SANPETE COUNTY COMMISSION MEETING
June 2, 2026, 1:00 PM
Sanpete County Courthouse, 160 North Main, Suite 302, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Mike Bennett and Jim Cheney. County Attorney Kevin Daniels and County Clerk Linda Christiansen.

Meeting is called to order by Commission Chair Scott Bartholomew. Commissioner Bartholomew explains this is the first meeting in the new Commission Chambers and everyone is adjusting to the new systems. He expresses gratitude for the new room.

OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE
Prayer is offered by Commissioner Scott Bartholomew. Pledge of allegiance is recited by all.

STACEY LYON: APPROVAL OF CLAIMS; APPROVAL OF FINANCES; APPROVAL OF 2026 DELINQUENT TAX SALE.
Auditor Stacey Lyon presents the agenda items. No questions or concerns are voiced in regards to the claims. Motion is made by Commissioner Bennett to approve of warrants #364335 through #364361 and EFT's #415-#427. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes aye, and Commissioner Bennett votes aye. The vote is unanimous and the motion passes. No question or concerns are voiced in regards to the finances. Motion to approve the finances as of June 2nd, 2026, is made by Commissioner Bennett. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon explains the last agenda item. The tax sale started with 45 parcels; the County ended up selling 7 parcels. However, she ran into an issue with one of the parcels that were sold. Ms. Lyon explains the property owner had paid the taxes owed on the credit card website and the payment was declined. The property owner paid it again but the payment did not show up on the credit card website until after the tax sale. Ms. Lyon states the property needs to be pulled from the tax sale and the buyer needs to be refunded the purchase price and the premium that is charged by the auction website. Ms. Lyon has not made contact with the buyer at this time because she needed to address the issue with the Commissioners. This has happened in the past and this is the standard procedure. The parcel # that needs to be removed is #SA9801380. The other six parcels were good with no issues; she will just need to get the deeds recorded. One of the parcels sold was a home but no one was living in it. Motion is made by Commissioner Bennett to approve of the 2026 Delinquent Tax Sale as stated. The motion is seconded by Commissioner Cheney, and the motion passes.

APPROVAL OF A RIGHT-OF-WAY EXCAVATION LICENSE FOR BARTON EXCAVATING INC IN ORDER TO INSTALL CONDUIT ALONG PALISADE RD, STERLING.
Tom Seely presents the agenda item. Mr. Seely has no concerns. They will go along the edge of the road to install the electrical conduit. The application has been completed and a bond has been filed in the case that they encroach on to the asphalt. Motion is made by Commissioner Cheney to approve of the right-of-way excavation license for Barton Excavating Inc. in order to install conduit along Palisade Rd in Sterling. The motion is seconded by Commissioner Bennett, and the motion passes. Tom Seely and Commissioner Bartholomew sign the application.

LuAnn Greenwell is not present; the Commissioners skip her agenda item for the time being. Linda Christiansen will try to reach out to her in order to determine if she will be attending the meeting.

LUANN GREENWELL: REQUEST APPROVAL TO HIRE KYLIE GARFF TO REPLACE LUANN GREENWELL AS THE SANPETE COUNTY CHILDREN'S JUSTICE CENTER EXECUTIVE DIRECTOR, LUANN GREENWELL WILL REMAIN AS CONSULTANT FOR UP TO 6 MONTHS.

Kevin Daniels presents the agenda item. Mr. Daniels explains the CJC is under his direction. Interviews of three candidates took place for the CJC Executive Director position. Kylie Garff has previous experience working for the CJC on a part-time basis. Ms. Garff is highly qualified and very well respected in this realm. Ms. Garff is also a board member of the Friends of the CJC Board. The proposal is to hire Ms. Garff on a part–time, non-benefitted basis, at the rate of $30.00 an hour. Her wage will be paid out of the CJC budget that comes from the State. The proposal includes retaining LuAnn Greenwell for six months to train and consult the new hire during the transition period. Ms. Greenwell will stay at her current wage during that time. Motion is made by Commissioner Bennett to approve to hire Kylie Garff to replace LuAnn Greenwell as the Children's Justice Center Executive Director at the rate of $30.00 an hour, part-time, effective today, June 2nd, 2026. The motion is seconded by Commissioner Cheney, and the motion passes. Motion is made by Commissioner Bennett to approve LuAnn Greenwell to remain as consultant for up to six months at her current pay. The motion is seconded by Commissioner Cheney, and the motion passes.

SHERIFF JARED BUCHANAN: APPROVAL TO PAY INTERMOUNTAIN HEALTH FOR INMATE MEDICAL SERVICES; APPROVAL TO SIGN STATE OF UTAH CONTRACT FOR COURT BAILIFFS.

Sheriff Jared Buchanan and Sergeant Jeff Nielsen present the agenda items. Sergeant Nielsen explains the invoice they are presenting is for an inmate that had to have some testing done. Motion is made by Commissioner Bennett to approve of the Intermountain Health bill for inmate medical services in the amount of $3,051.41. The motion is seconded by Commissioner Cheney, and the motion passes. Sheriff Buchanan explains the next agenda item is for the Court Bailiff Contract with the State of Utah at the Sixth District Courthouse. Sheriff Buchanan still feels like the total amount is low but the County received a slight increase from the last year. Last year the County received $219,648. The Sheriff does track the hours of the bailiffs and they submit the data to the Courts. The contract has not changed, other than the amount. Kevin Daniels has reviewed the contract and the only concern is the amount, he agrees the amount needs to be higher Motion is made by Commissioner Cheney to approve to sign the State contract for the State of Utah Court Bailiff contract in the amount of $225,139.20. The motion is seconded by Commissioner Bennett, and the motion passes.

MYRON JEFFS REPRESENTING MANTI-LA SAL NATIONAL FOREST: DISCUSSION AND REVIEW OF THE PROPOSED FEE STRUCTURE CHANGES AT CAMPGROUNDS.

Myron Jeffs presents the agenda item. Mr. Jeffs explains he doesn't have any information to share except updating the Commissioners on some upcoming changes for campground fees. Mr. Jeffs is the Recreation Program Manager for the Manti LaSal. Mr. Jeffs explains every 10-12 years they assess the revenue and review current fees for campgrounds in the national forest. They have put together a fee proposal for the existing campgrounds and guard stations.

The public comment period will start on June 15th and will be open for 60 days. He encouraged the Commissioners, residents of the County and community to participate in the comment period. Mr. Jeffs states the fee schedule does not affect the dispersed camping but they are proposing a couple new fee sites, such as; Chicken Creek Campground and Ferron Canyon Dugway. He states there are roughly 34 campgrounds with approximately 334 campsites (fee based). Currently a single site fee ranges from $5.00 to $10.00 depending on the type and location. The proposal is for all single site fees to be $15.00 a night, regardless of type or location. The double sites currently range from $15.00 to $25.00 a night; the proposal is to increase to $20.00 for all double site fees per night. The guard station prices range from $40.00 to $60.00 a night. The proposal is to increase the cost to $75.00 a night for all of the rentals. The County will receive a letter to participate in the comment period but it will also be posted in the paper and on social media. Flyers will be posted at all of the campsite areas to help spread the word. A link will be available but a person could also email Mr. Jeffs directly. Once the comment period has concluded, the proposal will be presented to RAC to receive a recommendation before anything can be implemented. The Commissioners did not have any questions for Mr. Jeffs.

HAL SHELLEY: DISCUSSION AND POTENTIAL APPROVAL OF PLACEMENT OF TWO (2) ROAD SIGNS DESIGNATING THE GENERAL BOUNDARIES OF MOUNTAINVILLE.

Hal Shelley presents the agenda item. Mr. Shelley displays a drawing that he has made of the Mountainville area. He inquired to Tom Seely as to whether or not he could put some signs up indicating the boundaries of Mountainville. He believes the first settlers arrived in 1877. He is willing to pay for the signs. He explains the places he would like to install the signs. Commissioner Bartholomew explains they have allowed such a request if the requestor bears the cost; in the situation that the area is not an established city or town. Tom Seely explains the sign should meet regulatory standards; it needs to be simple and approved by Tom prior to install. Motion is made by Commissioner Cheney to allow Hal Shelley to place signs on the Mountainville highway, on the north and south side of the area of Mountainville, stating "entering Montainville", under Tom's direction. The motion is seconded by Commissioner Bennett, and the motion passes.

