



**Department of
Workforce Services**
State Workforce
Development Board

Member Conflict Disclosure Statement State Workforce Development Board

Pursuant to the Utah Public Officers and Employees Ethics Act, Utah Code Title 67, Chapter 16
This disclosure statement is a public record available for public inspection under GRAMA.

Instructions:

Submit this form to the Workforce Services administrative staff when you join the State Workforce Development Board. You must also submit an updated form within 10 days if any of the following occur:

1. You make an agreement with a donor or lender, or with a person or business (as described in section 1 or 2);
2. You receive a gift, compensation, loan or economic benefit that functions like a gift (as described in Section 1 or 2).
3. Your role, ownership or interest in an entity named Section 3 changes significantly.

The following definitions apply to this form:

- “Agency” means any department, division, agency, commission, board, council, committee, authority, or any other institution of the state or any of its political subdivisions; or an association as defined in Section 53G-7-1101.
 - “Assist” means to act, or offer or agree to act, in such a way as to help, represent, aid, advise, furnish information to, or otherwise provide assistance to a person or business entity, believing that such action is to help, aid, advice, or assistance to such a person or business entity and with the intent to assist such person or business entity.
 - “Business entity” means a sole proprietorship, partnership, association, joint venture, corporation, firm, trust, foundation, or other organization or entity used in carrying on a business.
 - “Compensation” means anything of economic value, however designated, which is paid, loaned, granted, given, donated, or transferred to any person or business entity by anyone other than the governmental employer for or in consideration of personal services, material, property. Or any other thing whatsoever.
 - “Economic benefit tantamount to a gift” includes a loan at an interest rate that is substantially lower than the commercial rate then currently prevalent for similar loans; and compensation received for private services rendered at a rate substantially exceeding the fair market value of the services.
 - “Substantial interest” means the ownership, either legally or equitably, by an individual, the individual’s spouse, or the individual’s minor children, or at least 10% of the outstanding capital stock of a corporation or a 10% interest in any other business entity.
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TO: Executive Director, Utah Department of Workforce Services

Agency Head of _____
(any agency listed in section 2; otherwise, leave blank)

Office of Attorney General

Personal Information:

I, _____, being first sworn, do hereby disclose as follows:

I reside at: _____

I was appointed as a member of the **State Workforce Development Board** on

_____ (month and day), _____ (year).

Section 1: Gifts, Compensation, or Loans

Have you, for yourself or on the behalf of another person, received, accepted, taken, sought, or solicited a gift, compensation, loan, or other economic benefit tantamount to a gift, valued in excess of \$50, from a donor or lender who is believed to have been, is, or may be directly affected by a State Workforce Development Board action that you recently have been, are, or in the future may be involved in?

Please note you do not need to report:

- Small gifts less than \$50
- Awards for public service
- Normal business loans
- Political campaign donations

See Utah Code Section 67-16-5(3).

- ☐ Yes
☐ No

If yes is marked, a separate statement must be submitted for each relevant gift, compensation, loan, or economic benefit tantamount to a loan. Attach additional pages as necessary.



Name and address of the donor or lender:

Description of the gift, loan, or compensation

Additional pages attached:

Section 2: Compensation for Assisting in Transactions with Agencies

Do you anticipate receiving compensation for assisting a person or business entity in a transaction with any agency?

Please note that this includes transactions that do not specifically involve the State Workforce Development Board. See Utah Section 67-16-6.

☐ Yes

☐ No

If yes is marked, a separate statement must be submitted for each relevant transaction. Attach additional pages as necessary.

Agency Name:

Name and address of the person or business entity in the transaction:

Description of the transaction and the nature of the service I have or will perform:

Additional pages attached:

Section 3: Involvement with Regulated Businesses

Are you an officer, director, agent, employee, or owner of a substantial interest in any business entity subject to the regulation of the State Workforce Development Board?

OR

In your official capacity as a member of the State workforce Development Board, do you anticipate participating in, or receiving compensation as a result of, a transaction between the state or a state agency and a business entity of which you are an officer, director, agent, employee, or owner of a substantial interest?

☐ Yes

☐ No

If yes is marked, a separate statement must be submitted for each relevant business entity. See instruction above. Attach additional pages as necessary. See Utah Code Section 67-16-8.

Name of business: _____

Position held: _____

Total value of interest or ownership help (exceeds \$5,000.00 in value)" _____

Additional pages attached:

DATED this _____ day of _____, 20_____.

Signature

Notary Public Residing at:

My Commission Expires:

