

These pending minutes have not been approved by the Utah Prosecution Council and are subject to change until approved and adopted by the Council.

Utah Prosecution Council Meeting

Thursday – June 25th, 2026

West Training Room

College Drive

Pending Minutes

Present: Ed Montgomery, South Jordan City Attorney, UPC Chair (In person)
Chad Dotson, Iron County Attorney (Remote)
Randall McCune, Cedar City Attorney (Remote)
Karyn Walker, Provo City Attorney's Office, UPAA Chair (Remote)
Brett Robinson, Chief Policy Advisor, Salt Lake County District Attorney's Office
(designee of Sim Gill, Salt Lake County District Attorney) (Remote)
Jeff Gray, Utah County Attorney (In person)
Aliisa Leon, Orem City Attorney (In person)
Troy Rawlings, Davis County Attorney (Remote)
Stuart Williams, Clearfield City Attorney (Remote)
Craig Peterson, Justice Director, Utah Attorney General's Office *(proxy for Stewart Young, Chief Criminal Deputy, Utah Attorney General's Office)* (In person)

Excused: Jess L. Anderson, Utah Commissioner of Public Safety
Stephen Foote, Duchesne County Attorney
Sim Gill, Salt Lake County District Attorney
Derek Brown, Utah Attorney General

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Stewart Young, Chief Criminal Deputy, Utah Attorney General's Office

1. WELCOME

- a. Council members were welcomed.
- b. Talia Spina was introduced as the new part-time secretary. Emma Johnson's last day was June 18th, 2026.

2. PREVIOUS MINUTES

- a. Ed Montgomery motioned to adopt the April 15, 2026, minutes. Aliisa Leon seconded, and the motion passed unanimously.

3. FY26 BUDGET REVIEW

- a. Bob Church went over the report, excluding final costs for UPAA or June salary data. He explained two errors that were not caught until later in the year.
- b. AGO finance has designated UPC a specific budget oversight person (Brittany Handy).
- c. Monthly meetings with Brittany will ensure knowledge of current financial information to make fiscally informed decisions. Bob went over more changes in how UPC will handle finances going forward.
- d. Finance says we will still be in the positive for our budget but will not have a sizeable carry-over as in the past.
- e. Discussed expenses related to Ron Weight's salary/grant and eProsecutor. Ron traveled to LA for an eProsecutor conference and trained support staff at UPAA. If Ron is available at each conference, his expenses should be eligible for grant reimbursement.

4. FY27 PROPOSED BUDGET

- a. Bob was hesitant to provide a proposed FY27 budget because he does not have all the information he needs.
- b. The Legislature's appropriations along with raises and adjustments to the AG's office were discussed. Along with the 2.5% COLA for all AGO FTE employees, Trent Dressen, Tyson Skeen, and Bob will receive discretionary increases based upon a schedule set by the AGO.
- c. Tyson was nominated to be increased to a Grade Level V Attorney. His salary in the budget is as if he were to be increased along with COLA and AGO increase.
- d. Numbers that are not yet reflected in the budget: funds that will be transferred for raises along with the \$29,000 from last year.
- e. Incentive awards:
 - i. \$1,000 salary increase to every FTE.

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- ii. Any remaining funds in incentive award budget are TBD, no guidelines yet.
- iii. A new performance-based model will be replacing the current Incentive Award Program. Non-professional staff, Marilyn Lawson and Ron's, salaries will be compared to see if there will be an increase.
- iv. Bob thanks finance folks and AG Brown. There will be direct bills for expenses that we incur from finance. Bob anticipates our overhead costs will go down, which will affect our bottom line.
- f. Additional measures being taken:
 - i. Proposal to move Advanced Trial Skills to every other year, and offices will pay for lodging and other travel expenses for their employees.
 - ii. UMPA – back to a 1.5-day format this year (same CLE credit amounts).
 - iii. UPAA – proposing to go to a 1.5-day format, for at least this year (same CLE credit amounts).
 - iv. Not paying for lodging for students at Basic.
 - v. No significant SWAG for conferences.
 - vi. Monthly budget meeting with Brittany, Bob, Marilyn, and Talia.
 - vii. Marilyn notes that things will vary depending on lean or flush budget years and that we want to maintain the level of prestige for advance conferences.
 - viii. Finance recommends giving it one year to see how everything plays out before we consider asking the legislature for an increase in our GF budget
 - ix. Ed appreciates the meaningful engagement from finance. He notes that we want to be good stewards of the people giving us money and does not want our level of service to drop. He understands there is a financial reality and agrees to give it a year to see how things play out.
 - x. Bob asked if anyone had questions about the budget. No motion was needed for approval of the additional measures above.

