



WEST VALLEY CITY

Parks & Recreation

Request For Proposals

Centennial Park and Sports Complex East Hard Court Improvement Project

**5415 W 3100 South
West Valley City, UT 84120**

**Prepared By
West Valley City Parks and Recreation Department**

I. Summary

The West Valley City Department of Parks and Recreation Department is seeking proposals to redesign and replace court space at Centennial Park and Sports Complex, 3100 S 5415 W. The east basketball and pickleball courts are cracked and need replacing.

Responders to this request for proposals are to review the criteria described in this request and submit a proposal that matches those criteria as closely as possible. All responders must follow the requirements listed herein, have a valid business license, submit proof of insurance if required, and provide a warranty covering workmanship and equipment. Failure to follow any requirement of this request may result in rejection of a proposal.

Any questions should be directed to Jason Erikson, Assistant Parks and Recreation Director, at 801-955-4006, or jason.erikson@wvc-ut.gov.

II. Submission Requirements

Proposals must be returned no later than **10:00 A.M. local prevailing time**, as conclusively established by the clock <https://utah.bonfirehub.com>, on **Wednesday, August 12, 2026**. All proposals shall be submitted through Bonfire (<https://utah.bonfirehub.com>) and alternative methods of submission shall not be accepted. Proposals shall reflect the best and most current information and offer. Any questions shall be asked by 10:00 AM on Thursday August 6th in order to allow responses to be posted 24 hours before bid closing.

All proposals must be clearly marked with the proposal description (“East Hard Court Improvement Project”), company name and authorized representative, and a return address. **All proposals must be signed by an authorized representative of the responder. The signature on the proposal signifies the responder’s intent to comply with the terms, specifications, and conditions set forth in this request, unless specific exceptions are explicitly noted on the face of the proposal.**

West Valley City Parks and Recreation reserves the right to reject any or all proposals, to waive any informality or technicality in the City’s sole discretion, or to accept any proposal deemed to be in the best interests of the City.

III. Intent of Request for Proposals

The intent of this Request for Proposals is to generally set forth the minimum acceptable requirements for the proposals to be submitted herein. It is the intent of West Valley City Parks and Recreation to choose a proposal based on compliance with the terms of this request. West Valley City Parks and Recreation may choose all, part, or none of the proposals.

IV. Description of Services and/or Products Required

West Valley City Parks and Recreation is soliciting proposals to reconfigure the east hard courts at Centennial Park and Sports Complex, which will encompass the existing four basketball courts and twelve pickleball courts. Please be clear and concise in explaining how your proposal meets the requirements outlined below. Include a timetable for start up and completion of all work as well as other potentially affected facility areas due the installation process. **It is preferred that work be started in the fall and be completed in 120 days as weather permits if possible. Please list what your schedule will be.**

The Contractor shall furnish all labor, supervision, materials, equipment, tools, transportation, traffic and site controls, testing, incidentals, and related services necessary to complete the pickleball court replacement project in accordance with the Contract Documents.

Work generally includes, but is not limited to:

- Reconfiguration of east hard courts at Centennial Park, which currently includes 12 lighted pickleball courts and 4 basketball courts. New design must include minimum 12 lighted pickleball courts, 2 basketball courts and common seating area with shade structure(s), benches and/or tables. Area for remodel is shown in Exhibit A. Configuring for additional courts is preferred.
- Demolition and lawful disposal of existing asphalt court surfacing and any failed underlying materials identified for removal AND/OR description to place post-tension courts over top of existing asphalt courts
- Removal of existing fencing
- Protection of adjacent improvements, landscaping, walks, utilities, and site features. Existing access to courts could be widened.
- Evaluation of existing base and subsurface conditions
- Fine grading and preparation of subgrade and base
- Installation of new post-tension court surface
- Application of court surfacing system, color coating, striping, and texture appropriate for pickleball and basketball play
- Installation or reinstallation of fencing, nets, net posts, center straps, sleeves, footings, and related hardware, and add fencing between courts
- Replacement and adjustment of perimeter fencing, gates
- ADA-compliant transitions to adjacent accessible routes, spectator areas, and court entries
- Site restoration, cleanup, punch list completion, startup, and closeout documentation
- Please list features and pricing as line items in order to allow sizing up or down of project if needed.

