no missed check-ins.

Ms. Burton attends group meetings weekly.

Cody Rasmussen – Interview conducted by Mr. Nielsen.

Mr. Rasmussen is working as a Nurse.

Mr. Rasmussen has no missed check-ins.

Mr. Rasmussen attends group meetings weekly.

Megan Brownlee – Interview conducted by Mr. Pittman.

Ms. Brownlee is working as a Nurse.

Ms. Brownlee attends therapy.

Ms. Brownlee submitted a request for early termination of probation.

Mr. Pittman motioned to recommend early termination of Ms. Brownlee's probation based on information presented to the board being in compliance with stip & order, no issues in the past year, the positive feedback from employer as well as provided steps in place for future relapse.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Adriana Martinez – Interview conducted by Mr. Pittman.

Ms. Martinez is working as a Nurse.

Ms. Martinez has no checking-in or testing required.

Ms. Martinez submitted self essay for approval.

Mr. Pittman motioned to accept Ms. Martinez's self essay as is and provide a follow up essay due in 90 days with more insight on how her actions affected herself, coworkers, patients and her practice.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Megan McCullough – Interview conducted by Dr. Yardley.

Ms. McCullough is working as a Nurse.

Ms. McCullough has great family support.

Ms. McCullough submitted a request for early termination of probation.

Dr. Yardley motioned to grant early termination of Ms. McCullough's probation.

Mr. Bradley seconded the motion.

The vote in favor was unanimously approved.

Keith Larry Hansen – Interview conducted by Mr. Bradley.

Mr. Hansen is working as a Nurse.

Mr. Hansen has no missed check-ins.

Mr. Hansen submitted request to have access to controlled substances and pharmacy.

Mr. Bradley motioned to amend Mr. Hansen's stip & order to access controlled substances and contact pharmacy.

Ms. Rusin seconded the motion.

The vote in favor was unanimously approved.

Cassandra Anderson – Interview conducted by Ms. Rusin.

Ms. Anderson is working as a Nurse.

Ms. Anderson has no missed check-ins.

Ms. Anderson submitted a request for early termination of probation.

Ms. Rusin motioned to grant early termination of Ms. Anderson's probation.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Cheryl Salmon – Interview conducted by Ms. Rusin.

Ms. Salmon is working as a Nurse.

Ms. Salmon has no checking-in or testing required.

Ms. Salmon submitted thinking errors essay for approval.

Ms. Rusin motioned to accept Ms. Salmon's thinking errors essay.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Annette Howard – Interview conducted by Dr. Steadman.

Ms. Howard not working as a Nurse.

Ms. Howard has no checking-in or testing required.

Ms. Howard submitted a request for early termination of probation.

Dr. Steadman motioned to amend Ms. Howard's stip & order to allow her to work in home health and hospices.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

Dr. Steadman motioned to amend Ms. Howard's supervision from indirect to general supervision.

Dr. Lew seconded the motion.

The vote in favor was unanimously approved.

Brian Harmer – Interview conducted by Mr. Nielsen.

Mr. Harmer is working as a Nurse.

Mr. Harmer has no missed check-ins.

Mr. Harmer will be having surgery and off work temporarily.

BOARD MEMBER TRAINING OVERVIEW:

(Refer to audio for specifics. Audio_Part1_02:09:00 – 02:22:57)

Mr. Busjahn presented a slide regarding the board of nursing and statutory responsibilities. Then will transition to a presentation by Ms. Jacobson with UPHP program.

Statutory Responsibility – General Code

- 58-1-202. Boards -- Duties, functions, and responsibilities.
- (1) Except as provided in Subsection (2), the duties, functions, and responsibilities of each board established under this title include the following:
 - (a) recommending to the director appropriate rules and statutory changes to improve the health, safety, and financial welfare of the public, including changes to remove regulations that are no longer necessary or effective in protecting the public and enhancing commerce;
 - (b) recommending to the director policy and budgetary matters;
 - (c) approving and establishing a passing score for applicant examinations;
 - (d) screening applicants and recommending licensing, renewal, reinstatement, and re-licensure actions to the director in writing;

- (e) assisting the director in establishing standards of supervision for students or persons in training to become qualified to obtain a license in the profession the board represents; and
 - (f) in accordance with Section 58-1-109, acting as presiding officer in conducting hearings associated with adjudicative proceedings and in issuing recommended orders when so designated by the director.
 - (2) Subsection (1) does not apply to boards created in Title 58, Chapter 55, Utah Construction Trades Licensing Act.
 - (3) • (a) Each board or commission established under this title may recommend to the appropriate legislative committee whether the board or commission supports a change to a licensing act.
 - (b) This Subsection (3) does not:
 - (i) require a board's approval to amend a practice act; or
 - (ii) apply to technical or clarifying amendments to a practice act.
 - 58-1-201. Board.
- (1) There is created the Board of Nursing and Certified Nurse Midwives that consists of the following members:
- (a) five nurses in a manner as may be further defined in division rule;
 - (b) two nurse midwives as defined in Section 58-44a-102; and
 - (c) two members of the public.
- (2) The board shall be appointed and serve in accordance with Section 58-1-201.
- (3) the board shall:
- (a) carry out the duties and responsibilities described in sections 58-1-202 and 58-1-203 with respect to this chapter and chapter 44a, nurse midwife practice act; and
 - (b) recommend to the division minimum standards for educational programs qualifying a person for licensure or certification under this chapter and chapter 44a, nurse midwife practice act;
 - (c) recommend to the division denial, approval, or withdrawal of approval regarding educational programs that meet or fail to meet the established minimum standards; and
 - (d) designate one of its members on a permanent or rotating basis to:
 - (i) assist the division in reviewing complaints concerning the conduct of an individual licensed under this chapter or chapter 44a, nurse midwife practice act; and
 - (ii) advise the division in its investigation of these complaints.
- (4) a board member who has, under subsection (3)(d), reviewed a complaint or advised in its investigation may be disqualified from participating with the board when the board serves as a presiding officer in an adjudicative proceeding concerning the complaint.

