



CEDAR MOUNTAIN SERVICE DISTRICT

3620 Mammoth Creek Rd
HC 82 Box 1084, Duck Creek Village, UT 84762
T: 435-682-3225 F: 435-682-3206
www.CedarMountainServiceDistrict.gov

Cedar Mountain Service District Minutes June 6, 2026 Board Meeting

This meeting was held in person.

Board Members present:

Chairperson Paula Bell-Saxton - in person
Vice Chairman Brent Carter - in person
Treasurer Sheryl Snow - absent
District Clerk Zach Hascall - in person
Member Scott Bowen - in person

The meeting was called to order for the Cedar Mountain Service District on June 6, 2026, at 10:00 a.m. with Brent Carter, Scott Bowen, Zach Hascall, Paula Bell-Saxton present in person, Sheryl Snow was absent.

Prayer - Fire Chief Barnard
Pledge - Zach Hascall

Public Comment -

Hal Hyatt - Navajo Lake Estates

Commented that empty lots with no structures being charged a \$500 Fire fee for empty lots was a financial burden. Zach Hascall said that he would welcome emails and comments and explained that the District fees were created on a flat fee and the Board had explored different structures in the past.

Mr. Hyatt said that the District needed to reassess the fee and felt that his property was too far out and the Fire department would not be able to respond to his property. This prompted a discussion with Fire Chief Barnard who explained that the department would respond and provide the same service to everyone anywhere in the District. Many variables could be factors in response time and Zach Hascall said that he would take note of the comments and be happy to have a lengthy discussion outside of the meeting at a later time.

Solinda Larsen - Navajo Lake Estates

CHAIRMAN | PAULA BELL-SAXTON **VICE CHAIRMAN** | BRENT CARTER **CLERK** | ZACH HASCALL
TREASURER | SHERYL SNOW **MEMBER** | SCOTT BOWEN **DISTRICT MANAGER** | KENDALEE COX

"Is there a scenario where Cedar Mountain Service District will not respond to a fire in our area if it starts on BLM land and encroaches on our property, will you always be responding no matter how it starts, how big it gets?"

Chief Barnard responded "Yes it's our promise that if it is in our District we will always be responding." He also explained that if it was outside of the CMSD, Forest Service and State entities would respond but CMSD would also respond to anything close to or in the District.

Jeremie Sargent - Navajo Lake Estates

Stated that there were property owners in Swains Creek who were not being taxed and provided documentation to the Board members for review. His concern was that he has two lots and has to pay two fees on property with no structures. He invited the Board to review his submissions and said that he would like to set up a meeting to discuss further about the issues.

Zach Hascall replied that if there was an oversight of someone not paying fees that was a separate issue from taxes and he would look into it. He was sympathetic to the issues and again offered to set up a meeting to discuss the operation and details of the District.

Board Member Comments - none

Chairperson Comments - none

Consent Agenda -

Zach Hascall made a motion to approve the Consent Agenda consisting of the June 6, 2026 meeting agenda, the meeting Minutes of May 6, 2026 and May 2026 financials.

Brent Carter seconded the motion.

All were in favor, none opposed, motion carried unanimously.

Agenda:

Commissioner Comments - Patty Kubeja

The Commissioner expressed her thanks and appreciation for the Board Members willing to service special districts. She also encouraged the Public to get involved with service when open Board positions are available.

Roll call was stated by the Chairperson. Present: Vice Chairman Brent Carter, Member Scott Bowen, Clerk Zach Hascall, Chairperson Paula Bell-Saxton. Absent: Treasurer Sheryl Snow.

Treasurer's Report - Zach Hascall

Assets -	<u>May 31, 2026</u>
Checking/Savings	
Fire Operations Checking	\$272,239.79
Snow Removal Checking	\$9,529.06
Dust Checking	\$79,358.75
Fire PTIF 8810	\$1,600,664.29
Dust PTIF 8811	\$267,307.87
Snow PTIF 8812	<u>\$686,933.81</u>
Total all accounts	\$2,916,033.57

Scott Bowen made a comment to clarify that fee income is highest at the beginning of the year therefore the bank balances appeared to be high. And Zach Hascall added that PTIF accounts collect higher interest and are a better place to hold funds.

Clerk's Report - Zach Hascall

Any higher purchase amounts were approved and made using grant funds and all other expenses were standard utilities, overhead and payroll. Dust account transfers were being made to pay Dust contractor payments and the final Snow contractor payments were in process for June. There will be some budget categories that are approaching or over budgeted amounts and will need attention at the end of the year and possibly require opening the Budget. The Snow removal budget is under and has accumulated reserves and a summary will be generated in the coming months in anticipation of the upcoming Snow contracts for 2027.

District Manager's Report - Chief Barnard for Kendalee Cox

Updates on station repairs, the progress of the ongoing Dust service applications, the award of the District scholarship, the Taco Truck fundraiser and upcoming community events with District participation.

Chief's Report, Fire/EMS and Wildland Operations - Chief Barnard

Updates were given on final purchases using EMS grant funds and next year's EMS grant in the application process, staffing, FEMA grant applications and the new community chipping application process. Call volume year to date was: Total 87 with 44 EMS; 18 Fire; 19 public service; 6 interfacility transports.

Personnel Report -

Changes included 3 seasonal employees added, and several part time end of employment and no changes to regular employment.

Zach Hascall made a motion to approve the Personnel Action Report dated June 6, 2026.

Brent Carter seconded the motion

All were in favor, none opposed, motion carried unanimously.