Please also include the following information for either proposal:

- Conceptual design
- Description and cost of proposed work
- Timeline of work and any potential shut down time (Prefer to start in fall 2026 if possible)
- References for similar jobs (local preferred)

- Warranty information
- Site visit is recommended, contact Jason Erikson (801-955-4006)

The selected responders shall enter into a contract with the City, which shall include insurance and indemnification requirements. Commercial general liability insurance covering bodily injury liability and property damage liability with a per-occurrence limit of no less than \$3,000,000, and a general aggregate limit no less than \$3,000,000 as well as commercial auto insurance covering bodily injury liability and property damage liability with a per-occurrence limit of no less than \$3,000,000 are required. Additionally, commercial general liability insurance that covers employer liability in an amount not less than \$3,000,000 is also required. A performance bond and payment bond equal to one hundred percent (100%) of the guaranteed maximum price naming West Valley City as a third-party obligee shall be required.

It is recommended that all responders visit the site(s) to evaluate and measure the areas. Please arrange this visit by contacting Jason Erikson, Assistant Parks and Recreation Director, at 801-955-4006.

Proposals must provide detailed information on all work performed to have operable courts.

Additionally, include information on general care, maintenance and repair of court surfaces. List at least one facility, with contact information, which has utilized your services similar to this project. Provide all warranty information. If during this process any damages occur to the facility, the successful responder is to make repairs at their cost with no additional compensation.

V. Criteria for Proposal Evaluation

Only proposals submitted by responsible responders as defined by the City Code will be considered. Proposals will be evaluated according to the following criteria. Proposals will be scored in each area, with the score given the weight indicated below.

- Design and specifications and service (30%)
- Final Price (30%)
- Local similar work and references (15%)
- Warranty (10%)
- Work timeline (15%)

As indicated in the attached Preference Form, certain responders are entitled to preference in the proposal process. Any applicable preferences shall be added to the responder's score as calculated under the criteria above. For example, a responder who achieves a total score of 80% who qualifies for a 2% preference will have a final score of 82%.

VI. Other Important Information

The City reserves the right to, in its sole discretion, reject any and all responses to this Request for Proposals. The City reserves the right to, in its sole discretion, waive any requirement set forth in this Request for Proposals. The City reserves the right to, in its sole discretion, cancel this Request for Proposals. The City reserves the right to, in its sole discretion, negotiate with responders prior to final award.

Response to this Request for Proposals is at the responder's sole risk and expense. The City anticipates selecting one of the responders, but there is no guarantee that any responding proposal will be selected.

It is the City's policy to encourage equal opportunity in the award of contracts. The City endeavors to do business with responders that share the City's commitment to equal opportunity, and will not do business with anybody who discriminates on the basis of race, religion, color, ancestry, age, gender, sexual orientation, disability, medical condition, or place of birth. The City appreciates in advance the efforts that responders will make and looks forward to participating with responders in the selection process.

All responses to this Request for Proposals are subject to the Governmental Records Access Management Act ("GRAMA").

BIDDER PREFERENCE FORM

1.1 PREFERENCES

- A. The City grants preferences to certain types of bidders. After reviewing the requirements below, please indicate which preferences apply to this bid.
- B. City Provider Preference – the City provides a 1% preference to any bidder who is physically located within City limits.
1. ☐ City Provider preference
- C. Other Preferences – the City provides a 1% preference to any bidder who can meet ALL of the following criteria:
1. ☐ Program for veteran hiring and recruitment - To meet this criterion, the bidder must maintain an active program to recruit and employ veterans
 2. ☐ Safety – To meet this criterion, the bidder must maintain an active safety training program
 3. ☐ Drug testing – To meet this criterion, the bidder must maintain a drug testing protocol in accordance with applicable law
 4. ☐ Job training – To meet this criterion, the bidder must maintain an active job training program for employees
 5. ☐ Health insurance – To meet this criterion, the bidder must offer health insurance to all full time employees
 6. ☐ Nondiscrimination – To meet this criterion, the bidder must have and enforce a policy prohibiting discrimination in accordance with Title 26 of the West Valley City Municipal Code

1.2 OTHER PROVISIONS

- A. City reserves the right, in its sole discretion, to verify that a bidder qualifies for any preferences which may be claimed above. If a bid claims a preference but does not qualify for that preference, the City reserves the right to refuse to consider that bid.

EXHIBITS