5. LATE FEES

- a. The Bar has not charged UPC a late fee for submitting late CLE reports like they said they would. That could change.
- b. Proposing the Council adopt a policy that if someone fails to complete their evaluation by the conference deadline, they must pay a \$100 late fee to UPC before we reopen the evaluation. Since Spring Conference 2026, there have been half a dozen individuals completing their evaluation late, despite multiple reminders about the deadline. Late conference evaluations require UPC staff to duplicate work already done and takes their time away from current projects.
- c. This will be added to UPC's fee schedule at the legislature.
- d. Jeff Gray moves to adopt. Ed seconds.

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6. TRAINING COMMITTEE

- a. The 2026 training schedule was discussed.

Upcoming training:

- i. Visual Trial Skills (July 16 and October 15).
- ii. Basic (August 16-21, Logan).
- iii. Fall (September 23-25, Ruby's Inn, Bryce).
- iv. UMPA (November 4-6, SpringHill Suites, Moab).
 - Planning committee met in May.

Review of Recent Conferences:

- b. Spring Conference went well, had good evaluations.
- c. The Inaugural Student Networking Event was successful. Scheduling conflicts resulting in lower attendance will be solved next year because Spring Conference will be a week earlier. Craig and Aliisa noted that a lot of the students there were close to graduating, interested in prosecution, and had real questions.
- d. Trent spoke about Regional Legislative Update. Attendance was roughly the same. Trent and Tyson presented together and also split up, in order to spend less time away and to get word out before certain dates.
- e. Karyn spoke about UPAA Conference, board openings, and the current makeup of the board. Discussed giving heads up to legal assistants before information goes into effect. Talked about an email thread available for UPAA folks to forward out information.
- f. Bob encourages attendance to Regional Legislative Update and UPAA. Another email will be sent out.

7. IT REPORT

- a. Ron is working as quickly as he can to get everyone the ability to e-file. e-Prosecutor will be getting a major update soon to the 2025 version.
- b. CCJJ just found out the FY2025 NARIP (NICS Act Record Improvement Program) has been funded and we were awarded \$619,910. The grant award is two years which means we have extra grant funding we can access.
- c. The FY2026 NARIP grant application will open later this summer and we will be applying for that.
- d. Ron continues to work on our webpage to make it ADA compliant. There have been a lot of lawsuits related to website ADA issues which we hope to avoid by making these changes. Bob makes a note that UPC is open to website suggestions.
- e. Ron talks about not charging e-Prosecutor admin fees for interns (who are with an office temporarily) trying to use e-Prosecutor. Council approves.

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- f. Ron and Bob met with the sales tech for Journal Technologies earlier this year and informed him of negative experiences Utah County had with them.
- g. Ron talks about issues with levels of flexibility that different offices might need for efficiency with program. This is a major reason the larger offices are not using eProsecutor under UPC's contract.
- h. Bob will talk to CCJJ about Spillman Interface.

8. UPAA REPORT

- a. Marilyn discusses Provo as a possible UPAA conference location due to it being central.
- b. UPAA Board has three vacancies.

9. DV RESOURCE PROSECUTOR – REP. ROMERO

- a. Marlesse Jones introduced UPC to Abby Adams, Rep. Angela Romero's chief policy advisor.
- b. Rep. Romero is interested in opening a bill file for FY28 to fund a DV resource prosecutor at UPC.
- c. Trent, Marlesse and Bob met with Abby and Rep. Romero on Monday, June 22nd to discuss. The representative is supportive and had excellent questions.
- d. UPC is going to draft proposed legislation, mirroring HB200's language from 2017, and submit it to Rep. Romero's staff.

10. RESOURCE PROSECUTOR REPORT

- a. SA/DVRP: Trent reports that the quarter was busy.
- b. ODARA training will start in August in Grand and San Juan Counties . From there, Trent wants to do 2-3 across the Wasatch Front before the end of the year to try and get whoever wants to (including paralegals) certified in ODARA.
- c. TSRP: Tyson is excused from the council meeting.

11. UPC SUNSET REVIEW

- a. UPC has a sunset provision, which he was unaware of.
- b. Bob appeared before the Law Enforcement and Criminal Justice Interim Committee. He gave a presentation on what UPC does and how our services are unique to UPC only.
- c. Erin Wynn and Dan Burton thought the presentation went well. A decision/update will be given later in the summer.

12. NEXT MEETING

- a. Bob discussed a reduction in the 90-minute meeting time block to 60-minutes.
- b. The decision was reached that if Bob determines that an agenda will not require the full 90-minutes, he can shorten the time of the meeting.

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- c. Next meeting: September 23rd, 2026 @ 9:30-11:00 AM – Bryce, Utah (during Fall Conference.) Randall McUne made a motion.

13. ADJOURN

- d. Aliisa Leon motioned to adjourn. The motion passed unanimously.