Firefighting/EMS -

Chief Barnard demonstrated the use of a video laryngoscope used for airway intubation. The ratification of the purchase of laryngoscopes with the use of EMS grant funds that had to be expended by June 2026.

Zach Hascall made a motion to ratify the purchase of 2 video laryngoscopes from Henry Schein for the amount of \$2961.38.

Scott Bowen seconded the motion.

All in favor, none opposed, motion carried unanimously.

A discussion was held to clarify the use of grant funds and show how grant funding assistance aids in the purchase of equipment without impacting the property owner fees.

Wildland Report- Chief Barnard

Many inquiries have been received asking when Wildland crews will be sent out. The State will request resources when they are needed. If there was a fire in the District and the Wildland crews were assigned elsewhere, the State would provide resources to the District.

Proposed Expansion of CMSD Boundaries -

Zach Hascall and Chief Barnard are still to go over the boundaries to identify parcels that should or should not be included in the District.

Discussion Station 1 Addition or Building - Chief Barnard

Block Grant funding through Kane County for buildings was being explored . There were no updates.

Dust Control Review - Zach Hascall

The 2026 Dust Fee Public Hearing handout with data was reviewed. All data from 2021-2025 and projected 2026 costs were included. They include cost for product, freight and application and fuel surcharge. Since 2023 the costs have increased; 43.25% for product; 9.28% for freight and application; 4.14-16.98% fuel surcharge. Resulting in a 38.38% total increase overall. With the increased cost and lack of fund reserves even with the fee increase in 2025 to \$125, the new fee recommendation is proposed at \$150/parcel which would not account for contingency funds.

A Public Hearing will be scheduled for 6:00 p.m on Wednesday July 8, 2026 preceding the monthly Board meeting with the proposed Dust fee of \$150. The monthly meeting will follow at 6:30p.m.

Zion View Dust -

The Board Members presented the history of how the Zion View Property Owners Association (ZVPOA) had approached the District about adding Dust service to their subdivision. Over roughly an 18 month period discussion took place and a Town Hall meeting was held at the ZVPOA. Through various means of outreach such as Facebook, text message, email and traditional mail, the POA gathered a majority of property owner responses. Of those who responded it was estimated that roughly two-thirds were in favor of adding the dust mitigation service to their subdivision.

CMUSD then followed up with the required Public Hearing on June 5, 2026 which was publicly noticed per state law to propose providing the Dust service to Zion View. Of those attending the Public Hearing and giving comments, only one was opposed. *(10 people attended the Public Hearing, 5 gave comments, one was opposed)* As a result of the public hearing it was felt that a substantial number of property owners were in favor of the service

All gathered information and communications such as emails were provided to the Board for review and consideration. Brent Carter, Scott Bowen and Zach Hascall all touched on issues and complaints that had been presented such as the cost of the fee, the POA's methods of gathering information from their property owners and CMUSD's legal authority to provide the service. Impacts to the subdivision included environmental factors, visitor traffic and road conditions. Brent Carter and Zach Hascall both commented to say that the service would help to improve the condition of the roads since the product helps bind material together.

Zach Hascall made a motion that the CMUSD expand Dust service to the Zion View subdivision beginning at the cattle guard on Strawberry Point Road, at the end of the Strawberry Valley airport where the forest boundary begins, to the end of private property in the Zion View subdivision and include all auxiliary roads in the subdivision. All property owners are to be charged the Dust fee and receive the service.

Brent Carter seconded the motion.

Roll call vote:

Brent Carter - aye

Scott Bowen - aye

Zach Hascall - aye

Paula Bell-Saxton - aye

Motion carried unanimously.

Zion View subdivision residents will be assessed the fee for Dust in the October 2026 tax bill and be integrated into the service season May - July of 2027.

Policies and Procedures - Parental Leave

Chief Barnard presented a policy to supplement FMLA leave. Full time and part time employees would be afforded specific hours of leave based on whether an employee or partner. No overtime to be accrued using this leave. Specific details regarding foster parents and adoptions were raised by Board members. Chief Barnard agreed to make adjustments to the policy by defining adoptive and foster parents and asked

that the presented policy be adopted with corrections to be presented in the July Board meeting.

Zach Hascall made a motion to adopt *SOP 8.14 P Parental Leave* effective date of 6/6/26.

Scott Bowen seconded the motion.

Zach Hascall, Scott Bowen and Paula Bell- Saxton were in favor, Brent Carter was nay, motion carried by majority.

Adjournment -

Zach Hascall made a motion to adjourn.

Brent Carter seconded the motion.

The meeting adjourned at 11.30 a.m.

Minutes Approved By Paula Bell-Saxton July 8, 2026

Name Paula Bell-Saxton, Title Chair

Signed copy on file at 3620 Mammoth Creek Road, Duck Creek Village, UT 84762



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Board Meeting

June 6 2026

1. NAME AND SUBDIVISION:

Hal Hiatt Jock Burns 4930 Brown Bear

contact info: Nov. 6

2. NAME AND SUBDIVISION:

Solinda Larsen Navajo Lake Estates

contact info: 435 632 1127 SLNDA@hotmail.com

3. NAME AND SUBDIVISION:

JERINIE SARGENT

contact info: 435-221-8077

4. NAME AND SUBDIVISION:

Splendor Sargent Navajo Estates

contact info: 435-862-5063

5. NAME AND SUBDIVISION:

contact info: _____

6. NAME AND SUBDIVISION:

contact info: _____