Clarification regarding Nurse Education Programs

- 58-31b-601. Minimum standards for nursing programs to qualify graduates -- Temporary approval to qualify graduates for licensure -- Minimum standards for medication aide training to qualify persons for certification.
- (1) Except as provided in Subsections (2) and (3), to qualify as an approved education program for the purpose of qualifying graduates for licensure under this

chapter, a nursing education program shall be accredited by an accrediting body for nursing education that is recognized by the United States Department of Education.

- (2)
- (a) the division, in consultation with the board, may approve a nursing education program for up to five years, for the purpose of qualifying graduates for licensure under this chapter, if the program:
 - (i) holds candidacy or is in the process of applying for candidacy for the accreditation described in subsection (1);
 - (ii) has been denied initial accreditation after holding candidacy for the accreditation described in subsection (1); or
 - (iii) is no longer accredited under subsection (1); and
- (b) has not previously received a term of approval granted by the division.
- (3)
- (a) for a nursing education program that has previously received a term of approval granted under subsection (2), the division may reapprove the nursing education program for the purpose of qualifying graduates for licensure if:
 - (i) the reapproval is for a period that does not exceed five years; and
 - (ii) a minimum of 12 months has passed since the day on which the previous term of approval expired.
- (b) in accordance with title 63g, chapter 3, Utah administrative rulemaking act, the division, in consultation with the board, shall make rules to implement subsection (3)(a).
- (4) in accordance with title 63g, chapter 3, Utah administrative rulemaking act, and the provisions of this chapter, the division shall make rules defining the minimum standards for a medication aide certified training program to qualify a person for certification under this chapter as a medication aide certified.

Advisory Peer Education Committee

- R156-31b-202. Advisory Peer Education Committee Created - Membership - Duties.
- (1) Under Subsection 58-1-203(1)(f), there is created the Advisory Peer Education Committee.
- (2) the duties and responsibilities of the advisory peer education committee are to:
 - (a) review applications for approval of medication aide training programs;
 - (b) monitor a nursing education program that is approved for a limited time under section r156-31b-601 as it progresses toward accreditation; and
 - (c) advise the division as to nursing education issues.
- (3) the composition of the advisory peer education committee shall be:
 - (a) seven RNs or APRNs actively involved in nursing education, including at least one representative from each of the following:
 - (i) a public nursing program;
 - (ii) a private nursing program; and
 - (iii) a proprietary nursing program; and
 - (b) any member of the board who wishes to serve on the committee.

All boards within DOPL are umbrella boards.

Umbrella boards refer to state boards of nursing housed under a larger, overarching state agency.

In contrast, independent boards operate as standalone entities, possessing complete autonomy over their own staffing, licensing, and disciplinary functions.

Board Member Role in Investigations, Hearings, Stipulations, and Applications

- Complaints – refer to Investigative Team
- Hearings – fact finder, recommend Order
- Stipulations – review, enforcement
- Applications – approve, deny, MOU

Board Member Responsibilities

- Direct questions to the Division so they can be brought to the attention of the Board at a duly constituted meeting.
- Do not release details of Board activities unless and until they become part of the public record.
- Do not conduct private meetings outside of full Board meetings. (prohibited from doing so)
- Understand that you are seen as a representative of the board. Do not speak for the board or division unless authorized to do so.

UPHP PROGRAM UPDATE:

(Refer to audio for specifics. Audio_Part1_02:23:10 – 02:47:22)

Ms. Jacobson provided a broad overview of their monitoring efforts, noting they are currently monitor 46 nurses confidentially and 38 nurses on public probation. They discussed barriers to employment for nurses, including legal record issues and health department regulations, and their efforts to identify grant funding for necessary evaluations.

NEXT SCHEDULED MEETING: JULY 9, 2026

ADJOURN: 11:22 A.M.

The meeting was adjourned at 11:22 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred. For specific details, refer to the audio recording.

07/09/2026

Date Approved

Ralph Pittman

Ralph Pittman (Jul 9, 2026 10:56:07 MDT)

Ralph Pittman - Board of Nursing & Certified Nurse Midwives

07/09/2026

Date Approved

Jeff Busjahn

Jeff Busjahn - Bureau Manager, DOPL