PETER JOHNSTON REPRESENTING ONPOINTE INSIGHTS: SHORT PRESENTATION ABOUT USE OF COUNTYPOV SURVEY OF RESIDENTS FOR BUDGETING PROCESS.

Peter Johnston and Ron Gailey present the agenda item. Mr. Johnston explains that their company provides surveys for local governments to help them get ahead of big projects by understanding where the public stands on the issues. Mr. Gailey gives a description of his background. They generally work with cities but they have worked with some counties. The surveys that they manage generally provide an overview of feedback from the residents. The scope of services that they provide is very broad. Commissioner Bartholomew can't think of anything that Sanpete would need at this time. A tax increase is always a discussion that comes up and may be benficial in the near future. Mr. Gailey shows a few slides of previous surveys they have conducted. They are hoping to work with Ephraim and Manti. They will make sure that the County Clerk has their contact information.

SCOTT OLSEN: DISCUSSION AND POTENTIAL APPROVAL TO ADD MUNICIPALITIES WITHIN SANPETE COUNTY TO THE BUILDING DEPARTMENTS CITY INSPECT APPLICATION PROGRAM AS A MODULE LINK WITH AN ANNUAL SHARED BASE FEE FOR THE SHARED

PROGRAM USE AND INCLUDE IT WITH THE MUNICIPALITIES INTERLOCAL AGREEMENT WITH THE BUILDING DEPARTMENT.

Scott Olsen presents the agenda item. Mr. Olsen explains a city has approached him about accessing the building department's portal for the building permit application software. Mr. Olsen reached out to the system administrator and they could implement a city module for this purpose with no additional costs. The contract that the County purchased has an unlimited number of modules within the program. Therefore, the County could reach out to all of the cities within Sanpete County to offer the service for zoning and building approvals. Mr. Olsen is proposing a flat fee for any city that would like to utilize the program which would help pay the yearly cost. The yearly cost to Sanpete County is $5,500.00. The proposal is each city would pay $500.00 a year. Most programs would cost a city around $10,000.00 to implement a similar program. He has spoken to four cities so far; Manti is one that is very interested in participating. Commissioner Cheney questions what the benefits are to participate in the portal. Mr. Olsen replies that a large benefit is to the residents. They would be able to go to one location for zoning and building submissions. The building department could include the agreement to utilize the portal in the Interlocal agreement that has been discussed. He is trying to establish a working document to establish the relationship with the cities and building department because the County Clerk and Mr. Olsen tried to locate the original document and did not find it. Deputy Attorney Wes Mangum has reviewed the draft of the Interlocal agreement and it looks good to him. Commissioner Bartholomew refers to the proposed cost of $500.00 for each city; should Fayette pay the same amount as Ephraim. Mr. Olsen is not sure how that should be addressed yet; he just wanted to start a conversation. If every city paid $500.00, the amount collected would exceed the yearly invoice for the portal.
Motion is made by Commissioner Bennett to approve to add municipalities within Sanpete County to the building department City Inspect application program as a module link. The motion is seconded by Commissioner Cheney, and the motion passes.

LINDA CHRISTIANSEN: APPROVAL TO PAY THE ES&S INVOICE FOR 2026 REPUBLICAN ELECTION BALLOT TYPES AND REPORTING SOFTWARE; APPROVAL OF THE AMENDED NOTICE OF THE PLANNING COMMISSION MEETING SCHEDULE FOR 2026 TO UPDATE THE ROOM # CHANGE.

County Clerk Linda Christiansen presents the agenda items. Ms. Christiansen explains this invoice is different than the one she presented last month. This invoice is for ballot tabulation software for all precincts in the upcoming election. Ms. Christiansen states the ballots hit mailboxes today. Election Day is in three weeks. The invoice covers the programming of the equipment for voting and tabulation. Motion is made by Commissioner Bennett to approve of the invoice from Election Systems and Software in the amount of $3,481.00. The motion is seconded by Commissioner Cheney, and the motion passes. The next agenda item is in regards to the Planning Commission Meeting schedule needing to be updated to the correct room number. Commissioner Bennett had initiated the move with an approval in the last commission meeting. The room number of the Planning Commission meetings would also be held in room 302, not 101 going forward. Motion is made by Commissioner Cheney to approve the Amended Notice of the Planning Commission Meeting Schedule for 2026 to update the room change from downstairs to upstairs in the Commission Room, #302. The motion is seconded by Commissioner Bennett, and the motion passes.

Jenny Williams stepped out of the meeting. The Commissioners return to the agenda items for

LuAnn Greenwell.

<u>JENNY WILLIAMS: DISCUSSION AND POTENTIAL APPROVAL TO BULK BUY THE REST OF THE YEAR'S DESKTOPS AND LAPTOPS; DISCUSSION AND POTENTIAL APPROVAL FOR SERVER ROOM UPDATE AS PER THE TYLER DISCUSSION; DISCUSSION AND POTENTIAL APPROVAL OF LARGE PRINTER FOR THE JAIL FROM LES OLSON: DISCUSSION AND POTENTIAL APPROVAL OF PASSWORD MANAGER; DISCUSSION AND POTENTIAL APPROVAL OF INTERNET SPEEDS UPGRADE; DISCUSSION AND POTENTIAL APPROVAL OF WEBSITE ACCESSIBILITY WITH PERSPECTIVE TESTER; DISCUSSION AND POTENTIAL APPROVAL OF AIR PURIFIER FOR RECORDER'S OFFICE.</u>

