

CEDAR CITY REGIONAL AIRPORT BOARD MEETING
JUNE 11, 2026

A regular meeting of the Cedar City Regional Airport Board was held on Thursday, June 11th, 2026, at 8:00 AM in the Cedar City Regional Airport Conference Room located at 2560 West Aviation Way, Cedar City, Utah.

PRESENT:

John Appel, Chair
Jeff Frehner, Member
Mark Leavitt, Member
Kim Ellis, Member
Mike Bleak, Member
Maria Twitchell, Member
Tyler Galetka, Airport Manager
Anna Hernandez, PW Executive Assistant

Michael Bryant – Airport Ops
Blaine Nay - AOPA
Burt Poulsen – Simple Advantage
Mason Teschler – Airport Ops

PHONE-IN

Pete Maiman - Ardurra

ABSENT

Waldo Galan, Councilman
Ryan Marshall, PW Director

APPROVAL OF MINUTES

Two sets of minutes were presented for approval. Bleak moved motion to accept, Frehner seconded, and all I's were in favor that the minutes from April and May meetings be approved.

INFORMATIONAL ITEMS

- SkyWest – Galetka; enplanements for April & May align with typical thousand-range. It starts to pick up in the summertime.

Next month there will be two additional flights when St. George airport is closed. Tuesday and Wednesday there will be two flights instead of one. Schedule remains the same with an added night flight on Tuesdays; the early morning flight remains unchanged.

- Ardurra – Maiman; the Master Plan is 100% complete. All deliverables were provided. The Airport Layout Plan has been signed and delivered.
- TSA – Bryant; They are short staffed, one hire accepted.
- BLM – Galetka; larger tanker, two SEATs, air attack, and helicopter active due to red flag weather.

Lease negotiations ongoing, which will be discussed later in the meeting. A busy fire season is anticipated.

- FBO – No representation. No progress from National Guard, pending final lease signature.

A safety manager was hired covering six locations. Site inspection completed with improvements initiated.

Goal: Consistent training and operations across locations.

- SUU – Cox; business as usual. Due to high winds helicopters not running.

Hangar update; move in progress, water pressure challenges. Move in timeline predicted 4 to 6 months.

No plans for Air Traffic temp towers for this semester.

- Woolpert – Galetka; close out on old projects. Contracts for Taxiway Alpha project at a little over \$700,000 for the design.

East Apron funding allowed ~50 feet of additional apron rebuild, about one-third reconstruction.

FAA approvals for mill and overlay (not full reconstruction) due to funding limits. Middle section of Taxiway Alpha above runway violates Part 77 air space but overlay approved.

Seal coat, crack seal and restripe on Runway 2/2/0 scheduled for July in a single week (contractor Maxwell), weather may impact schedule. Work to be performed at night so as not to impact airport operations.

- Open Forum – Galetka; introduction of new hire Mason (part-time) to cover afternoons/weekends shifts after training. Prior fuel experience in the past 7 months at J.J.s Sphere One location.

AIRPORT MANAGER'S REPORT

- Operational Report – Virtower provides useful traffic data for operations planning.

Airport traffic peak times, slower in the evenings and picks up in the morning. Busiest time is at 10 AM.

Single engine aircraft (SUU), helicopter operations were up 2,200 from last month with private jets.

Friday is the busiest day of the week. Saturday and Sunday are slower, keeping noise down.

Overview for entire year; (graphs shown on screen).

Airport has new antenna and new receiver performing well. Within the next month or two, a Drone antenna underway. Used for drone detection

- Project Report
 - Weed Abatement – Routine mowing continues, spraying paused until later in the year for new fiscal budget year.
 - Taxiway A Safety Area Work – Near Alpha 3, old irrigation pipeline sealed. Grading to eliminate ponding/standing water near Alpha (east side) to reduce obstructions on taxiway. Level grate area.
 - Aviation Way Street Signs – Signs to be replaced with large blue signs (similar to Las Vegas). Installation in the coming weeks.
 - Snow Removal Equipment Shop Project – Shop reorganization on-going. Office space is contingent on future funds.
 - Airport Overlay Zoning – In a holding pattern, no updates.
 - Airport Hangar Inspections – Hangar inspections continue, forms and process being refined. Aerosimple platform aids outreach.