Jenny Williams presents the agenda items. Ms. Williams states she is before the Commission to request to spend a significant portion of the IT budget. Ms. Williams explains that most vendors that she works with will be raising prices after July 1st. She believes she can save the County approximately $15,000.00 by purchasing the majority of large purchases prior to July 1st. Ms. Williams distributed a copy of the budget for the Commissioners to review. The first agenda item that Ms. Williams addresses is the air purifier for the Recorder's office. She explains the need of an air purifier due to the significant amount of dust; which she believes creates a health hazard, as well as damages the technology systems. The dust causes overheating and dust clogging to the computers, printers and other IT systems. She understands this may not be a specific topic for IT; it also involves the building maintenance but she has discussed her concerns with the building superintendent, Bryan. It seems this is the only office that has this issue and after doing some research she has found it is a common problem due to the number of old books that are accessed during a day. Bryan Bies assisted her in getting a quote from the current mechanical contractor for the building. Commissioner Cheney and Bennett request additional bids. Commissioner Cheney believes the funding for the air purifier should come out of the building maintenance budget. They would like to explore the options of which budget the money would come from and readdress the item in the next Commission meeting. The next agenda item she addresses is distributed to the Commissioners in a ten-page packet regarding website accessibility with Perspective Tester. Ms. Williams expresses the importance of website accessibility by next year. The proposal is not a true reflection of the needs of the County due to the launch of the new website next month. Some of the current issues will be fixed with the implementation but other issues will still exist. Ms. Williams states, it is easy for a person that does not have accessibility needs to assume the website is sufficient but that is not the case. Perspective Tester is a company that will go through the website monthly to reveal the accessibility issues they discover. The cost is not contract based and it is a monthly fee that can be at the County's discretion or as needed. Ms. Williams would like to be ahead of the issues rather than wait and utilize this resource. The cost is $1,500.00 per month; which would include the logs of items needing attention, estimated completion dates for rectifying issues and corrective forms that reflect the County is working towards compliance. Commissioner Cheney inquires if there is a possibility to run the testing once a year. Ms. Williams believes that would be a possibility but she expresses concern regarding the initial release of the website and making sure all accessibility issues are identified. Ms. Williams feels passionate about meeting the accessibility needs and avoiding potential lawsuits. Linda Christiansen expresses concern in regards to the launch date of the website. Ms. Christiansen explains she postponed the launch date because the links for the upcoming election did not transfer, therefore, she did not want to risk voter confusion when the links did not carry over. Ms. Christiansen also speaks to the importance of having a person identified to manage the website and verify the issues are being handled in a timely manner. Ms. Williams is not seeking approval today; she wanted to make them aware of the tools that can be utilized if they see fit. The budget line for this purpose could benefit all offices so the actual budget line it would come from can be addressed during budget discussions this year. No motion will be made at this time. Commissioner Bennett would like to wait until after the website launch. On the website topic, Commissioner Bartholomew inquires as to the discussion from the last department head meeting encouraging everyone to work on updating their webpages. Ms. Williams states she has only helped Amanda in the Auditor's office. The attendance of the trainings that were offered by CivicPlus have been poorly attended by County staff. Ms. Christiansen states there should be no excuse for the departments to not be ready for the website launch now that it has been delayed. Commissioner Bartholomew requests that a reminder email is sent, encouraging department heads to work on their individual webpages. Ms. Williams addresses the quote from Lenovo for multiple workstations prior to a price increase. Ms. Williams would like to ask for permission to purchase the equipment now but not implement all of the equipment until the end of the year or as needed. The purchase proposal from Lenovo consists of approximately 5-10 workstations, 5-10 laptops, non-patrol laptops and desk top printers. She is awaiting a large format printer quote for the jail from Les Olsen. Ms. Williams states the county has approximately 83 endpoints; each employee has one endpoint, but some have two or more. Commissioner Bennett verifies that a server will cost approximately $26,000.00. She would order similar desktops and laptops as past orders for an approximate cost of $900-$1,500.00 each. She can implement the workstations as they are needed but the server would be at the end of the year. She would try to set up 3-4 workstations a month. Discussion ensues regarding a need for a locked inventory cage. Ms. Williams currently has $78,000.00 in her budget; which will cover the cost of her proposed purchases. Commissioner Cheney raises the question; if she is approved for the purchases, will she have enough to get her through an emergency. Ms. Williams states the servers are the main concern; the life span of a server is 5-10 years. She also explains the County has some nice servers but there is hardware and software setups that create bottlenecks. She has hopes that the servers will improve this problem but she does not know that for a surety. Discussion ensues regarding the costs for the server purchase; some of the details are not included in her quote. She should have a more complete quote from Lenovo by the end of the week. Commissioner Bartholomew questions whether the server will take care of the backups for all of the systems. Ms. Williams does not have a verifiable backup on every system. She is working on a full coverage, backup system that will keep everything backed up, off site. Ms. Williams's states this may seem like it is an expensive ask but it is actually a cheaper route. Commissioner Bennett inquires if $68,000.00 would cover all of her requests. Discussion ensues regarding the best timeline to order equipment and price increases. Commissioner Bennett suggests separating the Lenovo and Les Olsen quotes. Commissioner Bartholomew questions whether the price discount is due to phased out equipment; Ms. Williams states that is not the case. She states the pricing is pre-negotiated government contract prices and the equipment is up to date. Ms. Williams believes purchasing now is the best way forward. Motion is made by Commissioner Bennett to approve of the purchase through Lenovo of ten (10) desktops, five (5) patrol laptops, five (5) standard laptops, the server and switches up to the maximum cost of $68,000.00. The motion is seconded by Commissioner Cheney, and the motion passes. The last item is regarding the management of logins and passwords; particularly the Sheriff's office but other offices include the Attorney, CJC and Justice Court. She has implemented a password manager for the Elections