Ensure compliance with the requirement for two BC extinguishers per hangar with preferred placement at the door and opposite corner for access.

Question raised: Who provides fire extinguishers?

Fire extinguisher responsibility in T-hangars remains unclear (tenant vs. airport/city). Define policy and communicate to tenants.

Rental agreements and subleases: Board may need to review subleases, legal guidance from the city attorney required.

Suggested approach: Tenants submit agreements, deviations from contract require Board or Council approval. Assignments are allowed unless language changes.

Taxiway Alpha became a four-year effort (design, construction, carryover, funding through FY29).

Taxiway Charlie is the next goal, likely pushed back. By the time projects are completed, prioritize seal coat cycles for Taxiway Alpha and Charlie to avoid future reconstruction. East apron work reduces reconstruction needs.

Taxiway Alpha and Charlie rely on FAA grants. Budget constraints and staffing adjustments noted.

Fuel budget constrained until next fiscal year.

- Fiscal Year 2027 Capital Projects – FY7 capital projects approve: Done hangar re-roof to go out to bid. RFP for camera system to be written in July.

Gate access system had a worldwide crash a couple of weeks ago. Specs to include a backup pad or local memory PIN codes to ensure access during outages. Goal is a full badge system with resilience.

Potential to install a new gate while the old remains operational until site construction starts.

- Air Traffic Control Tower (ATCT) Update – Federal Contract Tower (FCT) – Awaiting formal letter from the Federal Contract Tower (FCT) program. Letter being reissued with new dates and signatures.

Remote tower option dropped due to high ongoing subscription/software costs (estimated 60-70% of the operating budget).

FCT program preferred. Federal installs infrastructure equipment, no ongoing subscription or software costs. Airport maintains equipment; controllers are paid for. The only yearly operational cost is for maintenance. Confidence expressed in approval prospects.

Every 5-6 years equipment to be replaced. Huge cost to be budgeted for.

Engagement with Guard/FAA to raise safety concerns and advocate for a tower without specifying a project.

- 2026 Airport Planning RFQ – RFQ to be published next week for an airport engineering/planning retainer post-master plan.

Scope likely includes ATCT site selection and layout support.

- Airline Advisory Committee (AAC) – ACI Jumpstart Conference – Attendance at ECA Jumpstart Conference.

Meetings with Southern Airways Express, United Airlines and American Airlines. Any interest in conversation may coordinate with SkyWest.

American previously required high MRGs (~\$8 million) a year.

Ongoing engagement with SkyWest and Allegiant, positive feedback with Allegiant. Pushing for consistent overnight/early morning flight.

EAS performance, last year load factor ~38% (unprofitable, airlines target 70-80%+).

Strategy to make the 8 AM flight profitable with ~80% load, reconsider midday flight.

SkyWest operating CRJ-550 (50 seats), CRJ-440 introduction noted.

- Action Items:

- Schmidt Exchange of Services Agreement Extension – Rate updated for inflation (from ~\$50,000 to ~\$56,000+). Rates updated to current rate for equipment and staffing.

Frehner moved motion, Appel seconded and all I's were in favor of approving agreement extension with updated rate.

- BLM Tanker Base Lease Extension – Council closed session held for rates. Take-based rate adjustment. Historical \$1/year for ~20+ years, evaluated \$0.40/sq ft (~\$250,000/year) but decided on \$0.08/sq ft (~\$55,000/year) with 2% annual inflation. Power costs are borne, aligning with original 10-acre lease plus 6-acre expansion considerations.

Negotiation ongoing with BLM, consensus on approach noted.

Bleak moved motion, Leavitt seconded and all I's were in favor as written.

As there was nothing further to discuss, the meeting adjourned at 9:01 AM.