Department but it is a low end cost option due to only a few users. The quote is for $101.00 a year, per license and she is requesting 50 licenses. If the system is not utilized and employees do not like it, the service can be discontinued. The cost may be under the requirement of Commission approval; Ms. Williams will wait to see the exact cost and determine whether or not she needs to address it at on the agenda. Commissioner Bennett questions the internet speed. Ms. Williams states the internet speed at the courthouse is pretty slow for the number of users and puts a strain on the system. She contacted CentraCom and she discovered that the County has approximately 20 bills that may not be a true reflection of the services provided and needed. She is going to try and work with CentraCom to consolidate and correct the issues and hopefully upgrade for productivity. Stacey Lyon told her to let the Commissioners know what is going on and that they are working on some solutions. The Sheriff's office has faster internet speed. Commissioner Bartholomew suggests she have the phone company run some tests to determine what the internet bandwidth is being used for and if the speeds are sufficient. Ms. Williams has spoken with CentraCom and they did not give her that information. She believes the issues are extensive and it will take time to make the necessary adjustments.

APPROVAL TO APPOINT MEAGAN DYRENG AS SANPETE COUNTY FAIR SECRETARY.
Commissioner Bennett explains that Dusty Whitlock is the current Fair secretary and she requested to be replaced. Meagan Dyreng has stepped up and is willing to replace Ms. Whitlock. The pay will be the same as previously approved; Commissioner Bennett believes it is $3,500.00 a year. Motion is made by Commissioner Cheney to approve of Meagan Dyreng as the new Sanpete County Fair Secretary, effective June 2nd. The motion is seconded by Commissioner Bartholomew. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes yes and Commissioner Bennett abstains. The motion passes.

RATIFY THE APPROVAL OF THE AMENDED NOTICE OF THE SANPETE COUNTY COMMISSION & MUNICIPAL BUILDING AUTHORITY MEETING SCHEDULE FOR 2026 TO UPDATE THE ROOM # CHANGE.
Linda Christiansen states the only change to the schedule is the new room #302. Motion is made by Commissioner Bennett to ratify the approval of the Amended Notice of the Sanpete County Commission and Municipal Building Authority Meeting Schedule for 2026 to update the suite # to 302, in the County Building. The motion is seconded by Commissioner Cheney, and the motion passes.

RATIFY THE APPROVAL TO HIRE KELLY PATINO FOR PART-TIME EMPLOYMENT IN THE TREASURER'S OFFICE AT HER CURRENT WAGE.
Motion is made by Commissioner Cheney to ratify the approval to hire Kelly Patino for part-time employment in the Treasurer's Office at her current wage. The motion is seconded by Commissioner Bennett, and the motion passes.

APPROVAL OF MINUTES
Linda Christiansen requests that the Commissioners specify the minutes when they are approved because there are two sets; a Work Meeting and a regular Commission Meeting. Motion is made by Commissioner Bennett to approve the work meeting minutes from May 12th, 2026. The motion is seconded by Commissioner Cheney, and the motion passes.

Motion is made by Commissioner Bennett to approve the Sanpete County meeting minutes from May 19th, 2026. The motion is seconded by Commissioner Cheney, and the motion passes.

Kevin Daniels stepped out of the meeting and he is needed for the closed session. Motion is made by Commissioner Cheney to take a recess. The motion is seconded by Commissioner Bennett, and the motion passes.

Kevin Daniels has returned.

Motion is made by Commissioner Bennett to go into closed session to discuss pending litigation, and the character and professional competency of an employee. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bennett votes yes, and Commissioner Bartholomew votes yes. The vote is unanimous and the motion passes.

CLOSED SESSION

Motion is made by Commissioner Bennett to go out of closed session. The motion is seconded by Commissioner Cheney, and the motion passes.

Due to the closed session, motion is made by Commissioner Cheney in regards to Commissioner Bennett's email that needs to be sent to County Attorney Kevin Daniels in regards to character and professional competency of an employee, for Kevin Daniels to handle the matter. Commissioner Bennett will get that to Kevin by Wednesday night (June 3rd). The motion is seconded by Commissioner Bennett, and the motion passes.

Motion is made by Commissioner Cheney to adjourn. The motion is seconded by Commissioner Bennett, and the motion passes.

The meeting is adjourned at 3:29 P.M.

ATTEST: Linda Christiansen

Linda Christiansen
Sanpete County Clerk

APPROVED: Scott Bartholomew

Scott Bartholomew
Commission Chair